



OUR FUTURE IS IN CHILDREN'S EDUCATION

**MONDAY
7:30 P.M.**

**TYRRELL MIDDLE SCHOOL
LARGE GROUP INSTRUCTION ROOM**

**BOARD OF EDUCATION
WOLCOTT, CONNECTICUT
April 29, 2019**

I. Call to Order, Pledge of Allegiance and Reading of the Mission Statement

The mission of the Wolcott Public Schools is to promote the academic, social, and emotional development of all students to become contributing members of the global community.

II. Approval of Minutes

A. Regular Meeting of April 08, 2019

III. Committee Reports

IV. Communications

V. Business Manager's Report

A. Expenditures

B. Transfers

VI. Superintendent's Report

A. i-Leap - Art Intervention - Ms. Vumbaca

B. i-Leap - Community Classrooms - Mrs. Tedesco

VII. Public Comment

VIII. Old Business

A. Approve the 2019 - 2020 Student Handbooks - Final Vote

- IX. New Business
 - A. Approve a Graduation Date
 - B. Nominations
 - C. Adopt Revised Policies/Regulations-
5123, 6146, 6152 - Initial Vote
 - D. Consent Agenda
- X. Time for the Public
- XI. Items for the Next Agenda
- XII. Adjournment

Note:

Committee of the Whole at 6:30 p.m. in the Tyrrell Library:

1. Business Manager's Report
2. Expenditures
3. Budget Transfers
4. Second Reading of 2019 - 2020 Student Handbooks
5. Payments for School Athletes
6. Time for the Public

***BOARD OF EDUCATION
WOLCOTT, CONNECTICUT***

A regular meeting of the Board of Education was held on Monday, April 08, 2019, at Wakelee School. In attendance were: Lori DelBuono Bartlett, Chairman of the Board; Cynthia Mancini, Vice Chairman of the Board; Roberta Leonard, Secretary of the Board; Thomas Buzzelli, Christopher Charette, Kathleen Cordone, Paul D'Angelo, Anthony Gugliotti, and Kelly Mazza; all Board Members. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools; Todd Bendtsen, Business Manager; Walter Drewry, Principal of Wolcott High School; Bryan MacKay, Assistant Principal of Wolcott High School; Joseph Morgan, Assistant Principal of Wolcott High School; Joseph Norcross, Principal of Tyrrell Middle School; Shawn Simpson, Alcott Elementary School Principal; Kimberly Murtaugh, Principal of Frisbie Elementary School; Deborah Osvald, Wakelee Elementary School Principal; Wayne Natzel, Facilities Director; and Jessica Kenny, Board Clerk.

The meeting was called to order at 7:34 p.m. by Mrs. DelBuono Bartlett, and the Pledge of Allegiance was recited. Mrs. DelBuono Bartlett then read the Wolcott Public Schools' Mission Statement.

Approval of Minutes:

Motion: by Mrs. Mancini, seconded by Mr. Buzzelli, to approve the minutes of the regular meeting of March 25, 2019.
So voted.

Committee Reports:

A Committee of the Whole meeting was held at 6:15 p.m., during the meeting Finance topics were reviewed. They discussed pending vendor invoices, health claims, transfers and the internal service report. Lastly they reviewed the Variable Accounts Report.

Also, during the meeting Facilities discussed the best way to go about demolishing the Smyth House.

Lastly, Principals presented the 2019 – 2020 Handbooks for Elementary, Middle, and High School to Programs and Operations. Also, the reviewed recommended edits to the BOE Policies pertaining to graduation and related issues.

Communications:

Invitation to the Wolcott High School, Combined Honor Societies Induction,
Invitation to Frisbie School's Annual 3rd Grade Cultural Food Fair;
E-mail from a parent,
Thank you cards;
Draft minutes from the April 1st, Building Committee;
Feed Back from an approved WEF Grant;
Rotella Monthly Montage.

Business Manager's Report:**Expenditures:**

Motion: by Mrs. Mancini, seconded by Mr. Charette, to approve the following Expenditures:
To approve expenditures in the amount of **\$793,789.15** paid on April 09, 2019 for fiscal year 2018-2019.
To approve the May 2019 payroll expenditures in the amount of **\$2,200,000.00** for fiscal year 2018-2019.
So voted.

