

**Augusta Independent Board of Education**

January 11, 2018 6:00 PM

207 Bracken Street

Augusta, KY

**Attendance Taken at 6:00 PM:**

Present Board Members:

Mrs. Laura Bach

Mr. Shawn Hennessey

Mrs. Julie Moore

Mrs. Chasity Saunders

Absent Board Members:

Mrs. Dionne Laycock

**1. Call to Order**

Rationale:

Thank You Board Members for your Service and Dedication to the Augusta Independent School District!

Happy Birthday Board Member, Chasity Saunders!

January 21st

**1.1. Roll Call**

**1.2. Pledge of Allegiance**

**1.3. Mission Statement**

Rationale:

The mission of Augusta Independent School is to ensure all students achieve high levels of learning in a nurturing climate, empowering them to be responsible and productive citizens of a global community.

**1.4. Approval of Agenda**

**Order #18-410 - Motion Passed:** Approval of the agenda as presented. Passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Chasity Saunders.

Mrs. Laura Bach Yes

Mr. Shawn Hennessey Yes

Mrs. Dionne Laycock Absent

Mrs. Julie Moore Yes

Mrs. Chasity Saunders Yes

**1.5. Oath of Office**

Rationale:

The Oath of Office was administered to board members; Laura Bach, Shawn Hennessey, Julie Moore and Chasity Saunders by the finance officer and notary public, Tim Litteral.

**1.6. Election of 2018 Board Officers**

Rationale:

Election of the following officers: Chairperson, Vice-Chairperson, Treasurer and Secretary

Shawn Hennessey nominated Laura Bach to serve as Board Chairwoman and Laura Bach nominated Julie Moore to serve as Vice-Chairwoman and Tim Litteral as Treasurer and Lisa McCane as Secretary.

**Order #18-411 - Motion Passed:** Approve 2018 Board Officers passed with a motion by Mrs. Laura Bach and a second by Mr. Shawn Hennessey.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Absent
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

## **2. Student/Board Member Recognition**

Rationale:

Congratulations to our Academic Achievers!

5th Grade KPrep Proficient/Distinguished: Katherine Archibald, Keeton Bach, Natalie Basford, Anson Castle, Elijah Cline, Addison Cooper, Matthew Crager, Christina Etzel, Catherine Hay, Houston Hayden, Mallory Jett, Wyatt Linsinbigler, Elizabeth Mattingly, Brandon May, Addyson Scudder, Carson Shields, Braxton Vanclave, and Katelyn Wilson.

School Board Recognition Month: Laura Bach, Shawn Hennessey, Dionne Laycock, Julie Moore and Chasity Saunders

### **2.1. \*BREAK**

## **3. Communications**

### **3.1. Principal's Report/Student Achievement**

Rationale:

Principal, Robin Kelsch reported quarterly assessments were underway on the iReady Assessment for K-12th grades and NeuroNet for PS-2nd grades. He stated testing results are used to identify individual student growth, make instructional adjustments, as needed and to determine overall program effectiveness. In addition to the ACT requirement for all juniors, the school plans to administer the test to sophomores as a practice test before taking it as juniors next year.

Board members were informed of second semester attendance incentives.

### **3.2. Superintendent's Report**

Rationale:

Superintendent, Lisa McCane reported the Augusta Independent Educational Foundation, Inc. plans to donate a classroom set of Chromebooks, cases, licenses, and a charging cart to the school. She said the Chromebooks will be placed in the 6th grade and only the K-5th grade classrooms remain to have all students with a device.

A pension bill was filed addressing both recommendations from the Governor and education groups, according to Superintendent McCane. She stated it was early in the legislative session so a lot could change, but the session is being monitored closely.

Other district initiatives she shared was participation with Mason County Area Technical Center to apply for a New Skills for Youth Grant, tentative plans for a Regional Rural Job Fair hosted at Augusta Independent School in the spring and the Augusta Rotary plans to add lighting to the school clock.

