

Steps to completing the FCC application for the Emergency Broadband Program.

1. Visit <https://getemergencybroadband.org/how-to-apply/> and scroll to the bottom of the page and click “Apply Now” to complete the online application.
  - a. You may also complete the application, [English Version](#) or [Spanish Version](#), and mail it to  
Emergency Broadband Support Center  
P.O. Box 7081  
London, KY 40742

Instructions for completing the paper application or getting the application in Arabic, Chinese Simplified, French, Korean, Portuguese Brazil, Russian, Tagalog or Vietnamese are available [HERE](#).

2. For the online application, fill in your information including your First Name, Last Name and choose your identification method and your home address. For the very last question about Do you qualify through your child, be sure to click Yes, I qualify through my child or dependent and then click NEXT.

The screenshot shows the 'Your Information' section of the application. It includes a header with the title 'Your Information' and a sub-header explaining that the information is used to determine eligibility for the Lifeline Program or the Emergency Broadband Benefit Program. The form is divided into three main sections: 1. 'What is your full legal name?' with fields for First Name, Middle Name (Optional), and Last Name. 2. 'What is your date of birth?' with dropdown menus for Month, Day, and Year. 3. 'Identity Verification' with a radio button for 'Social Security Number' and a field for the 'Last 4 digits of your SSN'.

The screenshot shows the 'What is your home address?' and 'Do you qualify for Lifeline or the Emergency Broadband Benefit?' sections. The address section includes fields for Street Number and Name, City, State (a dropdown menu), Zip Code, and Apt, Unit, etc. Below this is the qualification question: 'Do you qualify for Lifeline or the Emergency Broadband Benefit through your child or a dependent?'. It includes a sub-header explaining that if you do not qualify on your own, you can sign up for the Lifeline or the Emergency Broadband Benefit through your child or dependent if they participate in any of the qualifying programs. There are two radio buttons: 'No, I qualify by myself.' and 'Yes, I qualify through my child or dependent.' A red arrow points to the 'Yes' option. At the bottom right, there is a blue 'Next' button. The footer contains the OMB Control Number (3060-0819), a link to the Paperwork Reduction Act Notice, and a link to the Privacy Act Statement.

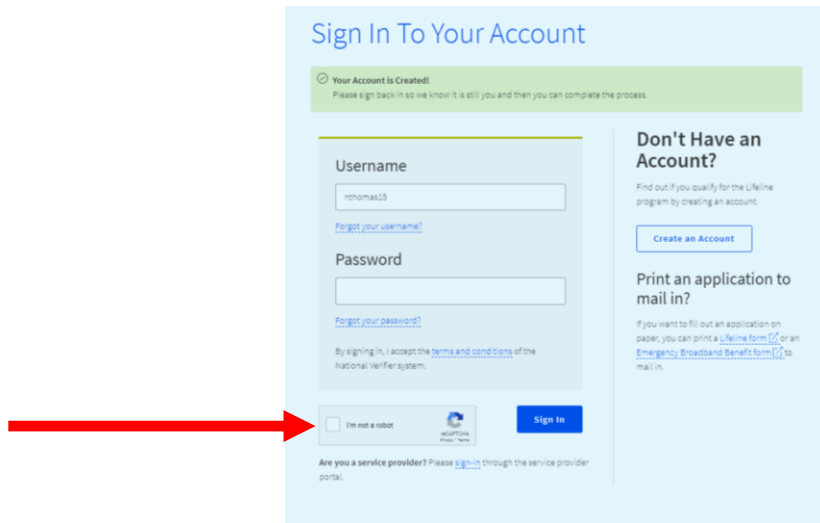
3. Enter the information for your child/dependent that is a student in the Pulaski County School District. This will include the child's first name, last name and an identifier such as the last 4 digital of their social security number.

The first screenshot shows the 'Your Child or Dependent's Information' section. It includes a heading, a paragraph explaining the use of the information, and three input fields: 'First Name', 'Middle Name (Optional)', and 'Last Name'. Below these is a section for 'What is their date of birth?' with dropdowns for 'Month', 'Day', and 'Year'. The second screenshot shows the 'Identity Verification' section. It asks the user to select a form of identification from three options: 'Social Security Number', 'Tribal ID Number', and 'Driver's License, Military ID, Passport, Taxpayer Identification Number (ITIN), or other Government ID'. Each option has a 'Choose file' button.

