

**CENTENNIAL BOARD  
OF COOPERATIVE EDUCATIONAL SERVICES**

**SUPERINTENDENTS ADVISORY COUNCIL**

**MINUTES**

**January 11, 2008**

The January 11, 2008 meeting of the Centennial BOCES Superintendents Advisory Council, held at the Centennial BOCES Office in Greeley Colorado, was called to order at 9:00 a.m. by Chairperson, Dr. Glenn McClain.

**I. SUPERINTENDENTS ROUND TABLE:**

Confidential discussion between Superintendents and Executive Director.

**II. ROLL CALL: The following Superintendents, or designees, were present:**

1) Glenn McClain	Platte Valley RE-7
2) Marty Foster	Johnstown-Milliken RE-5J
3) Bret Miles	Brush RE-2J
4) Luis Martinez	Representing Thompson R-2J
5) Joe Kimmel	Prairie RE-11
6) Tony Graham	Pawnee RE-12
7) Jo Barbie	LaSalle, Gilcrest, Platteville Weld RE-1
8) Michael Gradoz	Representing St Vrain RE-1J
9) Randy Miller	Eaton RE-2
10) Sharol Little	Wiggins RE-50J
11) Rob Ring	Ault-Highland RE-9

**Superintendents absent:**

1) Bob Petterson	Weldon Valley RE-20J
2) Linda Chapman	Park R-3
3) Rick Mondt	Briggsdale RE-10
4) Greg Wagers	Morgan RE-3

**The following CBOCES staff members were present:**

Jack McCabe	Executive Director
Denise Atkinson-Shorey	Technology Director
Marietta Sears	Special Education Director
Tresban Sherrill Rivera	Learning Services Director
Terry Buswell	Business Services / HR Director
Mary Ellen Good	Federal Programs Director
Deniece Cook	Weld Opportunity High School Principal
Melony Sandquist	Executive Administrative Assistant

### **III. ACTION ITEMS:**

#### **A. Approval of Agenda**

**Mr. Jack McCabe requested one addition to the Agenda – Item V. E. – Report on Colorado BOCES Association Proposal for Funding – Senate Bill 38. Dr. Randy Miller moved to approve the Agenda as amended. Seconded by Dr. Jo Barbie. The motion passed unanimously.**

#### **B Approval of Minutes**

**Mr. Brett Miles moved to approve the November 2, 2007 Minutes as presented. Seconded by Dr. Sharol Little. The motion passed unanimously.**

### **IV. STATE REPORT:**

**A. No report – Mr. Clough was unable to attend.**

### **V. REPORTS / DISCUSSION ITEMS:**

#### **A. Management Response Letter to Bondi & Company**

Mr. McCabe called attention to Attachment V.A – the Management Response Letter to Bondi & Company.

Mr. Jack McCabe reported the challenges encountered during the audit process with Bondi & Company, and specifically the lack of communication and delay in receiving the documentation necessary to present to the Board of Directors. Mr. McCabe asked the question “Is this a company we want to continue to do business with?”

Mr. Terry Buswell reported his experiences working with Bondi & Company. His concerns are lack of communication during the actual audit process resulting in auditor questions appearing on the Audit Report. Some misunderstandings about processes could have been eliminated if Bondi would have asked appropriate questions and voiced their concerns prior to issuing the Audit Report to the Board.

Dr. Marty Foster shared how the audit process works with his district and voiced dissatisfaction with what he has witnessed with Bondi & Company and their dealings with BOCES. Dr. Glenn McClain shared the same concern, indicating that he was very unhappy with the approach used by the Bondi & Company representative when presenting the Audit Report to the Board.

**Dr. Jo Barbie moved to recommend to the Board of Directors to have BOCES move forward with a request for bid in an attempt to find a different audit company to work with for the 2008-2009 fiscal year. Seconded by Dr. Randy Miller. The motion passed unanimously. It was agreed by consensus that the RFB should go out in February to allow ample time to locate and interview various auditors.**

#### **B. Facilities Update**

##### **2040 Clubhouse Drive:**

Mr. Jack McCabe reported on the status of the Lease Contract process with IntelliTec College to lease the 2040 Clubhouse Drive facility. The lease is not finalized; but agreement seems to be close.

## **B. Facilities Update - Continued**

### **2505 1<sup>st</sup> Avenue:**

Mr. McCabe reported that the insulation company is still expressing interest in the WOHS facility, but an official offer has not been received. Mr. McCabe has an upcoming appointment with Renae Drier of District 6 to discuss the future of their program and how that will impact the student participation at WOHS.

