

Amite County School District

P.O. Box 378,533 Maggie Street
Liberty, MS 39645

Dear Applicant:

We are delighted that you have requested an application for a position in the Amite County School District. We welcome your application and look forward to reviewing it.

Enclosed with the application are other required documents that must be completed and returned before you are eligible for employment. A completed application includes:

- Completed Application Form
- Photocopy of Social Security Card
- Photocopy of Mississippi Educator License (If applicable)
- Photocopy of NTE, Praxis and/or CMEE Test Scores (If applicable) •
Photocopy of Driver's License
- Background Check Authorization
- Citizenship I-9 Form
- Child Abuse Registry Check
- Transcripts

Please complete the application packet and return it as soon as possible. Insufficient addresses stop the process, so please verify the correct mailing address of your references and former employers.

Since we are continually seeking exceptionally qualified professionals, we sincerely value your interest in our school system and welcome any inquiries. If we can be of further assistance, you may send email to swhittington@amite.k12.ms.us or call us at (601) 657-4361.

Sincerely,

Scotty H. Whittington
Superintendent

NO PERSON WILL BE DENIED EMPLOYMENT ON THE BASIS OF SEX,
RELIGION, BELIEF, OR NATIONAL ORIGIN OF ETHNIC GROUP

Employment History

FORMER EMPLOYERS (List below the last four employers, beginning with the most recent

Date, Month & Year	Name and Address of Employer	Salary	Position	Reason for Leaving
From To				
From To				
From To				
From To				

References

Must include at least four references who are not related to you, at least one must be a former employer

Name	Complete Mailing Address	Telephone Number	Relationship	Years Acquainted

General Questions

1. Have you ever applied in this district? Yes No Where _____ When _____
2. Have you previously been employed by the Amite County School District? Yes No
3. Are you presently enrolled in the State Employees Health Program? Yes No
4. Give the approximate number of days you missed, for illness or otherwise, for a one year period in your last full-time employment _____
5. Are you able to perform the essential functions of this job without accommodations? Yes No
If no, what accommodations will be required: _____
6. Are you a veteran? Yes No
If yes, list branch of service, period of active duty, and rank _____
7. List any special talents you have that may be beneficial to you in the position for which you have applied.

8. List professional organizations of which you are a member _____
9. Briefly describe why you wish to secure a position in the Amite County School District _____

10. Have you ever been arrested, convicted of or plead guilty or nolo contendere to any crime, other than a minor traffic violation? Yes No
If yes, state the name and address of the Court, the date of the alleged offense, a description of the charges, and an explanation of the final action taken, including any fines, probation, imprisonment, or similar description. _____
11. Have you ever been arrested or charged with any crime or been named in an indictment, accusation or special presentation for any offense, other than a minor traffic violation? Yes No
If yes, explain: _____
12. Are you presently the subject of any pending criminal charges? Yes No
If yes, explain and attach full details _____
13. Have you ever been asked to resign, been discharged, non-renewed or terminated from any previous employment? Yes No If yes, explain _____

14. Are you currently addicted or dependent on alcohol? Yes No
15. Are you currently addicted or dependent on other habit-forming drugs? Yes No

16. Are you a habitual user of narcotics, barbiturates, amphetamines, hallucinogens, or other drugs having similar effects? Yes _____ No _____
17. Do you have a valid CDL License? Yes _____ No _____
18. I agree to be drug/alcohol tested if I am involved in any type of accident involving this school district? Yes _____ No _____

Certified Employees

Only Certified **Employees Need to** Complete this Section.

1. Are you presently under contract to any school system: Yes _____ No _____
If yes, list name of school district _____ Contract Ending Date _____
2. Do you have current recommendations on file in a college teacher placement office? Yes _____ No _____
If yes, name and address of college or university _____
3. List co-curricular activities that you are qualified and prepared to coach or direct _____
4. List college and/or community activities and honors engaged in or received before and *since* graduation.

5. Have you ever had a professional certificate/license revoked? Yes _____ No _____
If yes, explain: _____
6. Are you currently pursuing a higher degree or an additional area of certification? Yes _____ No _____
If yes, explain: _____

All Applicants Must Complete this Section

READ CAREFULLY AND SIGN THE FOLLOWING STATEMENT:

By my signature I attest that the information contained in this application is true and represents me accurately. I authorize investigation of all statements contained herein as may be necessary in arriving at an employment decision. I understand that any false or misleading information given in this application or interview(s) may result in my not being considered for the position(s) for which I have applied or if employed may result in my termination. I understand that the application will remain in the personnel files of the Amite County School District for twelve (12) months from the date of application, and will then be destroyed.

Applicants

Signature: _____ Date: _____

Return Application To: Amite County School District, 533 S. Maggie Street, P.O. Box 378, Liberty, MS 39645