4. Choose a username, password and enter a contact email address. Click Next

The screenshot shows a web browser window with multiple tabs. The active tab is 'NV Flow - Lifeline National Veri...'. The form is titled 'Choose your username.' and includes a 'Username' input field with the text 'nthomas15'. Below this is a section titled 'Choose your password.' with a 'Password' input field and a 'Confirm Password' input field. To the right of the password fields are 'Password Requirements' listed with checkmarks: 'At least 8 characters long', 'At least 1 capital letter', 'At least 1 number (0-9)', 'At least 1 special character (!@#%&\*)', and 'No restricted phrases'. Below the password section is a section titled 'Your Contact Information' with a 'What is your email address?' input field containing 'example@email.com'. There is a checkbox for 'I want to provide an alternate email.' and a 'What is your phone number? (Optional)' input field. At the bottom, there is a checkbox for 'I have a mailing address that is different than my home address.'

5. Sign in to your account using the username/password that you created in step 4. Be sure to click the “I am not a robot” box and then click Sign In.



**Sign In To Your Account**

**Your Account Is Created!**  
Please sign back in so we know it's still you and then you can complete the process.

**Username**  
thomas123  
[Forgot your username?](#)

**Password**  
  
[Forgot your password?](#)

By signing in, I accept the [terms and conditions](#) of the National Verifier system.

☐ I'm not a robot

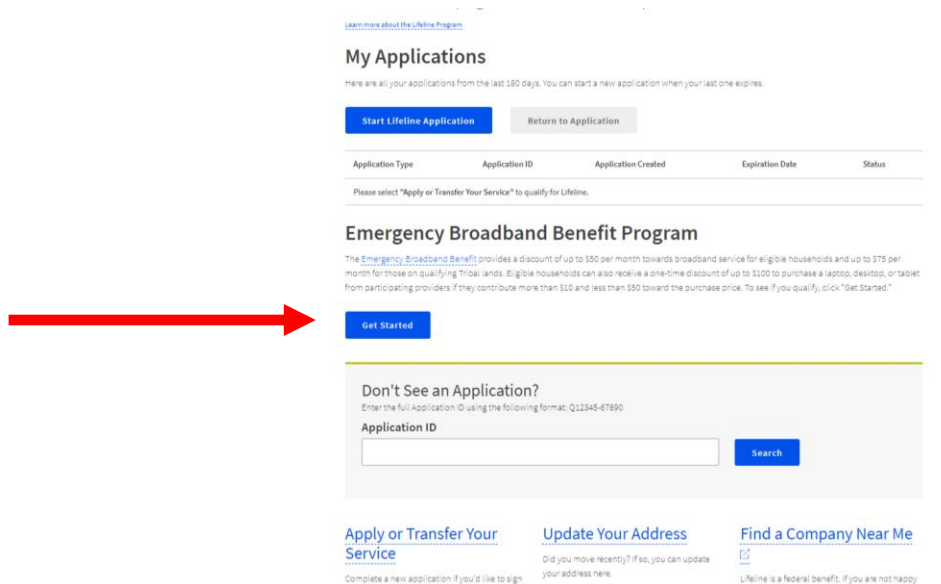
**Sign In**

**Don't Have an Account?**  
Find out if you qualify for the Lifeline program by creating an account.  
**Create an Account**

**Print an application to mail in?**  
If you want to fill out an application on paper, you can print a [Lifeline form](#) or an [Emergency Broadband Benefit form](#) to mail in.

Are you a service provider? Please [sign up](#) through the service provider portal.

6. Once you have successfully signed in, you will need to choose “Get Started” under the Emergency Broadband Benefit Program



[Learn more about the Lifeline Program](#)

**My Applications**  
Here are all your applications from the last 180 days. You can start a new application when your last one expires.

**Start Lifeline Application** **Return to Application**

Application Type	Application ID	Application Created	Expiration Date	Status
Please select "Apply or Transfer Your Service" to qualify for Lifeline.				

