

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
May 13, 2020
7:30 p.m. Virtual (link on website)
The Board will meet at 6:30 pm for Personnel Items.**

I. CALL TO ORDER – OPENING STATEMENT

This meeting is called to order at 6:43 p.m. with the following opening statement read by Mr. Chris Keiser:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided to Hunterdon County Democrat, the Hunterdon Review and The Express Times. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

II. THE PLEDGE OF ALLEGIANCE

III. ROLL CALL

Roll call was taken by Ms. Zarra as follows:

Mr. Christopher Keiser - President	Present - Remote
Mr. Michael Reaves - Vice President	Present - Remote
Ms. Rebecca Kipp-Newbold	Present - Remote
Ms. Rita Lemley	Present - Remote

Also present

Dr. Johanna Ruberto, Superintendent	Present - Remote
Ms. Cheryl Zarra, Business Administrator	Present - Remote

IV. EXECUTIVE SESSION

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R. S.10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances, and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/Student Matters
- 4. Collective Bargaining/Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety

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- ___ 7. Pending/Anticipated litigation/Contract negotiation
- ___ 8. Terms and conditions of employment
- ___ 9. Deliberations involving imposition of specific civil penalty

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at 6:47 p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

Motion made by Mr. Reaves, seconded by Mrs. Kipp-Newbold to adjourn to executive session.

Motion approved on unanimous roll call vote.

V. RECONVENE

Motion made by Mr. Keiser, seconded by Mrs. Lemley to end the executive session at 7:46 pm and reconvene the public session with full board consent via roll call vote.

VI. PUBLIC COMMENT (resolutions only; time limits: 20 min. total; 3 min. /person)

At this time, comment is invited on any matter relating to the resolutions on tonight's agenda.

Anyone wishing to speak before the Board concerning these resolutions may do so during this public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the Board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

The Board President may terminate the remarks of any individual, when they do not adhere to the rules established above.

Mrs. Zarra opened the floor and asked each participant excluding the Board Members to introduce themselves.. The following were in attendance: Collene Andrade, Lebanon Twp CST, Cathy Smith, Cathy Savage, Lebanon Twp CST, Linda Patterson, Califon Nurse, Maureen Folsom and John Folsom of Califon

No public comments at this time

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VI. APPROVAL OF MINUTES

1. Motion made by Mr. Keiser and seconded by Mrs. Lemley to approve the following minutes:

April 29, 2020 regular and executive session.

Motion approved on unanimous roll call vote.

VII. WRITTEN COMMUNICATIONS

VIII. SUPERINTENDENT'S REPORT

1. Superintendent Update:

Dr. Ruberto provided the following:

- Acknowledgment of teachers. No absenteeism noted. Formative Assessments in place.
- Achievement Awards Assembly: The program was excellent.
- Information from the NJDOE: Clarification for graduation. Police/Fire Departments are being informed.
- Status Report for our District: Alternative Learning Plan approved March 18, 2020. It has been modified slightly and will be shared online.
- End of the Year Plan - Kindergarten Graduation is June 10, 2020 and 8th Grade Graduation is June 9, 2020.
- Summer - ESY - Waiting on NJDOE for guidance
- Donation to OEM - PPE items donated
- Revisions to the Alternative Learning Plan
- "Reopening Plan" - Mrs. Lemley of the Board and a parent are part of the committee.

Additionally, Dr. Ruberto noted the following:

- Hunterdon County had the highest response for the census.
- The Transition plan for the new CSA is ongoing
- Graduation is in the final planning stages
- Media campaign for tuition based program is commencing
- Staff are being let into the building by appointment to retrieve items.

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IX. BOARD COMMITTEE REPORTS

Curriculum & Instruction Committee: Did not meet.

Policy & Legislation Committee: Met virtually and discussed policy #7440, Security

Finance, Facilities, & Transportation Committee: Did not meet.

Personnel Committee: Met virtually and discussed stipends.

Negotiations Committee: Not meeting until state funding ramifications are known.

Long Range Planning, Shared Services, & School Choice Committee: Did not meet.

Steering Committee: Did not meet. Will regroup in July.

X. CONSENT AGENDA

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Motion made by Mr. Reaves and seconded by Mrs. Kipp-Newbold to discuss the Consent Agenda.

Motion approved on unanimous roll call vote.

