

**New Milford Board of Education
 Special Meeting Minutes
 March 16, 2017
 Sarah Noble Intermediate School Library Media Center**

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NEW MILFORD, CT

Present:	Mr. David A. Lawson, Chairman Mrs. Angela C. Chastain Mr. Robert Coppola (arrived at 7:31 p.m.) Mr. Bill Dahl Mrs. Wendy Faulenbach Mr. Brian McCauley Mrs. Tammy McInerney Mr. J.T. Schemm
Absent:	Mr. Dave Littlefield

Also Present:	Mr. Joshua Smith, Superintendent of Schools Ms. Alisha DiCorpo, Assistant Superintendent of Schools Mr. Anthony Giovannone, Director of Fiscal Services and Operations Ms. Ellamae Baldelli, Director of Human Resources Ms. Roberta Pratt, Director of Technology Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Kevin Munrett, Facilities Manager Mrs. Anne Bilko, Sarah Noble Intermediate School Principal Mrs. Susan Murray, Northville Elementary School Principal Mr. Gregory Winkelstern, Student Representative
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1. A.	Call to Order Pledge of Allegiance The special meeting of the New Milford Board of Education was called to order at 7:30 p.m. The Pledge of Allegiance immediately followed the call to order.	Call to Order A. Pledge of Allegiance
2. A.	Presentation SMS students sing excerpts from <i>Beauty and the Beast</i>: “Belle” and “Be Our Guest”	Presentation A. SMS students sing excerpts from <i>Beauty and the Beast</i>: “Belle” and “Be Our Guest”
3. A.	Recognition CMEA Northern Region Middle School Music Festival: SMS chorus students Joshua Abel, Sophia Delohery, Olivia Esposito, Tyler Holm, Madison Lafontan, Julia Lane, Ciara Lynch, Ralph	Recognition A. CMEA Northern Region Middle School Music Festival: SMS chorus students Joshua Abel, Sophia Delohery, Olivia

	<p>MacDonald, Amanda Manaog, Lucy McKay, Emma Padros, Jordi Padros, Teagan Piskura, and Grace Zona; SMS instrumental students Charles Greiner, Gianna Militana, Samuel Quigley, Alexander Rogg, Hannah Spinner, Kelsey Stewart, Terrell Williams, Andrew Xu, Sandra Xu, and Jason Zimmitti</p> <ul style="list-style-type: none"> SMS Music teachers Diane Taylor, Darryl Gregory, and Timothy Polhemus presented the SMS students who performed at the CMEA Northern Region Middle School Music Festival. <p>B. NMPS Stars of the Month: Maria Breton, Karin Dieterle, Jeanne Dubray, Erin Fagan, Tara Gee, Erin Lucia</p> <ul style="list-style-type: none"> Mr. Smith read a comment about each Star from the person who nominated them. They each received a pin recognizing their nomination and Mrs. Dieterle was randomly selected to drive the Ingersoll Automotive Courtesy Car for the month. <p>The meeting recessed at 7:53 p.m. and reconvened at 8:01 p.m.</p> <p>C. Board of Education Appreciation for Service</p>	<p>Esposito, Tyler Holm, Madison Lafontan, Julia Lane, Ciara Lynch, Ralph MacDonald, Amanda Manaog, Lucy McKay, Emma Padros, Jordi Padros, Teagan Piskura, and Grace Zona; SMS instrumental students Charles Greiner, Gianna Militana, Samuel Quigley, Alexander Rogg, Hannah Spinner, Kelsey Stewart, Terrell Williams, Andrew Xu, Sandra Xu, and Jason Zimmitti</p> <p>B. NMPS Stars of the Month: Maria Breton, Karin Dieterle, Jeanne Dubray, Erin Fagan, Tara Gee, Erin Lucia</p> <p>C. Board of Education Appreciation for Service</p>
<p>4.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> There was none. 	<p>Public Comment</p>
<p>5.</p>	<p>PTO Report</p> <ul style="list-style-type: none"> Kathleen Lewis reported on behalf of the PTO that the first Summer Camp and Expo went very well. They had 45 vendors and raised enough money for two high school scholarships. The Grades 3-5 Science Fair was held last week 	<p>PTO Report</p>

	<p>and was another great success. There were over 60 exhibits along with STEM activities. The experiments ranged from exploring DNA to How Do Bees See. The event could not have taken place without the help of Science enrichment teacher Susan Brofford, PTO volunteers, high school students, teachers, and administrators including Ms. Pratt, Ms. DiCorpo, and Mrs. Bilko who attended the event.</p> <ul style="list-style-type: none"> • The K-2 Science Fair that was scheduled for last night has been postponed until next Wednesday from 5:30 - 7:30 p.m., due to the snow storm and cancellation of school. They are expecting over 110 students to participate. Again, this event will take place with help of parents, high school volunteers, teachers, and administrators. • The K-8 book fairs will take place at the end of this month during the Parent/Teacher Conferences. The K-5 schools will be hosting fun family events to tie into the fairs. • Northville and Hill & Plain PTOs are working with the schools at the Kindergarten registration and orientation to meet new parents. They are hoping to sign up some new volunteers. • Lifetouch will be in the K-8 schools taking some last-minute candid photos for the yearbooks, which are currently on sale. • The Grad Party's Watercolors & Wine event will be held on Saturday, April 1, at the Maxx; and Junk in Trunk is scheduled for Sunday, April 30. • Our spirit day for April is Character Day. • Mr. Dahl said the vendor expo for summer camps was outstanding. 	
<p>6.</p>	<p>Student Representative's Report</p> <ul style="list-style-type: none"> • February 27 was the spring sports meeting. • March 18 is the start of the spring sports season. • The first week of March, the band and orchestra prepped for their trip to Boston and spent 	<p>Student Representative's Report</p>

