

**NEW MILFORD BOARD OF EDUCATION**  
**New Milford Public Schools**  
**50 East Street**  
**New Milford, Connecticut 06776**

**BOARD OF EDUCATION**  
**MEETING NOTICE**

<b>DATE:</b>	<b>March 16, 2021</b>
<b>TIME:</b>	<b>7:00 P.M.</b>
<b>PLACE:</b>	<b>Sarah Noble Intermediate School Library Media Center</b>

While this is an in-person meeting for Board of Education members and district staff, due to COVID-19 restrictions on capacity and social distancing requirements that make public attendance impossible, members of the public will be permitted to attend the meeting via the Zoom link provided below. Closed captioning is available through Zoom.

There will be live public comment offered through the Zoom format for items on the agenda. Public comment may also be emailed to [suptoffice@newmilfordps.org](mailto:suptoffice@newmilfordps.org) for distribution to Board members.

Join Zoom Meeting

<https://zoom.us/j/98466990194?pwd=dmNEUUdRUlJwTlp2ZmxYbGluYWpDQT09>

Meeting ID: 984 6699 0194

Passcode: 022082

One tap mobile

+13126266799,,98466990194#,,,,\*022082# US (Chicago)

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Dial by your location

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Meeting ID: 984 6699 0194

Passcode: 022082

Find your local number: <https://zoom.us/j/98466990194?pwd=dmNEUUdRUlJwTlp2ZmxYbGluYWpDQT09>

**AGENDA**

**New Milford Public Schools Mission Statement**

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

**1. CALL TO ORDER**

A. Pledge of Allegiance

RECEIVED  
TOWN CLERK  
2021 MAR 12 A 8:19  
NEW MILFORD, CT

**2. RECOGNITION**

- A. NMPS Stars: Cindy Cotter, Todd Miltimore, Jennifer Morrison, Nicole Orletski, Giles Vaughan
- B. Board of Education Appreciation for Service

**3. PUBLIC COMMENT**

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

**4. PTO REPORT**

**5. APPROVAL OF MINUTES**

- A. Approval of the following Board of Education Meeting Minutes
  - 1. Regular Meeting Minutes February 23, 2021
  - 2. Special Meeting Minutes March 9, 2021

**6. SUPERINTENDENT'S REPORT**

**7. BOARD CHAIRMAN'S REPORT**

**8. DISCUSSION AND POSSIBLE ACTION**

- A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated March 16, 2021 (Revised)
- B. Monthly Reports
  - 1. Budget Position dated February 28, 2021
  - 2. Purchase Resolution: D-744 (Revised)
  - 3. Request for Budget Transfers
- C. Gifts & Donations
  - 1. New Milford PTO - Exhibit B
- D. Authorization of Signatory on School District Accounts
- E. Policies for First Review
  - 1. 3000 Concept and Roles in Business and Non-Instructional Operations
  - 2. 3110 Budget Planning
  - 3. 3160 Budget and Transfer of Funds
  - 4. 3230 Federal Funds
  - 5. 3231 Medical Reimbursement for Special Education Students
  - 6. 6200 Adult Education
- F. Approval of the Following Curricula
  - 1. Introduction to Video Productions
  - 2. Kindergarten General Music
  - 3. Grade 1 General Music
  - 4. Grade 2 General Music
  - 5. Grade 3 General Music
  - 6. Health Grade 1
  - 7. Health Grade 2
  - 8. Health Grade 3
  - 9. Health Grade 4
  - 10. Health Grade 5
- G. COVID-19 Related Materials and Staffing Requests (Revised)
- H. Textbook Approvals
- I. NMHS Roof Replacement Project Certification for Bidding

**9. ITEMS FOR INFORMATION AND DISCUSSION**

- A. ESSER II Funding
- B. Excess Cost
- C. BOE 2021-2022 Budget Update

**10. DISCUSSION AND POSSIBLE ACTION**

- A. Discussion of and possible action on pending and/or potential litigation regarding closure of out-of-district educational program and reimbursement of tuition from same. Discussion of and possible action on written attorney-client privileged communication concerning Agriscience contract. Executive Session is anticipated. The Board may take action upon returning to open session.

**11. ADJOURN**

**ITEMS OF INFORMATION**

Policy Subcommittee Minutes – March 2, 2021

Committee on Learning – March 2, 2021

Facilities Subcommittee Minutes – March 9, 2021

Operations Subcommittee Minutes – March 9, 2021

**New Milford Board of Education  
Regular Meeting Minutes  
February 23, 2021  
Sarah Noble Intermediate School Library Media Center**

RECEIVED  
TOWN CLERK  
2021 FEB 25 A 7:47

NEW MILFORD, CT

Present:	Mr. Joseph Failla Mrs. Wendy Faulenbach Mr. Pete Helmus (via Zoom) Mr. Brian McCauley Mrs. Tammy McInerney Mrs. Eileen P. Monaghan (at 7:26 p.m.) Mrs. Cynthia Nabozny Mrs. Olga I. Rella (via Zoom)
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Also Present:	Ms. Alisha DiCorpo, Superintendent of Schools Mrs. Catherine Calabrese, Interim Assistant Superintendent Mr. Anthony Giovannone, Director of Operations and Fiscal Services Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Kevin Munrett, Director of Facilities Mr. Brandon Rush, Director of Technology Mrs. Catherine Gabianelli, Director of Human Resources Mr. Kevin Munrett, Facilities Director Mr. Nestor Aparicio, Assistant Facilities Director
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1.	<b>Call to Order</b> <b>A. Pledge of Allegiance</b> <ul style="list-style-type: none"> <li>Prior to the Call to Order, Mrs. Faulenbach reviewed protocols for the meeting. Regular meetings have a 7:00 p.m. start. Anyone who is unable to speak during public comment may email the Board at the address provided on the agenda. Closed captioning is available via Zoom.</li> </ul> <p>The regular meeting of the New Milford Board of Education was called to order at 7:00 p.m. by Mrs. Faulenbach. The Pledge of Allegiance immediately followed.</p>	<b>Call to Order</b> <b>A. Pledge of Allegiance</b>
2.	<b>Recognition</b> <b>A. NMPS Stars: Carol Couch, Stacey Haleks, Donna Molinaro, Daisy Norlander, Adam Radday, Candice Schiesel, Stephanie Wilson</b>	<b>Recognition</b> <b>A. NMPS Stars: Carol Couch, Stacey Haleks, Donna Molinaro, Daisy Norlander, Adam Radday, Candice Schiesel, Stephanie Wilson</b>