Budget Transfer(s):

Motion: by Mrs. Mancini, seconded by Mr. Gugliotti, to approve the following Budget Transfers:
To authorize the transfer of **\$130,275.95** from fiscal year 2018-2019 as presented in the Business Manager's report.
So voted.

Superintendent's Report:

Mrs. Osvald lead the Elementary School Student Council in a presentation. There were 2 students from each elementary school who all explained what student council did in their building. Alcott's Student described the snack cart for staff and career day. Frisbie's students explained the community member assembly and Wakelee's students talked about how they worked closely with the PTO to get the school store up and running.

The Principals gave 2 minute highlights of all the interesting things that are going on in their buildings. Lastly, Dr. Gasper talked of the budget and about the depth of thought and planning that go into each year’s budget.

Motion: by Ms. Leonard, seconded by Mrs. Mazza, to approve the Superintendent’s Report.

So voted.

Public Comment:

No one came forward.

OLD BUSINESS:

Approve the 2019-2020 Board of Education Meeting Schedule – Final Vote

Motion: by Mr. Buzzelli, seconded by Ms. Leonard, to approve on final vote the following 2019-2020 schedule of Board of Education meeting dates:

	<u>FIRST</u>	<u>SECOND</u>
JULY	8 (Monday)	
AUGUST	12 (Monday)	26 (Monday)
SEPTEMBER	9 (Monday)	23 (Monday)
OCTOBER	7 (Monday)	21 (Monday)
NOVEMBER	12 (Tuesday)	25 (Monday)
DECEMBER	9 (Monday)	
JANUARY	13 (Monday)	
FEBRUARY	10 (Monday)	
MARCH	9 (Monday)	23 (Monday)
APRIL	6 (Monday)	27 (Monday)
MAY	11 (Monday)	26 (Tuesday)
JUNE	8 (Monday)	22 (Monday)

All Board of Education meetings will be held at 7:30 p.m. in the Tyrrell Middle School’s Large Group Instruction Room unless otherwise indicated.

All meetings are held on the 2nd and 4th Mondays of the month unless otherwise indicated.

So Voted.

NEW BUSINESS:

Bid Waiver – Architectural Services:

Motion: by Mr. Buzzelli, seconded by Mr. Charette, To acknowledge and approve the bid waiver request from the Town Building Committee which wishes to enter into a contract with Studio 3C for Architectural Services at Alcott School as presented in the letter from the Building Committee Chairman.

Aye – 6

Nye – 0

Abstained – 1

Motion Carries

Bid Waiver – Engineering Services:

Motion: by Mr. Buzzelli, seconded by Mrs. Mancini, To acknowledge and approve the bid waiver request from the Town Building Committee which wishes to enter into a contract with Progressive Engineering, Inc. for Engineering Services at Alcott School as presented in the letter from the Building Committee Chairman.

Aye – 6

Nye – 0

Abstained – 1

Motion Carries

Approve the 2019 – 2020 Handbooks-Initial Vote

Motion: by Mr. Charette, seconded by Ms. Leonard, to approve on initial vote of the 2019-2020 Student Handbooks, as presented in Committee of the Whole, as follows:

The Elementary Schools Parents/Guardians Handbook

Tyrrell Middle School Student Handbook

Wolcott High School Student Handbook

So voted.

Nominations:

Motion: by Mrs. Mancini, seconded by Mr. Charette, to approve the following nomination(s) to the position indicated:

1. **Alison Artigliere** to the position of Head Track Coach at Tyrrell Middle School effective 2018 – 2019 Season;
2. **Audrey Jankiewicz** to the position of Assistant Track Coach at Tyrrell Middle School effective 2018 – 2019 Season, pending certification;
3. **Lorenzo Baker** to the position of Assistant Football Coach at Wolcott High School effective April 10, 2019;
4. **Christopher Hayes** to the position of Assistant Football Coach at Wolcott High School effective April 10, 2019;
5. **Robert Stoeckert** to the position of JV Football Coach at Wolcott High School effective April 10, 2019;
6. **Jim Pawlak** to the position of Freshman Football Coach at Wolcott High School effective April 10, 2019.

So Voted.

