

**New Milford Board of Education
 Facilities Sub-Committee Special Meeting Minutes
 June 7, 2016
 Sarah Noble Intermediate School, Library Media Center**

Present: Mr. Robert Coppola, Chairperson
 Mrs. Angela C. Chastain
 Mr. Bill Dahl
 Mr. David A. Lawson

Also Present: Mr. Joshua Smith, Superintendent Elect
 Mr. Anthony Giovannone, Director of Fiscal Services and Operations
 Mr. Kevin Munrett, Facilities Manager
 Mr. Nestor Aparicio, Assistant Facilities Manager
 Ms. Roberta Pratt, Director of Technology
 Ms. Ellamae Baldelli, Director of Human Resources

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NEW MILFORD, CT

1.	<p>Call to Order</p> <p>The special meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. Coppola.</p>	<p>Call to Order</p>
2.	<p>Public Comment</p> <ul style="list-style-type: none"> There was none. 	<p>Public Comment</p>
3.	<p>Discussion and Possible Action</p> <p>A. NMHS Air Handler Motor #4</p> <ul style="list-style-type: none"> Mr. Munrett said there was an issue with the #4 motor of the small chiller when it was started up this year. It has been determined to be beyond repair and a replacement is needed. He said the estimated cost is \$5,000 but the vendor will also be giving the district a credit for removal so the actual cost will be lower. 	<p>Discussion and Possible Action</p> <p>A. NMHS Air Handler Motor #4</p>
4.	<p>Items of Information</p> <p>A. Overtime Update</p> <ul style="list-style-type: none"> Mr. Munrett said the unexpended funds in this line are being used to handle work order requests and jump start summer projects. He said this is a win/win situation as there are several big projects this summer. 	<p>Items of Information</p> <p>A. Overtime Update</p>

<p>B. Summer Projects</p> <p>1. NMHS Chiller</p> <ul style="list-style-type: none"> • Mr. Munrett said the vendor has received the bid award letter and the chiller is on order. <p>2. SNIS Catwalk</p> <ul style="list-style-type: none"> • Mr. Munrett said the steel is in production for this project. <p>3. SMS Roof</p> <ul style="list-style-type: none"> • Mr. Munrett said this project is starting full steam on Friday since school will no longer be in session. • Mr. Lawson asked that the Board be updated on progress over the summer. • Mr. Smith said he would include summer projects in his weekly updates as appropriate. • Mr. Coppola confirmed that the removal of any potential hazardous material would occur while schools are closed for the summer and Mr. Munrett said that was correct. He said the plan is to complete a full layer of roofing prior to school reopening so that the building is water tight. He said the contract specifies that all work be done prior to the winter season. • Mr. Dahl asked if other roofs in the district have been studied. Mr. Smith said a review of district roofs was done within the past few years by the Garland Company which gave an assessment of all roofs, an order for repair/replacement, and timeline for consideration of future roof work. <p>4. Turf Field</p> <ul style="list-style-type: none"> • Mr. Munrett said this project is really coming to life. Carpeting is going in this week. • Mr. Coppola asked if the fields would be 	<p>B. Summer Projects</p> <p>1. NMHS Chiller</p> <p>2. SNIS Catwalk</p> <p>3. SMS Roof</p> <p>4. Turf Field</p>
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	<p>available in August for our athletes and Mr. Munrett said they would be.</p> <ul style="list-style-type: none"> • Mr. Coppola said he wanted it noted that the project remains within the budget framework even with some changes made to the overall scope. • Mr. Munrett said his department will begin training within the next few weeks regarding field maintenance. • Mr. Dahl asked if there were any plans for a ceremonial opening. Mr. Smith said a ribbon cutting is planned for the first home football game in the fall but there might be smaller recognitions prior to that. • Mr. Smith said he, Principal Greg Shugrue and Athletic Director Keith Lipinsky met with Turf Field committee members Mrs. Wendy Faulenbach and Mr. Pete Bass to discuss the scheduling piece for field usage. They are looking at how other districts manage and prioritize their existing turf fields and reviewing options. The goal is to have the process in place before fields open. • Mr. Coppola asked who would schedule. Mr. Smith said typically requests start with the Athletic Director for fields. The goal will be to use this valuable resource to its capacity. • Mr. Coppola asked for clarification on the sidewalk issue that he has seen raised in the local paper. Mr. Smith said this is not directly part of the turf field project. Funds were requested from capital reserve earlier in the year for Office of Civil Rights compliance. The cost for the project is reduced by having the work done by the same contractor as part of an ongoing project. The Board of Education will pay the contractor directly for this part of the project. 	
<p>5.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> • There was none. 	<p>Public Comment</p>

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6.	Adjourn Mr. Dahl moved to adjourn the meeting at 7:04 p.m., seconded by Mrs. Chastain and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 7:04 p.m.
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Respectfully submitted:



Robert Coppola, Chairperson
Facilities Sub-Committee