

Wyoming Area School District
Combined Work Session/Regular Meeting
Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, May 23, 2017, 7:00 p.m.

Agenda

Pledge of Allegiance

Roll Call

Communications Report

Approval of Minutes: Regular Meeting of April 25, 2017

Superintendent's Report

Student Representative's Report

Treasurer's Report

New Business

Finance Report

Education Report

Activities Report

Building Report

Policy Report

Awarding of Bids

Police Report

Open Discussion

Adjournment



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Communications Report

1. Luzerne Intermediate Unit's minutes of regular meeting March 22, 2017.
2. Ryan Murray, Boy Scouts Association, requesting permission to rent the stadium and parking lot for Flag Day 5K race.
3. Wyoming Area Cheerleading Parents Association requesting permission to hold various fundraisers.
4. Karen Good, Spanish Teacher, requesting permission to take a medical leave of absence with the intent to retire at the end of the 2016-2017 school year.
5. Ann Marie Skilonger, Cafeteria Employee, requesting permission to take a medical leave of absence.
6. Right to Know Request submitted for various financial information.
7. Richard Dushok, Custodian at Intermediate Center, submitting his letter of resignation.
8. Jenny Kranson, Wyoming Area Girls Soccer Parents Association, requesting permission to have various fundraisers.
9. Steve Chipolis, Storeroom Coordinator, requesting permission to take a medical leave of absence.
10. Patricia Baltusavich, Autistic Support Teacher, submitting her letter of intent to retire.
11. Wayman Smith, Custodian at Kindergarten Center, requesting permission to take a medical leave of absence.
12. Frank Hawk, Wyoming Area Ice Hockey Board President, requesting a monetary donation from the district to the Wyoming Area Ice Hockey Team.

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Communications Report

Summary of Applications Received

Special Education –5

Elementary – 5

Social Studies – 2

Mid Level Science – 1

Family & Consumer Science – 1

Secondary Counseling – 1

Occupational Therapist - 1

WYOMING AREA SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY, MAY 23, 2017 - 7:00 P.M.

SUPERINTENDENT'S REPORT

1. *The Intermediate Center hosted the "24 Challenge" in conjunction with the Luzerne Intermediate Unit. The contest was held on May 9th at the Intermediate Center. The winners from the event will represent the LIU at the state competition in Harrisburg on June 14, 2017. Our students will be introduced by Mr. Long and demonstrate the game.*

2. *Junior Leadership graduation will be held on May 31st. Congratulations to the following students:*
 1. *Olivia Bellanco*
 2. *Saray Baylor*
 3. *Annie Karcutskie*

3. *Wyoming/West Wyoming Little League recently held its Opening Day. A dedicated team of our students from the Key Club helped to organize and run portions of the day's activities. The President of the Little League wrote to us to commend the excellent community service provided by the following students as listed:*
 1. *Elizabeth Weaver*
 2. *Kayla Forlenza*
 3. *Saray Ktytor*
 4. *MaryKate O'Brien*
 5. *William Fauntleroy*
 6. *Nicole Silinskie*
 7. *Evan Freeman*
 8. *Alex Robbins*
 9. *Jeremey Harmon*
 10. *Bella Scappaticci*
 11. *Marissa Kovaleski*
 12. *Gwen Glatz*

4. *The first and second round of USDA's on site cafeteria inspections performed by the Department of Agriculture's Food Sanitarians, were completed for the 2016-2017 school year. We are pleased to report that each of our school cafeterias/kitchens are overall "In Compliance" Congratulations to Melissa Collevecchio, Food Service Manager and her staff.*

5. *This year our Science Department had been involved in a number of competitions. Shore Bowl is coached by Mrs. Anne Wall. Team B placed second in the B division of the tournament. Regional TEAMS (Test of Engineering Aptitude, Mathematics and Science) Competition – Team A placed second. TEAMS is coached and advised by Mr. David Pizano. High School and Middle School Science Olympiad advanced to the state tournament. Middle School placed 2nd and was awarded 11 individual medals. High School placed 5th and was awarded 7 individual medals. Head coach of the high school team is Mrs. Molly Kearns. Mrs. Nancy Roman and Mr. David Pizano are assistant coaches. Head coach of the middle school team is Mr. Ed Grivensky. Mrs. Anne Wall and Mr. David Pizano are assistant coaches. All members of the science department assist students in preparing for their events. Kane Physics Competition was held and we placed second overall. We placed second overall at the Bloomsburg University Science Iditarod. Mrs. Anne Wall is the coach and advisor.*

6. *At this time I would like to present this well-deserved Award to Emily Uritz for her outstanding service in representing the student body on the Wyoming Area School Board for 2015-2016 and 2016-2017 school years. Her participation was an invaluable resource to the Board in its decision-making process. Congratulations Emily!*

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Treasurer's Report

First National Community Bank	General Fund	6,154,276.26
First National Community Bank	Payroll Account	5,265.82
First National Community Bank	Cafeteria Account	4,648.88
First National Community Bank	Student Activities Account	146,337.24
First National Community Bank	Athletic Fund Account	9,450.30
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	Earned Income Tax Revenue	311,889.60

