

**STARK COUNTY COMMUNITY UNIT SCHOOL DISTRICT #100**  
**Stark, Knox, Marshall, Henry & Peoria Counties, Illinois**

**Regular Meeting – December 16, 2019**

The Stark County Community Unit School District #100 Board of Education met in regular session on Monday, December 16, 2019 at the Stark County Elementary School. Members present were Robert Groter, Matthew Nagode, Ann Orwig, Brian Rewerts, and Bruce West. Also present were Dr. Nick Sutton, Superintendent; Jeff Utsinger, Jr. High/High School Principal and Jenna Bibb, Elementary Principal; Anne Snyder, Asst. Jr.High/High Principal; Brenda Macke, teacher representative; and a member of the press. (Elizabeth Rumbold and David Steward were absent.)

With a quorum present, the meeting was called to order by President, Mrs. Orwig, at 6:15 p.m.

The Truth in Taxation hearing was held with Dr. Sutton explaining the reasons for the levy and proposed increases.

Motion was made by Mr. West, seconded by Mr. Groter, to approve the consent calendar. Items approved under the consent calendar were:

- Approval of the November 18, 2019 minutes;
- Approval of the November Activity Funds and Imprest Fund reports;
- Approval of the November LEA checks as follows: City of Wyoming \$661.07, Stark County CUSD 100 \$131,954.16; BC/BS of Illinois \$47,760.76, Guardian \$363.88, Guardian \$2,630.20, Guardian \$436.32, Guardian \$603.62, State Disbursement Unit \$1,000.00, City of Wyoming \$21.63, Stark County CUSD #100 \$130, Stark County CUSD 100 \$144,805.23, Jennifer Nutzhorn \$500.00, VISA \$674.94, VISA \$327.00, Sterling Commercial Roofing \$222,283.00, State Bank of Toulon \$408,187.95, Imprest Fund \$4,677.21.

Motion was approved by a 5-0 vote.

Motion was made by Mr. Groter, seconded by Mr. Nagode, to approve the December bills of \$150,398.47. Motion was approved by a 5-0 vote.

There were no visitor comments.

**Administrative Reports:**

Mrs. Bibb reported that as of December 12, 2019, 15.6% of students at the Elementary are meeting end of year fluency standards. Four teachers attended the Eureka Math Institute in November and Sara Nowlan presented information from that Institute to the Elementary teachers at the November SIP day. Four teachers received Speer Grants.

Mr. Utsinger reported fifteen students helped “move-in” furniture at Peoria Ronald McDonald House on December 12<sup>th</sup>. Ms. Chapman and Ms. Workman received Speer Grants. The Jr. High and High School band/chorus concerts are scheduled for this week. The Jr. High and High School have been participating in a Spirit Week, the week before 1<sup>st</sup> semester finals.

Dr. Sutton reported he has submitted an application for the Illinois Property Tax Relief Grant in the amount of \$439,000. Best Practice on Policies will be the topic at the January 6<sup>th</sup> Teacher Institute. He plans to meet with the teachers during the next month to discuss calendar options for 2020-2021. The State has released a Maintenance Grant. He has been in contact with a representative from OSF regarding “Stop the Bleed” kits and training. He asked for directions regarding a Mid-Year Board Retreat in January and the consensus of the Board was to pass this year. He distributed copies of the survey of High School students regarding the proposed building renovations.

Motion was made by Mr. West, seconded by Mr. Rewerts, to adopt the 2019 tax levy as presented and to direct the superintendent to submit the certificate of levy to the county clerks. Motion was approved by a 5-0 vote.

Motion was made by Mr. Groter, seconded by Mr. Rewerts, to approve the purchase of a new thrust stage with the district contribution of \$9,558.60. Motion was approved by a 5-0 vote. (Cost shared with the Stark County Fine Arts Network and High School Musical activity fund.)

Motion was made by Mr. Rewerts, seconded by Mr. West, to authorize the Superintendent and Board Finance Committee to interview bond underwriters. Motion as approved by a 5-0 vote.

