



Independent School District # 2

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REGULAR MEETING

June 18th, 2019

5:00 p.m.

Quemado School Library

- Call To Order The meeting was called to order at: 5:13
- Pledge
- Moment of Silence
- Approval Of Agenda Tim made a motion to approve the agenda and Nate seconded with the removal of Action item number 11 - to approve board policy. Motion carried 3-0.
- Recognition of Pam Rice and Kenneth Atwood
Visitors
- Board Approval of Minutes for May 21st, 2019 Regular Meeting There was a motion by Nate and seconded by Tim to approve the minutes from the May 21st regular meeting. Motion carried 3-0.
- Audit Exit Conference Presentation by Pam Rice Pam addressed the board by introducing herself. She talked about the new guidelines (GASB 84) on how to audit activity funds, stating that these are student owned and student run and that auditors will be checking to see if this is how activity funds are being run. Pam also stated that there is a new government accounting standard, stating that auditors can no longer prepare the financial reports for an audit. They can no longer do the financial statements bringing our cash basis to accrual basis. We could subcontract out to have it done. Woodard and Associates might be a choice as they are thinking about changing direction for their organization and doing financial statements instead of audits. The State Auditor's office should be coming out with directions for preparing these statements. Pam went through our audit report with the board, explaining certain aspects of the report. Pam went over all of the findings both prior and current, stating which ones need to have policy updates or have a policy written to address these findings. She has high hopes that the findings will be addressed and taken care of for the next audit. She thanked the board.
- Audience Input There was none at this time.
- Superintendent's Report Mr. Lackey address the board by recognizing Kenneth for the scholarship recipient through the New Mexico School Board's Association and the state of New Mexico and presenting him with the news release and picture profile. He went over several things: staffing prospective - custodial position was offered and accepted but then the applicant called and backed out. Tim has been helping with the facility management part of the position for quite a while now and he approached Mr. Lackey about actually taking over the position in a managerial position. He will now be an exempt employee and was raised to 40 hours/week and his pay was increased. He will still have to maintain time spent

documentation on the technology part of his job as he is paid out of federal dollars for this position. Mr. Lackey is looking for a new person for the open position. He has made some progress on the possibility of adding a new administration Principal, he will be talking to David Craig at PED who is checking with his superiors for the addition. He is hopeful that he will get permission to add this position from PED. He discussed the responsibilities of the new position in the district.

Business Report Anna talked about the budget, the Title applications and what the money will be used for in the Title I program, including pre-school summer school. She also budgeted for a .5 FTE position out of Title I for the new Principal, explaining that the remainder of the funding and FTE will be out of the Operational budget. She talked a little about the increases and decreases and transfers.

Board Approval of Common Agenda

Check Listing

Transfers The following transfers were submitted for approval:

FROM	110001000513001010003000141100000000	ADD COMP	8710
	110001000523110000003000000000000000	HEALTH & MED	11485
	110001000561131010003000000000000000	SOFTWARE	16145
TO	110001000511000000003000161200000000	SALARIES	1068
	110001000511001010003000171100000000	SALARIES	576
	110001000511003000003000141500000000	SALARIES	4613
	110001000513001010003000141300000000	ADD COMP	743
	110001000513001010003000141400000000	ADD COMP	985
	110001000513002000003000141200000000	ADD COMP	505
	110001000513009000003000161800000000	ADD COMP	1250
	110001000523120000003000000000000000	BASIC LIFE	1
	110001000533301010003000000000000000	PROF DEVELOPMENT	5280
	110001000558171010003000000000000000	STUDENT TRAVEL	733
	110001000558179000003000000000000000	STUDENT TRAVEL	5912
	110001000558191010003000000000000000	TEACHER TRAVEL	278
	110001000558191020003000000000000000	TEACHER TRAVEL	75
	110001000561180000003000000000000000	SUPPLIES & MAT	55
	110001000561181010003000000000000000	SUPPLIES & MAT	10270
	110001000561181020003000000000000000	SUPPLIES & MAT	379
	110001000573321010003000000000000000	SUPPLY ASSETS	3617
FROM	110002100532132000003000000000000000	OT	2049
	110002500561180000003000000000000000	SUPPLIES & MAT	1216
	110002600511000000003000161400000000	SALARIES	2012
	110002600544110000003000000000000000	ELECTRIC	7000
	110002600544130000003000000000000000	PROPANE	8776
	110002700543140000003000000000000000	M & R BUSES	4153
	110002700558150000003000000000000000	BUS INST	1300
	110002700559150000003000000000000000	OTHER CONT SERV	1360
	110002900582120000003000000000000000	LITIGATION FEES	9740
TO	110002700558130000003000000000000000	NON TEACH TRVL	48
	110002600562120000003000000000000000	DIESEL	27
	110002600561180000003000000000000000	SUPPLIES & MAT	4661

