



**Board of Trustees Work Session Minutes**  
**Monday, October 23, 2017**  
**Lake Wales High School (Media Center)**  
**3:30 PM - Agenda**

**Trustees Present:** Chair Jimmy Nelson, Vice Chair Angela Pulido, Andy Oguntola, David Fisher, Howard Kay, Pete Perez, Bill Lockhart

**Staff Present:** Superintendent Dr. Jesse Jackson, Brian Fisher, Marie Cherrington-Gray, Jennifer Barrow, Linda Ray, Elizabeth Tyler, Donna Dunson, Paula Alford, Anuj Saran, Damien Moses, Julio Acevedo, Angela Heyward, Stacie Padgett, Chris Reams, Richard Columbo, Ambica Saran, April Barnhardt, David Waldrop

**Others Present:** Robin Gibson

**I. CALL TO ORDER** **Dr. Jesse Jackson, Superintendent**  
The meeting was called to order at 3:38pm.

**II. FINANCIAL REPORT** **Brian Fisher, CFO**

**A. Monthly Financials**

Request approval for the Monthly Financials as presented to the Board.

Consolidated Balance Sheet (unaudited)

- Total assets of the system are \$2,474K higher compared to September 2016...the September 2017 total assets also received a boost over August with the Bok fixed capital appropriation.
- The September 2017 total liabilities are \$1,123K lower comparing YOY results. September 2017 total liabilities are \$94K lower than last month. The decrease in September is primarily due to fewer A/P obligations outstanding at the end of the month.
- The system's consolidated net change in position increased \$155K, reaching \$2,266K through September...with increases in the GF (\$82K) and increases for SLF (\$38), Federal (\$3) and Internal (\$32) for the reporting period.
- Applying recognized benchmarks of financial health, the system's first quarter ratio review indicates a positive working capital position of \$7.1M, supported with a standard current ratio 5:1 and debt service ratio of 4:1.

GF Statement of Operations (unaudited)

- State revenues represent 27% of LWCS's adopted student blended FTE count (budgeted @ 4,206). Actual enrollment reflects student counts near the report date and not Survey 2 data gathered October 9-13<sup>th</sup>.
- The local revenue categories under budget represent activities associated with a mix of reimbursement activity from internal (Foundation accts and/or internal accts) & external (agency reimbursements in arrears) funding sources.
- GF expenditures outpaced revenues in September with a net surplus of \$82K. The GF net position is \$2,174 for 1Q 2017, compared to \$102K in the 2016 1Q.
- The negative variances generally represent expenditures occurring in advance of the budget cycle or expenditures not occurring on a straight-line basis. Expenditures for early hurricane demolition and the temporary facilities have not posted yet to Bok financials

GF Supplemental Programs (unaudited)

- The Pre-K YOY financial performance through the 2017 1Q reflects a lower revenue stream attributable to payment relief granted to clients during the storm and less than full capacity at some Pre-K sites.
- The September after school program expenditures exceeded revenues due to storm interruption. The 1Q total operating surplus is on par with the 2016 1Q total.

#### GF Transportation (unaudited)

- Transportation revenue through the 1Q is slightly higher than reported for 1Q in 2016, driven by internal chargeback activity. State revenue represents 27% of the estimated student transportation ridership prior to the FTE count periods in October and February.
- The early start of school has not produced a higher level of expenditure; total expenditures are nearly the same YOY for the 1Q. Like other functions, transportation expenditure activity has a mix of 10 and 12-month recurring expenditures in the budget cycle. Fully paid vehicle insurance premiums, vehicle repair and maintenance cost are driving the negative variance for purchased services.

#### Food Service Fund 410 - NSLP (unaudited)

- Total food service revenue is 2.0% below budget for the 2017 1Q, with four fewer service days due to the storm interruption. NSLP revenue reflects modified reimbursement following the storm, which allows all students to receive free lunch regardless of economic status for a one-month period. A la carte remains strong despite all students eligible for free lunch with the temporary relaxed rules. Commodities program revenue running behind YOY and potentially affected by flow of inventory during and after the hurricane. Snacks reflects tutoring and after school programming activities, which gain more momentum as the year progresses.
- The “Other Sales” budget variance reflects state ancillary revenue received bi-annually.
- The budget is based on pro-rata meal service days in the reporting period, with 29 meal service days recorded through the 1Q 2017...four fewer service days versus the 1Q 2016.
- Food service operations will have a 2-day tri-annual site review with the FL Dept. of Ag. in early November. Also, waiting on Dept. of Ag approval of new Wellness Plan.

#### Summer Food Service 411 (unaudited)

- The summer food service program suspended until programming resumes in June 2018. YTD surplus of \$1,500 generated during the operating period of July and August.

#### Federal Programs 420 (unaudited)

- Grant activity represents reimbursable amounts through 9/30/17...YOY the total expenditures reported in the 1Q are 5% lower than amount reported in 1Q of 2016.
- LWCS received notification of a new Title I base allocation of \$1,391,000, a reduction of \$7K. This new base allocation does not include 2016-17 Title I carry-forward funds of \$285K, which are in addition and waiting official confirmation by the state Comptroller’s office.
- The IDEA and Title II date certain enrollment period for FY18-19 funding is October 13, 2017.
- Grant Applications under review at FLDOE – Title I, Part A, Uni-SIG. Applications awaiting grant approval allowed to spend up to 25% of the grant application for personnel expenditures.
- Title IV, Part A grant application under development – three eligible areas of utilization – access to well-rounded education, improve safe and healthy conditions for learning and improve the use of technology to improve academic achievement and digital literacy.

#### **B. Personnel Changes**

Request approval for the Personnel Changes as presented to the Board.

### **III. ATTORNEY’S REPORT**

**Robin Gibson, General Counsel**

#### **A. Attorney Update**

Bok Academy is front & center and the replication application is being reviewed by PCSB. PCSB had concerns about the application. We are also dealing with a \$19,000 water bill for impact fees. The committee for Bok replication does not see us as a public school system. We are a public school and not for profit also.

**IV. SIP (School Improvement Grant) REPORT – Janie Howard Wilson Elementary**  
Dr. Linda Ray shared her SIP plan for Janie Howard Wilson Elementary. We'll make this a follow up to check on the progress monthly.

**V. SUPERINTENDENT'S REPORT** **Dr. Jesse Jackson, Superintendent**

**A. MINUTES: September 25, 2017 BOARD OF TRUSTEES WORK SESSION AND MEETING MINUTES**

Presented for review and approval at the October 23, 2017 Board of Trustees Meeting.

**B. PRINCIPALS' UPDATES (None)**

**C. NEXT MEETING DATES**

The November Board of Trustees Work Session and Board Meeting will be November 27, 2017 at Lake Wales High School (Auditorium). The Work Session will begin at 3:00 PM and the Board Meeting will begin at 4:00 PM.

**VI. OTHER BUSINESS FOR THE GOOD OF THE CAUSE (none)**

**VII. ADJOURN**

The meeting adjourned at 4:55pm.

Respectfully Submitted,  
Marie Cherrington-Gray, Corporate Secretary

Board Approved: \_\_\_\_\_