

**New Milford Board of Education  
 Special Meeting Minutes  
 May 22, 2018  
 Sarah Noble Intermediate School Library Media Center**

RECEIVED  
 TOWN CLERK  
 2018 MAY 25 A 10:05

NEW MILFORD, CT

Present:	Mr. David A. Lawson, Chairman Mrs. Angela C. Chastain Mr. Bill Dahl Mr. Joseph Failla Mrs. Wendy Faulenbach Mr. Brian McCauley Mrs. Tammy McInerney (arrived at 8:07 p.m.) Mr. J.T. Schemm
Absent:	Mrs. Eileen P. Monaghan

Also Present:	Mr. Joshua Smith, Superintendent of Schools Ms. Alisha DiCorpo, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mrs. Laura Olson, Director of Pupil Personnel and Special Services Ms. Roberta Pratt, Director of Technology Mr. Anthony Giovannone, Director of Operations and Fiscal Services Mr. Kevin Munrett, Facilities Director Mr. Nestor Aparicio, Assistant Facilities Director Mrs. Anne Bilko, Principal, Sarah Noble Intermediate School Mrs. Susan Murray, Principal, Northville Elementary School  Ms. Elizabeth Meskill, Student Representative Mr. Gregory Winkelstern, Student Representative
---------------	---

1. A.	<b>Call to Order</b> <b>Pledge of Allegiance</b>  The special meeting of the New Milford Board of Education was called to order at 7:30 p.m. The Pledge of Allegiance immediately followed the call to order.	<b>Call to Order</b> <b>A. Pledge of Allegiance</b>
2.	<b>John J. McCarthy Observatory Annual Report</b> <ul style="list-style-type: none"> <li>• Monty Robson, Director of the Observatory; Bob Lambert, Treasurer; Bill Cloutier, Observatory Board Chair; and John Gebauer, Chief Technology Officer gave a status report for the John J. McCarthy Observatory.</li> <li>• Mr. Gebauer presented the history of the Observatory and its many accomplishments,</li> </ul>	<b>John J. McCarthy Observatory Annual Report</b>

	<p>including those of some of the students who have gone on to positions involving the science they learned there.</p> <ul style="list-style-type: none"> <li>• The Observatory’s Annual Report and Presentation to the Board can be found on the district’s website home page under the Community button.</li> <li>• The audience and Board members gave the Observatory members a round of applause for their 18 years of service to the schools and Town.</li> </ul>	
<p>3.</p>	<p><b>Recognition</b></p> <p>A. <b>NMHS students Joshua Abel, Hannah Arasim, Jessica Berkun, Michael Cavuoto, Nicholas Cavuoto, Jenna Drahota, Duncan Edel, Jessica Learson, Amanda Manaog, Ryan McNulty, Christina Onorato, Eliza Peery, John Santoro, Connor Stahl, Michael Tarby, Terrell Williams</b></p> <ul style="list-style-type: none"> <li>• Mr. Smith noted that these students are all part of the CMEA Northern Regional Band and he asked Diane Taylor of the NMHS Music Department to recognize the students. Ms. Taylor said it means a great deal that the Music department program is so well supported.</li> </ul> <p>B. <b>NMPS Stars of the Month: Jennifer Andrea, Gina Bernard, Kelly DeYorio, Yvonne de St. Croix, Michael Fitzgerald, Shayna Sexton</b></p> <ul style="list-style-type: none"> <li>• Mr. Smith read a comment about each Star from the person who nominated them. They each received a pin recognizing their nomination and Jennifer Andrea was randomly selected to drive the Ingersoll Automotive Courtesy Car for the month.</li> </ul> <p>The meeting recessed at 7:57 p.m. for a brief reception and reconvened at 8:07 p.m.</p>	<p><b>Recognition</b></p> <p>A. <b>NMHS students Joshua Abel, Hannah Arasim, Jessica Berkun, Michael Cavuoto, Nicholas Cavuoto, Jenna Drahota, Duncan Edel, Jessica Learson, Amanda Manaog, Ryan McNulty, Christina Onorato, Eliza Peery, John Santoro, Connor Stahl, Michael Tarby, Terrell Williams</b></p> <p>B. <b>NMPS Stars of the Month: Jennifer Andrea, Gina Bernard, Kelly DeYorio, Yvonne de St. Croix, Michael Fitzgerald, Shayna Sexton</b></p>
<p>4.</p>	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>• Megan Byrd, a New Milford resident, said she urged the Town Council to compromise on the budget and she was here tonight to ask the Board of Education to do the same. She said there are</li> </ul>	<p><b>Public Comment</b></p>

