

**MOENCOPI DAY SCHOOL
REGULAR SCHOOL BOARD MEETING
Wednesday, January 6, 2021
Zoom
5:00 p.m.**

Swearing in of newly elected officials was conducted by Norma J. Sakiestewa, School Board President. Elected School Board Members; Mrs. Doris Honanie, Mr. Justin Hongeva, and Ms. Gina Chimerica

School Board members agreed unanimously that Ms. Norma J. Sakiestewa will continue to serve as School Board President

School Board members voted unanimously that Mrs. Doris Honanie will hold the seat of School Board Vice-President.

I. CALL TO ORDER

The meeting was called to order by Norma J. Sakiestewa, President @ 5:12 p.m.

II. ROLL CALL

Present:

Norma J. Sakiestewa, President- Zoom

Doris Honanie, Vice-President - Zoom

Justin Hongeva, Member - Zoom

Gina Chimerica, Member - Zoom

A quorum of the School Board is present to conduct official business.

Others present: - Zoom

Kristy Honie, Leon Fred, Rafella Hemstreet, Tammy Puhuyaoma, and Ronda Black

III. APPROVAL OF PROPOSED AGENDA

Ms. Gina Chimerica motioned to approve the proposed agenda. Mr. Justin Hongeva seconds the motion, four in favor; zero opposed, and zero abstentions. Motion carried.

IV. CALL TO PUBLIC

None

V. Approval of School Board Minutes – December 2, 2020 and December 28, 2020

Mr. Justin Hongeva motioned to approve the School Board minutes for December 2, 2020. Mrs. Doris Honanie seconds the motion, four in favor; zero opposed, and zero abstentions. Motion carried.

Mr. Justin Hongeva motioned to approve the School Board minutes for December 28, 2020. Mrs. Doris Honanie seconds the motion, four in favor; zero opposed, and zero abstentions. Motion carried.

VI. REPORTS

a) Kristy Honie, Interim Administration Chief School Administrator/Business/HR Manager

Interim CSA – Completed Items.

- Weekly CSA meeting; every Tuesday
- Bi-Weekly meeting with Facilities, Kitchen and Front Office/Admin
- BIE Space Analysis and Soil Borings completed in December
- Survey Tool Completed and Submitted to BIE
- Work from Home schedule for Front Office: At home – Monday, Wednesdays, and Fridays. In Office, Tuesday, and Thursdays.
- S. Baca and R. Begay on campus at all times
- Food Service Delivery not schedule for week of January 4th due to increase in COVID numbers and reservation wide lockdown.
- Submitted Employee listing for COVID Vaccine.

In Progress.

- COVID-19 policy & reopening plans
- Gathering information for Housing – Assisted by R. Hemstreet

To-Do.

- Reevaluate food delivery for following week.

Business/HR Manager

Completed Items.

- On-going completion of bills, requisitions, and purchase orders.
- Completed and uploaded December pay periods into Infinite Visions.
- SF425 reports completed for 9/30/20 and 12/30/20. Submitted to Marlinda Silversmith
- All COVID related requisitions/projects are in progress

In Progress.

- Advertisement of open positions – R. Hemstreet
- Filing Paperwork
- Updating COVID-safety protocols and work from home policy
- Recommendation for Food Service Worker
- Fingerprinting scheduled for HR Tech on 1/12/2021. Waiting for local background check to complete adjudication.

To Do.

- Set up meeting with AZ One Credit Union
- Complete adjudication files with applications.
- Yearly financial audit- awaiting direction from Walker and Armstrong
- Yearly Adjudication audit – awaiting direction from BIE and date of audit.

Wells Fargo Accounts balances as of January 4, 2021

Student Activities Account - \$11,916.35

Main Checking Account - \$2,207,081.29

Investment Account - \$406,670.56

Total of \$2,625,668.35

Federal Funding Received for SY 2020-2021

ISEP Special Ed. - \$118,100.00

ISEP - \$820,380.00

Transportation - \$51,904.00

Tribal Support/Admin - \$294,412.00

Student Support & Academic Enrichment - \$18,860.00

Title I - \$125,800.00

Title II - \$33,200.00

Transportation - \$17,179.00

Enhancement - \$3,183.00

Facilities - \$56,951.00

Hopi CARES Fund - \$129,424.23

Total of \$1,669,393.23

b) Leon Fred, Interim Instructional Chief School Administrator /5th Grade Teacher

OVERVIEW

Based on our work from home policy due to COVID precautionary measures, we encountered a few setbacks in tutoring/enrichment, and our holiday programming. We also discovered technical issues in the utilization of the Schoology gradebook.

