

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES**

November 13, 2019

7:30 p.m.

The Board will meet at 6:30 pm for Personnel Items

***I. CALL TO ORDER – OPENING STATEMENT**

This meeting is called to order at 6:46p.m. with the following opening statement read by Mrs. Nina DeCoster, President:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided to Hunterdon County Democrat, Hunterdon Review and The Express Times. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

***II. THE PLEDGE OF ALLEGIANCE**

All in attendance pledged to the flag

***III. ROLL CALL**

Mrs. Nina DeCoster
Mr. Christopher Keiser
Mr. Jeffrey Dahl
Ms. Rebecca Kipp-Newbold
Mr. Michael Reaves

Also in attendance: Dr. Johanna Ruberto, Interim Superintendent
Cheryl Zarra, Acting Board Secretary

***IV. EXECUTIVE SESSION**

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R. S.10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances, and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/Student Matters
- 4. Collective Bargaining/Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated litigation/Contract negotiation
- 8. Terms and conditions of employment
- 9. Deliberations involving imposition of specific civil penalty

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NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at 6:48 p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

Motion made by Mrs. DeCoster, seconded by Mrs. Kipp-Newbold to adjourn to executive session.

Motion approved on unanimous roll call vote.

***V. RECONVENE**

Motion made by Mr. Keiser, seconded by Mrs. DeCoster to end executive session at 6:57 pm with full board consent.

Public session convened at 7:33pm

***VI. PUBLIC COMMENT (resolutions only; time limits: 3 min. /person)**

At this time, comment is invited on any matter relating to the resolutions on tonight's agenda.

Anyone wishing to speak before the Board concerning these resolutions may do so during this public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the Board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

The Board President may terminate the remarks of any individual, when they do not adhere to the rules established above.

None at this time.

***VII. APPROVAL OF MINUTES**

1. Motion made by Mr. Reaves, seconded by Mr. Keiser, to approve the following minutes:

October 16, 2019 Regular session and Executive session

Motion approved on unanimous roll call vote.

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***VIII. WRITTEN COMMUNICATIONS**

Correspondence from:

- Mr. Ryan Firko
Dated: October 27, 2019
Received and forwarded October 28, 2019
- District Articulation Meeting - October 30, 2019
- County Security Conference - November 19, 2019 - 5:30 PM to 7:00 PM
JP Case Middle School, 301 Case Blvd. Flemington, NJ 08822

***IX. SUPERINTENDENT'S REPORT**

1. Superintendent Update:

- Thank you to Mr. Patton for his time and efforts for a successful Halloween for the students and help with QSAC
- Provided an overview of QSAC compliance - Review of DPRs - Statement of Assurance
- Communication with the Borough
- Thank you to Mr. Patton for successful Parent Conferences
- School Security - Current - Budget 2020-2021
 - Scan Cards - current
 - Security Cameras – 2020-2021 Budget
- Extra-curricular Activities - Update - Transportation costs
 - Fencing
 - Volleyball
- Dance Curriculum
- Dr. Ruberto announced the following Winter/Fall Grant Recipients:
Ann Marie DeAngelo (3D Printing), Alison DeMarco (Orboot/Shifu),
Jessica Firko (Poetry Workshop), Lisa Madson (Papermaking Workshop),
Maryjane Medea, Linda Patterson, and Leslie Weiss (Mindfulness Workshop).

***X. BOARD COMMITTEE REPORTS**

Curriculum & Instruction Committee: Met before the meeting

Policy & Legislation Committee: Nothing to report

Finance, Facilities, & Transportation Committee: Discussion item – facility use

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Personnel Committee: Did not meet

Negotiations Committee: Did not meet

Long Range Planning, Shared Services: Discussion items –process and direction and data to share.

Steering Committee: Discussion item – determine mid mark and end date for community outreach

***XI. CONSENT AGENDA**

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Dr. Ruberto read the addendum motions to be added to the Curriculum and Instruction portion of the consent agenda and New Business.