	<p>some voices trying to push the next referendum to fail as well. She said she appreciates the hard work of the Board and the work they did on the budget. She said everyone needs to hear that the Board of Education has been working with the Mayor on budgetary related issues. She also asked the Board to identify the areas they are thinking about cutting so members of the public can decide based on that whether to support the budget. She also urged the members of the Board to make it clear that they support the budget once it is established.</p>	
<p><b>5.</b></p>	<p><b>PTO Report</b></p> <ul style="list-style-type: none"> <li>• Kathleen Lewis, Town wide PTO President, said the PTOs honored the hard working district staff last week with different celebrations ranging from a dessert bar to lunch. They will also recognize bus drivers for their work in transporting students safely.</li> <li>• The High School PTO will be hosting a Penny War in June, as well as a movie night at Bank Street Theater. Northville and Sarah Noble will host family nights with a “Buy One Get One Free” Scholastic book sale. Hill and Plain will entertain the students with a slide show with memories from the past year.</li> <li>• Students K-8 will receive their yearbooks in the next couple of weeks. All schools will have extra copies for sale.</li> <li>• Grad Party still needs volunteers to decorate two rooms, as well as help with moving supplies to the High School. The community is welcomed to do a walkthrough on Saturday, June 23rd from 10 a.m. – noon.</li> <li>• The PTO will be awarding twelve \$1,000 scholarships to seniors who are furthering their education.</li> <li>• June’s spirit theme is Superhero Day.</li> </ul>	<p><b>PTO Report</b></p>
<p><b>6.</b></p>	<p><b>Student Representative’s Report</b></p> <ul style="list-style-type: none"> <li>• May 12 was the combined Junior and Senior prom.</li> </ul>	<p><b>Student Representative’s Report</b></p>

	<ul style="list-style-type: none"> <li>• May 14 was the Spanish Honor Society Induction.</li> <li>• May 15 was the Award Breakfast for improved student performance and community service.</li> <li>• May 17 was the Chorus concert.</li> <li>• May 25-27 will be the Senior Art Show at the Maxx.</li> <li>• Sunday the marching band will perform in the Sherman Memorial Day Parade and then in New Milford's parade on Monday.</li> <li>• Senior scholarships will be presented on May 30.</li> <li>• May 31 is the senior banquet at Candlewood Inn and June 1 is the senior trip to Six Flags.</li> <li>• Yearbooks will be out in June.</li> <li>• The AP tests missed due to the storm have all been rescheduled.</li> </ul>	
<p><b>7.</b></p> <p><b>A.</b></p>	<p><b>Approval of Minutes</b></p> <p><b>Approval of the following Board of Education Meeting Minutes:</b></p> <ol style="list-style-type: none"> <li><b>1. Board Workshop Minutes April 24, 2018</b></li> <li><b>2. Regular Meeting Minutes April 24, 2018</b></li> <li><b>3. Regular Meeting Minutes May 3, 2018</b></li> </ol> <p><b>Mr. Dahl moved to approve the following Board of Education Meeting Minutes: Board Workshop Minutes April 24, 2018; Regular Meeting Minutes April 24, 2018 and Regular Meeting Minutes May 3, 2018, seconded by Mr. McCauley and passed unanimously.</b></p>	<p><b>Approval of Minutes</b></p> <p><b>A. Approval of the following Board of Education Meeting Minutes:</b></p> <ol style="list-style-type: none"> <li><b>1. Board Workshop Minutes April 24, 2018</b></li> <li><b>2. Regular Meeting Minutes April 24, 2018</b></li> <li><b>3. Regular Meeting Minutes May 3, 2018</b></li> </ol> <p><b>Motion made and passed unanimously to approve the following Board of Education Meeting Minutes: Board Workshop Minutes April 24, 2018; Regular Meeting Minutes April 24, 2018 and Regular Meeting Minutes May 3, 2018.</b></p>
<p><b>8.</b></p>	<p><b>Superintendent's Report</b></p> <ul style="list-style-type: none"> <li>• Mr. Smith said May was staff appreciation for nurses, food service professionals, and teachers. Bus driver appreciation is coming up.</li> <li>• As to the end of the school year, the students will not have to go to school on Memorial Day. They have been in contact with the State due to the</li> </ul>	<p><b>Superintendent's Report</b></p>