	<ul style="list-style-type: none"> <li>Ms. DiCorpo congratulated the monthly “Stars” and read the comments submitted by the person who nominated them.</li> </ul>	
3.	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>Megan Byrd said she has concerns about in person return to school without meeting the 6 foot minimum for social distancing. She thinks the focus should first be on helping full remote students return to partial learning. She also hopes the district has plans to help return anxious students.</li> <li>Carolyn Hyde, parent of three SNIS students, said she has done research and she feels that ventilation is key. She is concerned with having 130 students in the cafeteria at one time. She does not feel that the reopening plan has been parent friendly this time from administration. She appreciates the teachers and building administrators but wishes there was more parent input.</li> <li>Julie Sterling said she is happy to see K-5 students return and asked when that will happen for middle and high school students.</li> </ul>	<p><b>Public Comment</b></p>
4.	<p><b>PTO Report</b></p> <ul style="list-style-type: none"> <li>Mrs. Mandi MacDonald said the K-8 PTOs are getting ready to open up book fairs this coming month. The K-5 schools are also running read-a-thons through February and into the first week of March to help foster a love of reading.</li> <li>Hill &amp; Plain and Northville are eagerly awaiting reopening! They cannot wait to celebrate character day next Friday as the first spirit day all together since last school year.</li> <li>Sarah Noble is also eager to start doing more, like flowergrams, once the building reopens!</li> <li>The K-8 PTOs are working hard to get photos from teachers and parents, in school and remote for this years’ yearbooks.</li> <li>The HS PTO is gearing up for class wars with All Aboard Pizzeria every two weeks through March and April.</li> </ul>	<p><b>PTO Report</b></p>

	<ul style="list-style-type: none"> <li>• The New Milford Spiritwear store is open for six more days! There are all of last fall's favorites and a few new ones including many bright colorful options for spring. All proceeds go to the PTO scholarship fund.</li> <li>• PTO also still has some discount cards available. They are good through the end of August. There are many great local businesses that have offered great discounts! All proceeds go to the scholarship fund.</li> <li>• Mrs. Faulenbach thanked the PTO for all they do to support our schools.</li> </ul>	
<b>5.</b>	<p><b>Approval of Minutes</b></p> <p><b>A. Approval of the following Board of Education Meeting Minutes:</b></p> <p><b>1. Budget Hearing and Adoption Minutes January 19, 20, 26, 27, 2021</b></p> <p><b>Mrs. Nabozny moved to approve the following Board of Education Meeting Minutes: BOE Budget Hearing and Adoption Minutes January 19, 20, 26, 27, 2021, seconded by Mr. McCauley.</b></p> <p><b>The motion passed unanimously.</b></p> <p><b>2. Special Meeting Minutes February 10, 2021</b></p> <p><b>Mr. McCauley moved to approve the following Board of Education Meeting Minutes: Special Meeting Minutes February 10, 2021, seconded by Mrs. McInerney.</b></p> <p><b>The motion passed unanimously.</b></p>	<p><b>Approval of Minutes</b></p> <p><b>A. Approval of the following Board of Education Meeting Minutes:</b></p> <p><b>1. Budget Hearing and Adoption Minutes January 19, 20, 26, 27, 2021</b></p> <p><b>Motion made and passed unanimously to approve the following Board of Education Meeting Minutes: BOE Budget Hearing and Adoption Minutes January 19, 20, 26, 27, 2021.</b></p> <p><b>2. Special Meeting Minutes February 10, 2021</b></p> <p><b>Motion made and passed unanimously to approve the following Board of Education Meeting Minutes: Special Meeting Minutes February 10, 2021.</b></p>
<b>6.</b>	<p><b>Superintendent's Report</b></p> <ul style="list-style-type: none"> <li>• Ms. DiCorpo said the district is proud to play a role in New Milford's participation in Sustainable CT, a town-wide sustainability certification initiative that recognizes</li> </ul>	<p><b>Superintendent's Report</b></p>

	<p>municipalities for their economic, environmental, and equity-based actions, programs, and processes. Last Thursday, Stephen Gass, a town resident who is co-managing the Sustainable CT project for New Milford, Sunday Fisher, a volunteer and project strategist, Cathy Calabrese, and Jason O'Connor, along with nine of our NMHS students worked on a plan for the project theme, guidelines, logistics and, importantly, ways in which youth can help to promote the project to encourage participation. Cathy will be meeting with the district's art teachers tomorrow to share this information with them.</p> <ul style="list-style-type: none"> <li>• In gearing up for Read Across America on March 1, Mrs. Calabrese and I read a story virtually and uploaded it to be read to students on this special day to honor Dr. Seuss.</li> <li>• We are one of the last districts in the area to open in full PK-5. We are working in conjunction with the New Milford Health Director and will be conducting walkthroughs this week. Ms. DiCorpo thanked district and building leadership for the tremendous amount of careful planning put into the reopen. About 85% of families plan to return students to in person learning. All partitions have been installed PK-2. Additional tables with partitions have been purchased for the cafeterias to allow seating every other seat. There will be a virtual Parent Night this Thursday regarding the reopening and another one on March 10 for SNIS. We will be holding a parent evening in early April with regards to remote instruction and plans to transition students back to in person learning. A survey will go out on Friday to high school and middle school families to start planning for the possibility of their return in April.</li> <li>• The Governor has announced vaccination sign ups for 55 and older and teaching staff beginning on March 1. The New Milford Health Department has our rosters, and will sort as needed. They are working to set up clinics for our staff.</li> </ul>	
<b>7.</b>	<b>Board Chairman's Report</b>	<b>Board Chairman's Report</b>



	<ul style="list-style-type: none"> <li>• Mrs. Faulenbach said she wanted to officially congratulate Ms. DiCorpo on being named Superintendent.</li> <li>• She reminded Board members and the public of the new 7:00 p.m. start to regular Board meetings.</li> <li>• She said the Board does not approve subcommittee minutes but she noted a typo in last month's Operations minutes for the record. During a discussion of the calendar at Operations, a comment about Columbus Day was made by Mrs. Monaghan, not Mrs. Nabozny.</li> <li>• The 2021-22 budget was unanimously adopted by the Board after public presentations. It will be presented to the Town Council and Board of Finance this Thursday at 7:00 p.m.</li> <li>• Mrs. Faulenbach said she hopes to bring forward a Board calendar through this June outlining projects, including a Board workshop on goals.</li> </ul>	
<b>8.</b>	<p><b>Discussion and Possible Action</b></p> <p><b>A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated February 23, 2021</b></p> <p><b>Mrs. McInerney moved to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of February 23, 2021, seconded by Mr. McCauley.</b></p> <ul style="list-style-type: none"> <li>• There were no questions.</li> </ul> <p><b>The motion passed unanimously.</b></p> <p><b>B. Monthly Reports</b></p> <ol style="list-style-type: none"> <li>1. Budget Position dated January 31, 2021</li> <li>2. Purchase Resolution: D-743</li> <li>3. Request for Budget Transfers</li> </ol> <p><b>Mrs. Nabozny moved to approve monthly reports: Budget Position dated January 31, 2021; Purchase</b></p>	<p><b>Discussion and Possible Action</b></p> <p><b>A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated February 23, 2021</b></p> <p><b>Motion made and passed unanimously to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of February 23, 2021.</b></p> <p><b>B. Monthly Reports</b></p> <ol style="list-style-type: none"> <li>1. Budget Position dated January 31, 2021</li> <li>2. Purchase Resolution: D-743</li> <li>3. Request for Budget Transfers</li> </ol> <p><b>Motion made and passed unanimously to approve monthly reports: Budget Position dated</b></p>