	<p>March 6 at Symphony Hall.</p> <ul style="list-style-type: none"> • March 9 was the first Principal Advisory Committee meeting on school climate. • March 16 was the Pi Day Carnival for the Math Honor Society and the St. Baldrick's Brave the Shave fundraiser. • This week, the All School Musical, "Mary Poppins," kicks off. This is Mr. Keck's last year as director; he will retire in June. • March 29 is the German American Exchange Program trip to Germany. 	
<p>7.</p> <p>A.</p>	<p>Approval of Minutes</p> <p>Approval of the following Board of Education Meeting Minutes:</p> <p>1. Regular Meeting Minutes February 14, 2017</p> <p>Mr. Schemm moved to approve the following Board of Education Meeting Minutes:</p> <p>1. Regular Meeting Minutes February 14, 2017 Seconded by Mrs. Chastain and passed unanimously.</p>	<p>Approval of Minutes</p> <p>A. Approval of the following Board of Education Meeting Minutes:</p> <p>1. Regular Meeting Minutes February 14, 2017</p> <p>Motion made and passed unanimously to approve the following Board of Education Meeting Minutes:</p> <p>1. Regular Meeting Minutes February 14, 2017</p>
<p>8.</p>	<p>Superintendent's Report</p> <ul style="list-style-type: none"> • Mr. Smith noted that March is Board Member Appreciation month and he acknowledged the time and effort the Board volunteers put in during the year and thanked them for their service. • Update on FOI Complaint: Mr. Smith said in December an FOI complaint was filed against the Board after a meeting was held with Facilities Sub-Committee members and the Mayor at which there was a quorum of Facilities Sub-Committee members. The complaint was withdrawn and there was no hearing or decision but the Administration reflected on how the meeting came about and not realizing that even 	<p>Superintendent's Report</p>

though they did not have a quorum of the full Board, they unintentionally had a quorum of the Facilities Sub-Committee. Mr. Smith read a statement for the record: "The New Milford Board of Education ("Board") acknowledges that on November 30, 2016 there was a meeting held at the Mayor's request to discuss the parameters of leasing the closed John Pettibone School to the New Milford Public Schools. The Board had previously, during a duly noticed and public meeting held on November 8, 2016, authorized the Superintendent and Board Chair (or his designee) to meet with the Mayor to discuss this topic. Ultimately, the Board Chair, the Vice Chair and the Chair of the Board's Facilities Subcommittee attended that meeting with the Mayor on November 30, 2016. All three of the Board members who attended also serve on the Board's Facilities committee, and hence a quorum of the Facilities committee attended the meeting. The fourth member of the Facilities committee did not attend that meeting. The Board acknowledges that notice of the Mayor's meeting was not provided, and in fact did not realize that a quorum of the Facilities committee had attended the meeting until after the fact. At the meeting, those present did discuss the leasing of JPS and that discussion resulted in a draft memorandum that would be presented at the next Facilities Committee meeting."

- **Next Gen Performance Report:** Mr. Smith handed out the Next Gen Performance Report, which highlighted the new measurement tool created by the State. Mr. Smith mentioned a few of the items on the report including chronic absenteeism saying New Milford is average 5.6% while the State average is 9.6%. The per pupil spending for New Milford which is \$14,574 versus the State average of \$15,762 would equate to New Milford spending \$5 million less than the State average. The college entrance and persistence chart shows the percentage of students entering college and the percentage

	<p>returning to their sophomore year, which showed the district above the state average.</p> <ul style="list-style-type: none"> • Mrs. Chastain asked where these numbers were coming from and Mr. Smith said the report comes from the State through a national clearinghouse and is a snapshot of the data available. • Mr. Smith reported all the K-2 schools participated in the Lion's Club sponsored Kindsight and were able to identify some children with sight issues. 	
<p>9.</p>	<p>Board Chairman's Report</p> <ul style="list-style-type: none"> • Mr. Lawson said the BOE budget was passed on to the Board of Finance from the Town Council and he expected the Board of Finance meeting to discuss budget would be on April 12. • He thanked all the Board members for signing the letter to the State legislators regarding the Governor's proposed budget. • An advisory committee for the turf fields will be created. • There will be a special Board meeting on March 29, with an executive session expected. 	<p>Board Chairman's Report</p>
<p>10.</p> <p>A.</p> <p>B.</p>	<p>Committee And Liaison Reports</p> <p>Facilities Sub-Committee – Mr. McCauley</p> <ul style="list-style-type: none"> • Mr. McCauley said most of the items discussed are on tonight's agenda. The solar issue is not on the agenda because the committee decided, based on the estimates, to wait to explore the solar panels until new roofs are needed. <p>Operations Sub-Committee – Mrs. Faulenbach</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said they discussed the monthly reports as well as the bid awards for Hill & Plain and Sarah Noble, substitute coverage, turf fields usage fee waiver and end of year balance. 	<p>Committee And Liaison Reports</p> <p>A. Facilities Sub-Committee</p> <p>B. Operations Sub-Committee</p>

