**QUITMAN COUNTY BOARD OF EDUCATION**

**GEORGETOWN, GEORGIA**

**MINUTES OF SEPTEMBER 3, 2019**

**REGULAR MEETING**

The Quitman County Board of Education met in a regular session on September 3, 2019, at 7:00 p.m. in the Boardroom of the Administrative Office, 215 Kaigler Road. Mr. Willie J. Anderson, Chairman, presided.

**PRESENT:** Mr. Willie J. Anderson, Chairman; Mr. Billy Shirah, Sr., Vice Chairman, Mr. Jimmy Eleby, Mrs. Christi Green, and Mr. Larry Wilborn; Board members; and Mrs. Victoria Harris, School Superintendent.

**ABSENT:** None.

**CALL TO ORDER AND OPENING CEREMONY**

The meeting was called to order by Chairman Anderson with a moment of silence followed by the Pledge.

**AGENDA APPROVAL**

On a motion by Mr. Wilborn and a second by Mr. Shirah, the Board voted unanimously (5, 0), to accept the Agenda as printed. The motion passed.

**APPROVAL OF MINUTES**

The Superintendent recommended approval of August 6, 2019 Regular Board Minutes. On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval of August 16, 2019 Called Board Minutes. On a motion by Mr. Wilborn and a second by Mr. Shirah, the Board voted (4, 1), to accept the Superintendent’s recommendation. (Anderson, Eleby, Shirah, and Wilborn voted yes. Green abstained.) The motion passed.

The Superintendent recommended approval of August 21, 2019 Called Board Minutes. On a motion by Mr. Shirah and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

**SUPERINTENDENT’S REPORTS & UPDATES**

Principal Jones updated the Board on recent and upcoming school events.

Superintendent Harris recognized Student and Staff Members for the month of August.

Superior Court Judge Henry Balkcom, conducted the Swearing-In Ceremony of Chief Charles Davis, our new Security Resource Officer.

Superintendent Harris shared newspaper articles that appeared in the newspaper.

**PERSONNEL (EXECUTIVE SESSION)**

The Superintendent recommended entering executive session for the purpose of discussing personnel. On a motion by Mr. Shirah and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to resume regular session. The motion passed.

Chairman Anderson stated that the Board had met in executive session for the purpose of discussing personnel. No decisions were made and no votes were taken; only discussion took place. However, the Superintendent may have some recommendations resulting from the Executive Session.

There were no recommendations from the Executive Session.

**FINANCE**

The Superintendent recommended approval of the Financial Report for August 2019. On a motion by Mr. Wilborn and a second by Mr. Shirah, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval of the Tax Collections for July 2019. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

**NEW & UNFINISHED BUSINESS**

The Superintendent shared the GSBA/GSSA Conference date changes. The Board agreed to change the December 3rd meeting to December 2nd to allot for travel time for Pre-Conference on the 4th. The Conference is scheduled for December 4 -6, 2019.

The Superintendent recommended the approval of the Certified Public Accountant Contract of Agreement between Lorrie Stafford and Quitman County Schools. The rate of pay will be $70 per hour, not to exceed $6,000 and $50 per hour as needed. The $50 per hour is inclusive of the $6,000 limit. On a motion by Mr. Wilborn and a second by Mr. Shirah, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended the approval of the 21st CCLC Grant Award for FY20 in the amount of $266,480. On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended the approval of the Memorandum of Understanding between New Horizons and Quitman County Schools. On a motion by Mr. Wilborn and a second by Mr. Shirah, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent reviewed the follow-up on the pending Federal Finding from a letter dated January 2, 2019. All 3 findings revealed that appropriate procedures and controls are now in place to resolve the findings. The findings are closed.

The Superintendent recommended the approval of the Rural and Low Income Schools Grant Award for FY20 in the amount of $6,334. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended the approval of the School Nutrition Procurement Plan. On a motion by Mr. Shirah and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval of the Memorandum of Agreement between the Quitman County Health Department and Quitman County Board of Education. The Health Department will partner with the School System to give Flu Shots (The insurance company will be billed). Nurse Massey will be assisting Ms. Lindsey, Health Department Nurse. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent shared her 2019-2020 Superintendent’s Evaluation Goals with the Board.

The Superintendent recommended approval of the following Fundraisers:

**QCHS Team Spirit Shirt ($10 & $15).** On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

**QCHS Cheerleaders Car Wash on September 28th @ the High School Gym (tickets $5).** On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

**QCHS Cheerleaders selling donuts.** On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

**FBLA selling buddy pictures ($5), Thursday, September 26th.** On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

**Mr. Jones and Ms. Norris - a gift store for student incentives.** On a motion by Mr. Wilborn and a second by Mr. Shirah, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent informed the Board that the district would be using Courtware Solutions. This is a vendor that will provide the reporting system for the Security Resource Officer. It is needed to complete his mandatory reports. Training will be provided and the cost is $150 per month.

**ANNOUNCEMENTS**

The Superintendent shared the Georgia School Nutrition Association Legislative Summary with the Board.

The Superintendent announced the upcoming field trips.

The Superintendent shared upcoming activities with the Board, to include Grandparents’ Day and the Teacher of the Year Reception.

The Superintendent shared the Board and Administrator Brochure.

The Superintendent reminded the Board of the Governance Team Self-Assessment.

**ADJOURNMENT**

With there being no other business to discuss, on a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to adjourn. The motion passed.

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Chairman Secretary