

**Sangamon/Menard County Regional Office of Education  
Annual Review of Safety Plans, Protocols, Procedures, School Safety Drills, and  
Threat Assessment Team Report**

This form must be completed and filed with the Regional Superintendent by the end of the 2020-2021 school year. **Please e-mail the completed form to [lwind@roe51.org](mailto:lwind@roe51.org), before May 7, 2021. All items are required to be completed, and the document signed and dated.**

(as required by Public Act 94-0600)

District: \_\_\_\_\_ Fiscal Year \_\_\_\_\_

Building: \_\_\_\_\_

1. Summary of changes to the existing school safety plans, drill plans, and the review of the Threat Assessment Team Activities as recommended at the Annual Review meeting(s):

2. a. Date of Annual Review meeting(s): \_\_\_\_\_  
b. Participants and attendance record of individuals in meeting (Building Administration, Selected Building Staff, Bargaining Representative, First Responders – Fire and Law enforcement, others: \_\_\_\_\_ Attached OR \_\_\_\_\_ Listed below

3. \_\_\_\_\_ A check (√) certifies that the school district conducted an effective review of the emergency and crisis response plans, protocols, and procedures and the school safety drill programs of the district and each of its school buildings.

4. \_\_\_\_\_ A check (√) indicates that the school district will implement those plans, protocols, procedures, and programs, during the academic year.

5. \_\_\_\_\_ Title of school board designee  
Signature of school board designee

\_\_\_\_\_  
Date

**All items need to be completed, and the document signed and dated.**