



JACKSON COUNTY CENTRAL SCHOOLS

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ISD

#2895

SUPERINTENDENT

Barry Schmidt

WEBPAGE

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DISTRICT OFFICE

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Jackson, MN 56143

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JCC HIGH SCHOOL

1128 N Highway

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Ph: 507-847-5310

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JCC MIDDLE SCHOOL

205 4th Ave. N

PO Box 338

Lakefield, MN 56150

Ph: 507-662-6625

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PLEASANTVIEW ELEMENTARY SCHOOL

110 Milwaukee St.

PO Box 754

Lakefield, MN 56150

Ph: 507-662-6218

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RIVERSIDE ELEMENTARY SCHOOL

820 Park St.

Jackson, MN 56143

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Dear Parents, Guardians, and Students,

Friday, September 4, 2020

The first two weeks of school have gone by very quickly. Thank you for being patient as we have been working through various technology issues. The purpose of this letter is to inform parents about attendance and expectations for students who are distance learning. Please remember the handbook policies and procedures that we use in school will be followed when students are in a Google Meet (distance learning) during school hours. Please review these rules with your child before Tuesday, September 8th. Thank you for partnering with us to make our distance learning experience productive and positive.

In order for students to be counted present when distance learning, students will need to do the following:

- The camera must be focused on the student's face and the student's face must be shown on the camera until the teacher releases the students for the class period. Students are not allowed to show their face at the beginning of class and then turn their cameras off and not participate.
- Students who do not stay on the camera for the entire class and do not participate when asked, will be marked as unexcused.
- If a student needs to go to the restroom, they should ask the teacher for permission just like they would do if they were physically in the school. The student should take themselves off of the camera when they take a restroom break. Students will need to put their camera back on when returning from the restroom.
- We recommend that students have a quiet place to complete their distance learning with a wall behind them. If students need to use their bedroom and do not have a desk, please make sure that the student is doing the following:
 - Student should be fully clothed
 - Students should be sitting up and not lying in their beds
 - Students should be on top of the covers, not under them
 - The camera should be focused on the shoulders/face and not showing the whole room.
- When entering the Google Meet, students should mute their microphones. When a teacher calls on a distance learner, the student should unmute their microphone until they have answered the teacher's question.
- Each student should be logged on to their own computer for the classes they are registered for. Students should not have other friends or siblings participating in the class as it can become distracting and disruptive.
- If a student has technical difficulties and cannot log on to the Google Meet, the student should call Mary Boyum at 847.5310 and/or email the teacher. Please make sure that students notify the school and/or the teacher so we do not count

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the student as unexcused. We will also notify our tech team so they can help troubleshoot any problems.

- If students are being disruptive/disrespectful when distance learning, the teacher will address the student to correct the behavior. If the student does not correct the behavior, the student will be electronically removed from the class for the day. Parents will be notified by the teacher and disciplinary action may be taken according to the school handbook policies and procedures.

If a student accumulates too many unexcused absences as listed in the JCC HS Handbook, the following policies could be enforced.

Unexcused Absences and Truancy JCC HS Handbook Policy:

1. Truancy: Truancy communications are sent to the parent and the Jackson County Attorney when a student reaches the unexcused limits listed below.

- Continuing Truant

Minn. Stat. §260A.02 provides that a continuing truant is a student who is subject to the compulsory instruction requirements of Minn. Stat. §120A.22 and is absent from instruction in a school, as defined in Minn. Stat. §120A.05, without valid excuse within a single school year for: three days if the child is in elementary school; or three or more class periods on three days if the child is in middle school, junior high school, or high school.

- Habitual Truant:

An habitual truant is a child under the age of 16 years who is absent from attendance at school without lawful excuse for seven school days if the child is in elementary school or for one or more class periods on seven school days if the child is in middle school, junior high school, or high school, or a child who is 16 or 17 years of age who is absent from attendance at school without lawful excuse for one or more class periods on seven school days and who has not lawfully withdrawn from school.

2. Loss of Credit:

After the fifth accumulated absence the student's parent/guardian will be notified that further absences not approved by the administration may result in loss of credit. When a student exceeds ten accumulated absences (not approved by the administrator) in a Semester he/she may not receive academic credit in the missed class or classes. No loss of credit shall be imposed without the opportunity for an appeals hearing.

Please make sure that if your student is not able to be in school whether virtually or in person, that you contact Mary Boyum so she can correctly code your child's attendance. Let me know if you have any questions. We look forward to having a successful year!

Keri Bergeson

JCC High School Principal
507.847.5310

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