No discussion

Motion made by Mrs. Kipp-Newbold and seconded by Mrs. Lemley to approve the consent agenda.

Motion approved on unanimous roll call vote.

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A. Finance/Facilities/Transportation/Personnel

Finance:

1. Motion to approve bills list dated May 13, 2020 in the amount of \$149,320.20.
2. Motion to approve suspending PreK tuition payments for the remainder of the 19-20 school year closure and providing tuition reimbursements for enrolled students for March, (prorated to March 16, 2020), and prepaid tuition for April, May and June.
3. Motion to approve reimbursement to Cheryl Zarra in the amount of \$1,000 for partial mentor fee payment per the 2019-2020 approved Business Administrator contract.
4. Motion to approve the donation of the following personal protective equipment items to the Office of Emergency Management for the COVID-19 health crisis:

21 N-95 Masks
125 Surgical Masks
13 Goggles

Facilities:

Transportation:

Personnel:

1. Motion to approve the Business Administrator/Board Secretary for the 2020-2021 school year,

Name	Compensation
Cheryl Zarra	\$81,000

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2. Motion to approve the following tenured certificated personnel for the 2020-2021 school year, all current 2019-2020 step and salaries remain in effect pending contract negotiations:

Name	FTE	LEVEL	Step	Compensation
Charleston, Kristen	.4	MA	9-10	\$24,695
Heuneman, Robin	.56	BA	17	\$37,664.48
Heyduke, Marie	1	MA	9-10	\$61,737
Hoitsma, Kyle	1	BA	7-8	\$57,179
Kooger, Lisa	1	BA	20	\$73,999
Madson, Lisa	.4	BA	16	\$26,234
Maginnis, Isabel	.5	BA+30	20	\$37,652
Medea, MaryJane	1	BA	7-8	\$57,179
Mitzak, Kelly	1	BA	7-8	\$57,179
Montesion, Lori	1	BA+45	20	\$75,931
Patterson, Linda	1	BA+15	16	\$67,060
Weiss, Leslie	1	MA	17	\$70,384

3. Motion to approve the following non-tenured certificated personnel for the 2020-2021 school year, all current 2019-2020 step and salaries remain in effect pending contract negotiations:

Name	FTE	LEVEL	Step	Compensation
Blondina, Bryce	1	MA	6	\$58,876
Button, Peggy	.5	BA	11	\$30,022
DeAngelo, Ann Marie	1	BA	7-8	\$57,179
DeMarco, Alison	1	MA	16	\$68,936
Maginnis, Luke	1	MA	3	\$55,848
Ryan-Firko, Jessica	1	BA	11-12	\$60,044
Sullivan, Christine	.2	MA	13	\$12,920.40
Tracey O'Brien	1	BA	6	\$55,751

4. Motion to approve the following non-certificated staff members for the 2019-2020 school year:

Name	Position	Compensation
Susan French-Gonzalez	Executive Secretary to the Superintendent/Principal and Student Data Manager	\$42,195

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Edward Newhauser	Head Custodian	\$50,985
Ed Belenguer	Part-time Custodian	\$17.89- 4 hours per day
Mallory Bartow	Instructional Aide	\$19,375
Tristan Downey	Instructional Aide	\$19,375
Ed Belenguer	Emergency On Call Substitute Custodian	Minimum 2 hours for all emergency calls
Mallory Bartow	Custodian Substitute	\$15.00 per hour
Tristan Downey	Custodian Substitute	\$15.00 per hour
Nike Brandner	Nurse Substitute	\$125 per day
Deena Williams	Substitute	\$85 per day (1-10) \$90 (day 11+)
Mary Scott	Substitute	\$85 per day (1-10) \$90 (day 11+)
Meg Sass	Substitute	\$85 per day (1-10) \$90 (day 11+)
Ann Simpson	Substitute	\$85 per day (1-10) \$90 (day 11+)
Carol Clark	Substitute	\$85 per day (1-10) \$90 (day 11+)
Chris Tavaglione	Substitute	\$85 per day (1-10) \$90 (day 11+)
Tommy Dyer	Substitute	\$85 per day (1-10) \$90 (day 11+)
Cyndy Behrens	Substitute	\$85 per day (1-10) \$90 (day 11+)
Thomas Driscoll	Substitute	\$85 per day (1-10) \$90 (day 11+)

5. Motion to approve the following stipend positions for the 2020-2021 school year:

Title	Compensation
Webmaster	\$1500.
Media for School Coordinators (2)	\$1000.
Milk Coordinator	\$1000.