	<p>storm closings regarding relief from the 180 day requirement but none is currently needed. A communication will go out to parents and staff this Friday about the end of the school year, as there are lots of issues around this year's school end.</p> <ul style="list-style-type: none"> <li>• The combined junior/senior prom was successful with a high turnout.</li> <li>• The district owes gratitude to Eversource, the local town crews, and emergency management staff for getting the schools back up on line after the storm. There is still fallout from electrical equipment and they are working with the insurance company. While New Milford often gets snow storms, it does not often get tornadoes or storms such as this recent storm. Staff has been discussing how to structure procedures for any future events.</li> </ul>	
<p><b>9.</b></p>	<p><b>Board Chairman's Report</b></p> <ul style="list-style-type: none"> <li>• Mr. Lawson said the new referendum date has been set for June 5.</li> <li>• On May 10, Mr. Lawson, Mrs. Faulenbach and the administrative team met with the Mayor and assured the Town the gap from this year's state budget cuts would be closed. He said these efforts took collaboration, cooperation and patience.</li> <li>• He said the Town Council met last night to discuss a new budget proposal and with the addition of the \$1.5 million for education cost sharing and the PILOT funds, the Council was able to reduce the budget to a 2.6% increase. He said the Board will still take a cut of \$968,000 if this referendum passes. He asked all Board members to forward suggestions for cuts to the Superintendent.</li> <li>• Mrs. Chastain clarified that with this proposal the Board of Education was not cut \$968,000, rather the request was decreased by that amount.</li> </ul>	<p><b>Board Chairman's Report</b></p>
<p><b>10.</b></p> <p><b>A.</b></p>	<p><b>Committee And Liaison Reports</b></p> <p><b>Facilities Sub-Committee – Mr. McCauley</b></p>	<p><b>Committee And Liaison Reports</b></p> <p><b>A. Facilities Sub-Committee</b></p>

	<ul style="list-style-type: none"><li>• Mr. McCauley said all items discussed are on tonight's agenda including the thermal roof scan and the fuel tanks.</li></ul> <p><b>B. Operations Sub-Committee – Mrs. Faulenbach</b></p> <ul style="list-style-type: none"><li>• Mrs. Faulenbach said they had a long meeting and most items discussed are on the agenda tonight for action. Those include monthly reports, the fuel tanks, bid awards, gifts and donations, grants, and food and nutrition service certifications. The fuel tanks may require the Board to speak to the Town about financial help. They did not put the fingerprinting or Source4Teachers on the agenda for this evening. They did discuss the end of year balance and the calendar was handed out.</li></ul> <p><b>C. Policy Sub-Committee – Mr. Schemm</b></p> <ul style="list-style-type: none"><li>• Mr. Schemm said they have first review for policy 3520 tonight which deals with student privacy. This is state mandated legislation. They also began discussing the 1000 series of policies.</li></ul> <p><b>D. Committee on Learning – Mrs. McInerney</b></p> <ul style="list-style-type: none"><li>• Mrs. McInerney said there is one curriculum on the agenda tonight for approval and that is Introduction to Engineering Design which is part of Project Lead the Way. They had a presentation from the PLTW students on updates to their projects from last fall - there were five presented.</li><li>• They heard a PLTW update including enrollment by grade and gender; female participation has declined somewhat. Having introduced this program at the SMS might increase that participation.</li><li>• They discussed the alumni survey of the Class of 2017 of which there were 342 and 306 graduated. There were 249 students for whom the district had e-mails with 62 responses given.</li></ul>	<p><b>B. Operations Sub-Committee</b></p> <p><b>C. Policy Sub-Committee</b></p> <p><b>D. Committee on Learning</b></p>
--	--	--