<p>C.</p> <p>D.</p> <p>E.</p> <p>F.</p> <p>G.</p>	<p>Policy Sub-Committee – Mr. Schemm</p> <ul style="list-style-type: none">• Mr. Schemm said he was unable to attend the meeting and asked Mrs. McInerney to share what took place. She said they have two policies for first review tonight including the Criminal History Inquiries with required changes from the FBI. She said there also were some state requirements for the use of AFIS for background checks. The committee will continue discussing policies that include volunteering and graduation requirements. <p>Committee on Learning – Mrs. McInerney</p> <ul style="list-style-type: none">• Mrs. McInerney said they listened to a presentation about the mission of the Early Childhood Council, which is trying to improve the transition to Kindergarten for all New Milford children. They learned about how they are connecting with parents of children coming into Kindergarten. They also approved the curriculum on the agenda for approval tonight. <p>EdAdvance – Mr. McCauley</p> <ul style="list-style-type: none">• Mr. McCauley said he has not been to a meeting yet. <p>Connecticut Boards of Education (CABE) – Mr. Coppola</p> <ul style="list-style-type: none">• Mr. Coppola said CABE has been active with the Governor's proposed budget and said it will not be finished in this session but will require a special session. He said the concern is that the Governor will use this proposal as a placeholder for the future. <p>Negotiations Committee – Mrs. Faulenbach</p> <ul style="list-style-type: none">• Mrs. Faulenbach said there was nothing to report.	<p>C. Policy Sub-Committee</p> <p>D. Committee on Learning</p> <p>E. EdAdvance</p> <p>F. Connecticut Boards of Education (CABE)</p> <p>G. Negotiations Committee</p>
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<p>H.</p>	<p>Magnet School – Mr. Schemm</p> <ul style="list-style-type: none"> Mr. Schemm said there was no update. <p>I. Ad-Hoc Committee – Mr. Coppola</p> <ul style="list-style-type: none"> Mr. Coppola said the committee determined they are not going to redesign the policy; rather they are working on the regulation. They will change the evaluation form but it is too late to do anything for this year. They decided to keep the same timetable as before and have Mr. Smith do a self-evaluation for this year. 	<p>H. Magnet School</p> <p>I. Ad-Hoc Committee</p>
<p>11.</p> <p>A.</p>	<p>Discussion and Possible Action</p> <p>Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated March 16, 2017</p> <p>Mr. Coppola moved to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of March 16, 2017, seconded by Mrs. McInerney.</p> <ul style="list-style-type: none"> Mr. Coppola acknowledged the retirement of long term personnel who take with them information and high standards. <p>The motion passed unanimously.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> Budget Position dated 2/28/17 Purchase Resolutions: D-696 Request for Budget Transfers <p>Mr. McCauley moved to approve monthly reports: Budget Position dated February 28, 2017; Purchase Resolution D-696; and Request for Budget Transfers, seconded by Mr. Coppola.</p> <p>Mrs. Faulenbach noted the discussion at</p>	<p>Discussion and Possible Action</p> <p>A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated March 16, 2017</p> <p>Motion made and passed unanimously to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of March 16, 2017.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> Budget Position dated 2/28/17 Purchase Resolutions: D-696 Request for Budget Transfers <p>Motion made and passed unanimously to approve monthly reports: Budget Position dated February 28, 2017; Purchase Resolution D-696; and Request for Budget Transfers.</p>

	<p>Operations about the decrease in the special education budget of \$230,000 and Mr. Smith said that reduction is for the current budget year 2016-17 and is a real cut that will need to be corrected for. It will appear on next month's budget position report.</p> <p>The motion passed unanimously.</p> <p>C. Gifts & Donations</p> <p>1. PTO-Exhibit B (Revised)</p> <p>Mrs. Faulenbach moved to accept Gifts and Donations: PTO - Exhibit B (Revised) in the amount of \$14,789.00, seconded by Mr. Lawson.</p> <ul style="list-style-type: none"> • Mr. Coppola said it was outstanding the amount of money the PTO provides for special programming for the district. <p>The motion passed unanimously.</p> <p>2. Diamond Club</p> <p>Mrs. Faulenbach moved to accept Gifts and Donations: Diamond Club in the amount of \$8,320.00, seconded by Mr. Coppola.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach noted this donation was much appreciated. <p>The motion passed unanimously.</p> <p>D. Bid Awards</p> <p>1. HPS Security System</p> <p>Mrs. Faulenbach moved to award the bid for the HPS Security System to OMNI DATA, seconded by Mr. McCauley.</p> <ul style="list-style-type: none"> • Mr. Schemm asked if they were deducting 	<p>C. Gifts & Donations</p> <p>1. PTO-Exhibit B (Revised)</p> <p>Motion made and passed unanimously to approve Gifts & Donations: PTO-Exhibit B (Revised) in the amount of \$14,789.00.</p> <p>2. Diamond Club</p> <p>Motion made and passed unanimously to approve Gifts & Donations: Diamond Club in the amount of \$8,320.00.</p> <p>D. Bid Awards</p> <p>1. HPS Security System</p> <p>Motion made and passed unanimously to award the bid for the HPS Security System to OMNI DATA.</p>
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\$1,200 to bring OMNI DATE in line with the other bids and Mr. Smith said that was correct.