## **C. EAGLE Net Update**

Mr. McCabe reported that the EAGLE Net process continues to move forward and there is much interest in this initiative. Jack has been in communication with Ken Turner and Dwight Jones about this project and the positive impact it can have as a consortium.

## **D. Report on Special Board Meeting on January 17, 2008**

Mr. McCabe reported that the Board of Directors have called a Special Board Meeting to take place at the Greeley BOCES Office on Thursday, January 17, 2008. Mr. McCabe provided a copy of the "Working Relationships Document" he has prepared and this information / process will be used to develop a set of Board Norms and provide guidance for a structured session on developing a set of Working Relationships between the Executive Director and the Board of Directors.

Superintendents are welcome to attend, however, it is the intention of the Board to have a small meeting with only routine Action Items in order to give them a chance to get to know one another and make some initial planning for the upcoming year. Program Directors will not be attending this meeting.

## **E. Report on Colorado BOCES Proposal For Funding – Bill 08038**

Mr. McCabe provided an update of this bill and where it stands currently in the legislative process. More information to follow as this effort moves forward.

## **VI. ENTRY PLAN REPORT & DISCUSSION ON NEXT STEPS**

Discussion on the following:

### **Special Education**

- Provide immediate, focused attention to these concerns and challenges. Create a small (8 to 10) ad hoc committee of Superintendents, BOCES staff and district staff. Further identify and confirm this current state and develop a regional preferred state for BOCES Special Education. Create a vision (preferred state) of what BOCES Special Education should look like three years from now (including space), build a consensus and move forward to take the steps that are necessary. Integrate the committee work into the long-term strategic planning effort addressed earlier.

### **Federal Programs**

- Reinitiate communication with CDE regarding perceptions, expectations, and responsibilities for administering federal grants so that all parties fully understand and meet federal and state requirements.
- Engage district fiscal staff in planning and problem solving efforts to build an efficient system that meets accountability requirements and demands. Seek balance to alleviate the district's "burden of proof".

Mr. Bret Miles recommended that Ms. Sears and Ms. Good make a list of vacancies they need filled and possibly the districts can help to temporarily fill these positions with district staff.

Dr. Marty Foster said he wants to give Ms. Sears and Ms. Good the freedom to choose any district staff they believe would be suitable for positions that they need assistance with and just let him know.

There was also a discussion regarding “burden of proof” and how CDE defines whose responsibility it is to report various activities and data to them; the BOCES or the district. Dr. Glenn McClain suggested that possibly someone could find a National Model on how this type of business is conducted. Mr. McCabe offered to check into this further.

Mr. McCabe responded that he would have Ms. Sears and Ms. Good get together to brainstorm what the various needs are in their departments regarding staffing and develop a list accordingly. Mr. McCabe will report back to the Superintendents.

## **VII. PROGRAM DIRECTOR REPORTS**

- Deniece Cook – Principal, Weld Opportunity High School
  - Need district intent forms completed and sent in. Send original to Lori Toni and copy to Deniece
  - Encouraged Superintendents to spend their Perkins money by January 25<sup>th</sup>
  - Call Deniece if any questions about anything
- Tresban Rivera – Director, Learning Services
  - NCCL starts January 22<sup>nd</sup>
  - State Reading First courses are now available on-line
  - Sexual Harassment Course for districts use now available on-line
- Terry Buswell – CFO – Director, Business Services / HR
  - Discussed grant status and provided hand out on where each district is on their grant money
  - Training for new financial system has taken much staff time, but going well
- Marietta Sears – Director, Special Education
  - Found a COTA who will start on Jan 28<sup>th</sup>
  - CIMP Process with CDE will be on Jan 29, 30, & 31
  - Staff working on December 1 count which was delayed by CDE
- Mary Ellen Good – Director, Federal Programs
  - Encouraged districts to bill Federal Programs department for funds spent
  - Migrant dollars prognosis is about ½ the amount that it was 2 years ago
  - Feds looking very closely at how dollars are spent – must be very diligent to know the law
- Denise Atkinson/Shorey – Chief Technology Officer
  - Provided 3 handouts on: \*Distance Learning, \*CALET Pre-Conference, \*Help Desk Information
  - Provided update on new financial system process

Mr. Rob Ring made a motion to adjourn the meeting. Seconded by Mr. Tony Graham. The motion passed by unanimous show of hands.

Respectfully Submitted,

Melony Sandquist  
Centennial BOCES - Executive Administrative Assistant