Motion was made by Mr. Groter, seconded by Mr. West, to set the maximum allowable reimbursement for travel, meals and lodging expenses for board members and employees at \$30,325. Motion was approved by a 5-0 vote.

Motion was made by Mr. Steward, seconded by Mr. West, to approve the following updated policies: 2:20, 2:70, 2:100, 2:105, 2:110, 2:200, 2:220, 2:250, 2:260, 3:50, 4:15, 4:30, 4:40, 4:60, 4:80, 4:110, 4:140, 4:150, 4:170, 4:175, 4:190, 5:10, 5:20, 5:30, 5:50, 5:90, 5:100, 5:120, 5:125, 5:150, 5:190, 5:200, 5:220, 5:250, 5:260, 5:285, 5:290, 5:330, 6:15, 6:20, 6:60, 6:65, 6:150, 6:180, 6:210, 6:270, 6:300, 6:310, 6:320, 7:20, 7:150, 7:180, 7:190, 7:200, 7:270, 7:290, 7:340, and 8:30. Motion was approved by a 5-0 vote.

In order to be in compliance with the new State laws effective January 1, the following modification to the student handbook was recommended for adoption: “*Medications necessary for a student’s health and well-being are allowed. Please see Board Policy 7:270 for more details.*” Motion was made by Mr. West, seconded by Mr. Nagode, to approve the modified handbooks as presented. Motion was approved by a 5-0 vote.

The first reading of the 6-12 Rtl Coordinator job description was presented. Motion was made by Mr. Groter, seconded by Mr. West, to approve the first reading of the Rtl coordinator job description. Motion was approved by a 5-0 vote.

Dr. Sutton informed the Board the State has announced they are offering a \$50,000 dollar for dollar matching maintenance grant. The Board indicated they would like to see this grant submitted for the Jr. High gym roof repair.

Discussion was held regarding the possibility and option of broadcasting school events.

Motion was made by Mrs. Orwig, seconded by Mr. West, to appoint Mr. Nagode as secretary *pro-tem* in the absence of Mrs. Rumbold. Motion was approved by a 5-0 vote.

Items for the next meeting: Renewal of the Auditor Contract, Discussion of 2020-2021 School Calendar, Approval of Rtl 6-12 Job Description, Approval of State Maintenance Grant.

Motion was made by Mr. Groter, seconded by Mr. West, to adjourn to Executive Session for the purpose of discussing appointment; employment, compensation; performance or dismissal of employees; ongoing litigation, review of previous Executive Session Minutes, and administrative evaluations and contracts at 6:54 p.m. Motion was approved by a 5-0 vote.

Motion was made by Mr. Nagode, seconded by Mr. Groter, to reconvene from Executive Session at 8:03 p.m. and to hold the Executive Session Minutes, Not for Release. Motion was approved by a 5-0 vote.

Motion was made by Mr. Nagode, seconded by Mr. West, to approve November 18, 2019 Executive Session Minutes and hold, Not for Release. Motion was approved by a 5-0 vote.

Motion was made by Mr. Nagode, seconded by Mr. Groter, to continue to hold the following Executive Session Minutes, Not for Release: April 24, 2019, May 20, 2019, June 17, 2019, July 15, 2019, August 19, 2019 and September 23, 2019. Motion was approved by a 5-0 vote.

Motion was made by Mr. Nagode, seconded by Mr. West, to employ Mary Rusk as a bus aide, effective immediately. Motion was approved by a 5-0 vote.

Motion was made by Mr. Nagode, seconded by Mr. Groter, to employ Sarah Stieghorst as 7<sup>th</sup> grade volleyball coach. Motion was approved by a 5-0 vote.

Mr. Nagode announced the resignation of Michelle Gillespie as cook's helper, effective immediately. Motion was approved by a 5-0 vote.

Motion was made by Mr. Nagode, seconded by Mr. Rewerts, to approve Mary Beth Kelly as library coordinator. Motion was approved by a 5-0 vote.

Motion was made by Mr. Nagode, seconded by Mr. Groter, to employ Penny Wells as a temporary holiday break custodian beginning December 23, 2019. Motion was approved by a 5-0 vote.

