

Augusta Independent Board of Education
January 10, 2019 6:00 PM
207 Bracken Street
Augusta, KY

Attendance Taken at 6:00 PM:

Present Board Members:

Mrs. Laura Bach
Mr. Shawn Hennessey
Mrs. Dionne Laycock
Mrs. Julie Moore

Absent Board Members:

Mrs. Chasity Saunders

1. Oath of Office

Rationale:

The Oath of Office was administered to re-elected board member Dionne Laycock and elected board members, Shawn Hennessey and Julie Moore by school board attorney, Zach Lotspeich.

2. Call to Order

Rationale:

School Board Recognition Month 2019!
Thank You Augusta Independent School Board Members!
Happy Birthday Board Member, Chasity Saunders on January 21st!

2.1. Roll Call

2.2. Pledge of Allegiance

2.3. Mission Statement

Rationale:

The mission of Augusta Independent School is to ensure all students achieve high levels of learning in a nurturing climate, empowering them to be responsible and productive citizens of a global community.

2.4. Approval of Agenda

Order #19-476 - Motion Passed: Approval of the agenda as presented. Passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Absent

2.5. Election of 2019 Board Officers

Rationale:

Shawn Hennessey nominated Laura Bach to serve as Board Chairperson and Dionne Laycock nominated Julie Moore as Vice-Chairperson and Tim Litteral as Treasurer and Lisa McCane as Secretary.

Order #19-477 - Motion Passed: Approve 2019 Board Officers passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Absent

3. Student & School Board Recognition

Rationale:

Congratulations Academic Achievers!

3rd grade: Jeremiah Bex, Cyana Linsinbige, Zoey McKay, Stanley Schuyler, Kaleb Shelton, and Brett White.

All A Scholarship Recipient: Nicole Arthur

School Board Members: Laura Bach, Shawn Hennessey, Dionne Laycock, Julie Moore and Chasity Saunders

3.1. *BREAK

4. Communications

4.1. Principal's Report/Student Achievement

Rationale:

Principal Robin Kelsch presented to the board on the newly implemented iReady Teacher Toolbox Program and reported Donna Ruark has been placed through Comprehend, Inc. as a foster grandparent and her assignment is elementary grades.

4.2. Superintendent's Report

Rationale:

Superintendent Lisa McCane informed board members the Kentucky General Assembly session was underway from January 8th, 2019-March 29th, 2019 and education and pension related legislation would be monitored closely.

Board members were updated on district's intent to apply for a Youth Employment Program grant with the TENCO Workforce Development Board and explore a Steel Reese Foundation Grant.

Superintendent McCane reviewed the Model Code of Ethics for Educators approved by the Educational Professional Standards Board and stated the district will include the model in the district's employee handbook and its availability online.

A district safety team attended a Threat Assessment Training according to Superintendent McCane and affirmed the district is currently using the comprehensive school threat assessment guidelines which is noted as the only research based threat assessment model in the United States. Superintendent McCane stated the district will review the current three tiers of prevention in schools to determine if adequate supports are available for the district. School board members were informed of trainings available at the upcoming KSBA Annual Conference on February 22nd-24th, 2019.

4.3. Personnel

Rationale:

Substitute Teacher Hires:

William McKay
Paige McCord

4.4. Attendance/Enrollment

Rationale:

December Attendance: 93.85%
Overall Attendance: 94.94%
Enrollment P-12th: 295
Enrollment K-12th: 274

4.5. Citizens

4.6. Board Members

Rationale:

Board chairwoman, Laura Bach inquired about the district's process to inform parents of lunch account balances. Superintendent McCane stated new lunch accounting software in Infinite Campus would allow parents to access lunch account balances through a parent portal and the district would enable the feature and communicate availability to parents.

5. Business Action/Discussion Items

5.1. Approve 2019-2020 Draft Budget

Rationale:

Superintendent McCane reviewed the 2019-2020 Draft Budget with board members. The Draft Budget is a preliminary projection for the upcoming fiscal year. There are still variables that are yet to be finalized, SEEK funding, however can be closely estimated as well as most revenue sources. The Draft Budget provides a look at the budgetary situation based on data as we know it and gives an opportunity to plan in case the funding situation improves or does not improve. The Draft Budget is assuming an ending General Fund balance of \$510,029 for the current year.

General Fund

Revenues

Local tax revenues were increased by 2.5% (\$13,285). This increase encompasses all local tax, property, motor vehicles, and utilities tax. Tuition revenue is projected to be level with the current year. SEEK revenue is expected to increase from this year, about \$36,000, due to a large KG class entering 1st grade and a smaller than average Senior graduates this year. This year's SEEK revenue is down approximately \$18,000 from last year, and down \$54,000 from the original budget. This is due to a decrease in ADA of about 12 students. SEEK ADA is estimated at 268.9 in the 2020 budget and current at risk and exceptional children numbers are used in the projection. Total receipts are estimated to increase \$49,833 over current budget to \$2,844,699.