A motion was made by Mrs. Kipp-Newbold, seconded by Mr. Reaves to approve the Consent Agenda items including the addendum items. The motion passed on a unanimous roll call vote.

A. Finance/Facilities/Transportation/Personnel

Finance:

1. Motion to approve the bills list dated October 17, 2019 through November 13, 2019 in the amount of \$149,640.83.
2. Motion to accept, certify and file the Treasurer's and Board Secretary report for September 2019 and note that sufficient funds are available to meet the district's financial obligation and that no major account has been over-expended in accordance with N.J.A.C 6A:23A:16.20.
3. Motion to approve the transfers for September 2019.
4. Motion to accept the Fall Grant from Mrs. Gloria Winter in the amount of \$2,430.00.

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Transportation:

Facilities:

1. Motion to approve documentation of mandated Security/Fire/Emergency and Evacuation Drills

Date of Drill	Type of Drill
October 25, 2019	Non-Fire Evac Bomb Threat
November 1, 2019	Fire Drill
November 6, 2019	Lock Down Active Shooter

2. Motion to approve the use of the Califon School Facilities:

Sponsor of Event	Event
8th Grade Advisors	High School Registration Meeting

3. Motion to discard the following:
Desk and Chair Unrepairable-trash
Storage Cabinet Trash

Personnel:

1. Motion to accept the resignation of Ed Belenguer, part time custodian, effective November 30, 2019.
2. Motion to appoint Cheryl Zarra as Board Secretary and Custodian of Records effective December 1, 2019.
3. Motion to approve the following staff members for the stipend position(s) for the 2019-2020 school year.

Name	Position	Compensation
Luke Maginnis	Boys' Basketball Coach	\$2,300.
Chris Lemley	Girls' Basketball Coach	\$2,300.

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4. Motion to approve Mr. Daniel Patton as the “Missing Child Liaison” for the 2019-2020 school year.
5. Motion to approve Ms. Karin Laraway as a District Consultant, effective December 2, 2019, at a per hourly rate of \$75.00.
6. Motion to approve the following job descriptions:
 - Chief School Administrator/Principal
 - Early Childhood Education Teacher
 - Anti-Bullying Specialist
 - Anti- Bullying Coordinator
 - Behaviorist
 - LDTC Learning Disabilities Teacher Consultant
 - Occupational Therapist
 - Social Worker
 - Speech Language Specialist
 - Student Counselor
 - Substitute Teacher
 - Subject Area Teacher K-8
 - Athletic Coach
 - Extra Curricular Advisor
 - Preschool Aide
 - Affirmative Action Officer
 - Night Custodian
7. Motion to approve Alyssa Reaves as a Substitute teacher for the 2019-2020 school year.
8. Motion to approve the Principal's Goals for the 2019-2020 school year:

Through a structure of data review and professional learning, by May of 2020, the cumulative average mathematics benchmark score for all students in grades 6, 7, and 8 will have increased by 10%-15% from Form A to Form C as indicated on the LinkIt Benchmark assessments.

Through a collaborative effort with staff, all students will participate in at least one problem-based learning activity in order to expand student empowerment, extend student thinking, and create diversity of thought to integrate 21st Century Skills as identified in the New Jersey Student Learning Standards.

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C. Curriculum and Instruction

1. Motion to approve the following travel expenditures for staff members or their designated alternate to attend professional development conferences / workshops. This travel is deemed educationally necessary and fiscally prudent. All travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

Name	Date	Workshop/Conference	Fee/Mileage
Dan Patton	Dec 12, 2019	Mental Health First Aid Training	No Fee
Luke Maginnis	Dec 6, 2019	Elementary PE Jam	No Fee
Ann Marie DeAngelo	Dec 10-11,2019	NJSLA Advisory Committee	No Fee
Ann Marie DeAngelo	Feb 17-18,2019	NJSLA Advisory Committee	No Fee
Ann Marie DeAngelo	Feb 20-21,2019	NJSLA Advisory Committee	No Fee