**Emergency Broadband Benefit Program**  
The [Emergency Broadband Benefit](#) provides a discount of up to \$50 per month towards broadband service for eligible households and up to \$75 per month for those on qualifying Tribal lands. Eligible households can also receive a one-time discount of up to \$100 to purchase a laptop, desktop, or tablet from participating providers if they contribute more than \$10 and less than \$50 toward the purchase price. To see if you qualify, click "Get Started."

**Get Started**

**Don't See an Application?**  
Enter the full application ID using the following format: Q12345-67890

**Application ID**  
 **Search**

[Apply or Transfer Your Service](#)  
Complete a new application if you'd like to sign.

[Update Your Address](#)  
Did you move recently? If so, you can update your address here.

[Find a Company Near Me](#)  
Lifeline is a federal benefit. If you are not happy

7. Select “Free and Reduced Price Lunch Program or School Breakfast Program in the 2019-2020 or 2020-2021 school year” and then click Next.

## Tell Us Which Program Your Child or Dependent Is In

To qualify for Lifeline or the [Emergency Broadband Benefit Program](#), we need to know which government assistance program your child or dependent is in or if they qualify based on the acceptable income criteria.

### Is your child or dependent in any of these?

Check all that apply.

- ☐ SNAP (Supplemental Nutrition Assistance Program) or Food Stamps [?](#)
- ☐ Medicaid
- ☐ Supplemental Security Income (SSI)
- ☐ Federal Public Housing Assistance
- ☐ Veterans Pension and Survivors Benefit Programs
- ☐ Federal Pell Grant in the current award year
- ☒ Free and Reduced Price School Lunch Program or School Breakfast Program in the 2019-2020 or 2020-2021 school year
- ☐ Experienced a substantial loss of income since February 29, 2020 [?](#)
- ☐ Tribal Specific Program (only choose if you live on Tribal lands)

You may be asked to submit documents about the program(s) you select.

[Back](#)

[Next](#)

8. You will then get a screen to confirm your information. If there are any mistakes, you can make corrections at that time. If not corrections are needed, check both boxes giving FCC permission to check information provided to them and then click submit.

The information you gave us will be used to check if you qualify for Lifeline or the [Emergency Broadband Benefit](#). Please confirm that it is okay.

- ☐ By checking this box you are consenting that all of the information you are providing may be collected, used, shared, and retained for the purposes of applying for and/or receiving the Lifeline program benefit or the [Emergency Broadband Benefit](#).
- ☐ By checking this box you are consenting that all of the information you are providing on behalf of a qualifying dependent may be collected, used, shared, and retained for the purposes of applying for and/or receiving the Lifeline program benefit or the [Emergency Broadband Benefit](#).

[Back](#)

[Submit](#)

9. The next question asks you if you share money with another adult already receiving the Emergency Broadband Benefit. The answer here should be NO unless someone in your home has already completed this process. The Emergency Broadband Program is only available 1 per household.

[emergencybroadband.org](https://emergencybroadband.org) or call 1 (833) 511-0311. Due to the temporary nature of the Emergency Broadband Benefit Program, we encourage you to apply as soon as possible.

Confirm Your Household

### Confirm Your Household

We need more information to determine whether you qualify for the [Emergency Broadband Benefit](#).

Do you share money (income or expenses) with another adult who gets the [Emergency Broadband Benefit](#)?

This can be the cost of bills, food, etc., and income. If your spouse receives the [Emergency Broadband Benefit](#), please answer "Yes" to this question.

☐ Yes ☐ No

You will have until 6/27/2021 to complete this section so we can determine whether you qualify for the [Emergency Broadband Benefit](#). If you do not complete this by then, you will need to come back to this site and fill this form out again.

Next

10. If you selected NO in step 9 then you will have additional questions appear. Select your answers and then click Next.

Do you share money (income or expenses) with another adult who gets the [Emergency Broadband Benefit](#)?

This can be the cost of bills, food, etc., and income. If your spouse receives the [Emergency Broadband Benefit](#), please answer "Yes" to this question.