<p><b>E.</b></p>	<p><b>EdAdvance – Mrs. Monaghan</b></p> <ul style="list-style-type: none"> <li>Mr. Lawson reported on behalf of Mrs. Monaghan that she is officially registered as the New Milford representative and will attend the June meeting.</li> </ul> <p><b>F. Connecticut Boards of Education (CABE) – Mr. Lawson</b></p> <ul style="list-style-type: none"> <li>Mr. Lawson said they are sifting through all the new legislation and lobbying for relief from the 180 day requirement in light of the storm.</li> </ul> <p><b>G. Negotiations Committee – Mrs. Faulenbach</b></p> <ul style="list-style-type: none"> <li>Mrs. Faulenbach said they are negotiating currently with the secretarial bargaining unit, beginning the nurses in June, and teachers will reopen this summer.</li> </ul> <p><b>H. Magnet School – Mrs. Monaghan</b></p> <ul style="list-style-type: none"> <li>Mr. Lawson reported for Mrs. Monaghan that June 28 is the end of the magnet school year and there is no summer program planned.</li> </ul>	<p><b>E. EdAdvance</b></p> <p><b>F. Connecticut Boards of Education (CABE)</b></p> <p><b>G. Negotiations Committee</b></p> <p><b>H. Magnet School</b></p>
<p><b>11.</b></p> <p><b>A.</b></p>	<p><b>Discussion and Possible Action</b></p> <p><b>Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated May 15, 2018</b></p> <p><b>Mrs. McNerney moved to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of May 15, 2018, seconded by Mrs. Faulenbach.</b></p> <ul style="list-style-type: none"> <li>Mr. Schemm asked for clarification on the spring/fall football coaches and how the Board could guarantee jobs without a budget.</li> <li>Mr. Smith said the football stipend is different in that it is primarily for the fall with the expectation that they will also do spring football work.</li> </ul>	<p><b>Discussion and Possible Action</b></p> <p><b>A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated May 15, 2018</b></p> <p><b>Motion made and passed unanimously to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of May 15, 2018.</b></p>

<ul style="list-style-type: none"><li>• Ms. Baldelli said these are difficult positions to fill and all offers say "pending Board approval" in case the money is not available.</li></ul> <p><b>The motion passed unanimously.</b></p> <p><b>B. Monthly Reports</b></p> <ol style="list-style-type: none"><li><b>1. Budget Position</b></li><li><b>2. Purchase Resolution: D-710</b></li><li><b>3. Request for Budget Transfers</b></li></ol> <p><b>Mrs. Faulenbach moved to approve monthly reports: Budget Position dated April 30, 2018; Purchase Resolution D-710; and Request for Budget Transfers, seconded by Mr. McCauley.</b></p> <ul style="list-style-type: none"><li>• Mrs. Faulenbach asked when the excess cost number would come in and Mr. Smith said it should be relatively soon. Mr. Giovannone said last year it came on May 26 and the year before on May 30.</li><li>• Mrs. Faulenbach said she is concerned there will be a reduction and Mr. Smith said they are anticipating a \$200,000 reduction. Mrs. Faulenbach said that is a large number to take into account and the Operations Sub-Committee did have a discussion about transfers. She also asked for a tally by vendor of the \$322,000 for capital.</li></ul> <p><b>The motion passed unanimously.</b></p> <p><b>C. Gifts &amp; Donations</b></p> <ol style="list-style-type: none"><li><b>1. PTO – Exhibit B</b></li></ol> <p><b>Mr. Lawson moved to accept Gifts and Donations: PTO – Exhibit B in the amount of \$6,400.00, seconded by Mr. McCauley.</b></p> <ul style="list-style-type: none"><li>• Mr. Lawson also noted the \$12,000 in student scholarships the PTO will be awarding.</li><li>• Mrs. Faulenbach asked for an overview of all money donated throughout the year.</li><li>• Mr. Schemm said they did look at this in Policy, and there should be a review at mid-year and end of year.</li></ul>	<p><b>B. Monthly Reports</b></p> <ol style="list-style-type: none"><li><b>1. Budget Position</b></li><li><b>2. Purchase Resolution: D-710</b></li><li><b>3. Request for Budget Transfers</b></li></ol> <p><b>Motion made and passed unanimously to approve monthly reports: Budget Position dated April 30, 2018; Purchase Resolution: D-710; and Request for Budget Transfers.</b></p> <p><b>C. Gifts &amp; Donations</b></p> <ol style="list-style-type: none"><li><b>1. PTO – Exhibit B</b></li></ol> <p><b>Motion made and passed unanimously to approve Gifts &amp; Donations: PTO – Exhibit B in the amount of \$6,400.00.</b></p>
---	--