WEEK OF NOVEMBER 30-DECEMBER 4, 2020

Attendance meetings and contracts have continued to be held throughout this week and subsequent weeks. Many of these parents share the same concerns and are having difficulty monitoring their children online. However, upon looking into the history of these families, many of these students have been on an attendance contract in the past. Overall, most parents agree and are helping to curb this problem. Absenteeism has decreased some according to Ms. Puhuyaoma.

Training this week focused on the Schoology Parent Portal. We had tried to launch this in November, however, were unsuccessful. The instructional team is awaiting more training on the gradebook application and will work to implement this in January.

We lost access to our Think Central programming; however, it was restored until the end of June 2021. Upon speaking with Kami, we will need to find a new ELA program as this Journeys program will be discontinued. We do not seem to have a regular case manager, and Kami is having to make contact for us, but is being met with some issues as well.

WEEK OF DECEMBER 7-11, 2020

Ms. Glenn continued with observations and debriefings with the instructional team on December 7th and 8th. She did identify some needs for improvement in all grade levels and would like to work specifically with certain individuals who need intensive in person coaching; if possible. We have planned for training to continue January 19th and 20th. I have asked that she review proper lesson planning with all teachers and review acceptable planning templates. Although our tutoring and enrichment programs had already started, we had not received formal approval for these services by the parents. This week our plan was to prepare all paper documents, and work with the registrar to distribute and receive these forms on subsequent food runs. However due to the COVID-19 safety precautions taken on the afternoon of Tuesday December 8, 2020, this plan was put on hold.

The instructional team received training in the Schoology grading system and given an overview of the gradebook. However, it was found that some teachers had begun utilizing the gradebook but incorrectly. I am reaching out to Kami and Schoology to find solution to this problem.

WEEK OF DECEMBER 14-18, 2020

This week the Technology Committee met to discuss the issue of mishandling and misuse of devices. Parents have been turning in broken hotspots by using the wrong cords to charge these devices. More and more we are realizing that parents are turning in incorrect chargers and cords, which is problematic. The team decided to have an end of the semester check-in. During this time, all devices will be checked for damages, original chargers/cords, and possible tagging of MDS equipment. The logistics will be worked out when the team meets again on Tuesday January 5th.

Ms. Trinity Honahnie has continued to reach out to help any classes with their Holiday Program presentation. Due to technical difficulties, it was decided to postpone the presentation until Christmas Eve, utilizing the Schoology Parent Engagement course.

WEEK OF DECEMBER 21-25, 2020:

Holiday Program presentation on Christmas Eve. Some classes still having issues with technology and will continue to work on this when class resumes in January.

KUDO's to Trinity and all the work she put into this year's program!

WEEK OF DECEMBER 28- JANUARY 1, 2021

Although my intent was to solve the Schoology Gradebook problem this week, I was met with the challenge that no Schoology representative was available to help. I did reach out to Kami again, and she in turn gave me a name and email, however this source was on vacation and would not return until January 4th. Based on this, the plan is to utilize the first week to work towards implementation of the gradebook schoolwide.

CONCLUSION

There will be many lose ends to tie up when we return on January 4th. However, with the rest and relaxation the instructional team hopefully received, I am sure we are ready to meet this challenge head on.

c) Department Reports

- Rafella Hemstreet, Administrative Assistant, Facilities, HR, & Other Duties
- Tammy Puhuyaoma, Registrar, Food Service, & Other Duties
- Samuel Baca, Information Technology
- Raymond Begay, Maintenance Technician

VII. OLD BUSINESS

- a) Discussion, recommendation, and possible action on approval of Poll Vote – MDS School Board Work Session on January 14-17, 2021

No Action Taken

VIII. NEW BUSINESS

None

Mr. Justin Hongoeva motioned to enter executive session at 6:13 p.m. Mrs. Doris Honanie seconds the motion, four in favor; zero opposed, and zero abstentions. Motion carried.

Mr. Justin Hongoeva motioned to exit executive session at 6:22p.m. Ms. Gina Chimerica seconds the motion, four in favor; zero opposed, and zero abstentions. Motion carried.

XI. PERSONNEL

a) Discussion, recommendation, and possible action to hire Food Service Worker

Mrs. Doris Honanie motioned to hire Mr. Dion Holmes as the Food Service Worker for Moencopi Day School. Ms. Gina Chimerica seconds the motion, four in favor; zero opposed, and zero abstentions. Motion carried.

X. ADJOURNMENT

Mrs. Doris Honanie motioned to adjourn meeting at 6:22 p.m. Mr. Justin Hongoeva seconds the motion, four in favor; zero opposed, and zero abstentions. Motion carried.

Next meeting date: Regular School Board meeting on February 3, 2021 at 8:00 a.m.

Submitted by Rafella Hemstreet, Administrative Assistant - *Rafella Hemstreet*