☐ Yes ☒ No

Please select what best describes the building in which you reside:

☐ Apartment building

☐ Single family home

☐ Residential facility, such as a nursing home or an assisted living facility

☐ Transitional housing or shelter

☐ Other

If you live in a single family home where three or more economic households have applied for the [Emergency Broadband Benefit](#), please identify the number of individuals who reside at the address and the number of people in your economic household (Optional):

Number of people at address (Optional):

Number of people in your economic household (Optional):

You will have until 6/27/2021 to complete this section so we can determine whether you qualify for the [Emergency Broadband Benefit](#). If you do not complete this by then, you will need to come back to this site and fill this form out again.

Next

11. The next set of statements are agreements/understandings that you are acknowledging. You must initial the boxes as appropriate. Only initial box 1 if you live at a single address that has more than one household. Click Next.

## You Can Apply for the [Emergency Broadband Benefit](#)

Your household does not get the [Emergency Broadband Benefit](#) yet. A household is a group of people who live together and share income and expenses (even if they are not related to each other.)

Please initial the agreements below (2 & 3 are required):

Initial

☐

1. I live at an address with more than one household.

If you live alone or you live with other adults who **do not** receive the [Emergency Broadband Benefit](#), do not initial this box.

Initial

☐

2. I understand I am only allowed to get one [Emergency Broadband Benefit](#) per household, **not per person**.

Initial

☐

3. I understand that this limit is an FCC rule, and **lying about my household on this government form can make me lose my [Emergency Broadband Benefit](#)** and is against the law.

[Back](#)

[Next](#)

12. You should get a screen that states the system could not automatically confirm your eligibility. Don't panic, you just have to enter the specific school information since you are qualifying under the District's participation in the Community Eligibility Provision. Select the "Free and Reduced Price Lunch Program or School Breakfast Program in the 2019-2020 or 2020-2021 school year" again.

## We Could Not Confirm That you Qualify for the [Emergency Broadband Benefit](#)

To qualify for the [Emergency Broadband Benefit](#), you need to give us more information.


ⓘ You will have until 8/27/2021 to complete this section so that we can determine whether you qualify for Lifeline or the [Emergency Broadband Benefit](#). If you do not complete this by then, you will need to come back to this site and fill this form out again.

Are you or someone in your household in any of these?

Choose one.


- ☐ SNAP (Supplemental Nutrition Assistance Program) or Food Stamps ⓘ
- ☐ Medicaid
- ☐ Supplemental Security Income (SSI)
- ☐ Federal Public Housing Assistance
- ☐ Veterans Pension and Survivors Benefit Programs
- ☐ Federal Pell Grant in the current award year
- ☐ Free and Reduced Price School Lunch Program or School Breakfast Program in the 2019-2020 or 2020-2021 school year
- ☐ Experienced a substantial loss of income since February 28, 2020
- ☐ Tribal Specific Program (only choose if you live on Tribal lands)
- ☐ I don't participate in one of these programs, I want to qualify through my income.

13. This will open up an additional question. Select "Select a USDA Community Eligibility Provision school. Click Next.

 You will have until 6/27/2021 to complete this section so that we can determine whether you qualify for Lifeline or the [Emergency Broadband Benefit](#). If you do not complete this by then, you will need to come back to this site and fill this form out again.

Are you or someone in your household in any of these?

Choose one.

- ☐ SNAP (Supplemental Nutrition Assistance Program) or Food Stamps [?](#)
- ☐ Medicaid
- ☐ Supplemental Security Income (SSI)
- ☐ Federal Public Housing Assistance
- ☐ Veterans Pension and Survivors Benefit Programs
- ☐ Federal Pell Grant in the current award year
- ☒ Free and Reduced Price School Lunch Program or School Breakfast Program in the 2019-2020 or 2020-2021 school year
-  ☐ Select a USDA Community Eligibility Provision school [?](#)
- ☐ Click here to submit documentation for any school that does not appear on the list of Community Eligibility Provision schools
- ☐ Experienced a substantial loss of income since February 29, 2020
- ☐ Tribal Specific Program (only choose if you live on Tribal lands)
- ☐ I don't participate in one of these programs, I want to qualify through my income.