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 Finance Report

1. Received the following checks:

Berkheimer Tax Administrator

Earned Income Tax	103,881.42
Local Services Tax	363.47
Per Capita Tax	3,450.36
Delinquent Per Capita	<u>1,695.77</u>
Total:	109,391.02

State & Federal Subsidy Payments

Title I – Improving Basic Programs	51,612.08
Title II – Improving Teacher Quality	7,718.92
Health Services	46,855.11
Basic Education Funding	<u>1,143,754.00</u>
Total:	1,249,940.11

Delinquent Real Estate Tax

Wyoming County	18,778.69
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Local Realty Transfer Tax

Luzerne County	12,880.72
Wyoming County	<u>49.00</u>
Total:	12,929.72

Miscellaneous

District Court 11-2-01	40.19
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2. Approve the May payment of \$128,799.85 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract for programs and services for the 2016-2017 school year. The payment will be reduced by IDEA Pass Thru Funding of \$24,227.08 from the Luzerne Intermediate Unit resulting in a net payment of \$104,572.77.
3. Approve the May payment of \$43,077.00 to the West Side Career & Technology Center for the 2016-2017 school year.

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4. Approve the budgeted ambulance contribution for the 2016-2017 fiscal year: \$250.00 each to West Wyoming, Exeter and Harding.
5. Approve the budgeted library contribution for the 2016-2017 fiscal year: \$2,000.00 each to the Wyoming Free Library and the West Pittston Library.
6. Approve the appointment of Dr. Matthew Soranno, Dr. Steven Bonomo, Dr. Erani Pagliarini, Dr. Leann Skoranski, Dr. Ann McDonough and Dr. Ryan McDonnell as school dentists, to do examinations as state mandated for grades, K, 3 and 7, for the 2017-2018 school year.
7. Approve the New Story Tuition Agreements that will provide classroom and related services to four students at a rate between \$230.00 and \$325.00 per student per day for the 2017-2018 school year. The rate is dependent on the level of service provided to the district.
8. Approve a refund of paid property taxes for the year 2016:

7-E10SE3-003-019-000	\$794.50
66-E10SE1-004-028-000	136.69
9. Approve the step placement for Alexandra Berlew, Temporary Professional Employee, at Bachelor's + 24 Step 1, \$40,546.00.
10. Approve the agreement for contracted professional services to be provided by the Luzerne Intermediate Unit #18 to Wyoming Area School District for the 2017-2018 school year at a total cost of \$1,162,070.30.
11. Approve the Proposed Final General Fund Budget for the 2017-2018 school year and authorize the Secretary of the Board to advertise the budget notice of the adoption of the Proposed Final General Fund Budget according to law.

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 Finance Report

The Proposed Final General Fund Budget provides for the expenditures of \$_____ and equity and revenues of a like amount and reflects a tax of _____ mills for the Boroughs of Exeter, Exeter Township, Luzerne County, West Pittston, West Wyoming and Wyoming per \$1,000.00 of assessed valuation on real estate, and a tax of _____ mills for Exeter Township, Wyoming County per \$1,000.00 of assessed valuation on real estate. The budget also maintains the following: a per capita tax of \$5.00 on all persons over twenty-one (21) years of age who are residents or inhabitants of the school district under the authority of the Act of March 10, 1949, P.L. 30, Article VI, Section 679 and its amendments an additional per capita tax of \$5.00 per person on all persons over twenty-one (21) years of age who are residents or inhabitants of Exeter, Exeter Township, Luzerne County, Exeter Township, Wyoming County, West Pittston, West Wyoming, and Wyoming under the authority of Act 511 and its amendments, the forgoing being applicable to taxpayers less than sixty-five (65) years of age, and a Local Services Tax for individuals (formerly the occupational privilege tax) within the Wyoming Area school boundaries, real estate transfer tax 1% and wage or earned income tax of 1%.

- 12. Approve a monetary donation from the district to the Wyoming Area Ice Hockey Team for \$4,000.00.
- 13. Approve the West Side Career and Technology Center's budget for the 2017-2018 fiscal year.
- 14. Approve the general ledger sheet:

Bill Listing: May 2017	622,988.44	
Prepays: April 2017	<u>53,229.45</u>	672,217.89
 Cafeteria Account:	 67,652.85	
Athletic Account:	<u>12,931.34</u>	<u>80,584.19</u>
	Total:	752,802.08

Motion by _____, second by _____, to accept the finance report.

Roll Call:

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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, and Drugs and Alcohol) have been planned for the 2016-2017 school year. Anyone desiring information regarding these programs, contact Janet Serino, Superintendent, at the District's Business Office.
2. Approve the request of Karen Good to take a medical leave of absence retroactive to May 19, 2017 through the end of the 2016-2017 school year with intent to retire at this time.
3. Approve the appointment of Rose Mary Litwin as instructor for the Summer Science Academy which will begin Monday, July 10th to Thursday, July 13, 2017, for students entering grades 3, 4, 5 and 6.
4. Approve the graduation ceremony to take place on Friday, June 16, 2017, at 7:00 p.m. at the stadium, weather permitting or 8:00 p.m. in the gymnasium.
5. Approve Janet Serino, Superintendent, to oversee preparation of submission to PDE for approval: Title I, Title II, and Title IV grant programs and application for the 2017-2018 school year.
6. Approve to post for the SAT Verbal/SAT Math Summer classes to start mid July to mid August.
7. Accept, with regret, Patricia Baltusavich's letter of intent to retire at the end of the 2016-2017 school year.