### **3.3. Attendance/Enrollment**

Rationale:

Enrollment P-12: 302

Enrollment K-12: 285

December Attendance: 93.88 %

Overall Attendance: 95.94%

**3.4. Citizens**

**3.5. Board Members**

**4. Business Action/Discussion Items**

**4.1. Approve 2018-2019 Draft Budget**

Rationale:

Finance Consultant, Kelley Gamble presented the 2018-2019 Draft Budget to the board members stating the draft budget is a preliminary projection for the upcoming fiscal year. He informed the board there are still many variables yet to be finalized, SEEK funding, as well as any mandated salary increases are unknown at this time, as well as the equalization levels that will be used to calculate SEEK and Building Fund contributions by the state . The Draft Budget provides a look at the budgetary situation based on data as we know it and gives an opportunity to plan in case the funding situation improves or does not improve. The Draft Budget is assuming an ending General Fund balance of \$345,597 for the current year.

General Fund

Revenues

Local property tax revenues were increased by 15.25% (\$52,600). This assumes a 4% increase in property tax revenue, and the addition of \$5.5M of new property added to assessments. Though good for the district, the added property assessment is less than what was originally thought. This budget does not assume an increase in motor vehicles tax or utility tax revenues. At this point in the year there is nothing to suggest a discernible increase in these two taxes. Tuition revenue is projected to increase slightly. The SEEK base is maintained at the current level since there has been no indication about increased funding from Frankfort. SEEK ADA is estimated at 269 and current at risk and exceptional children numbers are used in the projection. We are estimating an increase \$16,000 in SEEK. Total receipts are estimated to increase \$67,800.

Expenditures

Salary and benefit costs are increased 1.5% with the exception of classified retirement which has been increased 47% and Workers Compensation which was increased 2.5%. Only current staff employed is reflected in this budget. Total salary and benefits are budgeted at an increase of \$35,860 for a total of \$1,629,553.

Non-personnel costs are budgeted at a 1% increase. Total budgeted expenditures are \$2,564,562, while total receipts are \$2,582,478. We are expecting to increase our fund balance by at least \$18,000 to \$363,500.

Special Revenue Fund

The Special Revenue Fund is not a part of the Draft Budget preparation. The budgets in the Special Revenue Fund are dictated by state and federal grant awards and hopefully this information will be available in time for inclusion in the Tentative Budget presented in May.

Capital Outlay Fund

Receipts of \$26,900 is budgeted in Capital Outlay, based on the projected average daily attendance of 269. This will be added to this year's projected ending balance of \$17,840. At the end of FY 19 the Capital Outlay Fund will have

a balance of over \$44,000. The district might consider submitting a BG address facility needs from this fund as opposed to using General Fund dollars.

#### Building Fund

Receipts of \$107,465 (\$76,592 state/\$30,873 local) is budgeted for next year. This will be added to the projected ending balance of \$4,779. The Building Fund revenues will be used to make debt payments of \$101,192. \$9823 will be transferred to General Fund for operating expense which is the maximum, leaving a balance of \$1229.

#### Debt Service Fund

This is a transfer fund to record debt payments. The District local debt service requirements are \$100,192 next year compared to this year's \$100,144.

#### Food Service Fund

The Food Service Fund is budgeted with a beginning balance of \$6030. Revenues are projected to increase slightly but expenditures have been decreased significantly and the fund balance is currently exceeding \$7,000 compared to - \$2,000 at this time last year. Contingency is budgeted at \$13,000.

**Order #18-412 - Motion Passed:** Approve 2018-2019 Draft Budget passed with a motion by Mrs. Julie Moore and a second by Mr. Shawn Hennessey.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Absent
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

#### 4.2. Approve Monthly Budget Report

##### Rationale:

Finance Officer, Tim Litteral stated the December Budget Report indicated the General Fund Revenue receipts through December totaled nearly \$942,000.

Local Revenue: Property tax revenue accounted for \$191,000. Utility taxes generated \$51,000. \$9,300 has been collected in motor vehicle taxes, while \$5,000 has been received from PSC taxes and \$2,200 in omitted property taxes. \$6,700 has been collected for tuition. \$2,600 was received for bus rental, while a \$2,400 worker's comp refund was received. Over \$1,100 in miscellaneous revenue has been collected. The fitness center has collected over \$900 in dues. State Revenue: SEEK funding accounted for \$654,000, while over \$3,100 was received for revenue in lieu of taxes from the state.

Federal Revenue: More than \$10,000 was received for Medicaid reimbursement. Expenditures through the first half of the year totaled \$795,000.