<p><b>Resolution D-743; and Request for Budget Transfers, seconded by Mr. McCauley.</b></p> <ul style="list-style-type: none"> <li>Mrs. Faulenbach said these were also reviewed at Operations. COVID expenditures will be discussed later on this evening.</li> </ul> <p><b>The motion passed unanimously.</b></p> <p><b>C. Gifts &amp; Donations</b></p> <ol style="list-style-type: none"> <li><b>New Milford PTO – Exhibit B</b></li> <li><b>Scholastic Books</b></li> <li><b>Anonymous Donor</b></li> </ol> <p><b>Mr. McCauley moved to approve the New Milford PTO – Exhibit B donation in the amount of \$4,799.95; seconded by Mrs. Nabozny.</b></p> <p><b>The motion passed unanimously.</b></p> <p><b>Mrs. Monaghan moved to approve the Scholastic Books donation in the amount of \$4,900.00; seconded by Mr. McCauley.</b></p> <p><b>The motion passed unanimously.</b></p> <p><b>Mrs. McInerney moved to approve the Anonymous Donor donation in the amount of \$1,000.00; seconded by Mr. McCauley.</b></p> <p><b>The motion passed unanimously.</b></p> <ul style="list-style-type: none"> <li>On behalf of the Board, Mrs. Faulenbach thanked the donors and said the Board is very grateful for the support of the community.</li> </ul> <p><b>D. Policy for Approval</b></p> <ol style="list-style-type: none"> <li><b>4118.112/4218.112 Sexual and Other Unlawful Harassment</b></li> </ol> <p><b>Mrs. Nabozny moved to approve Policy 4118.112/4218.112 Sexual and Other Unlawful Harassment, seconded by Mr. McCauley.</b></p> <ul style="list-style-type: none"> <li>Mrs. Faulenbach said this revision was discussed at Policy.</li> </ul>	<p><b>January 31, 2021; Purchase Resolution: D-743; and Request for Budget Transfers.</b></p> <p><b>C. Gifts &amp; Donations</b></p> <ol style="list-style-type: none"> <li><b>New Milford PTO-Exhibit B</b></li> <li><b>Scholastic Books</b></li> <li><b>Anonymous Donor</b></li> </ol> <p><b>Motion made and passed unanimously to approve the New Milford PTO – Exhibit B donation in the amount of \$4,799.95.</b></p> <p><b>Motion made and passed unanimously to approve the Scholastic Books donation in the amount of \$4,900.00.</b></p> <p><b>Motion made and passed unanimously to approve the Anonymous Donor donation in the amount of \$1,000.00.</b></p> <p><b>D. Policy for Approval</b></p> <ol style="list-style-type: none"> <li><b>4118.112/4218.112 Sexual and Other Unlawful Harassment</b></li> </ol> <p><b>Motion made and passed unanimously to approve Policy 4118.112/4218.112 Sexual and Other Unlawful Harassment.</b></p>
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<p><b>The motion passed unanimously.</b></p> <p><b>E. Approval of the Following Curricula</b></p> <ol style="list-style-type: none"> <li>1. English III CP &amp; Honors</li> <li>2. Journalism I CP</li> <li>3. Journalism II CP</li> <li>4. Grade 6 Social Studies</li> <li>5. Grade 7 Social Studies</li> <li>6. Grade 8 Social Studies</li> <li>7. Spanish III CP &amp; Honors</li> <li>8. French III CP &amp; Honors</li> </ol> <p><b>Mrs. McInerney moved to approve the following curricula:</b></p> <ol style="list-style-type: none"> <li>1. English III CP &amp; Honors</li> <li>2. Journalism I CP</li> <li>3. Journalism II CP</li> <li>4. Grade 6 Social Studies</li> <li>5. Grade 7 Social Studies</li> <li>6. Grade 8 Social Studies</li> <li>7. Spanish III CP &amp; Honors</li> <li>8. French III CP &amp; Honors</li> </ol> <p><b>Seconded by Mrs. Nabozny.</b></p> <ul style="list-style-type: none"> <li>• There was no discussion.</li> </ul> <p><b>The motion passed unanimously.</b></p> <p><b>F. Staff Laptop COVID-19 Equipment Request</b></p> <p><b>Mr. McCauley moved to approve the Staff Laptop COVID-19 Equipment Request in the amount of \$225,186.00; seconded by Mr. Failla.</b></p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach said all COVID expenditures are approved publicly by the Board for transparency.</li> <li>• Mr. Giovannone said the amount requested is the difference between the total cost and the Chromebooks previously requested which will not be purchased.</li> <li>• Mr. Rush said the Chromebook total was \$178,564.</li> </ul>	<p><b>E. Approval of the Following Curricula</b></p> <ol style="list-style-type: none"> <li>1. English III CP &amp; Honors</li> <li>2. Journalism I CP</li> <li>3. Journalism II CP</li> <li>4. Grade 6 Social Studies</li> <li>5. Grade 7 Social Studies</li> <li>6. Grade 8 Social Studies</li> <li>7. Spanish III CP &amp; Honors</li> <li>8. French III CP &amp; Honors</li> </ol> <p><b>Motion made and passed unanimously to approve the following curricula:</b></p> <ol style="list-style-type: none"> <li>1. English III CP &amp; Honors</li> <li>2. Journalism I CP</li> <li>3. Journalism II CP</li> <li>4. Grade 6 Social Studies</li> <li>5. Grade 7 Social Studies</li> <li>6. Grade 8 Social Studies</li> <li>7. Spanish III CP &amp; Honors</li> <li>8. French III CP &amp; Honors</li> </ol> <p><b>F. Staff Laptop COVID-19 Equipment Request</b></p> <p><b>Motion made and passed unanimously to approve the Staff Laptop COVID-19 Equipment Request in the amount of \$225,186.00.</b></p>
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	<ul style="list-style-type: none"> <li>• Mrs. Faulenbach asked if this purchase will take care of the computer issues the staff has with the Chromebooks.</li> <li>• Mr. Rush said it will and provide more functionality as well.</li> <li>• Mrs. Faulenbach asked about the life expectancy of the laptops. Mr. Rush said it is 5 to 8 years.</li> <li>• Mr. McCauley said he likes this purchase. He said he has personal experience and that it is impossible to teach using the Chromebook. He said it is fine for taking classes though.</li> <li>• Mr. Failla agreed with Mr. McCauley. He said we are asking so much of our teachers in this remote learning situation. This purchase will make it easier. He wishes it had been done sooner.</li> <li>• Mrs. Faulenbach asked about timing. Mr. Rush said once approved, the laptops should be received by late March.</li> <li>• Mrs. Faulenbach asked if the request is based on staff feedback. Mr. Rush said some staff feedback and from the Technology Integrators.</li> <li>• Mrs. McInerney said she is happy with the purchase and the fact that they will replace desktops as well. Mr. Rush said every teacher will get a new laptop and desktops will not be replaced as they reach end of life.</li> </ul> <p><b>The motion passed unanimously.</b></p> <p><b>G. COVID-19 Related Materials Request</b></p> <p><b>Mrs. McInerney moved to approve the COVID-19 Related Materials Request in the amount of \$15,868.00; seconded by Mrs. Monaghan.</b></p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach noted this is for additional desk shields and asked if there are more to come. Ms. DiCorpo said this order is for additional shields identified after the first walkthrough of the PK-5 schools. There may be more to come in March based on the survey information from the middle and high school.</li> <li>• Mrs. Nabozny asked if they are the three sided type and Ms. DiCorpo said they are.</li> </ul>	<p><b>G. COVID-19 Related Materials Request</b></p> <p><b>Motion made and passed unanimously to approve the Staff Laptop COVID-19 Equipment Request in the amount of \$15,868.00.</b></p>
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	<ul style="list-style-type: none"> <li>• Mrs. Faulenbach said it makes sense to order in stages as we go through the process. She asked for an updated COVID related list for March.</li> <li>• Mr. Giovannone said these purchases leave about \$100,000 in local funding already requested. There is still \$787,000 left to draw against as needed. This is detailed in the audit report memo.</li> <li>• Mrs. Faulenbach noted that there are additional grant funds available, different pockets so to speak. Mr. Giovannone said that is correct and he will revisit these at Operations in March.</li> </ul> <p><b>The motion passed unanimously.</b></p>	
<b>H. Human Resources Support Proposal</b>	<p><b>Mrs. McInerney moved to approve the Human Resources Support Proposal in the amount of \$16,500.00; seconded by Mr. McCauley.</b></p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach said this was discussed at Operations.</li> </ul> <p><b>The motion passed unanimously.</b></p>	<p><b>H. Human Resources Support Proposal</b></p> <p><b>Motion made and passed unanimously to approve the Human Resources Support Proposal in the amount of \$16,500.00.</b></p>
<b>I. Lillis Building</b>	<p><b>Mrs. Nabozny moved to approve the Relocation Feasibility Study in the amount of \$6,500.00, seconded by Mr. McCauley.</b></p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach said the Lillis Building has been discussed at Facilities for several years now. A move to SNIS in an emergency fashion should the boiler fail was discussed about a year and a half ago. General figures were provided but it was not a data driven plan. This feasibility study is separate from the full enrollment study which is being funded by the Town. It is not a budgeted item by the Board so the cost will need to come from the operating budget. She asked if a favorable end of year balance is expected.</li> </ul>	<p><b>I. Lillis Building</b></p> <p><b>Motion made and passed unanimously to approve the Relocation Feasibility Study in the amount of \$6,500.00.</b></p>

