

**Augusta Independent Board of Education**

August 11, 2016 6:00 PM  
207 Bracken Street  
Augusta, KY

**Attendance Taken at 6:00 PM:**

Present Board Members:

Mrs. Laura Bach  
Ms. Jacqueline Hopkins  
Mrs. Dionne Laycock  
Mrs. Chasity Saunders

Absent Board Members:

Gene Groves

**1. Call to Order**

Rationale:

Welcome Back Students, Faculty, and Parents to the 2016-2017 School Year!

**1.1. Roll Call**

**1.2. Pledge of Allegiance**

**1.3. Mission Statement**

Rationale:

The mission of Augusta Independent School is to ensure all students achieve high levels of learning in a nurturing climate, empowering them to be responsible and productive citizens of a global community.

**1.4. Approval of Agenda**

**Order #16-298 - Motion Passed:** Approval of the agenda as presented. Passed with a motion by Ms. Jacqueline Hopkins and a second by Mrs. Chasity Saunders.

Mrs. Laura Bach	Yes
Gene Groves	Absent
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Yes

**2. Round Table Discussion**

**2.1. Principal's Report/Student Achievement**

Rationale:

Principal Kelsch reported the first couple of days of school were successful and the transition for students had been very smooth. He stated the master schedule was adjusted to accommodate having one science teacher for middle and high school and stated the afternoon vocational session was working well.

**2.2. FRYSC & Community Education Reports**

Rationale:

Community Education Director, Phyllis Reed and FRYSC Coordinator, Rebecca Arnold reported to the board program plans for the upcoming school year. Each presented an Action Plan for 2016-2017 developed using needs assessment data and school test and attendance data for program development.

**2.3. Approve Monthly Budget Report**

Rationale:

Finance officer, Tim Litteral reported the general fund revenue receipts for the first month totaled \$104,400, of which \$103,800 was in SEEK funding.

Expenditures through the month of July were approximately \$120,500, about \$129,000 less than through the same period last year. Expenditures exceed receipts by approximately \$16,000 after one month.

This year's school budget is \$19,750. Approximately \$2,100 has been spent, with another \$1,100 encumbered. Dues and fees account for \$875. Copying and printing costs total \$700, while general supply expenses total \$480.

The maintenance budget expenses totaled \$37,000 after the first month. Expenses include \$29,400 for property insurance, \$6,400 on salaries and benefits, \$950 on utilities, and \$350 on general supplies and professional services.

After one month, transportation expenses are at approximately \$7,400. \$5,200 was expended on fleet insurance, while \$2,100 has been expended on salaries and benefits,

We are continuing the process of cleaning up the 15-16 special revenue grants, and beginning to use the 2016-2017 grants.

Food service receipts total \$580 through July, which was a rebate from Pepsi.

Expenditures for July total \$3,400. Expenditures are about \$500 less than through the same period last year. The current food service balance is -\$2,900.

Superintendent McCane stated the reason expenditures exceeds revenue for July is due to numerous annual expenses paid for the entire year in July such as insurance fees. Furthermore, the district was analyzing the food service budget closely for the current fiscal year. She explained last year's participation in the Community Eligibility Provision and decreased enrollment for the deficit, but the district was developing a plan to ensure a balanced budget for the current fiscal year.

**Order #16-299 - Motion Passed:** Approve Monthly Budget Report passed with a motion by Mrs. Dionne Laycock and a second by Mrs. Chasity Saunders.

Mrs. Laura Bach	Yes
Gene Groves	Absent
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Yes

**2.4. Approve Monthly Facilities Report**

Rationale:

The Energy Management Report indicated during June, the district had an increase in energy consumption of 10,990 kBTU (6.2%) which added approximately \$351 to our energy costs. However, through June-YTD, the district reduced energy consumption by 492,624 kBTU (15.3%), avoiding approximately \$9,170 in energy charges for the year. So far through June-YTD, the district has used 80,384 (\$7,154) fewer kilowatt-hours (kWh) and 2,122 (\$2,016) fewer hundreds of cubic feet (CCF) of natural gas, as compared to our historical averages.

Attached is a copy of the weather data for Bracken County. It helps to explain why utility bills are higher or lower in some months as compared to the same months in previous years.

Monthly Maintenance:

- Summer Maintenance (waxing floors, painting, cleaning, mowing, shrubs trimmed, etc.)
- Repaired air conditioner unit on gym roof
- Derek Bach poured sidewalk concrete by band room
- Spindles replaced on stairways

- New toilet paper and paper towel dispensers installed
- New soap dispensers installed
- Replaced light bulbs throughout building
- Construction project is ongoing with new doors, repair to bell tower and gym roof

**Construction Renovation Update:**

Architect, Craig Aossey reported Trace Creek Construction has completed most of the interior door installation with the exception of two doors and five door glass windows to be installed by the end of the month. R.J. Construction has completed the masonry/tuck pointing and installed the new floor in the bell tower. They are in the process of completing the roof edging and flashing and securing the wire cage to prevent birds from entering the bell tower. According to Craig Aossey, the gutter on the north side of the gymnasium is still getting significant moisture and more repairs are needed by R.J. Construction.

