

Job Openings:

The Franklin County School District Transportation Department has immediate openings for:
Full Time- Eddiceton/Monroe area and Roxie (Subdivision) area

As well as

Substitute Drivers

Interested person(s), contact the Transportation Director.

School bus driver/substitute driver qualifications:

1. Must be twenty one years of age
2. Pass background and drug screen
3. Have 20/40 vision in each eye
4. Good driving record with **no DUIs**
5. Possess Class B license with "P" and "S" endorsement including air brakes
6. Must be able to perform pre and post trip inspections
7. Pass district and MS Department of Education required training
8. Physically able to operate bus (report any medical conditions that may hinder such)
9. Attend and pass all mandatory training required by the school district and MS Department of Education
10. Able to complete daily/monthly paperwork and turn in on time
- 11. Registered with DOT Clearinghouse**

Bus driver/Substitute driver responsibilities: Not limited to the following

1. Obey all traffic laws on campus and public roads. 10mph on campus
2. Conduct pre and post inspections of bus in accordance with CDL standards
3. Conduct unloading and loading protocol per MDE standards, no exceptions
4. Never leave students unattended on the bus
5. Drivers WILL wear seatbelt while operating the vehicle. Report all defects
6. Maintain safe and orderly bus as it pertains to student conduct, student accountability is the responsibility of the driver
7. Report inappropriate student conduct to building administrators on the day it happens. Afternoon conduct is to be reported the following morning.
8. Conduct two safety drills per year and document. One per semester (**MANDATORY**). With the 1st one to be conducted within two weeks after school starts and the second one conducted within two weeks of the second semester. Documentation must be turned into transportation office.
9. Mandatory reporting to MS Department of Human Services at 1-800-222-8000 when child abuse is suspected
10. Do not arrive on campus prior to 7:25am each day
11. Keep bus as clean as possible at all times, there is a reasonable expectation of normal daily usage. Trash and excess dirt should be immediately removed
12. Report all accidents not matter the severity to transportation director immediately (Bus accident protocol)
13. Maintain a minimum of half tank of fuel at all times
14. Operate bus with headlights and clearance lights on while in operation
15. Turn in all reports in a timely manner, they are due no later than the next business day

16. All bus mechanical issues shall be turned in on bus maintenance form to transportation office. No verbal reporting to mechanic, maintenance form must accompany the issue
17. Instruct students on bus rules including loading and unloading

Robert Smith
Franklin County School District
Transportation Director