	<ul style="list-style-type: none"> <li>• Mr. Giovannone said yes. This cost would be charged to Professional Services and a transfer done at the end of the year if needed.</li> <li>• Mr. Failla said he has been on this issue for years. He said the sooner the Board can turn Lillis back to the Town the better but he understands it is a big move and needs to be done correctly. The enrollment study shows the space is there and won't be needed in the future. He was hoping for a summer move but, if not, then not long after.</li> <li>• Mrs. Faulenbach said they have had many meetings with the Town about this and we need to get started. Step 1 is the feasibility study. Eventually an architectural study will be needed at an additional cost. It is important to have the data, numbers and a proper plan to provide professional guidance.</li> <li>• Mr. McCauley agreed this has to happen. If not this summer, at least we need to start moving in the right direction finally.</li> <li>• Mrs. McInerney agrees that a long term plan is needed and asked when realistically the move might happen and whether or not it can be done while school is in session.</li> <li>• Ms. DiCorpo said it is a three prong approach: the mini enrollment study, the feasibility study and the architectural study. Until those are done we won't know the parameters.</li> <li>• Mrs. Faulenbach said it is crucial to have a data driven decision for the long term. She asked that information be provided as it is received.</li> <li>• Mr. Helmus said the enrollment does show a buffer that looks reasonable. The independent assessment by professionals will be good to have. He thought the dollar amount was reasonable as well. He had a caveat in that enrollment can be a funny thing depending on other factors over time.</li> </ul> <p><b>The motion passed unanimously.</b></p>	
<b>9.</b>	<b>Items for Information and Discussion</b>	<b>Items for Information and Discussion</b>
<b>A.</b>	<b>Regulation Revisions:</b>	<b>A. Regulation Revisions:</b>

	<ol style="list-style-type: none"> <li><b>1. 4118.112/4218.112 Sexual and Other Unlawful Harassment</b></li> <li><b>2. 5145.7 Procedures for Reports and Complaints of Sexual Harassment of Students</b> <ul style="list-style-type: none"> <li>These revisions were discussed at Policy.</li> </ul> </li> </ol>	<ol style="list-style-type: none"> <li><b>1. 4118.112/4218.112 Sexual and Other Unlawful Harassment</b></li> <li><b>2. 5145.7 Procedures for Reports and Complaints of Sexual Harassment of Students</b></li> </ol>
<b>B.</b>	<p><b>Textbook Previews</b></p> <ul style="list-style-type: none"> <li>Mr. Failla said he has been told that students like a hard copy but he would like to see a more digital component. He said the Board is responsible for every book in our schools so it is important to take the time to look at what they are approving, especially given their cost.</li> <li>Mrs. Calabrese said digital resources are used to support the text.</li> </ul>	<b>B. Textbook Previews</b>
<b>C.</b>	<p><b>Town of New Milford Audit Report dated June 30, 2020</b></p> <ul style="list-style-type: none"> <li>Mrs. Faulenbach said this was a good audit report, and represents a lot of hard work.</li> <li>Mr. Giovannone said there were no material weaknesses identified. He will be working with the Town to initiate withdrawals to the Board side to close out the balances now that the audit is complete.</li> <li>Mrs. Monaghan asked if mental health issues can be considered a COVID related expense, specifically to bring ESS back to the high school.</li> <li>Mrs. Faulenbach asked if Mrs. Monaghan is requesting a permanent return of the program.</li> <li>Ms. DiCorpo said a concern is that there is a plan in place already at the high school to address these needs. She is concerned that this would be supplanting the budget.</li> <li>Mrs. McInerney asked, taking ESS out of the discussion for the moment, if needs are identified with students' returning in the fall, could additional temporary resources for psychologists, social workers etc. be allowed to supplement.</li> <li>Ms. DiCorpo said yes, that could be part of the needs assessment for the ESSER II funds.</li> <li>Mrs. Monaghan asked for the timeline that will be used to evaluate student needs.</li> </ul>	<b>C. Town of New Milford Audit Report dated June 30, 2020</b>