<ul style="list-style-type: none"><li>• Mrs. McInerney said the PTOs are working on a wrap up of their year too.</li></ul> <p><b>The motion passed unanimously.</b></p> <p><b>D. Policy for First Review</b> <b>1. 3520 Student Data Privacy</b></p> <p><b>E. Approval of the Following Curriculum</b> <b>1. Introduction to Engineering Design</b></p> <p><b>Mrs. McInerney moved to approve the following curriculum: Introduction to Engineering Design</b></p> <p><b>Seconded by Mr. Lawson.</b></p> <p><b>The motion passed unanimously.</b></p> <p><b>F. Bid Awards</b> <b>1. Septic Cleaning</b></p> <p><b>Mr. Lawson moved to award the bid for Septic Cleaning to New Milford Septic, seconded by Mr. Dahl.</b></p> <ul style="list-style-type: none"><li>• Mrs. Faulenbach said this was the lowest bidder as well as an established positive relationship.</li></ul> <p><b>The motion passed unanimously.</b></p> <p><b>2. Boiler Cleaning</b></p> <p><b>Mr. McCauley moved to award the bid for Boiler Cleaning to Pen Mar Boiler Cleaning, seconded by Mrs. McInerney.</b></p> <ul style="list-style-type: none"><li>• Mrs. Faulenbach reiterated her previous comments for this vendor too.</li></ul> <p><b>The motion passed unanimously.</b></p> <p><b>G. Grant Approvals</b> <b>1. Adult Education ED 244</b></p>	<p><b>D. Policy for First Review</b> <b>1. 3520 Student Data Privacy</b></p> <p><b>E. Approval of the Following Curriculum</b> <b>1. Introduction to Engineering Design</b></p> <p><b>Motion made and passed unanimously to approve the following curriculum: Introduction to Engineering Design.</b></p> <p><b>F. Bid Awards</b> <b>1. Septic Cleaning</b></p> <p><b>Motion made and passed unanimously to award the bid for Septic Cleaning to New Milford Septic.</b></p> <p><b>2. Boiler Cleaning</b></p> <p><b>Motion made and passed unanimously to award the bid for Boiler Cleaning to Pen Mar Boiler Cleaning.</b></p> <p><b>G. Grant Approvals</b> <b>1. Adult Education ED 244</b></p>
--	---

<p><b>Mr. Dahl moved to approve the Adult Education ED 244 grant in the amount of \$112,000.00, seconded by Mr. Lawson.</b></p> <ul style="list-style-type: none"> <li>Mrs. Faulenbach asked if this was a reduction and Ms. DiCorpo said it was reduced by \$33,400 due to the director's position cut.</li> </ul> <p><b>The motion passed unanimously.</b></p> <p><b>2. IDEA Grant</b></p> <p><b>Mr. Dahl moved to approve the IDEA-611 grant in the amount of \$871,110.00 and the IDEA-619 grant in the amount of \$34,315.00, seconded by Mr. McCauley.</b></p> <p><b>The motion passed unanimously.</b></p> <p><b>H. Food and Nutrition Services – Exhibit C</b></p> <p><b>1. Healthy Food Certification Statement</b></p> <p><b>Mr. Dahl moved that the New Milford Board of Education continue its participation in the National School Lunch Program and pursuant to Section 10-215f of the C.G.S., certify that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2018, through June 30, 2019. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises sponsored by the school or by non-school organizations and groups, seconded by Mr. Lawson.</b></p> <ul style="list-style-type: none"> <li>Mrs. McInerney asked if the Board gets money back by approving this and asked what the consequences would be if they did not. Mr. Smith answered that the reimbursement is in the</li> </ul>	<p><b>Motion made and passed unanimously to approve the Adult Education ED 244 grant in the amount of \$112,000.00.</b></p> <p><b>2. IDEA Grant</b></p> <p><b>Motion made and passed unanimously to approve the IDEA-611 grant in the amount of \$871,110.00 and the IDEA-619 grant in the amount of \$34,315.00.</b></p> <p><b>H. Food and Nutrition Services – Exhibit C</b></p> <p><b>1. Healthy Food Certification Statement</b></p> <p><b>Motion made and passed that the New Milford Board of Education continue its participation in the National School Lunch Program and pursuant to Section 10-215f of the C.G.S., certify that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2018, through June 30, 2019. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising</b></p>
---	--

hundreds of thousands of dollars for free lunch and reduced lunch.