Consent Agenda:

Motion: by Mr. Buzzelli, seconded by Mrs. Mancini, to approve the Consent Agenda as presented:

1. Resignations:

- a. **Pamela Matfus** in the position of Grade 8 English Language Arts Teacher at Tyrrell Middle School, effective July 1, 2019.

2. Out of State/Overnight Field Trips:

- a. Wolcott High School's Senior Class (80) requests permission to go to Six Flags New England in MA on May 31, 2019;
- b. Wolcott High School's Social Studies Students (50) request permission to go to Philadelphia, Pennsylvania from October 12th – October 14th.

3. 2019-2020 Healthy Food Certification Statement:**a. Healthy Food Option:**

Pursuant to C.G.S. Section 10-215f, the board of education or governing authority certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2019, through June 30, 2020. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises sponsored by the school or by non-school organizations and groups.

4. 2019-2020 Healthy Food Certification Statement:**a. Food Exemptions: for Exemption for Food Items:**

The board of education or governing authority will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food items are not sold from a vending machine or school store. An "event" is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The "regular school day" is the period from midnight before to 30 minutes after the end of the official school day. "Location" means where the event is being held.

b. Beverage Exemptions:

The board of education will allow the sale to students of beverages not listed in Section 10-221q of the Connecticut General Statutes provided

that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the week end; 2) the sale is at the location of the event; and 3) the beverages are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting or extracurricular activity. The “school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held, and must be the same place as the beverage sales.

So Voted.

ADD TO THE EXECUTIVE SESSION:

Motion: by Mr. Gugliotti, seconded by Mrs. Mancini to add a second item to the executive motion, Dr. Gasper also requested to have Mr. Bendtsen join the board for the first part of executive session.

So voted.

Time for the Public:

No one came forward.

Items for the Next Agenda:

The next meeting is April 29, 2019 and will be at Tyrrell Middle School.

Board members can contact the Board of Education Office if you have additional agenda items.

EXECUTIVE SESSION:

Motion: by Ms. Leonard, seconded by Mr. Buzzelli, to go into Executive Session for the purposes of discussing a pending police investigation and to discuss a personnel issue.

So voted.

Motion: by Mr. Buzzelli, seconded by Mr. Charette, to come out of Executive Session and reconvene the regular meeting at 9:32 p.m. So voted.

ADJOURNMENT:

Motion: by Mr. Charette, seconded by Ms. Mancini, to adjourn the meeting at 9:32 p.m.

So voted.

Note: The Board of Education meetings are videotaped, and as result are available to be viewed on the WLCT96 site on the Town of Wolcott’s website, www.wolcottct.org.

COMMITTEE REPORTS

April 29, 2019

Committee of the Whole – April 08, 2019

**BOARD OF EDUCATION
WOLCOTT, CONNECTICUT**

A meeting of the Committee of the Whole was held on Monday, April 08, 2019, at Wakelee School. In attendance were: Lori DelBuono Bartlett, Chairman of the Board; Cynthia Mancini, Vice Chairman of the Board; Roberta Leonard, Secretary of the Board; Thomas Buzzelli, Christopher Charette, Kathleen Cordone, Anthony Gugliotti and Kelly Mazza, all board members. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools; Todd Bendtsen, Business Manager; and Wayne Natzel, Facilities Director, Sahn Simpson, Alcott School Principal; Joe Norcross, Tyrrell Middle School, Principal; Joe Morgan, Wolcott High School Assistant Principal; Bryan Mackay, Wolcott High School Assistant Principal.

The meeting was called to order at 6:15 p.m. by Mrs. DelBuono Bartlett.

During the meeting Finance topics were reviewed. They discussed pending vendor invoices, health claims, transfers and the internal service report. Lastly they reviewed the Variable Accounts Report.

Also, during the meeting Facilities discussed the best way to go about demolishing the Smyth House.

Lastly, Principals presented the 2019 – 2020 Handbooks for Elementary, Middle, and High School to Programs and Operations. Also, the reviewed recommended edits to the BOE Policies pertaining to graduation and related issues.

ADJOURNMENT:

Motion: by Mr. D'Angelo, seconded by Mrs. Mancini, to adjourn the meeting at 7:27 p.m.

So voted.

