

**SHARED SERVICES
BARKHAMSTED, COLEBROOK, HARTLAND, NORFOLK, REGIONAL #7
94 Battistoni Drive, Winsted, CT 06098-1879**

**Quentin Rueckert
Executive Director**

**Telephone: 860-379-8583
FAX: 860-379-3498**

MEMORANDUM

**TO: Barkhamsted Town Clerk, Colebrook Town Clerk, Hartland Town Clerk,
Norfolk Town Clerk**

FROM: Quentin Rueckert

DATE: April 10, 2015

RE: April Committee Meeting Cancelled

Please be advised that we will not be holding the April meeting of the Committee for Shared Services scheduled for April 20, 2015, due to scheduling conflicts. We will not be rescheduling this meeting. Therefore, the next meeting will be our regularly scheduled meeting on May 18, 2015.

If you have any questions, please contact us at the number indicated above. Thank you.