- Mr. Coppola asked Mr. Munrett if he was comfortable with this company and Mr. Munrett said he was.

The motion passed unanimously.

2. SNIS roof top air conditioning unit

- Mr. Smith said they have collected more information since the Facilities meeting and he distributed a handout.

Mrs. Faulenbach moved to award the bid for replacement of the SNIS roof top air conditioning unit to AIR TEMP in the amount of \$35,700 and to approve a request for that amount from capital reserve, seconded by Mr. Lawson.

- Mrs. Faulenbach said this was discussed at Facilities and Operations and she had more questions about it. She said the discussion there revolved around replacing the unit or repairing it in which case the money would come from the operating budget. It seems it has been determined that a better use of the money would be to replace the unit and take the money from capital reserve.
- Mr. Lawson noted a new unit would be more energy efficient and said this is an appropriate use of capital reserve.
- Mr. Coppola said if they decide to repair the unit, they cannot guarantee how long it will last and so it is more economical to purchase a new one.
- Mrs. Faulenbach said the time frame for the capital reserve request is that it goes to the Town Council then to Board of Finance with the hope that this work can be done in the summer.
- Mr. Smith said the next Town Council meeting is March 27 and the plan would be to get the request on that agenda.
- Mrs. McNerney said Sarah Noble is used in the

2. SNIS roof top air conditioning unit

Motion made and passed unanimously to award the bid for replacement of the SNIS roof top air conditioning unit to AIR TEMP in the amount of \$35,700 and to approve a request for that amount from capital reserve.

