

**Sterling Board of Education
Minutes of the Regular Meeting
Wednesday, November 20, 2019
Community Room – 6:15 pm
“EXCELLENCE WITH KINDNESS”**

I. Call to Order

The meeting was called to order at 6:16 pm by L. Shippee, Board Vice-Chair.

Present were: L. Shippee, D. Capobianco, H. Wood, M. Rouillard, F. Bood and C. Langlois.
Also in Attendance were: G. Lanza, C. Scott, L. Smith, D. Chrzan and D. Zajac.
Absent: M. Cartier, Plainfield Liaison.

II. Pledge of Allegiance

Pledge of Allegiance was led by the Boy Scouts: Ian Stone, Seth Daudelin and Russell Sharpe.
L. Shippee and C. Scott thanked them for their time and participation.

III. Public Comment

T. Shaw, PTO Co-President provided an update on the PTO. The PTO is seeking volunteers and donations for the Christmas bazaar.

C. Scott, Principal, invited the Board to a student recognition ceremony on Tuesday, November 26, 2019 at 10:00 am. Brianna Gervais was named the National Junior Grange Female Ambassador in Minnesota on 11/9/19. State Senator Heather Somers and State Representative Brian Lanoue will be in attendance.

IV. Reports and Communications

A. Correspondence

The EASTCONN letter stating that the district is eligible to have one seat on the EASTCONN Board of Directors was provided to the Board members.

B. Consent Agenda

1. Minutes of Regular Meeting, October 16, 2019
2. Superintendent/Special Services Director's Report
3. Principal's Report
4. Clinical Supervisor's Report

A motion was made by D. Capobianco and seconded by H. Wood to accept the consent agenda as presented. Vote: All in favor.

C. Budget and Expense Report - October 31, 2019

L. Shippee requested that in the future a printed copy of the Budget and Expense Report be provided to the Board.

L. Shippee asked if any board members have any items they would like to add to the agenda.

H. Wood made a motion to discuss the grievance policy during executive session.

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D. Plainfield Board of Education Liaison

M. Cartier, Plainfield Liaison was not in attendance due to Plainfield's BOE meeting being held at the same time.

V. Unfinished Business

A. Wellness Policy

A discussion was held on the Wellness Policy. The Policy Committee will re-visit the policy and there will be a 1st reading at the December BOE meeting.

A motion was made by C. Langlois and seconded by H. Wood that while the policy committee is studying the wellness policy to allow some classroom celebrations. Vote: All in favor.

B. Organizational Chart

The Organizational Chart will be placed on the Sterling website.

C. Climate Survey

The Climate Survey was presented to the Board to circulate and review.

VI. New Business

A. Election of Officers

L. Shippee turned the meeting over to G. Lanza at 6:32 pm for Election of Officers.

G. Lanza asked the Board for nominations for Board Chair.

A motion was made by M. Rouillard and seconded by C. Langlois to nominate F. Bood as Board Chair. F. Bood accepted the nomination. Ballots were passed out to the Board. Vote: 6 - All in favor.

A motion was made by M. Rouillard and seconded by H. Wood to nominate L. Shippee as Vice-Chair. Ballots were passed out to the Board. Vote: All in favor.

A motion was made by M. Rouillard and seconded by L. Shippee to nominate D. Capobianco as Treasurer. Ballots were passed out to the Board. Vote: All in favor.

A motion was made by D. Capobianco and seconded by C. Langlois to nominate H. Wood as Vice-Treasurer. Ballots were passed out to the Board. Vote: All in favor.

B. Appointment of Committees

The meeting was turned over to F. Bood, Board Chair, to appoint Board members to the Budget, Policy and Negotiations Committees.

The following committees were established:

Budget Committee: F. Bood, M. Rouillard and L. Shippee.

Policy Committee: D. Capobianco and H. Wood.

Negotiations Committee: C. Langlois and F. Bood.

C. Professional Development Update

C. Scott provided an update on Professional Development.

D. School Schedule Update

C. Scott provided an update on the changes to the specials schedule.

E. Approval of out of state field experience - Ecotarium/Worcester, MA (vote)

A motion was made by L. Shippee and seconded by M. Rouillard to approve the out of state field experience by A. McKenzie to the Ecotarium in Worcester, MA. Vote: All in favor.

F. ESEA Grant (vote)

A discussion was held on the ESEA Grant and an overview was provided. L. Shippee requested that the FTE be provided to the Board.

A motion was made by L. Shippee and seconded by D. Capobianco to approve the ESEA Grant as presented. Vote: All in favor.

G. Budget Transfers (vote)

A review of the Budget Transfers was held. G. Lanza will follow up with the Food Director regarding the printer.

A motion was made by C. Langlois and seconded by H. Wood to approve the transfer from Tuition CT Public to Adult Education and from Heating Oil to Propane and to table the printer. Vote: All in favor.

(Transfer \$82.00 out of A.6110.561.01.73 Tuition CT Public and into A.6110.561.02.70 Adult Education and transfer \$3,000.00 out of A.2600.620.71 Heating Oil and into A.3100.621.71 Propane).

H. Certified Resignation (vote)

A motion was made by L. Shippee and seconded by D. Capobianco to accept the resignation of A. Abrantes with regret. Vote: All in favor.

VII. Recommendations, Questions and/or Comments

H. Wood questioned why the library is not being utilized.

F. Bood commented that there are no books on the shelves.

H. Wood questioned that if the Superintendent is unable to find another Spanish teacher, can she look into hiring a library staff instead.

L. Shippee questioned if there was an update on a diesel tank. G. Lanza reported that she spoke with R. Gray (first selectman) regarding a kerosene tank and a diesel tank. D. Chrzan followed up with the town and in order to utilize a diesel savings, the tank would need to be 4,000-5,000 gallons.

F. Bood commented that a 2,500 gallon tank would be a significant savings.

F. Bood commented about the maintenance and use of the building and playground equipment.

L. Shippee proposed that a punch list of items to be replaced be made.

A motion was made by L. Shippee and seconded by M. Rouillard that F. Bood and G. Lanza conduct a walk through to establish a punch list of necessary maintenance.

Vote: All in favor.

VIII. Executive Session

A motion was made by L. Shippee and seconded by M. Rouillard to enter executive session at 7:12 pm. for Grievance Policy discussion. Vote: All in favor.

Present during executive session were: F. Bood, L. Shippee, M. Rouillard, D. Capobianco, C. Langlois and H. Wood.

The Board exited executive session at 8:25 pm.

A motion was made by C. Langlois and seconded by H. Wood to require BOE approval prior to signing any M.O.U. agreement. Vote: All in favor.

A motion was made by D. Capobianco and seconded by L. Shippee to send out a brief survey to staff seeking feedback/input in regards to the change in schedule regarding specials. Vote: All in favor.

IX. Adjournment

A motion was made by C. Langlois and seconded by M. Rouillard to adjourn the meeting at 8:30 pm. Vote: All in favor.