[Back](#)

[Save](#)

[Next](#)

14. Select the appropriate information from the dropdown menus for state (KY), district and school. Click Next.

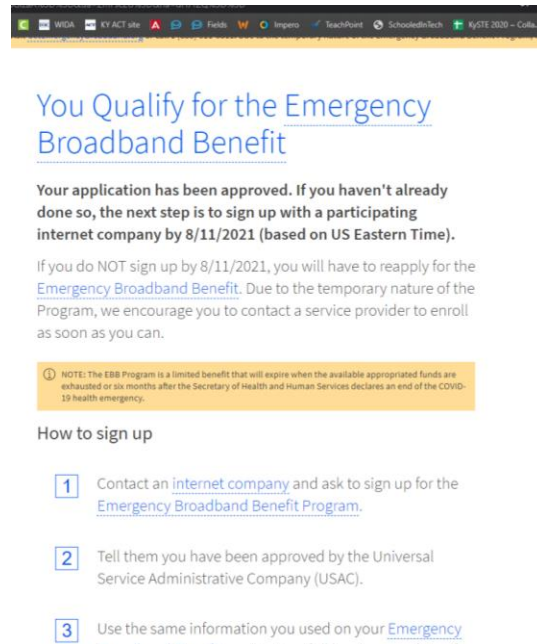
The screenshot shows a web browser window with a form titled "Select a USDA Community Eligibility Provision school". The form has several radio button options at the top: "Free and Reduced Price School Lunch Program or School Breakfast Program in the 2019-2020 or 2020-2021 school year", "Select a USDA Community Eligibility Provision school" (which is selected), "Click here to submit documentation for any school that does not appear on the list of Community Eligibility Provision schools", "Experienced a substantial loss of income since February 29, 2020", "Tribal Specific Program (only choose if you live on Tribal lands)", and "I don't participate in one of these programs, I want to qualify through my income". Below these is a section titled "Select a USDA Community Eligibility Provision school" with instructions: "Using the dropdowns below, select the USDA Community Eligibility Provision school that you, or your dependent, were enrolled in for the 2019-2020 or 2020-2021 school year:". There are three dropdown menus labeled "State", "School District", and "School", each with a "Choose" placeholder. Below the dropdowns is a note: "If your qualifying school is not listed, please submit documentation using the upload documentation option." At the bottom of the form are three buttons: "Back", "Save", and "Next".

15. Initial the agreements and then click submit.

The screenshot shows a section titled "Agreement" with the text: "You are almost done qualifying. Please initial next to each statement and sign this form to finish the process." Below this is a form with the heading "I certify, under penalty of perjury, that:". There are four statements, each with an "Initial" label and a text box for the initial: 1. "For my household, I affirm and understand that the EBB Program is a temporary federal government subsidy that reduces my broadband internet access service bill and at the conclusion of the program, my household will be subject to the provider's undiscounted general rates, terms, and conditions if my household continues to subscribe to the service." 2. "I (or my dependent or other person in my household) currently get benefits from the government program(s) listed on this form, experienced a substantial loss of income since February 29, 2020, or my annual household income is 135% or less than the Federal Poverty Guidelines (the amount listed in the Federal Poverty Guidelines table on this form)." 3. "I agree that if I move I will give my service provider my new address within 30 days." 4. "I understand that I have to tell my service provider within 30 days if I do not qualify for EBB Program anymore, including: 1. I, or the person in my household that qualifies, do not qualify through a government program or income anymore. 2. Either I or someone in my household gets more than one EBB Program benefit." At the bottom of the form is a "Submit" button.



16. If the FCC can quickly confirm the information that you entered then you should see a screen that states that you Qualify. Toward the bottom of this screen will be a section specific to you that contains your FCC application number. Print the page, take a picture, or write down the information and store it in a safe place.



17. Final step: Contact your service provider and submit information to them including your FCC Application ID number if required to receive the benefit. For Windstream, you can complete the [online form](#) and then email it to the address listed on the form. For Spectrum, you will need to [login to your account](#) to access the form. For any other providers, you will need to contact them directly to find out how to complete the process.