

**Sterling Board of Education**  
**Minutes of the Regular Meeting**  
**Tuesday, June 16, 2020**  
**Accessible to the Public at 6:15 pm**  
**Live Streaming - [www.sterlingschool.org](http://www.sterlingschool.org)**  
**“EXCELLENCE WITH KINDNESS”**

**I. Call to Order**

The meeting was called to order at 6:15 pm by F. Bood, Board Chair.

Present were: F. Bood, L. Shippee, D. Capobianco, H. Wood, C. Langlois and M. Rouillard.  
Also in Attendance were: G. Lanza, C. Scott, L. Smith, D. Chrzan, D. Zajac.  
Absent: M. Cartier, Plainfield Liaison

**II. Pledge of Allegiance**

**III. Public Comment**

None

**IV. Reports and Communications**

**A. Correspondence**

A letter was received from Woodstock Academy welcoming an opportunity to make a presentation about their overall program and what they can offer Sterling’s students once we are ready.

A letter was received from the Town of Sterling Board of Selectmen thanking the Board for organizing the fantastic parade on May 2, 2020 during the pandemic. F. Bood thanked the staff and teachers for a job well done.

**B. Consent Agenda**

1. Minutes of Regular Meeting, May 19, 2020
2. Superintendent/Special Services Director’s Report
3. Principal’s Report
4. Clinical Supervisor’s Report

A motion was made by L. Shippee and seconded by C. Langlois to accept the consent agenda as presented. Vote: All in favor.

**C. Budget and Expense Report - May 31, 2020**

A motion was made by H. Wood and seconded by C. Langlois to accept the budget and expense report as presented. Vote: All in favor.

**D. Plainfield Board of Education Liaison**

G. Lanza read an update from M. Cartier, Plainfield Liaison. Plainfield will be having a meeting on July 8, 2020 to look at re-opening possibilities in September and they also had a special meeting to cover graduation. There will be transitional reopening teams, one for each school consisting of PTO members, teachers, BOE members and maintenance staff. They also asked if anyone from Sterling would like to be on the team. The superintendent was authorized to make summer appointments, the solar projects will be done over the summer, the preschool has been moved to the ECC building, and they renewed their food vendor contract. The total savings from the school closing was \$417,000.00

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**V. Unfinished Business**

A. RFQ Update

The RFQ proposals were provided to the Board - there were 5 responses and 1 unqualified as per the criteria of the RFQ. Meetings will be scheduled in July with each firm to review their proposals.

B. Distance Learning Update

C. Scott provided an update. Teachers have done a fantastic job adjusting to the new technology. Students rose to the occasion. Grade reports will be emailed to parents. There will also be a reverse parade at the school on Thursday, June 18, 2020 from 12 pm to 3 pm for parents to drive through with their children so they can say goodbye to their teachers and staff for the summer.

C. Summer Programming Update

G. Lanza provided an update. There are 26 confirmed students. There are four Certified staff, one Title staff and three Non-Certified staff working this summer. There will be a distance learning orientation on 6/17/20 and all staff have been notified whether or not they will be working this summer.

**VI. New Business**

A. Teacher of the year

C. Scott acknowledged and congratulated J. Angelone for being nominated and selected by her peers as Sterling Community School's Teacher of the Year 2021 and read the letter that was presented to her on behalf of the Taskforce 5 & 6 Committee.

B. Paraeducator of the year

C. Scott acknowledged and congratulated S. Johnson as the Sterling Community School Paraeducator of the Year 2021 and read the letter that was presented to her on behalf of the Taskforce 5 & 6 Committee. She was nominated and selected by the community, teachers, students and parents.

F. Bood and G. Lanza thanked and congratulated both of them.

C. Non-certified sub rate (vote)

A motion was made by M. Rouillard and seconded by D. Capobianco to approve the non-certified substitute rate for 2020/21 to be in line with the minimum wage hourly rate.

Vote: All in favor.

D. Line Item Transfers (vote)

A motion was made by C. Langlois and seconded by H. Wood to approve the transfer of \$25,000.00 from Tuition CT Public; \$118,000.00 from S/E Tuition CT Public; \$100,000.00 from S/E Tuition Non-Public; \$16,000.00 from Stipends; and \$16,000.00 from Diesel Fuel-Buses and transfer \$40,000.00 into Instructional Supplies; \$160,000.00 into Computer Hardware;\$35,000.00 into Computer Software; and \$40,000.00 into Educational Software Licenses. Transfer \$2,049.49 out of Special Ed Equipment and transfer into Special Ed Incentive; transfer \$1,243.00 out of School Nurse Substitutes; \$4,567.00 out of E/B Other and \$390.00 out of Health Office Equipment and transfer \$6,200.00 into Health Office Supplies; transfer \$671.00 out of Tuition CT Public and into Adult Education. Vote: All in favor.

(Transfer \$25,000.00 out of A.6110.561.01.73 Tuition CT Public; \$118,000.00 out of A.6110.562.00.72 S/E Tuition CT Public; \$100,000.00 out of A.6130.563.00.72 S/E Tuition

Non-Public; \$16,000.00 out of A.3200.111.00.71 Stipends; and \$16,000.00 out of A.2700.627.00.71 Diesel Fuel-Buses and transfer \$40,000.00 into A.1000.611.01.71 Instructional Supplies; \$160,000.00 into A.2230.730.00.71 Computer Hardware; \$35,000.00 into A.2230.731.00.71 Computer Software; and \$40,000.00 into A.1000.650.00.71 Educational Software Licenses. Transfer \$2,049.49 out of A.1200.700.00.71 Special Ed Equipment and transfer into A.1200.630.00.71 Special Ed Incentive; transfer \$1,243.00 out of A.2130.111.03.71 School Nurse Substitutes; \$4,567.00 out of A.1000.240.00.71 E/B Other and \$390.00 out of A.2130.739.00.71 Health Office Equipment and transfer \$6,200.00 into A.2130.690.00.71 Health Office Supplies. Transfer \$671.00 out of A.6110.561.01.73 Tuition CT Public and transfer into A.6110.561.02.70 Adult Education).

**VII. Recommendations, Questions and/or Comments**

F. Bood commended C. Scott for working diligently to curb the days of staff absences. He was on the right path and the Board will continue on this path and evaluate the data.

L. Shippee questioned if a vote needed to be conducted on the 2020/21 budget changes. The budget is still in the process of being worked on. It was determined to have an updated budget by July 15, 2020 to the Board for review so they can vote on it at the July meeting.

**VIII. Public Comment**

None

**IX. Executive Session**

A motion was made by C. Langlois and seconded by M. Rouillard to enter executive session for the purpose of Collective Bargaining at 7:16 pm. Vote: All in favor.

Present in executive session: F. Bood, L. Shippee, D. Capobianco, H. Wood, C. Langlois and M. Rouillard. Also in attendance: G. Lanza and L. Smith

The Board exited executive session at 8:21 pm.

A motion was made by H. Wood and seconded by D. Capobianco to appoint Heather Nickerson as Interim Principal. Vote: 4-in favor; 1-abstained. The Board Chair did not vote.

**X. Adjournment**

The meeting was adjourned at 8:24 pm.