

PUBLIC PARTICIPATION IN BOARD MEETINGS

Meetings of the Board of Education are held to conduct the affairs and business of the school system. Although these meetings are not meetings of the public, the public is invited to attend all meetings and members of the public are invited to address the Board at appropriate times and in accordance with procedures established by the Board or the Superintendent.

The Superintendent shall make available at all meetings of the Board procedures allowing members of the public to address the Board on issues of concern. These procedures shall also be available at the offices of the school district and shall be given, upon request, to anyone requesting a copy.

All presentations to the Board are to be brief and are intended for the Board to hear comments or concerns without taking action.

AGENDA

The Superintendent shall prepare a tentative agenda for all meetings of the Webster County Board of Education. In doing so, he/she will consult with the Board chairperson and appropriate members of the staff.

Items of business may be suggested for inclusion on the agenda by:

- ◆ Any Board member
- ◆ Staff member
- ◆ Citizen of the district

Requests for citizen participation at board meetings shall be submitted in writing to the Superintendent's office by 12:00 p.m. the Thursday prior to the regularly scheduled meeting (second Monday of the month). Citizens who have prior approval to address the Board shall have a time limit of two minutes. Guidelines for citizen participation shall be made available to persons requesting input.

The inclusion of items by staff members, students or citizens shall be at the discretion of the Superintendent.

Agendas must be available prior to meetings and shall be distributed to Board members, together with supporting materials, as far in advance as reasonably possible. The agenda shall be posted at a minimum, at some time during the two week period immediately prior to the meeting. The agenda shall be made available prior to the meeting to the local news media and to others upon request.

Webster County School District

Adopted: April 10, 2006