	<ul style="list-style-type: none"> <li>• Ms. DiCorpo said the schools are currently working with their psychologists, social workers and guidance teams to identify students that were in remote that will be returning to school, or want to return to school but have anxiety, to make transition plans for them. Once they are in school, we will monitor plans for effectiveness as they go through the tiers of intervention. We are looking at six to eight weeks of support, intervention and analysis before any kind of declaration for Tier 3 support can be considered.</li> <li>• Ms. DiCorpo said the district will be conducting a needs analysis over the next month in conjunction with a state coach in regards to the ESSER II funding. This neutral person will work with us to determine needs.</li> <li>• Mrs. Faulenbach said that the emotional social element is a need, and the district needs to look at how to quantify that need and determine action.</li> </ul> <p><b>D. NMPS 2021-2022 School Calendar – released February 23, 2021</b></p> <ul style="list-style-type: none"> <li>• Mrs. Nabozny said she was excited to see the half days for professional development back.</li> <li>• At the same time, Mrs. McInerney said she was glad to see that there are not too many half days.</li> <li>• Mr. Failla noted the tremendous effort on the part of Principal Shugrue and the committee to develop this calendar. He commended them for their work.</li> <li>• Mrs. Monaghan said the EdAdvance group had a lot of discussion about the Columbus Day holiday and the possibility of dropping it as a holiday or remaining it as Indigenous People Day or something in a similar vein. She said she would like to see it dropped in the future.</li> <li>• Mrs. Nabozny said right now it is a contractual issue.</li> <li>• Mrs. Faulenbach thanked Mrs. Monaghan for being the EdAdvance liaison and for reporting.</li> </ul> <p><b>E. ESSER II Funding</b></p>	<p><b>D. NMPS 2021-2022 School Calendar – released February 23, 2021</b></p> <p><b>E. ESSER II Funding</b></p>
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	<ul style="list-style-type: none"> <li>• Mrs. Nabozny asked for confirmation that the funding was for use through September 2023 and Ms. DiCorpo said that is correct.</li> <li>• Mr. Failla said the Board is presenting budget to Town Council on Thursday. He thinks it is important to emphasize that this \$1.3 million can only be used for COVID expenses. The district is prohibited from using it to supplant the operating budget. He noted the complex approve process.</li> <li>• Mrs. Faulenbach agreed that is an important point. The funding has very specific criteria for use based on the needs assessment and is designed to help students regroup from the pandemic.</li> <li>• Ms. DiCorpo said the needs assessment focuses on four priorities: Academic supports, learning loss, learning acceleration and recovery; Family and community connections; School safety and social-emotional well-being of the whole student and of our school staff; and Remote learning, staff development, and the digital divide. She said these priorities will need to be linked to the district's strategic plan or theories of action.</li> <li>• Mrs. Faulenbach asked that Ms. DiCorpo keep the Board updated.</li> </ul>	
10.	<p><b>Discussion and Possible Action</b></p> <p><b>A. Discussion and possible approval of terms and conditions of Superintendent contract. Executive session is anticipated. The Board may take action when it returns to public session.</b></p> <p>Mrs. McInerney moved to enter into Executive Session for the purpose of reviewing and discussing the possible approval of the proposed draft contract of employment for the Superintendent of Schools; and further move to invite Ms. Alisha DiCorpo into Executive session, seconded by Mrs. Monaghan.</p> <p>The motion passed unanimously.</p> <p>The Board took a brief recess at 8:36 p.m.</p>	<p><b>Discussion and Possible Action</b></p> <p><b>A. Discussion and possible approval of terms and conditions of Superintendent contract. Executive session is anticipated. The Board may take action when it returns to public session.</b></p> <p>Motion made and passed unanimously to enter into Executive Session for the purpose of reviewing and discussing the possible approval of the proposed draft contract of employment for the Superintendent of Schools; and further move to invite Ms. Alisha DiCorpo into Executive session.</p>

	<p><b>The Board entered Executive Session at 8:41 p.m.</b></p> <p><b>The Board returned to Public Session at 9:06 p.m.</b></p> <p><b>Mrs. McInerney moved that the Board approve the proposed draft contract of employment for the Superintendent of Schools and further move to authorize the Board counsel to finalize the contract and for the Board Chair to sign the contract with the Superintendent of Schools on behalf of the Board, seconded by Mr. McCauley.</b></p> <p><b>The motion passed unanimously.</b></p>	<p><b>Motion made and passed unanimously that the Board approve the proposed draft contract of employment for the Superintendent of Schools and further move to authorize the Board counsel to finalize the contract and for the Board Chair to sign the contract with the Superintendent of Schools on behalf of the Board.</b></p>
<b>11.</b>	<p><b>Adjourn</b></p> <p><b>Mrs. Monaghan moved to adjourn the meeting at 9:07 p.m., seconded by Mr. McCauley and passed unanimously.</b></p>	<p><b>Adjourn</b></p> <p><b>Motion made and passed unanimously to adjourn at 9:07 p.m.</b></p>

Respectfully submitted:



Cynthia Nabozny  
Secretary  
New Milford Board of Education

**New Milford Board of Education  
Special Meeting Minutes  
March 9, 2021  
Sarah Noble Intermediate School Library Media Center**

RECEIVED  
TOWN CLERK  
2021 MAR 11 A 8:10  
*[Signature]*

NEW MILFORD, CT

Present:	Mrs. Wendy Faulenbach Mr. Pete Helmus Mr. Brian McCauley Mrs. Tammy McInerney Mrs. Cynthia Nabozny Mrs. Olga I. Rella
Absent:	Mr. Joseph Failla Mrs. Eileen P. Monaghan

Also Present:	Ms. Alisha DiCorpo, Superintendent of Schools Mrs. Catherine Gabianelli, Human Resources Director Mr. Brandon Rush, Technology Director
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1. A.	<b>Call to Order</b> <b>Pledge of Allegiance</b>  The special meeting of the New Milford Board of Education was called to order at 5:30 p.m. by Mrs. Faulenbach. The Pledge of Allegiance immediately followed.	<b>Call to Order</b> <b>A. Pledge of Allegiance</b>
2.	<b>Public Comment</b>  • There was none.	<b>Public Comment</b>
3. A.	<b>Discussion and Possible Action</b>  <b>Interview and discuss possible appointment of the candidate for the position of Interim SMS Principal. Executive session anticipated. The Board may take action when it returns to public session.</b>  Mrs. McInerney moved to enter into Executive Session to interview and discuss the possible appointment of the candidate for the position of Interim Schaghticoke Middle School Principal, and invite into the session Superintendent Alisha DiCorpo, Human Resources Director Cathy	<b>Discussion and Possible Action</b>  <b>A. Interview and discuss possible appointment of the candidate for the position of Interim SMS Principal. Executive session anticipated. The Board may take action when it returns to public session.</b>  Motion made and passed unanimously to enter into Executive Session to interview and discuss the possible appointment of the candidate for the position of Interim Schaghticoke Middle

	<p>Gabianelli and the candidate, seconded by Mr. McCauley and passed unanimously.</p> <p>The Board and Ms. DiCorpo entered executive session at 5:33 p.m.</p> <p>The candidate entered the session at 6:05 p.m.</p> <p>Mrs. Gabianelli entered the session at 6:14 p.m.</p> <p>The candidate left the session at 6:36 p.m.</p> <p>The Board returned to public session at 6:43 p.m.</p> <p>Mrs. Nabozny moved to approve the appointment of Michael Rafferty to the position of Interim Schaghticoke Middle School Principal, effective March 10, 2021; 2021 salary is per diem @ \$700 per day.</p> <p>Seconded by Mrs. Rella and passed unanimously.</p>	<p>School Principal, and invite into the session Superintendent Alisha DiCorpo, Human Resources Director Cathy Gabianelli and the candidate.</p> <p>Motion made and passed unanimously to approve the appointment of Michael Rafferty to the position of Interim Schaghticoke Middle School Principal, effective March 10, 2021; 2021 salary is per diem @ \$700 per day.</p>
4.	<p>Adjourn</p> <p>Mrs. McInerney moved to adjourn the meeting at 6:45 p.m., seconded by Mrs. Rella and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 6:45 p.m.</p>

Respectfully submitted:



