

**SCHOOL ACTIVITY FUND
FUNDRAISER SUMMARY**

F-SA-2B

Christian County Middle School
School

Pre-Number
035
Location No.

Only use if your school is numbering the Fundraisers in your building

Anything in BLUE = Bookkeeper
Anything in PURPLE = Principal

Activity Account: General - school-wide **Fundraiser:** Little Lamb Cookie Dough

Sponsor's Signature: _____ **Date(s):** September 15 - October 31, 2019

Bookkeeper's Signature: _____ **Principal's Signature:** _____

Anything in YELLOW - completed by Teacher/Sponsor

Inventory Summary

1. Total Starting Inventory (Retail Value) (A)	\$	-
2. Total Ending Inventory (Retail Value) (B)	\$	-
3. Expected Cash Receipts (1) Minus (2) =	\$	-
4. Actual Cash Receipts (C)	\$	-
5. Cash Over/Short (4) Minus (3) = (Explain shortage on back of sheet)	\$	-

The only time you use this section is if you have completed monthly Inventory Control Worksheets to maintain counts for items on-hand.

This section would be used to re-cap your Inventory Control Worksheets.

Starting Inventory

Item	Quantity Received	Sales Price Per Unit	Total Price

Ending Inventory

Quantity Not Sold	Total Price

If you do not have items on-hand for sale and did not not use Inventory Control then DO NOT complete this section.

(A) Total \$ - **(B) Total** \$ -

Profit Summary

Cash Receipts					
Date	Receipt No.	Amount	Date	Receipt No.	Amount
(C) Total Receipts					\$ -
Expenditures					
Date	Check No.	Amount	Date	Check No.	Amount
(D) Total Expenditures					\$ -
Net Profit/(Loss) (C) Minus (D)					\$ -

To be completed by Teacher/Sponsor, all Receipts (per Multiple Receipt Forms) should be listed on this form to show the total revenue collected.

Expenditures for Fundraiser may only be one check - to the fundraising company or it could be multiple checks written over the course of the fundraiser List each one with the help of the Bookkeeper for check numbers.

Revenue - Expenditures = Profit or Loss