**QUITMAN COUNTY BOARD OF EDUCATION**

**GEORGETOWN, GEORGIA**

**MINUTES OF MAY 7, 2019**

**REGULAR MEETING**

The Quitman County Board of Education met in a regular session on May 7, 2019, at 7:00 p.m. in the Boardroom of the Administrative Office, 215 Kaigler Road. Mr. Willie J. Anderson, Chairman, presided.

**PRESENT:** Mr. Willie J. Anderson, Chairman; Mr. Billy Shirah, Sr., Vice Chairman, Mr. Jimmy Eleby, Mrs. Christi Green, and Mr. Larry Wilborn; Board members; and Mrs. Victoria Harris, School Superintendent.

**ABSENT:** None.

**CALL TO ORDER AND OPENING CEREMONY**

The meeting was called to order by Chairman Anderson with a moment of silence followed by the Pledge.

**AGENDA APPROVAL**

On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Agenda as printed. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

**APPROVAL OF MINUTES**

The Superintendent recommended approval of April 9, 2019 Regular Board Minutes. On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

**SUPERINTENDENT’S REPORTS & UPDATES**

Principal Jones updated the Board on recent events that have taken place in the school.

Superintendent Harris recognized the student and staff members for the month of April.

Superintendent Harris shared a *Thank You Note* from Rev. Bobby Willis, former Board Member (Mother passed away).

Superintendent Harris shared newspaper articles that appeared in the newspaper.

**PERSONNEL (EXECUTIVE SESSION)**

The Superintendent recommended entering executive session for the purpose of discussing personnel. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to resume regular session. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

Chairman Anderson stated that the Board had met in executive session for the purpose of discussing personnel. No decisions were made and no votes were taken; only discussion took place. However, the Superintendent may have some recommendations resulting from the Executive Session.

The Superintendent recommended approval of Mrs. Joann Dunsmore’s retirement effective May 31, 2019. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval of Mrs. Diana Virgil as School Counselor for the 2019-2020 school year. On a motion by Mr. Shirah and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval of Mrs. Clay Johnson as a 50% Summer Transitional Program Lead Teacher. On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval of Mrs. Kanesha Scales as a 50% Summer Transitional Program Lead Teacher. On a motion by Mr. Shirah and a second by Mr. Eleby, the Board voted (4, 1), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, and Shirah, voted yes. Wilborn abstained.) The motion passed.

The Superintendent recommended approval of Ms. Ashley Smith as the Summer Transitional Program Specialist. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval of Ms. Lakesha Gordon as the Summer Transitional Program Assistant Teacher. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval of the slate of Certified Staff for the 2019-2020 school year, with the exception of Mrs. Kanesha Scales. On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes) The motion passed.

The Superintendent recommended approval of Mrs. Kanesha Scales as a teacher for the 2019-2020 school year. On a motion by Mr. Shirah and a second by Mr. Eleby, the Board voted (4, 1), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, and Shirah voted yes. Wilborn abstained.) The motion passed.

The Superintendent recommended approval of the slate of Classified Staff for the 2019-2020 school year. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes) The motion passed.

The Superintendent recommended approval of the slate of SOAR Summer School Staff for the 2019-2020 school year. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

**FINANCE**

The Superintendent recommended approval of the Financial Report for April 2019. On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval of the Tax Collections for March 2019. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent shared Budget items (Budget Meeting #1) with the Board. The Superintendent shared Budget Comparisons and discussed the comparisons from FY 19 to Year to Date Complete to Projected FY 20 Budget. There will be an in-depth review of the FY 20 Budget at the Public Budget Meeting #2 which will be at a Called Meeting on May 20th at 5:00 p.m.

**MAINTENANCE & OPERATIONS**

The Superintendent recommended to revise #7 of the Facility Use Policy to reflect that the payment for use of the building shall be submitted 2 business day in advance of use. On a motion by Mr. Shirah and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval of Flowers Plumbing to complete the plumbing work on the District Office Building bathrooms and kitchen area in the amount of $2,093.89. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent shared the School Bus Inspection Report with the Board. We scored at the 90 percentile.

The Superintendent recommended approval of a radiator from SunSouth for the John Deere tractor in the amount of $528.97. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

**NEW & UNFINISHED BUSINESS**

The Superintendent shared Field Trips with Board.

The Superintendent shared upcoming Activities with the Board.

The Superintendent recommended to solicit bids for the 2019-2020 school year. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval for District Leaders to work a modified Summer Schedule. The District Office Staff will work Monday – Thursday from 8:00 a.m. – 5:00 p.m. and will be off on Fridays (May 27, 2019 – July 18, 2019). On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval of Universal Funding for E-Rate Contracted Services in the amount of $7,920.00. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended the approval of MTC for 20 days of maintenance for the amount of $14,960.00. On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

 The Superintendent recommended the approval of an instructional quote in the amount of $6,365.00 for the Istation Reading Program for Summer School. On a motion by Mr. Shirah and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

**ANNOUNCEMENTS**

The Superintendent shared the District Administration Magazine with the Board. Quitman County Schools is featured on pages 16-17.

The Superintendent shared the Board and Administrator Brochure.

**ADJOURNMENT**

With there being no other business to discuss, on a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to adjourn. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

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Chairman Secretary