Expenditures

Total salary and benefit costs are increased .3%. Step increases benefit increases are budgeted, but \$16,000 of this year's salary expense will be moved into Food Service to more accurately account for time staff work in Food Service. In previous years, the Food Service Fund did not have adequate funding to fund these costs. There is no overall salary increase budgeted, and the total dollar increase for salaries and benefits is only \$5,259. Only current staff employed is reflected in this budget. Total salary and benefits are budgeted at for a total of \$1,627,590.

Non-personnel costs are budgeted at no increase. Total budgeted expenditures are \$2,831,696, compared to this year's \$2,834,119. Our fund balance is projected at \$523,033 a contingency of 18.5%. Increased ADA and moving some expenses to Food Service will maintain the General Fund balance and increase it slightly. A significant expense is \$86,000 budgeted this year and next year for out of district tuition and has an overwhelming impact on the budget.

Special Revenue Fund

The Special Revenue Fund is not a part of the Draft Budget preparation. The budgets in the Special Revenue Fund are dictated by state and federal grant awards and hopefully this information will be available in time for inclusion in the Tentative Budget presented in May.

Capital Outlay Fund

Receipts of \$26,890 is budgeted in Capital Outlay, based on the projected average daily attendance of 268.9. This will be added to this year's projected ending balance of \$19,799. At the end of FY 2020, the Capital Outlay Fund will have a balance of over \$46,689. The district might consider submitting a BG to address facility needs from this fund as opposed to using General Fund dollars.

Building Fund

Receipts of \$142,569 (\$80,619 state/\$61,950 local) is budgeted for next year. This will be added to the projected ending balance of \$51,020. The Building Fund revenues will be used to make debt payments of \$101,472. The ending fund balance of the Building Fund is projected to be \$92,118.

Debt Service Fund

This is a transfer fund to record debt payments. The District local debt service requirements are \$101,472 next year compared to this year's \$100,192.

Food Service Fund

The Food Service Fund is budgeted with a beginning balance of \$31,003. Revenues are projected to be flat, since they are currently slightly below last year's levels. Total current revenues are budgeted at \$202,801. Fortunately, expenditures have also decreased some and the Fund balance will allow us to move about \$16,000 of management salary from General Fund to Food Service. The fund balance is currently \$17,000 compared to \$7,000 at this time last year. Total expenditures are budgeted at \$201,850, allowing us to maintain the same fund balance projection as this year. The 2019-20 contingency is budgeted at \$31,955.

Order #19-478 - Motion Passed: Approve 2019-2020 Draft Budget passed with a motion by Mrs. Dionne Laycock and a second by Mr. Shawn Hennessey.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Absent

5.2. Approve Monthly Budget Report

Rationale:

District Finance Officer, Tim Litteral reviewed the December 2018 Budget Report with board members.

General Fund

Revenue receipts through the first half of the year totaled \$1,023,000.

Local Revenue: Nearly \$203,000 was received in property taxes. \$61,000 was received in utility taxes. Nearly \$12,000 was collected in tuition. 11,000 has been collected in motor vehicle taxes, while \$3,400 was received for delinquent property taxes. \$2,600 was received for transportation reimbursement, while \$2,000 was received for a worker's comp premium refund. Over \$1,000 has been collected for the fitness center.

State Revenue: Approximately \$720,000 was received in SEEK funding, while \$3,200 was received for revenue in lieu of taxes from the state.

Federal Revenue: \$3,400 was received for Medicaid reimbursement.

Expenditures through December totaled \$866,000.

School Budget: The school's budget is \$20,006. Through December, \$14,600 was expended. Expenses included \$3,900 on supplemental curriculum materials, \$3,800 on copying and printing costs, \$2,800 on general supplies, \$1,500 for assessment materials, \$1,000 on both technology fees and supplies and dues and fees, and \$300 on postage.

Maintenance Budget: Expenses totaled approximately \$132,000 through December. Expenses included \$42,000 on salaries and benefits, \$35,000 on utility services, \$33,000 for property insurance, \$10,500 on repairs and maintenance, \$7,000 on general supplies, \$2,900 on professional services/fees, and \$1,200 for machinery. 46% of the maintenance budget has been utilized.

Transportation Budget: Through December, costs totaled \$46,000, including \$19,000 on salaries and benefits, \$6,000 on fleet insurance, \$6,000 on vehicles, \$5,500 on diesel fuel, \$3,500 on repair parts, and \$1,200 on professional services/supplies/fees. 37% of the transportation budget has been utilized. For the general fund, receipts exceeded expenditures by \$157,000.

Special Revenue Fund

Nothing to report.

