

**LOST OR STOLEN PROPERTY AFFIDAVIT**

\_\_\_\_\_  
**SCHOOL DISTRICT**

\_\_\_\_\_  
**ADDRESS**

\_\_\_\_\_  
**ADDRESS**

Location of Property: \_\_\_\_\_ Date: \_\_\_\_\_

<u>Description</u>	<u>Inventory Number</u>	<u>Report Date Number</u>	<u>Cost or Purchased</u>	<u>Value</u>
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\_\_\_\_\_  
Detailed Explanation of Loss: (In case of theft, robbery or mysterious disappearance, show the name of the Sheriff's Office notified and the date the loss was discovered. If such loss was not reported to a Sheriff's Office at the time of the discovery, give a complete explanation of such failure.)

\_\_\_\_\_  
**WE HEREBY STATE UNDER OATH THAT THE ABOVE FACTS ARE TRUE AND CORRECT TO THE BEST OF OUR KNOWLEDGE.**

\_\_\_\_\_  
**Board President** **Date**

\_\_\_\_\_  
**Property Manager** **Date**

\_\_\_\_\_  
**Employee Responsible for Property** **Date**

**THIS DATE PERSONALLY APPEARED BEFORE ME**, the undersigned authority, in and for \_\_\_\_\_ County, in the State of Mississippi, the above named individuals, who, being first duly sworn, state on their oaths that the above facts are true and correct to the best of their knowledge.

GIVEN UNDER MY HAND AND OFFICIAL SEAL, this the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_.

\_\_\_\_\_  
**Notary Public**