**South Shore Educational Collaborative**

**75 Abington Street, Hingham, MA 02043**

**REMOTE BOARD MEETING MINUTES**

**Friday, March 5, 2021**

Present: Frank Hackett, Ed.D. Braintree

Patrick Sullivan, Ed.D. Cohasset

Paul Austin, Ph.D. Hingham

Judith Kuehn Hull

Jeffrey Granatino Marshfield

James Jette Milton

Matthew Keegan Norwell

Kevin Mulvey Quincy

Thea Stovell Randolph

Kathleen Smith Weymouth

Jeffrey Szymaniak Whitman Hanson

SSEC: Richard L. Reino, Executive Director

Patricia Mason, Ph.D., Director of Student Services

The meeting was called to order at 8:35 a.m.

1. Approval of the minutes from the January 22, 2021 meeting. A motion to approve was made by Ms. Kuehn and seconded by Mr. Jette; a roll call was taken, with Dr. Sullivan voting yes, Dr. Austin voting yes, Ms. Kuehn voting yes, Mr. Jette voting yes, Mr. Keegan voting yes, Mr. Mulvey voting yes, Ms. Stovell voting yes, Ms. Smith voting yes and Mr. Szymaniak voting yes; unanimously approved, with Dr. Hackett abstaining as he was not present for that meeting.
2. Financial update and budget summary. The current enrollment is down by one student. The year end projection still looks good. The fund balance is $6,248,382.22, exclusive of OPEB. The OPEB trust fund balance is $814,233.55. Funding overall looks good for the rest of the school year, pending any changes that arise due to Covid. A motion to approve was made by Dr. Austin and seconded by Ms. Kuehn; a roll call was taken with Dr. Sullivan voting yes, Dr. Austin voting yes, Ms. Kuehn voting yes, Mr. Jette voting yes, Mr. Keegan voting yes, Dr. Hackett voting yes, Mr. Mulvey voting yes, Ms. Stovell voting yes, Ms. Smith voting yes and Mr. Szymaniak voting yes; unanimously approved.
3. FY 2022 proposed budget; first reading. The budget is being presented in the same format as in the past and is based on the enrollment numbers of FY20. The board recommended a tuition increase of 4% for member districts and 6% for non-member districts for FY 2022. On page 7 there is a list of potential personnel changes for FY 22 if funding allows. Mr. Granatino joined the meeting at this time. There was a quick review of the overall budget for new members. All programs cover operating expenses, not including overhead. There are no outstanding loans, but SSEC may need a few new vans in the next year or so. The rent remains the same at $1.6M for FY 22. SSEC would like to offer an after school program for high school students next year. Board members are encouraged to review the budget and ask the executive director any questions they may have. The board anticipated taking a vote at the next meeting on April 9th.
4. Sale of two 12 passenger vans. The board voted to declare the two vans as surplus at the last meeting. Randolph has indicated that they may be interested in purchasing them. A motion to allow the executive director to sell the two vans to Randolph Public Schools was made by Dr. Hackett and seconded by Mr. Granatino; a roll call was taken with Dr. Sullivan voting yes, Dr. Austin voting yes, Ms. Kuehn voting yes, Mr. Jette voting yes, Mr. Keegan voting yes, Mr. Mulvey voting yes, Ms. Stovell voting yes, Ms. Smith voting yes, Dr. Hackett voting yes, Mr. Granatino voting yes, and Mr. Szymaniak voting yes; unanimously approved. The board agreed to sell the vans for the amount of $500 each, and the Randolph superintendent agreed to that. The executive director will work out the details with the finance person in Randolph.
5. FY 20 annual audit; DESE compliance letter. Annual report and independent audit reports have met all of the Department of Elementary and Secondary Education reporting criteria for FY 20.
6. Other items. Review of a letter sent from a pediatrician praising the SSEC for the efforts and dedication of the staff. The Hull superintendent praised the Mini School staff who are located in Hull; they are in every day and are doing a really great job with the students. EDCO Collaborative has made the decision that it will dissolve at the end of this fiscal year. The Randolph superintendent said that Randolph will be able to fund the ventilation project at Randolph High School completely. It is anticipated that the project will be complete by September, in time for the 21-22 school year.
7. Executive Session: Chapter 39, Section 29, mandates that in order to go into Executive Session, the Collaborative Board must:

a. Do so on a roll call vote.

b. State purpose of Executive Session

c. Indicate whether the body will reconvene in public session.

Matters to be considered in Executive Session: Negotiations

A motion to go in to Executive Session was made by Dr. Austin and seconded by Ms. Smith; a roll call was taken with Dr. Sullivan voting yes, Dr. Austin voting yes, Dr. Hackett voting yes, Ms. Kuehn voting yes, Mr. Jette voting yes, Mr. Keegan voting yes, Mr. Mulvey voting yes, Ms. Stovell voting yes, Ms. Smith voting yes, Mr. Granatino voting yes, and Mr. Szymaniak voting yes; unanimously approved.

A motion to return to Open Session was made by Ms. Kuehn and seconded by Dr. Austin; a roll call was taken with Dr. Sullivan voting yes, Dr. Austin voting yes, Dr. Hackett voting yes, Ms. Kuehn voting yes, Mr. Jette voting yes, Mr. Keegan voting yes, Mr. Mulvey voting yes, Ms. Stovell voting yes, Ms. Smith voting yes, Mr. Granatino voting yes, and Mr. Szymaniak voting yes; unanimously approved.

A motion to adjourn was made by Ms. Kuehn and seconded by Dr. Austin; unanimously approved. The meeting adjourned at 9:15 a.m.