

OFFICIAL MINUTES

of the **REGULAR MEETING** of the Greenwich Township Board of Education held Tuesday, January 20, 2004 in the Nehaunsey Middle School Library.

The meeting was called to order by President Frank J. Minniti at 7:02 p.m.

Roll Call:

Frank J. Minniti
Joseph G. Marcucci
Marie Downes
Joseph Duca (arrived at 7:05 p.m.)
Vince Giovannitti
Larry Hall
Robyn Glocker Hammond (arrived at 7:06 p.m.)

Also present were Dr. Francine Marteski, Superintendent, and Scott A. Campbell, Business Administrator/Board Secretary.

As required under the guidelines of the Open Public Meeting Law, notice of this meeting was sent to the Gloucester County Times, Courier Post, and the Township Clerk. It was also posted in the Greenwich Township School Buildings. (Optional: Videotaping Regulations - "The proceedings of this meeting are being videotaped, and anyone wishing to discuss an individual child should so note.")

Flag Salute

1. MINUTES

Motion: (Marcucci/Giovannitti) to approve the following minutes:

December 8, 2003	Workshop Meeting (Attachment - EXHIBIT A1)
December 8, 2003	Caucus (Attachment - EXHIBIT A2)
December 16, 2003	Regular Meeting (Attachment - EXHIBIT A3)
December 16, 2003	Caucus (Attachment - EXHIBIT A4)

Motion carried by unanimous roll call vote.

2. SUPERINTENDENT'S REPORT

Motion: (Downes/Marcucci) to approve the following:

A. Administrative Reports

1. Enrollment Statistics, Fire Drills and Suspensions, as of December 31, 2003. (Attachment - EXHIBIT B1)
2. School Health Services Monthly Reports as of December 31, 2003. (Attachment - EXHIBIT B2)
3. 2003-2004 Violence & Vandalism Report as of December 31, 2003. (Attachment - EXHIBIT B3)
4. Monthly Report of Attendance Officer as of December 31, 2003. (Attachment - EXHIBIT B4)

Motion carried by unanimous roll call vote.

3. PERSONNEL

Motion: (Giovannitti/Downes) to approve the following as a group, A-C:

- A. The approval for the appointment of Deborah Silvestro as a part-time Special Education Aide for the Pre-School Disabled Class at the Broad Street School for the 2003-2004 school year effective January 22, 2004. Rate of pay will be \$113.39 per day prorated at an hourly rate of \$15.64 for four (4) hours per student day.
- B. The approval for the appointment of Dean Sizemore as District Attendance Officer for the 2003-2004 school year effective January 21, 2004 at a prorated annual salary of \$3,120.00.
- C. The approval for the appointment of Deborah Lynn Hosmer as Substitute Teacher for the 2003-2004 school year. Substitute rate will be \$70.00 a day, up to and including ten (10) days. After ten (10) days, the rate increases to \$75.00 a day.

Roll Call Vote:

Joseph G. Marcucci - Yes
Frank J. Minniti - Yes
Marie Downes - Yes
Joseph Duca - Yes
Vince Giovannitti - Yes
Larry Hall - Yes to A & C; Abstained on B
Robyn Glocker Hammond - Yes

4. CURRICULUM & INSTRUCTION

Motion: (Hall/Minniti) to approve the following as one, A-B;

A. Field Trips

The approval of Request for Educational Trip/Transportation for the following:

Grade and/or Group	Destination/Time	Date	Estimated Related Cost	Estimated Transportation Cost	Total
K, Beginners, Pre-School	Gibbstown Post Office 9:15 / 10:15 / 12:45 / & 1:45	02/12/04	\$ -0-	\$ -0-	\$ -0-
Grade 1	NJ State Aquarium Camden, NJ 9:30 a.m.-2:00 p.m.	05/05/04	Admission: \$427.00 Substitute: \$150.00	Bus Driver: \$260.00 Parking: \$ 20.00 Meal: \$ 12.00	\$869.00