2. Motion to approve the following field trips:

Destination	Cost	Class/Club/Activity
Voorhees HS	N/A	8th Grade Orientation
New York City	TBD	7th Grade Broadway Trip
Raritan River, Califon	\$395 (Possible Grant)	River Walk / Raritan Headwaters

3. Motion to accept the Health Report for August/September/October 2019.

4. Based upon Policy 5600 Student Code of Conduct approval of The Student Code of Conduct.

5. Motion to approve the following curricula:

- Financial Literacy Grades 6-8
- Gifted and Talented Grades K-8
- Dance Curriculum Grades K-8

6. Motion to approve the following travel expenditures for staff members or their designated alternate to attend professional development conferences / workshops. This travel is deemed educationally necessary and fiscally prudent. All travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

Name	Date	Workshop/Conference	Fee/Mileage
MaryJane Medea	Dec 11, 2019	Rutgers Unstoppable Writing Teach	\$150 + mileage

7. Motion to approve the following curricula:

- Innovation Lab
- Genius Hour

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***XII. OLD BUSINESS**

Second Reading Regulation 7510 Use of Facilities – Discussion

- Mrs. Decoster stated that the regulation will be tabled until December as further information is needed.

Chief School Administrator/Principal - Search update

- The deadline for applications is November 30, 2019. Mrs. Thornton, New Jersey School Boards Association, will be asked to host a community Q&A meeting in January before the School Board Meeting to discuss the current status and process.

Proposal for Tuition Based program

- A second proposal will be requested

***XIII. NEW BUSINESS**

1. Motion to approve the following resolution:

RESOLVED: That the Califon Borough Board of Education has convened at a public meeting on November 13, 2019 to review the proposed responses to the District Performance Review (DPR's) and Declaration Page for NJQSAC, and approves submission of the DPR's and Declaration Page to the State of New Jersey State Department of Education as required by N.J.A.C. 6A:30-3.2.

2. Motion to approve the Safety Student Data System, Report Period 2.

Motion made by Mrs. DeCoster, seconded by Mrs. Kipp-Newbold. Motions carried unanimously on a roll call vote.

***XIV. PUBLIC COMMENT (all school-related topics; 3 min. /person)**

At this time, comment is invited on any matter relating to the school district.

Anyone wishing to speak before the board may do so during the public comment portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the board will not discuss concerns about individual students or staff members. Other,

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Mr. Bulocko, High Bridge resident, Rec Volleyball. Spoke about facility use and requested fees to be in line with other districts.

- Mrs. DeCoster replied that there is a need for continued data gathering and will take things into consideration.

Mr. Kipler, Scout Leader. Scouts were in attendance as they are working on their Citizenship badge and the need to see how public meetings are run. He also spoke of his co-ed scout troop being one of two female scout troops.

- Dr. Ruberto spoke to the legalities of a public meeting and offered an open office door to answer further questions about meeting rules.

Mrs. Cusak – Requested additional evening parent/teacher meeting time slots in the future. She also questioned the no food/water in the draft facility use policy as well as the references to “Flemington/Raritan.”

- Dr. Ruberto stated that she will look into the possibility of additional evening hours. She noted that water was acceptable for facility use. She then stated that the draft policy had other district references for transparency purposes.
- Mrs. DeCoster stated that the policy is still in draft form and is under review/revision.

Mrs. Smith – Questioned the amount of the Fall Grant. She asked for clarification on the role of the CSA and if there would still be a Principal.

- Mrs. Kipp-Newbold provided the Fall Grant amount.
- Mrs. DeCoster clarified that the CSA is one role.

***XV. ADJOURNMENT**

Motion made by Mrs. DeCoster, seconded by Mr. Keiser to adjourn the meeting at 8:22 pm.
Motion approved with full board consent.

Respectfully submitted

Cheryl Zarra
Acting Board Secretary