	<p>summer and asked if this would be a disruption. Mr. Smith said this unit was specific to the multi-purpose room and the rest of the school was still cooled.</p> <p>The motion passed unanimously.</p> <p>E. Activity Stipend Requests</p> <p>1. Schaghticoke Middle School</p> <p>Mrs. McInerney moved to approve the stipend positions of Unified Sports Co-ed Basketball and Unified Sports Co-ed Track and Field for Schaghticoke Middle School, seconded by Mr. McCauley.</p> <ul style="list-style-type: none">• Mr. McCauley said the Unified Sports program is a great thing for the community.• Mr. Schemm asked if there was a grant for this and Ms. Baldelli said it is a stipend from the school activity account. <p>The motion passed unanimously.</p> <p>2. Sarah Noble Intermediate School</p> <p>Mrs. McInerney moved to approve the stipend position of Co-ed Intramural Unified Sports Physical Education Activities for Sarah Noble Intermediate School, seconded by Mrs. Faulenbach.</p> <ul style="list-style-type: none">• Mrs. McInerney asked for confirmation that fifth grade would be added next year and Mrs. Bilko said yes. It is in third and fourth grade this year and will be in fifth grade next year. <p>The motion passed unanimously.</p> <p>F. Policies for First Review</p> <p>1. 4112.5/4212.5 Criminal History Inquiries,</p>	<p>E. Activity Stipend Requests</p> <p>1. Schaghticoke Middle School</p> <p>Motion made and passed unanimously to approve the stipend positions of Unified Sports Co-ed Basketball and Unified Sports Co-ed Track and Field for Schaghticoke Middle School.</p> <p>2. Sarah Noble Intermediate School</p> <p>Motion made and passed unanimously to approve the stipend position of Co-ed Intramural Unified Sports Physical Education Activities for Sarah Noble Intermediate School.</p> <p>F. Policies for First Review</p> <p>1. 4112.5/4212.5 Criminal</p>
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<p>Employment Reference Checks and Disclosure of Employee Information to Prospective Employers</p> <ul style="list-style-type: none"> Mr. Coppola asked if the changes were required and Mr. Smith said yes if the school wants to continue doing background checks. Ms. Baldelli noted this also addresses Public Act 16-67. <p>2. 9115 Annual Organizational Meeting of the Board</p> <ul style="list-style-type: none"> There were no comments. <p>G. Approval of the Following Curricula</p> <ol style="list-style-type: none"> Middle East Studies Marketing I Marketing Work Program Sports & Entertainment Marketing Grades 3-5 Choral Music Choral Performance Grades 6-8 Grades 4-5 Instrumental Music Grades 6-8 Instrumental Music Grades 9-12 Instrumental Music <p>Mr. Dahl moved to approve the Following Curricula</p> <ol style="list-style-type: none"> Middle East Studies Marketing I Marketing Work Program Sports & Entertainment Marketing Grades 3-5 Choral Music Choral Performance Grades 6-8 Grades 4-5 Instrumental Music Grades 6-8 Instrumental Music Grades 9-12 Instrumental Music <p>Seconded by Mr. McCauley.</p>	<p>History Inquiries, Employment Reference Checks and Disclosure of Employee Information to Prospective Employers</p> <p>2. 9115 Annual Organizational Meeting of the Board</p> <p>G. Approval of the Following Curricula</p> <ol style="list-style-type: none"> Middle East Studies Marketing I Marketing Work Program Sports & Entertainment Marketing Grades 3-5 Choral Music Choral Performance Grades 6-8 Grades 4-5 Instrumental Music Grades 6-8 Instrumental Music Grades 9-12 Instrumental Music <p>Motion made and passed unanimously to approve the Following Curricula</p> <ol style="list-style-type: none"> Middle East Studies Marketing I Marketing Work Program Sports & Entertainment Marketing Grades 3-5 Choral Music Choral Performance Grades 6-8 Grades 4-5 Instrumental
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	<ul style="list-style-type: none"> • Mr. Lawson noted the school music program is doing very well as evidenced by the performance this evening. • Mr. Coppola asked if these were just revisions and Ms. DiCorpo said yes, primarily to incorporate the new standards. <p>The motion passed unanimously.</p> <p>H. Certified Substitute Coverage</p> <p>Mrs. McInerney moved to approve Source4Teachers as the firm to manage substitutes for the district for 2017-2018, seconded by Mrs. Faulenbach.</p> <ul style="list-style-type: none"> • Mrs. McInerney asked if substitutes currently in the district would just be rolled into this company and Mr. Smith said they will have the opportunity to choose whether to work with this company or not. Mrs. McInerney asked if the current substitutes would get first priority and Mr. Smith said there are not enough subs right now to fill the need, so the driver in this proposal is recruiting. He also noted that using this company might allow our subs to fill in at other districts as well. • Mr. Coppola said originally he was against this because we pay \$90 a day and this proposal calls for paying the company \$100 a day but they will be paying some of the hidden costs such as insurance and taxes. Ms. Baldelli noted the subs would still get paid the \$90 per day rate. • Mrs. Faulenbach said this has been a discussion that the Board has had about being more aggressive about the fill rate. She said the plan is to assess this after one year. • Mr. Schemm noted a lot of time is spent in the office on staffing and there was an increase in the budget for an additional fee for this option. He asked for a quarterly check in. • Mrs. McInerney asked when this was going to start and Ms. Baldelli said it will take 10-12 weeks to implement and July 1 is the goal. 	<p>Music</p> <p>8. Grades 6-8 Instrumental Music</p> <p>9. Grades 9-12 Instrumental Music</p> <p>H. Certified Substitute Coverage</p> <p>Motion made and passed unanimously to approve Source4Teachers as the firm to manage substitutes for the district for 2017-2018.</p>
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	<p>The motion passed unanimously.</p> <p>I. Five Year Facilities and Technology Capital Plan 2017-2022</p> <p>Mr. McCauley moved to approve the Five Year Facilities and Technology Capital Plan 2017-2022, seconded by Mr. Coppola.</p> <ul style="list-style-type: none"> • Mr. Coppola said this is not set in stone but is a fluid plan to follow. <p>The motion passed unanimously.</p> <p>J. Request to Waive Turf Field Usage Fees</p> <p>Mrs. McInerney moved to waive the turf field usage fees for Special Olympics use on Sundays, April through June 2017, seconded by Mr. Coppola.</p> <ul style="list-style-type: none"> • Mr. Smith said this request has opened some new discussion regarding how to staff the facility, what the actual costs to maintain are, and the level of maintenance. He said the goal is to treat non-profit groups equally. He said there is no staff on the field on weekends, so there are issues such as who locks and unlocks gates, doors, etc. and who gets charged - first and last group only - for instance. • Mrs. Faulenbach said it is time to reflect on the fact that the school has these two fields and discuss a new process that will be fair. She said she would support tabling this motion as the district has enough money to cover maintenance costs through the end of the school year for non-profits. She said all stakeholders need to be involved in the discussion. • Mr. Coppola asked as Parliamentarian if Mrs. Faulenbach had tabled the motion and Mrs. Faulenbach said she would just ask her colleagues to remove it after discussion. 	<p>I. Five Year Facilities and Technology Capital Plan 2017-2022</p> <p>Motion made and passed unanimously to approve the Five Year Facilities and Technology Capital Plan 2017-2022.</p> <p>J. Request to Waive Turf Field Usage Fees</p> <p>Motion made and withdrawn to waive the turf field usage fees for Special Olympics use on Sundays, April through June 2017.</p>
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- Mrs. Chastain asked for clarification as to whether this was specific to weekends for the remainder of the school year or seven days a week. Mr. Smith said the policy in place is specific to when the facility is not staffed and currently it is not staffed on weekends. He said he does not want to enforce a policy that would be punitive to any group.
- Mrs. Chastain asked if the groups would still pay the per student fee and Mr. Smith said the fee per athlete remains as does the fee for lights.
- Mrs. Chastain asked if all fees were waived with this motion and Mr. Smith said they could offer Special Olympics a different facility perhaps. He said there is no waiver structure in place yet.
- Mr. Dahl asked how other districts with turf fields handled these requests and Mr. Smith said each district is different, with the schools managing some and Parks and Recreation handling others.
- Mr. Schemm said many communities are wrestling with this issue and it is very time consuming. It cuts into discussion on other educational topics.
- Mr. Lawson said, as Chair, he will recommend establishing a committee to discuss this for now.
- Mrs. McInerney noted there is snowshoeing at Schaghticoke and basketball at Sarah Noble and asked if Special Olympics was being charged now. Mr. Smith said he did not believe they were being charged now, as there are custodians on site for activities during the week.
- Mrs. McInerney asked if the motion is withdrawn would the per person fee be waived and Mr. Smith said the Board could waive custodial fees only until the end of the year.
- Mrs. Chastain asked about custodial contracts and Mr. Smith said that would be part of the discussion - custodial contracts, groundskeepers and maintenance.
- Mr. Coppola said it was unfortunate to table or withdraw the motion without having the data and