B. Workshops

The approval for the following individuals to attend out-of-district workshops:

Name	Workshop Title/Location/Date	Cost
Suzanne Morris Stephanie Schober	NJ State Kindergarten Conference Atlantic City, NJ February 26, 2004	\$165.00 each Plus Substitute Plus Mileage
Linda Chalmers Janice Holdstein	NJ State Kindergarten Conference Atlantic City, NJ February 27, 2004	\$165.00 each Plus Substitute Plus Mileage
Laura Enuco	NJ Music Educators Association, "Connect With Music 2004" East Brunswick, NJ February 20, 2004	\$100.00 Plus Substitute Plus Mileage

Motion carried by unanimous roll call vote.

Motion: (Marcucci/Giovannitti) to approve the following:

C. The retroactive approval of the Clinical Practice Request from Rowan University for the placement of the following student at Broad Street School:

Student
Lori Groff (01/20/04 to 05/07/04)

Cooperating Teacher
Richard McClelland

Motion carried by unanimous roll call vote.

5. BUSINESS & FINANCE

Motion: (Hall/Giovannitti) to approve the following:

A. Bill Lists

1. The bills as presented by the Board Secretary in the following amounts are ordered paid. (Attachment - EXHIBIT C)

P18	\$229,237.97
P32	\$232,707.04
P33	\$-0-
P34	\$200.00
P35	\$250,612.50
P36	\$177,566.81

Motion carried by unanimous roll call vote.

Motion: (Marcucci/Downes) to approve the following as one, (B-E):

B. Student Activities Account

1. The approval of the Student Activities Account Monthly Bank Reconciliation for the Month of December, 2003. (Attachment - EXHIBIT D)

C. Board Secretary's Report

1. The acceptance of the Board Secretary's Report for the Month of December, 2003. (Attachment - (EXHIBIT E)

Pursuant to N.J.A.C.6A:23-2.11(c)4, the Greenwich Township Board of Education certifies by a roll call vote that as of December 31, 2003, after review of the Board Secretary's Report for December 31, 2003 and upon consultation with the district officials, to the best of our knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6A:23:23-2.11(b) and that sufficient funds are available to meet the district's financial obligation for the remainder of the fiscal year.

D. Treasurer's Report

1. The approval of the Treasurer of School Monies Report for the Month of December, 2003. (Attachment - EXHIBIT F)

E. Transfer List

1. The ratification of transfers, authorized by the Superintendent, for the Month of December, 2003, to give balances to new accounts and to balance existing accounts. (Attachment - EXHIBIT G)

Motion carried by unanimous roll call vote.

6. PUBLIC - AGENDA/NON-AGENDA ITEMS

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone of any action the Board does take.

No public comment at this time.

7. CLOSED SESSION

Pursuant to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6*, et seq., which provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution.

The Board of Education for Greenwich Township, assembled in public session on *January 20, 2004*, hereby resolves that an Executive Session closed to the public shall be held on *January 20, 2004, at 7:12 p.m.* in the Nehaunsey Middle School located at 415 Swedesboro Road, Gibbstown, New Jersey, for discussion of certain matters which relate to items authorized by *Open Public Meetings Act.*, (N.J.S.A. 10:4-12b) to be discussed in closed session.

1. Matters Involving Individual Privacy
2. Matters Relating to the Employment Relationship
3. Matter Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds

It is anticipated that such matters may be disclosed to the public upon the determination of the Board that applicable exception no longer applies and

the public interest will no longer be served by such confidentiality.

Motion: (Giovannitti/Glocker Hammond) to enter into closed session at 7:12 p.m. to discuss the following:

1. Personnel

Motion carried by unanimous voice vote.

Returned from closed session at 8:43 p.m.

8. ADJOURNMENT

Motion: (Duca/Hall) to adjourn the meeting at 8:43 p.m.

Motion carried by unanimous voice vote.

Respectfully submitted,

Scott A. Campbell, Board Secretary