Motion by _____, second by _____, to accept the education report.

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 Activities Report

1. Approve the request of the Wyoming Area Cheerleading Parents Association to hold various fundraisers for the 2017-2018 school year:

- Car wash at Dileo’s Service Station – July 1st, 9 to 2 p.m.
- Sell lottery tickets – August
- Sell candy – December
- Sell apple dumplings – September
- Sell items in concession stand during football season
- Sell raffle tickets at home basketball games

2. Approve the appointments of the following head coaches for the 2017-2018 Fall sports season:

Rhonda Pizano	Cheerleading	2,571.00
Paul Hindmarsh	Cross Country	2,627.00
Randy Spencer	Football	7,996.00
Gordon Williams	Golf	2,000.00
Rick Branco	Boys Soccer	4,713.00
Nikki Sitkowski	Girls Soccer	4,713.00
Tiffany Callaio	Girls Tennis	1,593.00
Brian Reese	Girls Volleyball	2,158.00
_____	Field Hockey	4,713.00

3. Approve the request of Jenny Kranson, Wyoming Area Girls Soccer Parents Association, to hold various fundraisers for the 2017-2018 School Year:

- Car Wash at Dileo’s Service Station – August 2017
- Players to bag groceries at Gerrity’s in West Pittston and Wyoming
- Applebee’s – Players to serve breakfast
- Sell water, Gatorade and small snacks during home girls soccer games

Motion by _____, second by _____, to accept the Activities Report.

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Building Report

1. Approve the request of Ryan Murray, Boy Scouts Association, to rent the stadium track and parking lot at \$40.00 for Flag Day 5k race to benefit local scouting on Saturday, June 10, 2017, from 7:30 a.m. to 12:00 noon, pending approval by the building principal and athletic director. A \$25.00 per hour may be charged to the organization if a custodian's services are needed. (Class B)
2. Approve the request of Ann Marie Skilonger, Cafeteria Employee, to take a medical leave of absence retroactive to May 2, 2017 with the intent to return on August 7, 2017 or the start of the 2017-2018 school year.
3. Accept, with regret, Richard Dushok's letter of resignation as custodian at the Intermediate Center retroactive to May 12, 2017.
4. Approve the request of Steve Chipolis to take a medical leave of absence effective June 16, 2017 until further notice.
5. Approve the carry-over of any remaining donated sick bank days for Steve Chipolis to the 2017-2018 school year.
6. Approve the request of Wayman Smith to take a medical leave of absence effective June 1, 2017 through approximately July 31, 2017.

Motion by _____, second by _____, to accept the building report.

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Policy Report

1. Approve the second reading and adoption of revised policy #610 Purchases Subject to Bid/Quotation.
2. Approve the second reading and adoption of revised policy #611 Purchases Budgeted.

Motion by _____, second by _____, to accept the
Policy Report.

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Awarding of Bids Report

The following bids were advertised in the newspapers on the dates listed:

Times Leader/Citizens Voice

Monday, May 1, 2017

Monday, May 8, 2017

Monday, May 15, 2017

General Supplies

(Successful Bidders)

Contact Paper Group	26,770.94
Kurtz Brothers	1,028.48
Pyramid School Products	3,023.55
School Specialty	1,008.70
Standard Stationery Supply Co.	2,524.73
Phillips Supply Co	927.47
National Art & School Supplies	<u>252.60</u>
Total:	35,536.47

(Unsuccessful Bidder)

Metco Supply Co.

Football Supplies

(Successful Bidders)

Sportsman's	11,153.98
BSN Sports	6,425.69
Riddell	<u>410.00</u>
Total:	17,989.67

Motion by _____, second by _____, to accept the awarding of bids report.

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 Police Report

**Wyoming Area Police Department
 Monthly Report for April, 2017
 Total Calls for Service**

<u>CODE</u>		<u>COUNT</u>
0000	Parent Conference	1
0002	Transport	1
2400	Disorderly Conduct	2
2450	Harassment	3
2601	Use of Tobacco in Schools	2
2690	All Other Offenses – Reports	3
3800	Service Call – Miscellaneous	1
3870	Medical Emergency	2
3900	Traffic & Parking Problems	1
4020	Non-Criminal – Suspicious Auto	1
4090	Non-Criminal – Reports	3
6614	Traffic Related – Other Traffic	1
7016	Follow Up Information	3
7504	Assist Other Agencies – Other Police	1
TRUA	Compulsory School Attendance	8
	Total	33

Monthly Comparison

<u>March Calls for Service</u> 30	<u>April Calls for Service</u> 33	<u>Plus/Minus Comparison</u> +3
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