LINCOLN-WOODSTOCK COOPERATIVE SCHOOL BOARD

SAU #68

DATE: May 22, 2019

MEETING MINUTES

**SCHOOL BOARD PRESENT**: **ADMINISTRATION/STAFF PRESENT**:

Matt Manning Judith McGann, Superintendent of Schools

Vance Pickering Scott Currier, Principal

Jasmine Weeden Deb O’Connor, Financial Manager

Joe Bossie Kristy Duris, Teacher Representative

Jay Duguay

Brian Angelone

**PUBLIC PRESENT**:

Ginny Doyle

Stuart Anderson  
Maisie Anderson

Sarah Jolly

Bill Jolly

Amy Forbes

Paula Houde

**CALL TO ORDER**

Matt Manning called to order the School Board meeting at 6:30 pm.

**CONTINUING BUSINESS**

1. Early Act – Elementary Playground Sign – Maisie Anderson and Sarah Jolly (4th/5th graders) presented the Early Act group’s idea for a 3’ x 5’ sign to be placed in the Elementary playground. The sign lists the rules of the playground which were created by the Early Act participants. Several fund raisers have been organized by Early Act including a carnival and spaghetti dinner. After the School Board reviewed the proposed sign, Matt Manning made a motion to approve the sign. Brian Angelone seconded the motion. Motion approved by all school board members.
2. Elementary School Math Program – Assistant Principal Doyle presented the new Eureka Math program to the School Board. The program was brought to the attention of the Vice Principal by a first grade teacher during the 2016-2017 school year. Several teachers tested the program during the 2017-2018 school year and found that students were very engaged and had great results. Other math platforms were investigated also but it was felt that Eureka was the way to move forward. 2018-2019 was the first year of full implementation in the Elementary school. Some of the older children were switched from another program (Think Math) due to the company going out of business. Not all data regarding the program results was available because come grades had not yet completed SAS testing. Matt Manning mentioned that he would be interested in seeing more results at each grade level from year to year. Maisie Anderson and Sarah Jolly were asked their opinions of the program. Sarah likes that there is an on-line program available that reinforces the class work and you can get help even if the teacher is busy. Maisie agreed with Sarah. She felt that it was confusing when they first changed systems but it was fun once they figured it out. Jay Duguay asked about teacher response to the program. Despite the challenges of learning a new program, the teachers have responded positively and are happy to be getting favorable results.

**CORRESPONDENCE**

Matt Manning gave a copy of a letter received from Tony Drapeau to School Board members to review. Tony Drapeau has decided to resign his position on the School Board effective immediately. Vance Pickering made a motion to accept Tony Drapeau’s resignation. Joe Bossie seconded the motion. Motion approved by all school board members.

Matt Manning asked for nominations for Chairperson of the School Board. Jay Duguay nominated Matt Manning. The nomination was seconded by Brian Angelone. All members of the school board approved the nomination.

Matt Manning asked for nominations for Vice-Chairperson of the School Board. Jasmine Weeden nominated Jay Duguay. The nomination was seconded by Vance Pickering. All members of the school board approved the nomination.

**MINUTES**:

1. Minutes of May 8, 2019 –A motion was made to approve the minutes of May 8, 2019 by Vance Pickering. The motion was seconded by Jay Duguay. Matt Manning and Brian Angelone abstained. All other School Board members in attendance voted to approve the motion.

**REPORTS:**

1. **BUSINESS ADMINISTRATOR REPORT:**  
   Deb O’Connor reported that the check manifests were being circulated for payroll, coaches and accounts payable.
2. **SUPERINTENDENT’S REPORT:**  
   Superintendent McGann informed the School Board that the NHDOE had visited during SAS testing and were impressed with Lin-Wood approach (set up, confidentiality, training, etc.) Lin-Wood was one of the first in the state to be visited.   
     
   Superintendent McGann distributed a copy of the current strategic plan containing the mission statement and vision statement to all School Board members. It is reviewed every 10 years by NEASC. School Board goals fit into various areas of the strategic plan. Mark Dolan reviewed the current document. He and Barrett Christina would be willing to come to meet with the School Board. Matt Manning expressed that he feels many of the items listed are action items that are on-going and don’t have end dates. He suggested that more timely goals with end dates be set. Jay Duguay mentioned that the School Board had planned to review the strategic plan last year but it was postponed allowing time for Matt Manning to attend the training program for strategic planning and use the knowledge he gained to develop an effective plan. Vance Pickering mentioned that it had come up at the last meeting and what the School Board should be looking at was discussed. Superintendent McGann will contact Mark Dolan to see if he would be available to attend an upcoming school board meeting.   
     
   Jay Duguay asked if there was currently only one meeting scheduled for the month of June. Superintendent McGann recommended adding a June 5th meeting to cover all pending matters.
3. **PRINCIPAL’S REPORT:**  
   Principal Scott Currier reported that the Elementary Revue with K-5 performances took place on May 16 with an Elvis theme. The event was well attended and went extremely well. Thank you to Barb Burhoe and Thom Untersee.   
     