**KU Special Energy Project Update:**

Energy Manager, Terry Anderson reported the LED lighting order was placed last week by Central Supply. The materials should arrive in approximately two weeks and electric contractor, Cody Bess will begin the lighting installation in the evenings and weekends.

**Order #16-300 - Motion Passed:** Approve Monthly Facilities Report passed with a motion by Ms. Jacqueline Hopkins and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Gene Groves	Absent
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Yes

**2.5. Approve Revised BG-1 and Increase General Fund Contingency to Accommodate Change Order.**

**Rationale:**

Approve to revised BG-1 to provide funding from general fund to raise contingency to accommodate change orders for masonry/tuck pointing and floor replacement in the bell tower by R.J. Construction, Inc.

**Order #16-301 - Motion Passed:** Approve Revised BG-1 passed with a motion by Mrs. Dionne Laycock and a second by Mrs. Chasity Saunders.

Mrs. Laura Bach	Yes
Gene Groves	Absent
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Yes

**2.6. District Technology Report**

**Rationale:**

A district technology update and data security and data breach awareness report was presented by District Technology Coordinator, Tim Litteral. He stated prior to August 31st, districts' must report to their local board what they are doing concerning data security and breach prevention.

**Order #16-302 - Motion Passed:** Approve Data Security and Data Breach Awareness Report passed with a motion by Mrs. Chasity Saunders and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Gene Groves	Absent
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Yes

**2.7. Approve Tax Rates for 2016-2017**

Rationale:

Superintendent McCane stated due to decreased enrollment the past three years, cuts to budgets, increases to expenses, unexpected building maintenance, she recommended the board opt to take the 4% tax increase. By doing so, the current tax rate will increase to 67.9 producing approximately \$11,000 more in real estate taxes and \$2,800 in personal property taxes.

The board is required to hold a public hearing and advertise the hearing for at least two consecutive weeks in the newspaper. However, the 4% tax increase is not subject to recall.

Real Estate: 67.9%

Personal Property: 67.9%

Motor Vehicle/Watercraft: 57.6%

Utility: 3%

**Order #16-303 - Motion Passed:** Approve Tax Rates passed with a motion by Mrs. Chasity Saunders and a second by Mrs. Laura Bach.

Mrs. Laura Bach	Yes
Gene Groves	Absent
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Yes

**2.8. Approve Second Reading of Board Policies 2016**

**Order #16-304 - Motion Passed:** Approve Second Reading of Board Policies 2016 passed with a motion by Ms. Jacqueline Hopkins and a second by Mrs. Chasity Saunders.

Mrs. Laura Bach	Yes
Gene Groves	Absent
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Yes

**3. Communications**

**3.1. Superintendent's Report**

Rationale:

Superintendent McCane reported progress was being made with the Augusta Independent Educational Foundation, Inc. to raise funds for priority needs established by the district. She stated the district is considering applying for a Mathematics Achievement Fund Grant, if it's determined to benefit the students and district. She stated a decision would be made after attendance to a technical assistance training to learn more about the grant criteria.

Superintendent McCane presented the board with her Professional Growth Plan and Goals for the 2016-2017 school year. Her goals focus on reducing novices, increasing attendance, seeking grants and maintaining a balanced budget.

Superintendent McCane presented options for board members to obtain their required annual training hours. She recommended attendance to the KSBA Fall

Regional Meeting on September 29th, Winter Symposium on December 2nd and 3rd and KSBA In-District work sessions.

She reported the current enrollment had increased by approximately ten students and K-12th was 268 and PS-12th was 288.

Class Enrollments: PS: 20, K: 12, 1st: 22, 2nd: 26, 3rd: 21, 4th: 26, 5th: 18, 6: 27, 7th: 19, 8th: 13, 9th: 23, 10th: 18, 11th: 19, 12th: 21

### **3.2. Citizens**

### **3.3. Board Members**

## **4. Business and Consent**

**Order #16-305 - Motion Passed:** Approval of the Business and Consent items as presented passed with a motion by Ms. Jacqueline Hopkins and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Gene Groves	Absent
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Yes

### **4.1. Approve Previous Meeting Minutes**

### **4.2. Approve Surplus Computers**

Rationale:

Computer Surplus:

10543

10123

10562

10453

### **4.3. Approve Bills**

### **4.4. Approve Treasurer's Report**

## **5. Personnel**

Rationale:

Certified Substitute Hires

Amy Brown, Becky Clark, Perry Day, Levi Gallagher, Marie Kelsch, Warren Lukens, Rebecca Machen, Carol Norris, Jane Walton, Robert Barns, Ellen Perfect, Michael Appleman II

Certified Resignation

Ann Dickerson-High School Science

## **6. Adjournment**

Rationale:

August 16th: Fall Picture Day

September 3rd: Annual Alumni Dinner

September 8th: Board Meeting 6 p.m.

September 11th: Athletic Dept. Golf Scramble

**Order #16-306 - Motion Passed:** Approve to adjourn the meeting. Passed with a motion by Mrs. Chasity Saunders and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Gene Groves	Absent
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Yes

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Laura Bach, Chairperson

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Lisa McCane, Superintendent