6. Motion to approve the following “Mandated” stipend positions for the 2020-2021 school year:

Position	Compensation
HIB Coordinator	No Compensation
HIB Specialist	\$1,000.
Milk Coordinator	\$1,000.
Safety Specialist	No Compensation

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7. Motion to approve the following employees for the “Mandated” stipend positions for the 2020-2021 school year:

Position	Faculty Member	Compensation
HIB Coordinator	Dr. Michele Cone	No Compensation
Safety Specialist	Dr. Michele Cone	No Compensation

8. Motion to approve the following employees for the following stipend positions for the 2020-2021 school year:

Position	Faculty Member	Compensation
District Media Coordinators (2)	Alison DeMarco Luke McGinnis	\$500. per teacher.

9. Motion to approve the following tuition request:

Staff Member	Course	Amount
Alison DeMarco	Montclair U. Ed. Law	\$2,139.57

B. Curriculum and Instruction

1. Motion to approve the submission of the proposed Comprehensive Equity Plan for the 2020-21 and 2021-22.
2. Motion to approve the submission, by the Superintendent, of the Statement of Assurance for the proposed Comprehensive Equity Plan for a period of three school years: 2019-20, 2020-21 and 2021-22.
3. Motion to approve the Califon Public School District curricula and textbooks for the 2020-2021 school year.
4. Motion to approve the Califon Public School District Mentor Plan for the 2020-2021 school year.
5. Motion to approve the Califon Public School District Professional Development Plan the 2020-2021 school year.

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6. Motion to approve the Grade Two curriculum revisions for the Califon Public School District.
7. Motion to approve the following staff members for curriculum revision for the 2020-2021 school year. \$40. for 8 hours

Name	Compensation
Bryce Blondina	\$40. per hour for 8 hours per teacher
Alison DeMarco	\$40. per hour for 8 hours per teacher

8. Motion to approve the members of the Califon SCIP Committee for the 2020-2021 - no compensation:

Faculty
Alison DeMarco
Mary Jane Medea
Tracy O'Brien
Kelly Mitzak

9. Motion to approve the Califon School Response to Intervention Committee- no compensation:

Faculty
Bryce Blondina
Alison DeMarco
Tracey O'Brien
Linda Pattetson

10. Motion to approve the Charlotte Danielson Observation Rubric (2013) for the 2020-2021 school year.

11. Motion to approve the revisions to the Califon School District Alternative Learning Plan.

XI. POLICY

1. Motion to approve all Policies and Regulations for the Califon Public School District.
2. Motion to approve the Student Code of Conduct for the 2020-2021 school year.

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XII. OLD BUSINESS

None

XIII. NEW BUSINESS

Policy - Regulations 7440 Alyssa's Law Information - Dr. Ruberto explained the policy and stated that Califon is in compliance

APPOINTMENT OF BOARD OF EDUCATION MEMBER

1. Resolved, that Mr. Netz Sacro be appointed to fill the vacant seat left by Mr. Jeffery Dahl to the Board of Education; and

Be it further resolved, that Mr. Netz Sacro shall serve until the Board's organization meeting in January 2021; and

Be it finally resolved, that Mr. Netz Sacro shall be sworn in at the Board meeting on June 17, 2020.

Motion made by Mr. Keiser and seconded by Mr. Reaves to approve the appointment of Mr. Sacro as Board Member for Califon.

Approved on unanimous roll call vote.

XIV. PUBLIC COMMENT (all school-related topics; time limits: 30 min. total; 3 min. /person)

At this time, comment is invited on any matter relating to the school district.

Anyone wishing to speak before the board may do so during the public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

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Cathy Smith - Inquired about lost PreK revenue for the 19-20 school year. She also asked for the name of the company providing marketing. Cheryl Zarra responded with Laura Bishop, LLC. Mrs. Smith also asked to be invited to the graduation and to be added to the e-blast list.

Mrs. Zarra asked each participant if they had comments or questions. All other participants declined.

XV. ADJOURNMENT

Motion made by Mr. Keiser, seconded by Mr. Reaves to adjourn the meeting at 8:18 pm.

Motion approved on unanimous roll call vote.

Respectfully submitted

Cheryl Zarra
Board Secretary