TO	110002600529130000003000000000000000	W/C EE	17
	110002600527200000003000000000000000	W/C ER	9
	110002600523130000003000000000000000	DENTAL	55
	110002600512000000003000000000000000	OVERTIME	384
	110002600511000000003000161200000000	SALARIES	15805
	110002500559150000003000000000000000	OTHER CONT SERV	108
	110002500558130000003000000000000000	NON TEACHER TRVL	57
	110002500554000000003000000000000000	ADVERTISING	335
	110002500533300000003000000000000000	PROF DEVELOPMENT	483
	110002500522100000003000111500000000	FICA	18
	110002500513000000003000111500000000	ADD COMP	500
	110002500511000000003000161200000000	SALARIES	150
	110002400558130000003000000000000000	NON TEACHER TRVL	283
	110002400533300000003000000000000000	PROF DEVELOPMENT	5918
	110002400521120000003000000000000000	RET HEALTH	11
	110002400521110000003000000000000000	ED RETIREMENT	77
	110002400511000000003000000000000000	SALARIES	40
	110002400511000000003000121700000000	SALARIES	908
	110002300558130000003000000000000000	NON TEACHER TRVL	72
	110002300558120000003000000000000000	BOARD TRAINING	482
	110002300537110000003000000000000000	OTHER CHARGES	4613
	110002300533300000003000000000000000	PROF DEVELOPMENT	293
	110002300513000000003000121700000000	ADD COMPENSATION	700
	110002300511000000003000121700000000	SALARIES	490
	110002200533300000003000000000000000	PROF DEVELOPMENT	1062
FROM	110003100533300000003000000000000000	PROF DEVELOPMENT	180
TO	110003100561160000003000000000000000	FOOD	49
	110003100561170000003000000000000000	NON-FOOD	58
	110003100561180000003000000000000000	SUPPLIES & MAT	73
FROM	130002700511000000003000000000000000	FEEDER ROUTES	11465
TO	130002700523110000003000000000000000	HEALTH & MED	12
	130002700523130000003000000000000000	DENTAL	1
	130002700523140000003000000000000000	VISION	1
	130002700551120000003000000000000000	CONTRACTORS	11451
FROM	140001000561111010003000000000000000	TEXTBOOKS 30%	1299
TO	140001000561071010003000000000000000	TEXTBOOKS 70%	1299
FROM	210003100561160000003000000000000000	FOOD	23
TO	210003100511000000003000161200000000	SALARIES	20
	210003100527200000003000000000000000	W/C ER	1
	210003100529130000003000000000000000	W/C EE	2
FROM	230001000561181010003000000000000000	SUPPLIES & MAT	375
TO	230001000561189000003000000000000000	SUPPLIES & MAT	375

FROM	241061000561182000003000000000000000	SUPPLIES & MAT	354
TO	24106100051100000003000161100000000	SALARIES	135
	24106100051100000003000161200000000	SALARIES	185
	241061000522100000003000000000000000	FICA	27
	241061000522200000003000000000000000	MEDICARE	7
FROM	241062700511000000003000131900000000	SALARIES	440
TO	241062700523110000003000000000000000	HEALTH & MED	431
	241062700523120000003000000000000000	BASIC LIFE	2
TO	241062700523130000003000000000000000	DENTAL	5
	241062700523140000003000000000000000	VISION	2
FROM	241081000533302000003000000000000000	PROF DEVELOPMENT	3597
TO	241081000561132000003000000000000000	SOFTWARE	3597
FROM	241183100561170000003000000000000000	NON FOOD	317
TO	241183100561160000003000000000000000	FOOD	317
FROM	251532100532142000003000000000000000	THERAPIST	793
TO	251532100532122000003000000000000000	SLP	793

Increases There was an increase to fund 24101 in the amount of \$91,671, and increase to fund 11000 in the amount of \$718,366 and increase to fund 23000 in the amount of \$5,000

Decreases There was a decrease to fund 24154 in the amount of \$2,695 and a decrease to fund 11000 in the amount of \$167,514.

There was a motion by Tim and seconded by Nate to approve the common agenda. Motion carried 3-0.

Board Approval of Vehicle Maintenance Bid for 2019-2020 Year. Jimbo opened the bids and the board went over them. They totaled the bids for comparison. Andy's LLC's total was \$534.59. J & Y's total was \$523.87, there was some debate on how to award the bids. Andy's is lower on all vehicles except for the 2006 pick-up There was a motion by Tim and seconded by Nate to approve Andy's LLC for all vehicle maintenance except for item #4 (the 2006 Pick-up), awarding J & Y the vehicle maintenance on item #4 (the 2006 pick-up). Motion carried 3-0.

