How to Set Up Your FSA ID

> An FSA ID is comprised of a username **and** a password.

1. Go to fsaid.ed.gov

2. **Apply for one student and one parent FSA ID. The** student and parent must list different email addresses when applying for their FSA IDs.

3. **New FSA ID users will be prompted to verify an email address and a mobile phone number when creating an FSA ID account.** This ensures FSA ID users can manage their accounts effectively. As a reminder, phone numbers can be used to log in, reset a password, retrieve a username, or unlock an FSA ID account.

4. **Currently, FSA IDs are valid for only 18 months.**

Helpful Tips:

1. **Write down – and store in a safe place – the FSA ID username and password** for the student and one parent. These are case-sensitive, so be sure to indicate if the letters are uppercase or lowercase. Do not use any part of your name or date of birth in the password.

2. **Your FSA ID is your permanent identification for Federal Student Aid** and will be used for all future FAFSA applications and for Federal Direct Loans, should you choose to borrow.

3. **Your FSA ID is tied to your Social Security Number** so you cannot simply create a new one if you forget your username and password.

4. **Retrieval of forgotten or locked FSA ID information is easiest if you have a verified email address**; if possible, use a non-school email address that you will continue to use in the future.

5. **There is an option to retrieve your FSA ID via text message.** A cell phone number can only be entered into the system once, so must be unique to each FSA ID owner.