	<p>therefore groups would not know what the charges would be. Mr. Smith said the goal would be to have a plan in place by July 1.</p> <p>Mrs. McInerney withdrew her motion based on the district absorbing the costs through the end of the year. Mr. Coppola withdrew his second.</p> <ul style="list-style-type: none">• Mr. McCauley said he did not like the idea of charging Special Olympics and asked that they be offered another field. <p>K. Town of New Milford Audit Report dated June 30, 2016 and Year End Balance</p> <p>Mrs. Faulenbach moved to request that the End-of-Year Balance for 2016 in the amount of \$264,406 go to capital reserve, seconded by Mr. Lawson.</p> <ul style="list-style-type: none">• Mrs. Faulenbach said this was a good audit report with no material weaknesses and the Board should be proud.• Mr. Coppola said he was tired of hearing that the Board was not doing the right thing and said he was pleased with this audit report.• Mr. Schemm asked if this was the only opportunity at this point to work with the budget surplus and Mr. Smith said once June 30 hits any unspent balance goes either to the general fund or capital reserve.• Mr. Coppola gave a brief history of the capital reserve, which was put in place to safeguard the Board since the Town can have a contingency fund while the Board cannot.• Mrs. Faulenbach suggested that this request be brought before the Town Council and put on their next meeting agenda. <p>The motion passed unanimously.</p>	<p>K. Town of New Milford Audit Report dated June 30, 2016 and Year End Balance</p> <p>Motion made and passed unanimously to request that the End-of-Year Balance for 2016 in the amount of \$264,406 go to capital reserve.</p>
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	<p>L. Turf Fields Replacement</p> <ul style="list-style-type: none"> • Mr. Lawson said this was covered by previous discussion tonight. • Mrs. McInerney asked if there was indeed any seed money left from the project and Mrs. Faulenbach said it depended on how it was originally funded. <p>M. Textbook Approvals: Grades 11 and 12: Grade 12</p> <p>Mr. Lawson moved to approve the following textbooks:</p> <ol style="list-style-type: none"> 1. <u>Environment: The Science Behind the Stories</u> – Grades 11-12 2. <u>Calculus</u> – Grade 12 <p>Seconded by Mr. Coppola.</p> <p>The motion passed unanimously.</p>	<p>L. Turf Fields Replacement</p> <p>M. Textbook Approvals: Grades 11 and 12: Grade 12</p> <p>Motion made and passed unanimously to approve the following textbooks:</p> <ol style="list-style-type: none"> 1. <u>Environment: The Science Behind the Stories</u> – Grades 11-12 2. <u>Calculus</u> – Grade 12
<p>12.</p> <p>A.</p> <p>B.</p>	<p>Items For Information And Discussion</p> <p>Field Trip Report</p> <ul style="list-style-type: none"> • Mr. Coppola noted the Pratt Nature Center is a unique environmental nonprofit in Town that has been a tradition for second graders to visit. Ms. DiCorpo said the Pratt Center also comes to the schools working with a variety of grades to conduct projects and presentations. <p>BOE 2017-2018 Budget Update</p> <ul style="list-style-type: none"> • Mr. Smith said the Town Council has passed the budget to the Board of Finance. The Board of Education will not do any line item cuts until after final approval. He said there is also much conversation continuing about the State level proposal. 	<p>Items For Information And Discussion</p> <p>A. Field Trip Report</p> <p>B. BOE 2017-2018 Budget Update</p>

13.	Adjourn Mrs. Faulenbach moved to adjourn the meeting at 9:38 p.m., seconded by Mr. Lawson and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 9:38 p.m.
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Respectfully submitted:



Tammy McInerney
Secretary
New Milford Board of Education

**New Milford Board of Education
Special Meeting MOTIONS
March 16, 2017
Sarah Noble Intermediate School Library Media Center**

7945

Present:	Mr. David A. Lawson, Chairman Mrs. Angela C. Chastain Mr. Robert Coppola (arrived at 7:31 p.m.) Mr. Bill Dahl Mrs. Wendy Faulenbach Mr. Brian McCauley Mrs. Tammy McInerney Mr. J.T. Schemm	RECEIVED TOWN CLERK 2017 MAR 20 P 2:41	NEW MILFORD, CT
Absent:	Mr. Dave Littlefield		

