

Greenville High School

ANNOUNCEMENT FORM



All announcements should be submitted (email Melvin Brown and CC Wendy Gibson) for approval 24 hours in advance.
Announcements to be posted in the WEEKLY BULLETIN should be submitted by Thursday of the prior week.

Days to announce:

Monday	Tuesday	Wednesday	Thursday	Friday

Times to announce: _____ morning _____ afternoon

Person requesting announcement

Approved by

Date of request

Date