- Mrs. McInerney said it should be reflected in the minutes that the District could not function without this money.
- Mrs. Chastain asked if the Board did not participate there would be no reimbursement for free lunch and reduced lunch and Mr. Smith said that was correct. He said the district gets audited and inspected.

**The motion passed 7-1.**

**Aye: Mrs. Faulenbach, Mr. Failla, Mr. Lawson, Mrs. McInerney, Mr. McCauley, Mr. Schemm, Mr. Dahl**

**No: Mrs. Chastain**

## **2. Food Certification Exemptions for School Fundraisers**

**Mr. McCauley moved that the New Milford Board of Education allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held, seconded by Mr. Lawson.**

- Mrs. Chastain asked if there was a soccer game and someone came to the food stand from a lacrosse practice could they not buy anything and Mr. Smith said that is the strict interpretation but then the ability to enforce. He said they use a good faith effort to enforce these rules.

**activities on school premises sponsored by the school or by non-school organizations and groups.**

## **2. Food Certification Exemptions for School Fundraisers**

**Motion made and passed that the New Milford Board of Education allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day.**

- Mrs. Chastain asked if it is a matter of enforcement or if the district is not equipped to enforce the rules, and Mr. Smith said parents are aware and the school district does not promote the practice of selling food items.
- Mrs. McInerney asked if this certification has changed and Mr. Smith said no, but it needs to be done annually.
- Mrs. McInerney asked if this affected after-school activities and Mr. Smith said after-school and Saturday activities are exempt.
- Mr. Schemm asked if Food Services activities are self-sustaining and Mr. Smith said they are at the present time.
- Mrs. Chastain said the Food Service business is not hurting for money.

**The motion passed 7-1.**

**Aye: Mrs. Faulenbach, Mr. Failla, Mr. Lawson,  
Mrs. McInerney, Mr. McCauley, Mr. Schemm,  
Mr. Dahl**

**No: Mrs. Chastain**

### **3. Beverage Certification Exemptions**

**Mrs. McInerney moved that the New Milford Board of Education allow the sale to students of beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the beverages are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting or extracurricular activity. The “school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held, and must be the same place as the food sales, seconded by Mr. Dahl.**

**The motion passed 7-1.**

**Aye: Mrs. Faulenbach, Mr. Failla, Mr. Lawson,**

**“Location” means where the event is being held.**

### **3. Beverage Certification Exemptions**

**Motion made and passed that the New Milford Board of Education allow the sale to students of beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the beverages are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting or extracurricular activity. The “school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held,**

<p><b>Mrs. McInerney, Mr. McCauley, Mr. Schemm, Mr. Dahl No: Mrs. Chastain</b></p> <p><b>I. Fuel Tanks</b></p> <p><b>Mr. Dahl moved to award the bid for the HPS fuel tank replacement to ETT Environmental Services, seconded by Mr. McCauley.</b></p> <ul style="list-style-type: none"><li>• Mr. Schemm asked if there were other bids and Mr. Smith said there were bids on three: HPS, SNIS and Lillis but Hill &amp; Plain is the only one that requires the fuel tank to heat the building. If this installation does not happen before heating season, we would not be able to heat the building while replacement takes place. He said Sarah Noble has a redundant system of natural gas. He said they will need 10-12 weeks lead time to get any of these projects done.</li><li>• Mrs. Faulenbach asked why they were not talking about all three bids and Mr. Smith said they would not be bringing forward the Lillis Building at this time.</li><li>• Mrs. Faulenbach said there needs to be discussion about how these will be paid for and that should be discussed with the Town. She understands the urgency for HPS but thinks time needs to be taken with the other ones to explore funding.</li><li>• Mrs. Faulenbach asked if the \$92,000 was coming out of this year's budget and Mr. Smith said two options are the operating budget or capital reserve.</li><li>• Mrs. Faulenbach said the Board is covering the \$450,000 gap with the Town and there is still a potential shortfall in excess cost reimbursement. She said she hoped any tank replacements could come from end of year balance then capital reserve.</li><li>• Mr. Smith said they need to place the order because of the long lead time to get a tank. Funding can be decided over the next few months. He said he has been a big proponent of using the capital reserve for these types of expenses, but not to draw it down too quickly.</li></ul>	<p><b>and must be the same place as the food sales.</b></p> <p><b>I. Fuel Tanks</b></p> <p><b>Motion made and passed to award the bid for the HPS fuel tank replacement to ETT Environmental Services.</b></p>
---	--