Also Present:	Mr. Joshua Smith, Superintendent of Schools Ms. Alisha DiCorpo, Assistant Superintendent of Schools Mr. Anthony Giovannone, Director of Fiscal Services and Operations Ms. Ellamae Baldelli, Director of Human Resources Ms. Roberta Pratt, Director of Technology Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Kevin Munrett, Facilities Manager Mrs. Anne Bilko, Sarah Noble Intermediate School Principal Mrs. Susan Murray, Northville Elementary School Principal Mr. Gregory Winkelstern, Student Representative
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1.	Call to Order A. Pledge of Allegiance The special meeting of the New Milford Board of Education was called to order at 7:30 p.m. The Pledge of Allegiance immediately followed the call to order.	Call to Order A. Pledge of Allegiance
7.	Approval of Minutes A. Approval of the following Board of Education Meeting Minutes: 1. Regular Meeting Minutes February 14, 2017 Mr. Schemm moved to approve the following Board of Education Meeting Minutes: 1. Regular Meeting Minutes February 14, 2017	Approval of Minutes A. Approval of the following Board of Education Meeting Minutes: 1. Regular Meeting Minutes February 14, 2017 Motion made and passed unanimously to approve the following Board of Education Meeting Minutes:

	<p>Seconded by Mrs. Chastain and passed unanimously.</p>	<p>1. Regular Meeting Minutes February 14, 2017</p>
<p>11.</p>	<p>Discussion and Possible Action</p> <p>A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated March 16, 2017</p> <p>Mr. Coppola moved to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of March 16, 2017, seconded by Mrs. McInerney.</p> <p>The motion passed unanimously.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Budget Position dated 2/28/17 2. Purchase Resolutions: D-696 3. Request for Budget Transfers <p>Mr. McCauley moved to approve monthly reports: Budget Position dated February 28, 2017; Purchase Resolution D-696; and Request for Budget Transfers, seconded by Mr. Coppola.</p> <p>The motion passed unanimously.</p> <p>C. Gifts & Donations</p> <ol style="list-style-type: none"> 1. PTO-Exhibit B (Revised) <p>Mrs. Faulenbach moved to accept Gifts and Donations: PTO - Exhibit B (Revised) in the amount of \$14,789.00, seconded by Mr. Lawson.</p> <p>The motion passed unanimously.</p> <ol style="list-style-type: none"> 2. Diamond Club <p>Mrs. Faulenbach moved to accept Gifts and Donations: Diamond Club in the amount of</p>	<p>Discussion and Possible Action</p> <p>A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated March 16, 2017</p> <p>Motion made and passed unanimously to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of March 16, 2017.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Budget Position dated 2/28/17 2. Purchase Resolutions: D-696 3. Request for Budget Transfers <p>Motion made and passed unanimously to approve monthly reports: Budget Position dated February 28, 2017; Purchase Resolution D-696; and Request for Budget Transfers.</p> <p>C. Gifts & Donations</p> <ol style="list-style-type: none"> 1. PTO-Exhibit B (Revised) <p>Motion made and passed unanimously to approve Gifts & Donations: PTO-Exhibit B (Revised) in the amount of \$14,789.00.</p> <ol style="list-style-type: none"> 2. Diamond Club <p>Motion made and passed unanimously to approve Gifts &</p>

