

**New Milford Board of Education
Facilities Sub-Committee Minutes
October 4, 2016
Lillis Administration Building—Room 2**

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NEW MILFORD, CT

Present: Mr. Robert Coppola, Chairperson
Mrs. Angela C. Chastain
Mr. Bill Dahl (at 6:49 p.m.)
Mr. David A. Lawson

Also Present: Mr. Joshua Smith, Superintendent
Ms. Alisha DiCorpo, Assistant Superintendent
Mr. Anthony Giovannone, Director of Fiscal Services and Operations
Mr. Kevin Munrett, Facilities Manager
Mr. Nestor Aparicio, Assistant Facilities Manager
Ms. Roberta Pratt, Director of Technology
Ms. Ellamae Baldelli, Director of Human Resources
Mrs. Laura Olson, Director of Pupil Personnel and Special Services

1.	<p>Call to Order</p> <p>The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. Coppola.</p>	<p>Call to Order</p>
2.	<p>Public Comment</p> <ul style="list-style-type: none"> • There was none. 	<p>Public Comment</p>
3.	<p>Discussion and Possible Action</p> <ul style="list-style-type: none"> • Mr. Coppola said he would not be at the October Board meeting, which was changed to October 18th, since he had a previous commitment. He asked committee members to give the Facilities report in his place at the meeting. <p>A. JPS/East Street</p> <ul style="list-style-type: none"> • Mr. Coppola said the mayor had asked the Board to tell him what they would need if they moved to the JPS site and this is the start of the process. He met with Mr. Smith and Mr. Munrett today in preparation for tonight's meeting and they have a handout for discussion. • Mr. Smith said he, Mr. Munrett and Ms. Pratt had reviewed blueprints provided by the town 	<p>Discussion and Possible Action</p> <p>A. JPS/East Street</p>

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and done a physical walkthrough of the building. He said he wanted to emphasize that the handout is a very initial draft and presented to start the conversation only. Cost estimates are based on past projects and general construction norms, not the result of actual contractor specifications. Systemic repairs to the overall facility including but not limited to roof, heating, plumbing, driveway access etc. are not included in the scope of the document. It also does not include estimated costs for expensive items such as demolition, abatement, moving costs and other items. A map with suggestions for wall additions and removals and entrance ways is also included. Estimated costs provided are just a beginning to the overall cost of the project.

- Mr. Coppola said they had told the Mayor they would come up with a plan and this is the start of having that discussion as a Board. He said when he toured the property he noted tile damage that may now require asbestos abatement. He suggested that they would need to look to a general contractor for true estimates of costs.
- Mrs. Chastain noted that current student occupants at East Street were not referenced in the plan. Mr. Smith said he does not know if student occupancy of the JPS building would be allowed by zoning. He said he has begun looking at possible alternatives perhaps in conjunction with an alternative education program. Mrs. Chastain asked how that would impact expelled students. Mr. Smith said there are lots of variables not factored in to this initial handout.
- Mrs. Chastain asked if the cost of moving phones was included and Mr. Smith said it was not. She asked about movement of data lines and Mr. Smith said it is his understanding that the town will be adding more than one fiber line into the building and we would demarc from one of those into closets.

Mr. Lawson moved to bring the JPS/East Street planning document to the full Board for discussion.

Motion made and passed to bring the JPS/East Street

<p>Motion seconded by Mr. Dahl.</p> <p>Motion passed 3-1. Aye: Mr. Coppola, Mr. Dahl, Mr. Lawson No: Mrs. Chastain</p> <ul style="list-style-type: none">• Mrs. Chastain said she did not support sending the document forward for discussion because it is so incomplete. Costs represent a drop in the bucket for the entire project and she could not in good conscience push it forward without knowing true costs.• Mr. Coppola said that is why it is for discussion only.• Mr. Coppola asked if the committee wanted discussion of East Street disposition added to the next month's agenda.• Mr. Lawson said he did not see a reason for it at this time.• Mrs. Chastain said she did need to see discussion on East Street as she is not ready to recommend a move yet. She said the Board needs to look at everything including what it would cost to bring East Street up to code regarding handicap accessibility and other items.• Mr. Coppola said the Board had received a yellow folder with historical background for many of these items already. He said he would request East Street be on next month's agenda in case discussion was warranted.• Mr. Smith reiterated that the handout is not a comprehensive list by any means. Much of the work needed to be done at the JPS property is not under the Board's control any longer since the building was turned over to the town. The Board would simply be a tenant in the building should they move there. He said this was as far as they could go in planning without bringing in outside help and asked if the Board wanted to consider the cost to do that.• Mr. Coppola suggested that be brought up during discussion at the Board meeting.	<p>planning document to the full Board for discussion.</p>
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<p>4.</p> <p>A.</p> <p>B.</p>	<p>Items of Information</p> <p>Overtime</p> <ul style="list-style-type: none"> Mr. Munrett said overtime comparisons are provided as an fyi here as a recommendation will be made at the Operations meeting to move a portion of the funds to other line items. Mr. Dahl asked if the savings were due to having one less building this year. Mr. Smith said last year's budget included some money for the JPS move. With Munis, they are also getting more specific with allocation of funds, tying them to specific buildings. He said they were keeping a healthy amount in the account for the upcoming winter. Mrs. Chastain asked what was the rationale for doing the transfer now when winter costs are not known and Mr. Smith said cleaning supply lines are very thin due to work done over the summer and could use a transfer of funds. He said transfers are considered throughout the year as needed. Mrs. Chastain said she would prefer to make the adjustment after the winter season. <p>Air Conditioning at SMS</p> <ul style="list-style-type: none"> Mr. Coppola said this topic came up in public participation at the last Board meeting so he suggested putting it on the agenda. He said he became aware that it is a topic for the elementary schools as well since they have very limited air conditioning. Mr. Munrett said a/c units were added with end of year funds to cool the SMS server rooms and data closets. He said he has started a discussion with Air Temp regarding updating ducted units and assessing needs at SMS but has not considered the elementary schools for discussion yet. He said money will be a factor going forward. Mrs. Chastain suggested it would have been good to have this discussion prior to doing the roof work. 	<p>Items of Information</p> <p>Overtime</p> <p>Air Conditioning at SMS</p>
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