- Mr. Lawson noted the specific urgency for Hill & Plain.
- Mrs. McInerney asked when this work would be done and Mr. Smith said they were hopeful it would be done before the start of the school year.
- Mr. Schemm noted that the threshold for bonding was not met as the price tag was not high enough.
- Mr. Lawson said they did bring this up with the Mayor, to possibly combine with other Town projects, but that has not occurred.
- Mr. Failla said the Town is capable of bonding these projects.

**The motion passed 7-1.**

**Aye: Mrs. Faulenbach, Mrs. Chastain, Mr. Lawson, Mrs. McInerney, Mr. McCauley, Mr. Schemm, Mr. Dahl**

**No: Mr. Failla**

**Mr. Dahl moved to award the bid for the SNIS fuel tank replacement to True Blue Environmental Services, seconded by Mr. McCauley.**

- Mrs. Faulenbach asked about the timing issue for this tank.
- Mr. Lawson said SNIS is run on natural gas but the fuel tank does run the generator for the Town when the building is used as an emergency shelter.
- Mr. Smith said the official cutoff date is January 1st for the DEEP compliance issue. It takes about two months to order and replace. He said the timeline is not as critical here. The most ideal time is in the summer for replacement but we can work with timing. This would be the second priority for tank replacement after HPS. We could come back in June and have additional conversation.
- Mr. Schemm asked if the capacity of the replacement tank would be the same. Mr. Smith said there were discussions on the pros and cons about that going on now.
- Mr. Failla said he thought the Town should pay for this tank as they need it, not the school.

**Motion made to award the bid for the SNIS fuel tank replacement to True Blue Environmental Services.**

	<ul style="list-style-type: none"> <li>• Mr. Lawson suggested some collaboration was needed at the very least.</li> <li>• Mrs. Chastain said she wanted to make a motion to table this discussion until we can get back with the Town and have a better idea of end of year finances.</li> <li>• Mr. Lawson said there was a motion on the floor.</li> <li>• Mrs. Faulenbach said that motion could be withdrawn by original members and a motion to table suggested.</li> </ul> <p><b>Mr. Dahl withdrew his motion and Mr. McCauley withdrew his second.</b></p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach said she didn't think these commitments should be made when the Board doesn't know how they will be paid for.</li> </ul> <p><b>Mrs. Chastain moved to table discussion, seconded by Mrs. Faulenbach.</b></p> <p><b>The motion passed unanimously.</b></p>	<p><b>Motion withdrawn.</b></p> <p><b>Motion made and passed unanimously to table discussion.</b></p>
<p><b>12.</b></p> <p><b>A.</b></p> <p><b>B.</b></p>	<p><b>Items For Information And Discussion</b></p> <p><b>Last Day of School for Students</b></p> <ul style="list-style-type: none"> <li>• Mr. Smith said there is a large amount of logistics to setting the last day of school, including working with bargaining units. He said they had actually scheduled 181 days so barring any more school closures the last day can be June 28. Graduation will still take place June 23.</li> <li>• Mr. Dahl asked if there could be early dismissal in case it is very hot and Mr. Smith said they can determine the length of the day but have to adjust based on the labor contracts.</li> <li>• Mrs. Chastain said excused absences need to be clearly spelled out. Mr. Smith said students with less than nine days out are okay; truancy comes into play when students have over nine.</li> </ul> <p><b>Thermal Scan/Roof Report and Recommendations</b></p>	<p><b>Items For Information And Discussion</b></p> <p><b>A. Last Day of School for Students</b></p> <p><b>B. Thermal Scan/Roof Report and Recommendations</b></p>