Regular Meeting of the Board of Education – April 29, 2019

RESOLUTION: EXPENDITURES

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To approve expenditures in the amount of **\$275,663.79** paid on April 30, 2019 for fiscal year 2018-2019.

Regular Meeting of the Board of Education – April 29, 2019

RESOLUTION: BUDGET TRANSFER(S)

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To authorize the transfer of **\$300,718.80** from fiscal year 2018-2019 as presented in the Business Manager's report.

SUPERINTENDENT'S REPORT

WORKSHOP

1. iLeap – Art Intervention – Ms. Vumbaca
2. iLeap – Community Classrooms – Mrs. Tedesco

Regular Meeting of the Board of Education – April 29, 2019

RESOLUTION: APPROVE THE 2019-2020 HANDBOOKS

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To approve on final vote of the 2019-2020 Student Handbooks, as presented in Committee of the Whole, as follows:

The Elementary Schools Parents/Guardians Handbook

Tyrrell Middle School Student Handbook

Wolcott High School Student Handbook

(See attached)

Regular Meeting of the Board of Education – April 29, 2019

RESOLUTION: APPROVE A GRADUATION DATE

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To approve June 14, 2019 as the date for the following graduation ceremonies:

Tyrrell Middle School at 4:00 p.m., and

Wolcott High School at 7:00 p.m.

Regular Meeting of the Board of Education – April 29, 2019

RESOLUTION: NOMINATION(S)

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO APPOINT THE FOLLOWING PERSON(S) AS INDICATED:

1. **Kenneth Krenke** to the position of School Psychologist at Frisbie Elementary School effective August 26, 2019;
2. **Ellen Hughes** to the position of Special Education Paraprofessional at Frisbie Elementary School effective May 1, 2018;
3. **WHS Football Volunteers:**
Anthony Bell
Ryan Caggiano
John Kiely
Kevin Nicol
Jim Maisto

(See attached)

Regular Meeting of the Board of Education – April 29, 2019

RESOLUTION: ADOPT REVISED POLICIES/REGULATIONS

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To adopt on initial vote the following revised Board policies and regulations:

- **Policy/Regulation 5123 – Students:
Promotion and /Retention of Students**
- **Policy/Regulation 6146 - Graduation Requirements**
- **Policy/Regulation 6152 - Grouping Policy**

(See attached)

Regular Meeting of the Board of Education – April 29, 2019

RESOLUTION: CONSENT AGENDA

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO APPROVE THE CONSENT AGENDA AS PRESENTED:

1. Resignations:

- a. **Beverly Fulmer** in the position of Library Paraprofessional at Alcott School, for the purpose of retirement, effective May 1, 2019;
- b. **Margaret Miller** in the position of Food Service Worker at Frisbie School, for the purpose of retirement, effective May 3, 2019;
- c. **Patricia Stanco** in the position of Paraprofessional at Alcott School, for the purpose of retirement, effective July 31, 2019;
- d. **Lori Hubeny** in the position of Food Service Worker at Wolcott High School, effective the end of the 2018 – 2019 school year.

2. Out of State/Overnight Field Trips:

- a. Alcott School's Grade 4 (32) requests permission to go to Old Sturbridge Village in Sturbridge, MA on June 5th, 2019 for the purpose of Research/Experience Colonial Life.

3. Dispose of Equipment:

- a. To give Wolcott High School permission to dispose of the following text books that are no longer needed:
 - 48 - Office 97 Textbooks (Outdated & Replaced with Office 2016 Text)
 - 3 – Office 2000 Textbooks (Outdated & Replaced with Office 2016 Text)
 - 24 – Computer Programming in Basic (1991) (No Longer Relevant to Curriculum)
 - 40 – Typing Drill Textbooks (No Longer Part of the Curricula)
 - 21 – Keyboarding Textbooks (No Longer Part of the Curricula)
 - 23 – Speed Writing Textbooks (No Longer Part of the Curricula)
 - 13 – Office Workplace Textbooks (No Longer Part of the Curricula)

- 13 – Shorthand Textbooks (No Longer Part of the Curricula)
- 28 – Office 2007 Textbooks (Outdated & Replaced with Office 2016 Text)
- 13 – Miscellaneous Textbooks (Outdated & No Longer Relevant to Curriculum)

(See attached)