	<p>\$8,320.00, seconded by Mr. Coppola.</p> <p>The motion passed unanimously.</p> <p>D. Bid Awards</p> <p>1. HPS Security System</p> <p>Mrs. Faulenbach moved to award the bid for the HPS Security System to OMNI DATA, seconded by Mr. McCauley.</p> <p>The motion passed unanimously.</p> <p>2. SNIS roof top air conditioning unit</p> <p>Mrs. Faulenbach moved to award the bid for replacement of the SNIS roof top air conditioning unit to AIR TEMP in the amount of \$35,700 and to approve a request for that amount from capital reserve, seconded by Mr. Lawson.</p> <p>The motion passed unanimously.</p> <p>E. Activity Stipend Requests</p> <p>1. Schaghticoke Middle School</p> <p>Mrs. McInerney moved to approve the stipend positions of Unified Sports Co-ed Basketball and Unified Sports Co-ed Track and Field for Schaghticoke Middle School, seconded by Mr. McCauley.</p> <p>The motion passed unanimously.</p> <p>2. Sarah Noble Intermediate School</p> <p>Mrs. McInerney moved to approve the stipend position of Co-ed Intramural Unified Sports Physical Education Activities for Sarah Noble Intermediate</p>	<p>Donations: Diamond Club in the amount of \$8,320.00.</p> <p>D. Bid Awards</p> <p>1. HPS Security System</p> <p>Motion made and passed unanimously to award the bid for the HPS Security System to OMNI DATA.</p> <p>2. SNIS roof top air conditioning unit</p> <p>Motion made and passed unanimously to award the bid for replacement of the SNIS roof top air conditioning unit to AIR TEMP in the amount of \$35,700 and to approve a request for that amount from capital reserve.</p> <p>E. Activity Stipend Requests</p> <p>1. Schaghticoke Middle School</p> <p>Motion made and passed unanimously to approve the stipend positions of Unified Sports Co-ed Basketball and Unified Sports Co-ed Track and Field for Schaghticoke Middle School.</p> <p>2. Sarah Noble Intermediate School</p> <p>Motion made and passed unanimously to approve the stipend position of Co-ed Intramural Unified</p>
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	<p>School, seconded by Mrs. Faulenbach.</p> <p>The motion passed unanimously.</p> <p>F. Policies for First Review</p> <ol style="list-style-type: none"> 1. 4112.5/4212.5 Criminal History Inquiries, Employment Reference Checks and Disclosure of Employee Information to Prospective Employers 2. 9115 Annual Organizational Meeting of the Board <p>G. Approval of the Following Curricula</p> <ol style="list-style-type: none"> 1. Middle East Studies 2. Marketing I 3. Marketing Work Program 4. Sports & Entertainment Marketing 5. Grades 3-5 Choral Music 6. Choral Performance Grades 6-8 7. Grades 4-5 Instrumental Music 8. Grades 6-8 Instrumental Music 9. Grades 9-12 Instrumental Music <p>Mr. Dahl moved to approve the Following Curricula</p> <ol style="list-style-type: none"> 1. Middle East Studies 2. Marketing I 3. Marketing Work Program 4. Sports & Entertainment Marketing 5. Grades 3-5 Choral Music 6. Choral Performance Grades 6-8 7. Grades 4-5 Instrumental Music 8. Grades 6-8 Instrumental Music 9. Grades 9-12 Instrumental Music 	<p>Sports Physical Education Activities for Sarah Noble Intermediate School.</p> <p>F. Policies for First Review</p> <ol style="list-style-type: none"> 1. 4112.5/4212.5 Criminal History Inquiries, Employment Reference Checks and Disclosure of Employee Information to Prospective Employers 2. 9115 Annual Organizational Meeting of the Board <p>G. Approval of the Following Curricula</p> <ol style="list-style-type: none"> 1. Middle East Studies 2. Marketing I 3. Marketing Work Program 4. Sports & Entertainment Marketing 5. Grades 3-5 Choral Music 6. Choral Performance Grades 6-8 7. Grades 4-5 Instrumental Music 8. Grades 6-8 Instrumental Music 9. Grades 9-12 Instrumental Music <p>Motion made and passed unanimously to approve the Following Curricula</p> <ol style="list-style-type: none"> 1. Middle East Studies 2. Marketing I 3. Marketing Work Program 4. Sports & Entertainment Marketing 5. Grades 3-5 Choral Music 6. Choral Performance Grades
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	<p>Seconded by Mr. McCauley.</p> <p>The motion passed unanimously.</p> <p>H. Certified Substitute Coverage</p> <p>Mrs. McInerney moved to approve Source4Teachers as the firm to manage substitutes for the district for 2017-2018, seconded by Mrs. Faulenbach.</p> <p>The motion passed unanimously.</p> <p>I. Five Year Facilities and Technology Capital Plan 2017-2022</p> <p>Mr. McCauley moved to approve the Five Year Facilities and Technology Capital Plan 2017-2022, seconded by Mr. Coppola.</p> <p>The motion passed unanimously.</p> <p>J. Request to Waive Turf Field Usage Fees</p> <p>Mrs. McInerney moved to waive the turf field usage fees for Special Olympics use on Sundays, April through June 2017, seconded by Mr. Coppola.</p> <p>After discussion, the motion was withdrawn as was the second.</p> <p>K. Town of New Milford Audit Report dated June 30, 2016 and Year End Balance</p> <p>Mrs. Faulenbach moved to request that the End-of-Year Balance for 2016 in the amount of \$264,406 go</p>	<p>6-8</p> <p>7. Grades 4-5 Instrumental Music</p> <p>8. Grades 6-8 Instrumental Music</p> <p>9. Grades 9-12 Instrumental Music</p> <p>H. Certified Substitute Coverage</p> <p>Motion made and passed unanimously to approve Source4Teachers as the firm to manage substitutes for the district for 2017-2018.</p> <p>I. Five Year Facilities and Technology Capital Plan 2017-2022</p> <p>Motion made and passed unanimously to approve the Five Year Facilities and Technology Capital Plan 2017-2022.</p> <p>J. Request to Waive Turf Field Usage Fees</p> <p>Motion made and withdrawn to waive the turf field usage fees for Special Olympics use on Sundays, April through June 2017.</p> <p>K. Town of New Milford Audit Report dated June 30, 2016 and Year End Balance</p> <p>Motion made and passed unanimously to request that the End-of-Year Balance for 2016 in the</p>
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	<p>to capital reserve, seconded by Mr. Lawson. The motion passed unanimously.</p> <p>L. Turf Fields Replacement</p> <p>M. Textbook Approvals: Grades 11 and 12: Grade 12</p> <p>Mr. Lawson moved to approve the following textbooks: 1. <u>Environment: The Science Behind the Stories</u> – Grades 11-12 2. <u>Calculus</u> – Grade 12</p> <p>Seconded by Mr. Coppola.</p> <p>The motion passed unanimously.</p>	<p>amount of \$264,406 go to capital reserve.</p> <p>L. Turf Fields Replacement</p> <p>M. Textbook Approvals: Grades 11 and 12: Grade 12</p> <p>Motion made and passed unanimously to approve the following textbooks: 1. <u>Environment: The Science Behind the Stories</u> – Grades 11-12 2. <u>Calculus</u> – Grade 12</p>
<p>13.</p>	<p>Adjourn</p> <p>Mrs. Faulenbach moved to adjourn the meeting at 9:38 p.m., seconded by Mr. Lawson and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 9:38 p.m.</p>

Respectfully submitted:



Tammy McInerney
 Secretary
 New Milford Board of Education