	<ul style="list-style-type: none"> <li>• Mr. Smith said the high school roof sustained the most damage from the storm. He noted that the roof is 18 years old. He said Northville and Hill and Plain are beyond their expected life at this point. Sarah Noble’s roof could be a four year project at a total cost of \$3,000,000. He said conversation started with the turf field and its need to be in a replacement cycle. Roofs etc. should be the same. He said the Town needs to consider a 30 year bonding plan for roofs, windows and parking lots.</li> <li>• Mr. McCauley said they need to look at the quality of the roof and the materials used.</li> </ul> <p><b>C. End of Year Balance</b></p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach said the Board has agreed to cover the \$450,000 shortfall from the State reduction in this year’s budget.</li> </ul> <p><b>D. 2018-19 Budget Reductions</b></p> <ul style="list-style-type: none"> <li>• Mr. Lawson said there is no budget yet for the 2018-19 year and the proposal up for referendum already calls for a \$968,000 reduction. If Board members have suggestions they should contact him or Mr. Smith.</li> <li>• Mr. Smith noted that the budget reduction document is a DRAFT and is arranged by impact to students from low to high.</li> <li>• Mrs. McInerney asked if there was a reason the Board would wait until after the referendum to look at what specifically might need to be cut. Mr. Smith said there is no rule, it just has been historically done that way.</li> <li>• Mrs. Chastain said all the people complaining on social media sites should know what might be cut.</li> <li>• Mrs. Faulenbach said this conversation is healthy and the Board should talk publicly about areas that will be looked at for reductions.</li> <li>• Mr. Lawson said with a \$968,000 cut everything is on the table. But he said he needs to see the end of year totals, medical costs, and negotiations so they can have all the facts in front of them.</li> </ul>	<p><b>C. End of Year Balance</b></p> <p><b>D. 2018-19 Budget Reductions</b></p>
--	--	---



<p>E.</p>	<ul style="list-style-type: none"> <li>Mrs. Chastain suggested a meeting be set to discuss this. Mr. Dahl agreed with setting up a meeting specifically for this.</li> </ul> <p><b>Field Trip Report</b></p> <ul style="list-style-type: none"> <li>There was no discussion.</li> </ul>	<p>E. Field Trip Report</p>
<p>13.</p> <p>A.</p>	<p><b>Discussion and Possible Action (Executive Session Anticipated)</b></p> <p><b>Discussion of Superintendent's performance and performance evaluation and possible new contract of employment.</b></p> <p>Mr. Failla moved to enter into Executive Session to discuss the Superintendent's performance, evaluation, employment and contract and to invite Mr. Joshua Smith into the session, seconded by Mr. Lawson and passed unanimously.</p> <p>The Board and Mr. Smith entered executive session at 9:45 p.m.</p> <p>The Board returned to public session at 10:35 p.m.</p>	<p><b>Discussion and Possible Action (Executive Session Anticipated)</b></p> <p><b>A. Discussion of Superintendent's performance and performance evaluation and possible new contract of employment.</b></p> <p>Motion made and passed unanimously to enter into Executive Session to discuss the Superintendent's performance, evaluation, employment and contract and to invite Mr. Joshua Smith into the session.</p>
<p>14.</p> <p>A.</p>	<p><b>Discussion and Possible Action</b></p> <p><b>Discussion and possible authorization of Board Chair and Board Counsel to enter discussions and/or negotiations with Superintendent of Schools on new, three-year contract.</b></p> <p>Mr. Dahl moved that the Board authorize the Board Chair and the Board's legal counsel to enter into discussions and/or negotiations with the Superintendent of Schools on a new, three-year contract, the final terms of which shall be subject to Board approval, seconded by Mr. McCauley and passed unanimously.</p>	<p><b>Discussion and Possible Action</b></p> <p><b>A. Discussion and possible authorization of Board Chair and Board Counsel to enter discussions and/or negotiations with Superintendent of Schools on new, three-year contract.</b></p> <p>Motion made and passed unanimously to authorize the Board Chair and the Board's legal counsel to enter into discussions and/or negotiations with the Superintendent of Schools on a new, three-year contract, the final terms of which shall be subject to Board approval.</p>

15.	<b>Adjourn</b>  <b>Mr. McCauley moved to adjourn the meeting at 10:36 p.m., seconded by Mr. Dahl and passed unanimously.</b>	<b>Adjourn</b>  <b>Motion made and passed unanimously to adjourn at 10:36 p.m.</b>
-----	--	--

Respectfully submitted:



Angela C. Chastain

Secretary

New Milford Board of Education