Cynthia Nabozny  
Secretary  
New Milford Board of Education



NEW MILFORD PUBLIC SCHOOLS

**EXHIBIT A**

Regular Meeting of the Board of Education  
New Milford, Connecticut

March 16, 2021

**\*\*As of March 12, 2021**

ACTION ITEMS

A. Personnel

**1. CERTIFIED STAFF**

**a. RESIGNATIONS**

- |  |            |
|--|------------|
| <b>1. Mrs. Leanne Buckley</b> , Music Teacher, Hill and Plain School effective June 30, 2021.              | Retirement |
| <b>2. Mr. Michael Coleman</b> , Science Teacher, New Milford High School effective June 30, 2021.          | Retirement |
| <b>3. Mrs. Susan Hackel</b> , Reading Teacher, Sarah Noble Intermediate School effective June 30, 2021.    | Retirement |
| <b>4. Mrs. Linda Hall</b> , English Teacher, Schaghticoke Middle School effective June 30, 2021.           | Retirement |
| <b>5. Mrs. Sarah Herring</b> , Math Teacher, Schaghticoke Middle School effective June 30, 2021.           | Retirement |
| <b>6. Mrs. Karen Rivero</b> , Elementary Teacher, Sarah Noble Intermediate School effective June 30, 2021. | Retirement |
| <b>7. Mrs. Jill Ross</b> , Math Teacher, New Milford High School effective June 30, 2021                   | Retirement |

**2. CERTIFIED STAFF**

**b. NON-RENEWALS**

- 1. None**

**3. CERTIFIED STAFF**

**c. APPOINTMENTS**

- 1. None**

**4. MISCELLANEOUS STAFF**

**a. RESIGNATIONS**

- |   |            |
|---|------------|
| <b>**Mr. Peter Coniglio</b> , Sanitation Attendant, Sarah Noble Intermediate School effective March 11, 2021. | Separation |
| <b>**Mr. Kyle Ledoux</b> , Sanitation Attendant, Northville Elementary School effective March 11, 2021.       | Separation |

**5. MISCELLANEOUS STAFF**

**b. APPOINTMENTS**

1. None

**6. NON-CERTIFIED STAFF AND LICENSED STAFF**

**a. RESIGNATIONS**

1. **\*\*Mrs. Katherine Post**, Paraeducator, New Milford High School effective April 10, 2021.
2. **\*\*Mr. Brandon Rush**, Director of Technology, Central Office effective March 26, 2021.

Moving out of state

Took position elsewhere

**7. NON-CERTIFIED AND LICENSED STAFF**

**b. APPOINTMENTS**

1. **Ms. Courtney Cacace**, Paraeducator, Sarah Noble Intermediate School effective March 22, 2021.
2. **\*\*Mr. Andrew Rella**, Sanitation Attendant, Sarah Noble Intermediate School effective March 22, 2021.
3. **\*\*Mrs. Lillian Storms**, Paraeducator, New Milford High School effective March 22, 2021, pending passing of para pro assessment.

\$15.06 per hour - Hire Rate  
\$16.64 per hour – Job Rate  
(after completion of probationary period)  
7 hours per day

Replacing: B. Vargas

\$15.00 per hour, 19 hours per week

Replacing: S. Kurt

\$15.06 per hour - Hire Rate  
\$16.64 per hour – Job Rate  
(after completion of probationary period)  
7 hours per day

Replacing: D. Aleksandrowicz

**8. ADULT EDUCATION STAFF**

**a. RESIGNATIONS**

1. None

**9. ADULT EDUCATION STAFF**

**b. APPOINTMENTS**

1. None

**10. BAND STAFF**

**a. RESIGNATIONS**

1. None

**11. BAND STAFF**

**b. APPOINTMENTS**

1. None

## 12. COACHING STAFF

### a. RESIGNATIONS

1. **Mr. Lou Alhage**, Freshman Boys' Lacrosse Coach, New Milford High School effective March 1, 2021.

Personal

## 13. COACHING STAFF

### b. APPOINTMENTS

1. **Mr. Jason Arnauckas**, Girls' Varsity Tennis Coach, New Milford High School effective March 27, 2021.
2. **Mr. Chris Bacich**, Boys' Outdoor Track and Field Coach, New Milford High School effective March 27, 2021.
3. **Ms. Tricia Blood**, Girls' Intramural Softball Coach, Schaghticoke Middle School effective April 19, 2021.
4. **Mr. Frank Bonacci**, Girls' Varsity Softball Coach, New Milford High School effective March 27, 2021.
5. **Mr. Evan Cassells**, Boys' Varsity Lacrosse Coach, New Milford High School effective March 27, 2021.
6. **Mr. James Classey**, Girls' Volunteer Softball Coach, New Milford High School effective March 27, 2021.
7. **Mr. Khaled Elmady**, Volunteer Girls' and Boys' Outdoor Track and Field Coach, New Milford High School effective March 27, 2021.
8. **Mr. Jason Ezra**, Volunteer Boys' Lacrosse Coach, New Milford High School effective March 27, 2021.
9. **Mrs. Eileen Fino**, Girls' Interscholastic Softball Coach, Schaghticoke Middle School effective April 19, 2021.
10. **Mr. Peter (Casey) Gawlak**, Girls' Varsity Outdoor Track and Field Coach, New Milford High School effective March 27, 2021.
11. **\*\*Mr. Peter (Casey) Gawlak**, Boys' Varsity Outdoor Track and Field Coach, New Milford High School effective March 27, 2021.
12. **Mr. Mark Grant**, Boys' JV Baseball Coach, New Milford High School effective March 27, 2021.

2020-2021 Stipend: \$3158

Current staff member

2020-2021 Stipend: \$3172

2020-2021 Stipend: \$992

Current staff member

2020-2021 Stipend: \$4942

2020-2021 Stipend: \$4846

Volunteer

Volunteer

Volunteer

2020-2021 Stipend: \$1985

Current staff member

2020-2021 Stipend: \$4882

2020-2021 Stipend: \$4882

2020-2021 Stipend: \$3214

Current staff member



<b>13. Mr. Louis Heaton</b> , Volunteer Girls' Lacrosse Coach, New Milford High School effective March 27, 2021.	Volunteer
<b>14. Ms. Kelsey Holub</b> , Girls' Varsity Lacrosse Coach, New Milford High School effective March 27, 2021.	2020-2021 Stipend: \$4846 Current Staff Member
<b>15. Ms. Dawn Hough</b> , Volunteer Girls' and Boys' Outdoor Track and Field Coach, New Milford High School effective March 27, 2021.	Volunteer
<b>16. Mr. Rob Hibbard</b> , Boys' Interscholastic Baseball Coach, Schaghticoke Middle School effective April 19, 2021.	2020-2021 Stipend: \$1985 Current staff member
<b>17. Mr. Aaron Johnson</b> , Volunteer Boys' Baseball Coach, New Milford High School effective March 27, 2021.	Volunteer
<b>18. Mr. Ryan Johnson</b> , Boys' Varsity Baseball Coach, New Milford High School effective March 27, 2021.	2020-2021 Stipend: \$4943
<b>19. Ms. Jessica Lionetti</b> , Volunteer Girls' Softball Coach, New Milford High School effective March 27, 2021.	Volunteer Current staff member
<b>20. Mr. Sean Mahon</b> , Boys' Intramural Baseball Coach, Schaghticoke Middle School effective April 19, 2021.	2020-2021 Stipend: \$992 Current staff member
<b>21. Mrs. Theresa McGuinness</b> , Girls' Interscholastic Track and Field Coach, Schaghticoke Middle School effective April 19, 2021.	2020-2021 Stipend: \$1985 Current staff member
<b>22. Mr. Sean McMahon</b> , Boys' JV Lacrosse Coach, New Milford High School effective March 27, 2021.	2020-2021 Stipend: \$3151
<b>23. Mr. Gary Millar</b> , Girls' JV Softball Coach, New Milford High School effective March 27, 2021.	2020-2021 Stipend: \$3214
<b>24. Mr. Steven Montiero</b> , Volunteer Boys' Lacrosse Coach, New Milford High School effective March 27, 2021.	Volunteer
<b>25. Mr. James Mullin</b> , Boys' Varsity Golf Coach, New Milford High School effective March 27, 2021.	2020-2021 Stipend: \$3142
<b>26. Mr. Sean Murray</b> , Weight Room Supervisor, New Milford High School effective March 27, 2021.	2020-2021 Stipend: \$5042 Current staff member