Motion was made by Mr. Nagode, seconded by Mr. Rewerts, to employ Deb Nelson as a temporary holiday break custodian beginning December 23, 2019. Motion was approved by a 5-0 vote.

Motion was made by Mr. Nagode, seconded by Mr. West, to approve Lauren Coyle as Secondary Rtl Coordinator beginning the 2020-2021 school year. Motion was approved by a 5-0 vote.

Mr. Nagode announced the resignation of Janette Wager as bus driver, effective immediately.

Motion was made by Mr. Rewerts, seconded by Mr. West, to add “beginning the 2020-2021 school year” to the motion to approve Mary Beth Kelley as library coordinator. Motion was approved by a 5-0 vote.

Motion was made by Mr. Nagode, seconded by Mr. Rewerts, to adjourn at 8:06 p.m. Motion was approved by a 6-0 vote.

Ann Orwig  
President

Elizabeth Rumbold  
Secretary

Approved: January 27, 2020

### **Committee Reports:**

**Education Committee:** Mrs. Orwig reported the committee met on November 6 and discussed staffing for next year and beyond, library and Rtl, and received an update on the recent Job Fair.

**Finance Committee:** Mr. West reported the committee had met earlier in the evening to discuss next year's levy. The District EAV is up from 111 million to 115 million. The proposed total tax rate is \$5.21 compared to last year's rate of 5.18.

**STARK COUNTY COMMUNITY UNIT SCHOOL DISTRICT #100  
Stark, Knox, Marshall, Henry & Peoria Counties, Illinois**

**Special Board Meeting – September 18, 2019**

The Stark County Community Unit School District #100 Board of Education met in special session on Wednesday, September 18, 2019 at the Stark County Elementary School. Members present were Robert Groter, Matthew Nagode (via skype), Ann Orwig, Elizabeth Rumbold, and Bruce West. Also present were Dr. Nick Sutton, Superintendent; Terry Mercer, District Maintenance; Scott Burge, Architectural Manager, Farnsworth Group; (Brian Rewerts and David Steward were absent.)

With a quorum present, the meeting was called order by President, Mrs. Orwig, at 2:00 p.m.

The four bids for the roof repair/replacement were presented. (see attached)  
There was a significant price difference between the two lowest bids and the two highest bids.

Scott Burge contacted the lowest bidder, Kelley Construction, to verify the bid amount was correct. During the discussion, Kelley Construction did not realize the work was to be done when no students or staff were present (2<sup>nd</sup>/3<sup>rd</sup> shift and weekends). Prevailing wage was also an issue.

The second lowest bid was Hossler. Their work schedule did not fit into the timeline for the base bid project, so they planned to subcontract the project to Kelley Construction. Again, the certified payroll and prevailing wage would be an issue.

Following discussion of the situation and contacting our attorney, it was decided to release Kelley Construction and Hossler from their bids.

Motion was made by Mrs. Rumbold, seconded by Mr. West, to release Kelley Construction and Hossler from their bids. Motion was approved by a 5-0 vote.

Motion was made by Mr. Nagode, seconded by Mrs. Rumbold, to accept the base bid of \$98,400 and the alternate bid of \$162,600 from Sterling Commercial Roofing. Motion was approved by a 5-0 vote.

Scott Burge will contact Sterling Commercial Roofing that they were awarded the bid. Work could begin in the next week, with a timeline for completion in three weeks.

Motion was made by Mrs. Orwig, seconded by Mr. West, to adjourn at 3:13 p.m. Motion was approved by a 5-0 vote.

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President

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Secretary

**STARK COUNTY COMMUNITY UNIT SCHOOL DISTRICT #100  
Stark, Knox, Marshall, Henry & Peoria Counties, Illinois**

**Special Board Meeting – July 31, 2019**

The Stark County Community Unit School District #100 Board of Education met in special session on Wednesday, July 31, 2019 at the Stark County Elementary School. Members present were Robert Groter, Matthew Nagode, Ann Orwig, Brian Rewerts, Elizabeth Rumbold, David Steward and Bruce West. Also present was Dr. Nick Sutton, Superintendent.

The meeting was called order by President, Mrs. Orwig, at 6:15 p.m.