Food Service Fund

Food service receipts through the first half of the year totaled over \$80,000. \$71,900 was received in federal reimbursement, while \$8,200 was collected in local revenue. Expenses totaled more than \$69,000 including \$42,000 for food and supplies, \$20,200 for salaries and benefits, \$5,200 on equipment/machinery, \$1,000 on equipment repair/printing costs, and \$800 for dues and fees. The food service balance as of December 31 was approximately \$23,000.

CERS Increase

House Bill 362 passed during the 2018 legislative session caps CERS employer contribution rate increases up to 12% per year over the prior fiscal year for the period of July 1, 2018 to June 30, 2028. Therefore, we will continue to see increases in the classified retirement employer contribution for the next few years.

2017-2018 = 19.18%

2018-2019 (current year) = 21.48%

2019-2020 = 24.06%

Order #19-479 - Motion Passed: Approve Monthly Budget Report passed with a motion by Mrs. Julie Moore and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Absent

5.3. Approve Monthly Facilities Report

Rationale:

Monthly Maintenance:

- Repaired toilet in girls' restroom
- Repaired heater in boys' locker room
- Repaired light in gym lobby
- Replaced heater in coach's office
- Repaired school phone lines

- Cleaning and buffing building over Christmas Break

Order #19-480 - Motion Passed: Approve Monthly Facilities Report passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Julie Moore.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Absent

5.4. Approve 2019-2020 Non-Resident Contracts

Rationale:

Bracken County: One-for-One

Lewis County: Specific Number (1)

Mason County: One-for-One

Order #19-481 - Motion Passed: Passed with a motion by Mrs. Dionne Laycock and a second by Mr. Shawn Hennessey.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Absent

5.5. Approve 2019-2020 School Calendar

Rationale:

Superintendent McCane stated the proposed calendar is similar to the current school calendar with a few minor revisions.

Order #19-482 - Motion Passed: Approve 2019-2020 School Calendar passed with a motion by Mrs. Julie Moore and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Absent

6. Business Consent Items

Order #19-483 - Motion Passed: Approval of the Business and Consent items as presented passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Julie Moore.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Absent

6.1. Approve Previous Meeting Minutes

6.2. Approve Use of District Property

6.3. Approve KPC Membership Agreement

Rationale:

Kentucky Educational Development Corporation has requested local board's approval for our membership with the Kentucky Purchasing Cooperative. KEDC is a consortium member with KPC which handles collective bidding/purchasing and technology services for districts.

6.4. Approve FMLA Request

Rationale:

Mary Zeigler has requested FMLA from 01-07-19 to 02-19-19.

6.5. Approve Bills

6.6. Approve Treasurer's Report

7. Approve to Enter Executive Session KRS 61.810(1)(c)(f)

Rationale:

The board entered executive session to discuss litigation, settlement agreement and personnel (Superintendent's Contract) at 6:45 p.m.

Order #19-484 - Motion Passed: Approve to Enter Executive Session KRS 61.810(1)(c)(f) passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Absent

7.1. Approve to Exit Executive Session KRS 61.810(1)(c)(f)

Rationale:

The board exited executive session at 7:25 p.m.

Order #19-485 - Motion Passed: Approve to Exit Executive Session KRS 61.810(1)(f) passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Absent

8. Approve New Superintendent Contract

Rationale:

The board renewed the superintendent contract for the term commencing on July 1st, 2019 to June 30th, 2023 for Superintendent of Schools for Augusta Independent Board of Education.

The current contract of the superintendent was approved by the board on January 8th, 2015 and expires on June 30th, 2019.

Order #19-486 - Motion Passed: Approve New Superintendent Contract passed with a motion by Mrs. Dionne Laycock and a second by Mr. Shawn Hennessey.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes

Mrs. Julie Moore Yes
Mrs. Chasity Saunders Absent

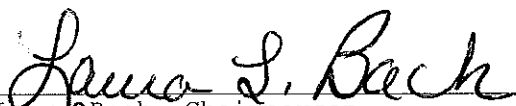
9. Approval of Meeting Adjournment


Rationale:

Jan. 16th: Augusta Independent Education Foundation, Inc. Meeting at 5:00 p.m.
Jan. 18th: Lady Panthers 1978-1979 Team Recognition during Lady Panthers vs. Lewis Co. game
Jan. 19th: Middle School Governor's Cup hosted at AIS
Jan. 21st: MLK Day-No School
Jan. 25th: Middle School Spelling Bee and Senior Night at 6:30 p.m.
Feb. 9th: Elementary Governor's Cup hosted at AIS
Feb. 13th: Senior Night at 6:30 p.m.
Feb. 14th: Board Meeting at 6:00 p.m.

Order #19-487 - Motion Passed: Approval of Meeting Adjournment passed with a motion by Mrs. Julie Moore and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach Yes
Mr. Shawn Hennessey Yes
Mrs. Dionne Laycock Yes
Mrs. Julie Moore Yes
Mrs. Chasity Saunders Absent



Laura Bach, Chairperson


Lisa McCane, Superintendent