School Budget: The school's budget is \$19,750. Through December, \$12,700 was spent. \$4,100 was expended on copying and printing, \$2,800 on general supplies, \$1,700 was expended on assessment software, \$1,400 on dues and fees, \$1,300 on supplemental curriculum materials, and \$900 on technology supplies.

Maintenance Budget: Expenses totaled over \$119,000 through December. Expenses included \$33,000 on utility services, \$33,000 on salaries and benefits, \$31,000 for property insurance, \$8,500 on repairs and maintenance, \$6,600 on general supplies, and \$6,300 on professional services. 46% of the maintenance budget has been utilized.

Transportation Budget: Through December, costs were at approximately \$40,000. \$22,000 was expended on salaries and benefits, \$5,500 on fleet insurance, \$5,000 on diesel fuel, \$4,000 on vehicle repair and maintenance, \$2,900 in repair parts, and \$700 on supplies/services/fees. 38% of the transportation budget has been utilized.

For the general fund, receipts exceeded expenditures by approximately \$192,300.

#### Special Revenue Fund

Nothing to report.

Food Service Fund

Food service revenue through December totaled nearly \$82,000. \$73,000 was received for federal reimbursement, while \$8,700 was local revenue. Expenses totaled approximately \$74,800, including \$44,000 on food and supplies, \$26,000 was for salaries and benefits, \$2,400 on dues and fees, and \$1,700 on equipment costs. The food service balance as of December 31 was approximately \$7,000.

**Order #18-413 - Motion Passed:** Approve Monthly Budget Report passed with a motion by Mrs. Chasity Saunders and a second by Mrs. Julie Moore.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Absent
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

**4.3. Approve Monthly Facilities Report**

Rationale:

Monthly Maintenance:

- Boilers repaired with frozen pumps
- Fire dialer disabled due to power surge and repaired by DW Fire
- Buffed floors, disinfected bathrooms, detail cleaned over Christmas Break
- Boiler pump and valve leak scheduled to be replaced and repaired
- Library HVAC to be replaced during summer

Augusta Rotary: Clock Lighting Project

**Order #18-414 - Motion Passed:** Approve Monthly Facilities Report passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Chasity Saunders.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Absent
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

**4.4. Approve 2018 School Board Meeting Calendar**

**Order #18-415 - Motion Passed:** Approve 2018 School Board Meeting Calendar passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Julie Moore.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Absent
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

**4.5. Approve FMLA Requests**

Rationale:

- Teacher, Renee McClanahan for surgery (Jan. 23-Feb. 13)
- Teacher, Jacob Ritter for birth of child (Jan. 31-Feb. 20)

**Order #18-416 - Motion Passed:** Approve FMLA Requests passed with a motion by Mrs. Chasity Saunders and a second by Mrs. Julie Moore.

Mrs. Laura Bach	Yes
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Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Absent
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

**5. Business Consent Items**

**Order #18-417 - Motion Passed:** Approval of the Business and Consent items as presented passed with a motion by Mrs. Julie Moore and a second by Mr. Shawn Hennessey.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Absent
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

**5.1. Approve Previous Meeting Minutes**

**5.2. Approve Use of District Property**

**5.3. Approve Bills**

**5.4. Approve Treasurer's Report**

**6. Enter Executive Session KRS 61.810(1)(c)**

Rationale:

Executive Session KRS 61.810(1)(c) for discussion of litigation. Entered session at 6:40 P.M.

**Order #18-418 - Motion Passed:** Approve to Enter Executive Session KRS 61.810(1)(c) passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Chasity Saunders.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Absent
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

**7. Exit Executive Session KRS 61.810(1)(c)**

Rationale:

Exited session at 7:32 P.M.

**Order #18-419 - Motion Passed:** Approve to Exit Executive Session 61.810(1)(c) passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Julie Moore.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Absent
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

## 8. Adjournment

Rationale:

- Jan. 15th - MLK Day - No School
- Jan. 27th - HS Governor's Cup Competition hosted @ AIS
- Feb. 8th - Board Meeting @ 6 p.m.

**Order #18-420 - Motion Passed:** Approve to adjourn the meeting. Passed with a motion by Mrs. Chasity Saunders and a second by Mrs. Julie Moore.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Absent
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

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Laura Bach, Chairperson

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Lisa McCane, Superintendent