Projected balance in the Building Fund would be 1.8 million if all original repairs were done. If roof work is approved tonight, may be able to get the work done before school starts. We have 2 million in the Building Fund. Superintendent commented that is no

repairs are done, he would need direction on continuing levying as much money as we have been in the Building Fund. Levy is currently \$.75 in the Building Fund.

Both the 10-year warranty and 15-year warranty roofs can be recoated. Both are a no odor product.

Motion was made by Mr. Groter, seconded by Mr. Steward, to not accept bids opened July 18, 2019. Motion was approved by a 6-1 vote. Mr. Groter, Mr. Nagode, Mr. Rewerts, Mrs. Rumbold, Mr. Steward, Mr. West, aye. Mrs. Orwig, nay.

Mr. Groter commented that the new bids have more material options so Hossler could bid the project.

Discussion ensued to get a new bid on only the kindergarten section.

Motion was made by Mr. Groter, seconded by Mr. Steward, to let bids for work on the Elementary roof with options of any material, same style roof, and a minimum 10-year warranty. Motion was approved by a 7-0 vote.

Meeting adjourned at 7:00 p.m.

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President

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Secretary

### **Committee Reports:**

**Education Committee:** Mrs. Orwig reported the committee had met on May 29<sup>th</sup> to further discuss handbook changes relative to the Black Hawk tuition reimbursement language. The recommendation is to limit the number of vocational hours to twelve (12) and dual credit hours to six (6). Approximately \$10,000 of Title I funds are planned to be utilized to pay the tuition costs.

**Building Committee:** Mr. Nagode reported on the May 30<sup>th</sup> meeting where roof repairs and the Toulon intercom system were discussed.



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**STARK COUNTY COMMUNITY UNIT SCHOOL DISTRICT #100  
Stark, Knox, Marshall, Henry & Peoria Counties, Illinois**

**Re-Organizational Meeting – April 24, 2019**

The Stark County Community Unit School District #100 Board of Education met in regular session on Wednesday, April 24, 2019 at the Stark County Elementary School. Members present were Robert Groter, Matthew Nagode, Ann Orwig, Brian Rewerts, Elizabeth Rumbold, David Steward and Bruce West. Also present were Dr. Nick Sutton, Superintendent; William Lamb, Jr. High/High School Principal; Jenna Bibb, Elementary Principal; and a member of the press.

The meeting was called to order by Superintendent, Dr. Nick Sutton, at 7:18 p.m.

Motion was made by Mr. Groter, seconded by Mrs. Orwig, to elect Dr. Sutton, president pro-tempore. Motion was approved by a 7-0 vote.

Mrs. Orwig was nominated for the office of President by Mr. Groter, seconded by Mr. West. Mrs. Orwig was elected by a 7-0 vote.

Mr. West was nominated for the office of Vice-President by Mr. Rewerts, seconded by Mr. Steward. Mr. West was elected by a 7-0 vote.

Mrs. Rumbold was nominated for the office of Secretary by Mr. Rewerts, seconded by Mr. Groter. Mrs. Rumbold was elected by a 7-0 vote.

Motion was made by Mrs. Rumbold, seconded by Mr. Steward, to appoint Barbara Loane as recording secretary and treasurer. Motion was approved by a 7-0 vote.

Motion was made by Mr. Steward, seconded by Mr. West, to set the regular school board meetings for the third Monday of each month at 6:15 p.m. in the Stark County Elementary Music Room. Motion was approved by a 7-0 vote.

Motion was made by Mrs. Orwig, seconded by Mr. Steward, to designate the State Bank of Toulon, Speer Community Bank, Better Banks/Wyoming Bank and the Illinois Liquid Asset Fund as depositories of district funds. Motion was approved by a 7-0 vote.

Motion was made by Mr. West, seconded by Mr. Groter, to adopt all existing policies of the old Board of Education. Motion was approved by a 7-0 vote.

Motion was made by Mr. Groter, seconded by Mr. West, the committee assignments remain the same and may be reviewed at a later date. Motion was approved by a 7-0 vote.

Mrs. Orwig took her seat as President at 7:23 p.m.