

**BITTERROOT VALLEY EDUCATION COOPERATIVE
MANAGEMENT BOARD**

Tuesday, October 22, 2019
9:00 a.m. – Cooperative Office

MINUTES - DRAFT

1. **Call to Order** – Stiegler called meeting to order at 9 AM. In attendance: Stiegler, Pearson, Moore. Scully and Johnston joined shortly after 9. Also, in attendance: Miller, Reynolds, Cami Hildebrand.
2. **Introduce Staff Representative** – Cami Hildebrand, School Psychologist for Florence Carlton Schools and Lone Rock School.
3. **Consent Agenda** – motion to approve Consent Agenda made by Moore, second by Pearson. Motion carries 4-0.
 - A. Minutes
 - B. Warrants
 - C. Financial Report
 - D. New Hires – see under board action
 - F. Resignations
 1. Alana Lopez, CSCT Behavior Consultant, Daly Elem.
 - G. Next Meeting – November 26
4. **Public Comment** – Cami recently attended the MASP (Montana Association of School Psychologist). She also attended last year. They always have quality speakers and she believes it would be good for our School Psychologist to be more involved. They are always looking for more Board members.

Scully offered kudos to Cami for the job she has done at Florence Schools organizing their monthly Special Education meetings. Stiegler also commented on the way Cami has jumped right in at Lone Rock and the way they do things.

5. **Correspondence** – none
6. **Board Action**
 - A. **New Position and Employee Transfer**- Board approved hiring Tim Kolberg, as Assistant Business Manager. Scully made the motion to approve, Moore seconded the motion. Motion carries 5-0.
 - B. **2018-19 Trustees Financial Summary** – Scully made the motion to approve, Moore seconded. Motion carries 5-0.

7. Information and Discussion

- A. CSCT Financial Report and Sign-off** – Scully asked what or how the need for an additional CSCT team or Therapist is made. Zieglofsky explained that basically this is determined by the wait list, preapproval of coverage and space for group meetings. BVEC will look at these requirements for Florence. Board reviewed the CSCT Financial results for September YTD and then signed the Quarterly Financial report.

- B. Retirement Incentive Request** – The Board reviewed the request from Terese Athman and the CBA language regarding early retirement incentives. BVEC to develop a spreadsheet of scenarios and any cost savings for the Board to review at the November meeting.

- C. OPI Threat Assessment** – Steve Zieglofsky reviewed the work he is doing as part of an OPI Team focused on School Threat Assessments. He also discussed the existing programs available and his recommendation that a combination of a Virginia and Colorado programs would be his recommendation. Steve will share OPI status at future Board meetings.

There was discussion around the need for teams in districts to work together to develop programs that include School Psychologists, so that there isn't one person with all the knowledge and understanding of the program.

Stevensville Schools have their first meeting to develop their program on November 1, 2019. He will invite Paula Lampi to the meeting and extended the invitation to other School Psychologist as viewers so they can take any learnings to their sites.

- D. Audit Publication** – Other Districts agreed that they are sending complete audit reports to newspapers if required by Auditors. Johnston confirmed that Darby has done this.

 - E. Stronger Brains Program** – Pearson, Johnston, Scully and Moore all stated they did not intend to adopt this Program.

 - F. Use of GotoMeeting.com for some board meetings** – Majority of the Board prefers to meet face to face each month but would be open to use of GotoMeeting.com occasionally as needed.
- 8. Adjourn** – Stiegler adjourned meeting at 10:44 AM.