SCHOOL EMERGENCY DRILLS
Documentation Form

Type of Drill	Time of Drill
☐ Fire Drill (6 required)	☐ Standard
☒ Tornado Drill (2 required)	☐ Class Change
☐ Lock Down / Shelter in Place Drill (2 required)	☐ Recess (indoor)
	☐ Other Events

Name of Reporting School: New Era Elementary

Date of Drill: 3/17/2021 Time drill was held: 1:00 P.M.

Exact time required to evacuated / shelter / secure: 1 min 2 sec

Total Participants: 173

Remarks: Second Tornado Drill

This report is for emergency drill # 6 for school year: 2020-2021

Name of person(s) conducting drill: Travis Kraai

Title of person(s) conducting drill: Administrative Assistant

Signature of person conducting drill: _____

Drill Was Coordinated With:

☐ Emergency Management Coordinator
Name & Title: _____

AND

☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

☐ Fire (fire chief or designee)
Name & Title: _____