Board Approval of Bus Maintenance Bid for 2019-2020 Year. Jimbo went over each bid line by line. Andy's is \$1435.50, J & Y is \$1342.20 and he included a charge for mileage. Andy's did not include a mileage charge. The board took all aspects into account and figuring that with the mileage charge by J & Y, they would be more over the course of the year than Andy's LLC. Nate made a motion to award the bid to Andy's LLC and Tim seconded the motion. Motion carried 3-0.

Board Approval of Propane Bid for 2019-2020 year Jimbo opened the bids from Sierra and Pinnacle. Sierra has a firm bid of \$1.15/gallon, Pinnacle (formally Apache Gas) \$1.22/gallon firm. Tim made a motion to approve Sierra Propane and Nate seconded the motion. Motion carried 3-0.

Board Approval of 2019-2020 Title I Application There was a motion by Tim and seconded by Nate to approve the Title I application for 19-20 year. Motion carried 3-0.

- Board Approval of 2019-2020 Title II Application There was a motion by Nate and seconded by Tim to approve the Title II application for 19-20 year. Motion carried 3-0.
- Board Approval of 2019-2020 Title IV Application There was a motion by Tim and seconded by Nate to approve the Title IV application for 19-20 year. Motion carried 3-0.
- Board Approval of 2019-2020 RAMS Application There was a motion by Nate and seconded by Tim to approve the RAMS application for the 19-20 year. Motion carried 3-0.
- Board Approval of SPED Policy Mr. Lackey explained what this and how things have changed. The new policy was emailed to the board members, one copy was available to review upon request. There was a motion by Tim and seconded by Tim to approve the SPED Policy. Motion carried 3-0.
- Board Approval of Title IX Assurances Mr. Lackey explained that we are required to present this to the board, it is unclear if the board has to approve it or not but it has to be presented. He went over the assurances. There was a motion by Nate and seconded by Tim to approve the Title IX assurances. Motion carried 3-0.
- Board Approval of Board Policy Revisions This item was removed in the approval of agenda.
- Board Approval to Make Necessary Transfers to Finish The Quarter/Year End Anna explained that at the end of the year after all of the bills have been cleared out and payroll has been completed, there will be a need to make transfers after the June board meeting but before the July board meeting. So, she is asking permission to make these transfers. A list of these final transfers will be brought to the July board meeting for approval. There was a motion by Tim and seconded by Nate to approve the end of year transfers. Motion carried 3-0.
- Discussion Items
- Summer Projects Mr. Lackey went over some of the projects. We had 13 kids that applied for summer workers and Keri Boyd applied for the supervisor. Since we had the funds in the budget, he hired the whole bunch, yesterday we had to cut 4 students due to funding. They have all be great workers and have gotten a lot of things done. We have 8 that will finish out next week, he may bring 1 or 2 back through July to help with grounds upkeep pending budget. He is continuing to work on the visitor's trap and remodel the front commons area. Tim has a long list of things to accomplish. He talked about funds that need to be expended by June 30 and some of the purchases we may make. Tim is working on this so that we can get the items in, invoiced and paid for by June 30. We are looking at fencing projects and carpet replacement in one room, there are some stucco patches that need to be done, and gutters that need to be put on and there are many other small projects.
- Items For Next Month Cash transfer for Natural Helpers, Open Meetings Act, BT agreement, Work Force presentation, summer project updates. Possible special board meeting for carpet replacement and work on the commons area, depending on timeline. Possible work meeting depending on what Mr. Lackey finds out from the lawyer on comparing the policies.

Executive Session, pursuant to 10-15-1, H-2, NMSA 1978, as amended. (Informal Formative Review of Superintendent Performance, Legal Updates and Staff Updates)

There was a motion by Nate and seconded by Tim to enter into executive session, Nate – aye, Tim – aye, Jimbo – aye. Motion carried 3-0. Went into executive session at 7:26.

Return to Open Meeting/Verification Statement (Board President) Jimbo verified that only informal review of the Superintendent’s performance, legal updates and staff updates were discussed.

Board Approval to Return To Open Meeting (Roll Call) Returned at 7:52 Tim made a motion to return to open meeting and Nate seconded it. Tim – aye, Nate – aye, Jimbo – aye. Motion carried 3-0

Adjournment There was a motion by Tim and seconded by Nate to adjourn the meeting. Motion carried 3-0. Meeting adjourned at 7:55

President

Secretary