   NH scholars (Dakota Smith and Samantha Tower) were recognized at WMRHS on May 21st.  
     
   High school wellness day took place today (May 22nd). Thank you to the Wellness Committee.  
     
   There will be a Memorial Day assembly for grades 6 – 12 on Friday, May 24th.   
     
   Class night will take place on June 4th and graduation on June 7th.
4. **COMMITTEE REPORTS:**   
     
   a. Policy Committee – Jay Duguay reviewed the policies being submitted for first reading tonight.  
     
     
   FIRST READING SECOND READING

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| --- | --- |
| AC – Nondiscrimination / Equal Opportunity |  |
| ADB – Drug-Free Workplace Policy |  |
| ADC – Tobacco Products Ban – Use and Possession in and on School Facilities and Grounds |  |
| BEDG – Minutes |  |
| BEDH – Public Participation at Board meetings |  |
| EBCA – Emergency Plans |  |
| EHAB – Computer Retention Policy |  |
| EHB – Data / Records Retention |  |
| EHB-R – Local Records Retention Schedule |  |

Policies were updated to reflect the changes recommended by the NHSBA. It was recommended that policy  
EHAB be renamed to Data Security Policy to more accurately reflect the nature of the policy.  
Matt Manning made a motion to move the above referenced policies to second reading. Brian Angelone seconded the motion. The motion was approved by all School Board members.  
  
b. Facilities Committee – Brian Angelone reported that the Facilities Committee met prior to the School Board meeting this evening, May 22nd. Mark Houde met with the Facilities Committee and discussed general clean up and provided a preliminary master plan update. The Elementary heating system was also discussed. Option 2 (dual fuel) has been recommended. Vance Pickering made a motion that trust fund hearing be held on June 19th to approve the use of up to $30,000 for an engineering study regarding the Elementary heating system. Jay Duguay seconded the motion. All School Board members approved the motion.

c. Safety / Emergency Management Committee was held on Monday, May 13th.

**BUSINESS REQUIRING BOARD ACTION:**

* 1. Staff Nominations, recommendations and Resignations – Amber Wright, Library Aide has submitted her resignation for the end of the current school year. Matt Manning made a motion to accept Amber’s resignation and thanked Amber for her service. Vance Pickering seconded the motion. All School Board members approved the motion.  
       
     Superintendent presented the following nominations:  
     School Nurse – Jennifer Eaton  
     Special Education Teacher – Kevin Luce  
     Special Education Teacher – Jessica Gluyas  
       
     Matt Manning made a motion to accept the nominations. Jay Duguay seconded the motion. All School Board members approved the motion.

**NEW BUSINESS:**

1. Vacant School Board Seat – The seat vacated by Tony Drapeau will need to be filled. The position will be posted and the School Board will review any letters of interest received. Committee positions that were held by Tony Drapeau will need to be reassigned.

**RECOGNITION OF VISITORS/PUBLIC PARTICIPATION:**1. Students - None  
  
2. Staff –   
  
From Brenda Vance and Faith Clark, Student Council Advisors – High School Prom was held at the Indian Head Resort on May 11. Lots of fun was had by all. The theme was “Around The World”.   
  
Our Prom Court was:  
9th Grade – Jack Chase and Kaitlin Clark  
10th Grade – AJ Vecchione and Alyvia Drapeau  
11th Grade – Dimitrios Spanos and Charmaine Chau

12th Grade – Prom King, Colin Chau and Prom Queen, Madison Chase  
  
A huge thank you to Nancy Ingalls, Kristy Duris, Shawn Hagan and Scott Currier for chaperoning. Also, thank you to Linda and Scott McIntire for taking photos before and during the prom.  
  
From Heather Krill – Jillian Clark, Madi Chase and Grace Petrin performed their Poetry Out Loud poems on May 22nd at the Frost Place with students from 5 surrounding high schools.

From Jason Duchette – Dylan Avery and Lui Baffa came in second place in the stock market game in the spring middle school division. They traveled to Fidelity in Merrimack today to be recognized.

From the Wellness Committee – The Wellness Committee hosted a Wellness Day today, May 22nd. The first part was filled with active options (kickboxing, walking, mountain biking, etc.) and the second half was filled with more relaxing options (yoga, meditation, zentangle, Tai Chi); many staff led activities and we did have a few outside presenters.  
  
3. Community – None

**NON-PUBLIC SESSION (RSA 91-A:3)** Discussion of matters that are likely to adversely affect the reputation of a person other than a member of the School Board. The School Board was polled at 7:50 pm on whether they should go into a Non-Public Session

**ADJOURNMENT –**

Respectfully submitted,

Jeanette M. Fecteau, SAU Administrative Assistant