<p><b>27. Mrs. Victoria Murray</b>, Unified Girls' and Boys' Outdoor Track and Field Coach, New Milford High School effective April 1, 2021.</p>	<p>2020-2021 Stipend: \$992 Current staff member</p>
<p><b>28. Mr. Mike Nahom</b>, Volunteer Girls' Outdoor Track and Field Coach, New Milford High School effective March 27, 2021.</p>	<p>Volunteer</p>
<p><b>29. Mr. Chris O'Loughlin</b>, Boys' Freshman Baseball Coach, New Milford High School effective March 27, 2021.</p>	<p>2020-2021 Stipend: \$2473</p>
<p><b>30. Mr. Rory Perry</b>, Boys' Varsity Tennis, New Milford High School effective March 27, 2021.</p>	<p>2020-2021 Stipend: \$3158 Current staff member</p>
<p><b>31. Mr. Ryan Rebstock</b>, Volunteer Girls' and Boys' Outdoor Track and Field Coach, New Milford High School effective March 27, 2021.</p>	<p>Volunteer</p>
<p><b>32. Ms. Sarah Swann</b>, Girls' JV Lacrosse Coach, New Milford High School effective March 27, 2021.</p>	<p>2020-2021 Stipend: \$3151 Current staff member</p>
<p><b>33. Mr. Tyler Timan</b>, Girls' and Boys' Outdoor Track and Field Coach, New Milford High School effective March 27, 2021.</p>	<p>2020-2021 Stipend: \$3172</p>
<p><b>34. Mr. Matt Wall</b>, Boys' Interscholastic Track and Field Coach, Schaghticoke Middle School effective April 19, 2021.</p>	<p>2020-2021 Stipend: \$1985 Current staff member</p>
<p><b>35. Mr. David Warren</b>, Volunteer Boys' Lacrosse Coach, New Milford High School effective March 27, 2021.</p>	<p>Volunteer</p>
<p><b>14. LEAVES OF ABSENCE</b></p>	
<p><b>1. Mrs. Jessica Knowlen</b>, Kindergarten Teacher, Northville Elementary School requests an unpaid leave of absence effective April 19, 2021 through the end of the 2020-2021 school year.</p>	<p>Unpaid</p>
<p><b>2. **Ms. Linda Santoro</b>, Gifted and Talented Teacher, Sarah Noble Intermediate School and Schaghticoke Middle School requests an unpaid leave of absence effective March 26, 2021 through the end of the 2020-2021 school year.</p>	<p>Unpaid</p>



RANGE	MAJOR OBJECT CODE DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
100'S	SALARIES - CERTIFIED	29,661,381	0	29,661,381	17,095,965	12,105,340	460,076	98.45%
100'S	SALARIES - NON CERTIFIED	9,375,760	0	9,375,760	5,237,565	2,481,133	1,657,063	82.33%
200'S	BENEFITS	11,074,320	-3,000	11,071,320	7,804,028	2,700,333	566,960	94.88%
300'S	PROFESSIONAL SERVICES	3,811,054	7,963	3,819,017	2,264,563	1,030,162	524,292	86.27%
400'S	PROPERTY SERVICES	917,680	-150	917,530	540,487	144,211	232,833	74.62%
500'S	OTHER SERVICES	7,918,036	-2,000	7,916,036	5,094,061	2,068,137	753,838	90.48%
600'S	SUPPLIES	2,604,719	-4,319	2,600,400	1,357,213	824,639	418,548	83.90%
700'S	CAPITAL	10,627	0	10,627	3,051	18	7,558	28.88%
800'S	DUES AND FEES	91,305	1,506	92,811	64,237	2,880	25,694	72.32%
900'S	REVENUE	-1,000,107	0	-1,000,107	-67,837	0	-932,270	6.78%
<b>GRAND TOTAL</b>		<b>64,464,776</b>	<b>0</b>	<b>64,464,776</b>	<b>39,393,332</b>	<b>21,356,852</b>	<b>3,714,591</b>	<b>94.24%</b>

## SALARIES - NON CERTIFIED BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51180	SALARIES - NON CERT - STIPENDS	516,890	0	516,890	149,320	0	367,570	28.89%
51201	SALARIES - NON CERT - PARA EDUCATORS	2,049,757	0	2,049,757	1,053,102	758,316	238,339	88.37%
51202	SALARIES - NON CERT - SUBSTITUTES	894,478	0	894,478	415,191	0	479,287	46.42%
51210	SALARIES - NON CERT - SECRETARY	1,871,103	0	1,871,103	1,162,671	559,044	149,388	92.02%
51225	SALARIES - NON CERT - TUTORS	275,695	0	275,695	108,367	0	167,328	39.31%
51240	SALARIES - NON CERT - CUSTODIAL	1,909,059	0	1,909,059	1,171,032	567,293	170,734	91.06%
51250	SALARIES - NON CERT - MAINTENANCE	920,442	0	920,442	559,514	289,662	71,265	92.26%
51285	SALARIES - NON CERT - TECHNOLOGY	471,446	0	471,446	300,193	158,102	13,151	97.21%
51336	SALARIES - NON CERT - NURSES	466,890	0	466,890	318,174	148,716	0	100.00%
<b>TOTAL</b>		<b>9,375,760</b>	<b>0</b>	<b>9,375,760</b>	<b>5,237,565</b>	<b>2,481,133</b>	<b>1,657,063</b>	<b>82.33%</b>

## BENEFIT BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
52200	BENEFITS - FICA	610,906	-18,000	592,906	333,708	0	259,198	56.28%
52201	BENEFITS - MEDICARE	522,583	0	522,583	313,160	0	209,423	59.93%
52300	BENEFITS - PENSION	879,067	0	879,067	879,067	0	0	100.00%
52600	BENEFITS - UNEMPLOYMENT COMP	15,000	15,000	30,000	16,402	13,598	0	100.00%
52810	BENEFITS - HEALTH INSURANCE	8,323,495	0	8,323,495	5,789,077	2,534,418	0	100.00%
52820	BENEFITS - DISABILITY INSURANCE	125,000	0	125,000	70,613	32,132	22,254	82.20%
52830	BENEFITS - LIFE INSURANCE	142,000	0	142,000	70,054	35,083	36,863	74.04%
52900	BENEFITS - OTHER EMPLOYEE BENEFITS	456,269	0	456,269	331,946	85,101	39,222	91.40%
<b>TOTAL</b>		<b>11,074,320</b>	<b>-3,000</b>	<b>11,071,320</b>	<b>7,804,028</b>	<b>2,700,333</b>	<b>566,960</b>	<b>94.88%</b>



## EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51110	CERTIFIED SALARIES	29,661,381	0	29,661,381	17,095,965	12,105,340	460,076	98.45%
51200	NON-CERTIFIED SALARIES	9,375,760	0	9,375,760	5,237,565	2,481,133	1,657,063	82.33%
52000	BENEFITS	11,074,320	-3,000	11,071,320	7,804,028	2,700,333	566,960	94.88%
53010	LEGAL SERVICES	218,945	0	218,945	181,896	37,049	0	100.00%
53050	CURRICULUM DEVELOPMENT	85,000	0	85,000	27,204	3,600	54,196	36.24%
53200	PROFESSIONAL SERVICES	2,070,915	5,563	2,076,478	1,213,707	703,220	159,551	92.32%
53201	MEDICAL SERVICES - SPORTS	30,500	0	30,500	13,821	0	16,679	45.31%
53210	TIME & ATTENDANCE SOFTWARE	11,500	0	11,500	4,178	0	7,322	36.33%
53220	IN SERVICE	117,175	-600	116,575	16,338	17,123	83,114	28.70%
53230	PUPIL SERVICES	597,574	0	597,574	387,385	135,558	74,632	87.51%
53300	OTHER PROF/ TECH SERVICES	58,470	0	58,470	24,388	4,949	29,133	50.17%
53310	AUDIT/ACCOUNTING	45,000	3,000	48,000	48,000	0	0	100.00%
53500	TECHNICAL SERVICES	248,490	0	248,490	222,541	3,844	22,105	91.10%
53530	SECURITY SERVICES	214,385	0	214,385	73,166	124,820	16,399	92.35%
53540	SPORTS OFFICIALS SERVICES	113,100	0	113,100	51,940	0	61,160	45.92%
54101	CONTRACTUAL TRASH PICK UP	94,853	0	94,853	48,291	30,549	16,013	83.12%
54301	REPAIRS & MAINTENANCE	468,423	0	468,423	296,817	50,166	121,440	74.07%
54302	FIRE / SECURITY MAINTENANCE	2,500	0	2,500	1,129	0	1,371	45.17%
54303	GROUNDS MAINTENANCE	13,000	0	13,000	4,796	682	7,522	42.14%
54310	GENERAL REPAIRS	44,440	-150	44,290	13,924	5,316	25,050	43.44%
54320	TECHNOLOGY RELATED REPAIRS	32,847	0	32,847	6,741	49	26,057	20.67%
54411	WATER	68,195	0	68,195	31,763	22,545	13,887	79.64%
54412	SEWER	15,559	0	15,559	15,559	0	0	100.00%
54420	LEASE/RENTAL EQUIP/VEH	177,863	0	177,863	121,466	34,904	21,493	87.92%
55100	PUPIL TRANSPORTATION - OTHER	88,250	0	88,250	17,382	53,292	17,576	80.08%
55101	PUPIL TRANS - FIELD TRIP	25,450	-2,000	23,450	0	0	23,450	0.00%
55110	STUDENT TRANSPORTATION	4,693,947	0	4,693,947	3,094,009	968,118	631,821	86.54%
55190	STUDENT TRANSPORTATION PURCHAS	750	0	750	435	0	315	57.95%
55200	GENERAL INSURANCE	287,493	0	287,493	287,493	0	0	100.00%
55300	COMMUNICATIONS	50,240	0	50,240	33,758	12,361	4,121	91.80%
55301	POSTAGE	33,255	0	33,255	10,517	22,738	0	100.00%
55302	TELEPHONE	78,498	0	78,498	64,583	13,915	0	100.00%

*EXPENDITURES*

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
55400	ADVERTISING	6,000	0	6,000	552	0	5,448	9.20%
55505	PRINTING	52,129	0	52,129	14,915	3,327	33,887	34.99%
55600	TUITION - TRAINING	35,000	0	35,000	0	0	35,000	0.00%
55610	TUITION - PUBLIC PLACEMENTS	790,273	0	790,273	511,306	307,639	-28,672	103.63%
55630	TUITION - PRIVATE PLACEMENTS	1,727,602	0	1,727,602	1,052,459	681,414	-6,271	100.36%
55800	TRAVEL	49,149	0	49,149	6,652	5,335	37,162	24.39%
56100	GENERAL INSTRUCTIONAL SUPPLIES	167,326	0	167,326	77,852	21,576	67,898	59.42%
56110	INSTRUCTIONAL SUPPLIES	405,132	-4,997	400,135	243,537	41,127	115,471	71.14%
56120	ADMIN SUPPLIES	29,788	0	29,788	12,378	5,067	12,343	58.56%
56210	NATURAL GAS	188,000	0	188,000	115,308	72,692	0	100.00%
56220	ELECTRICITY	974,971	0	974,971	427,187	507,372	40,412	95.86%
56230	PROPANE	3,870	0	3,870	1,496	2,253	121	96.87%
56240	OIL	207,901	0	207,901	130,361	10,902	66,638	67.95%
56260	GASOLINE	27,186	0	27,186	8,926	18,260	0	100.00%
56290	FACILITIES SUPPLIES	311,190	0	311,190	130,975	114,786	65,429	78.97%
56291	MAINTENANCE COMPONENTS	15,650	0	15,650	7,076	3,920	4,654	70.26%
56292	UNIFORMS/ CONTRACTUAL	13,000	0	13,000	9,211	3,475	314	97.58%
56293	GROUNDKEEPING SUPPLIES	23,060	0	23,060	7,193	4,998	10,869	52.87%
56410	TEXTBOOKS	57,036	4,810	61,846	36,347	15,779	9,720	84.28%
56411	CONSUMABLE TEXTS	102,146	0	102,146	101,864	0	282	99.72%
56420	LIBRARY BOOKS	31,000	0	31,000	21,257	434	9,309	69.97%
56430	PERIODICALS	16,559	-4,383	12,176	6,256	0	5,920	51.38%
56460	WORKBOOKS	2,650	0	2,650	2,620	0	30	98.87%
56500	SUPPLIES - TECH RELATED	28,254	251	28,505	17,371	1,998	9,136	67.95%
57345	INSTRUCTIONAL EQUIPMENT	4,500	0	4,500	3,051	18	1,431	68.20%
57400	GENERAL EQUIPMENT	6,127	0	6,127	0	0	6,127	0.00%
58100	DUES & FEES	91,305	1,506	92,811	64,237	2,880	25,694	72.32%
<b>EXPENDITURE TOTAL</b>		<b>65,464,883</b>	<b>0</b>	<b>65,464,883</b>	<b>39,461,170</b>	<b>21,356,852</b>	<b>4,646,861</b>	<b>92.90%</b>



## REVENUES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
43103	EXCESS COSTS	-625,225	0	-625,225	0	0	-625,225	0.00%
43105	MEDICAID REIMBURSEMENT	-60,507	0	-60,507	-16,737	0	-43,770	27.66%
44105	FOI & FINGERPRINTING FEES	-1,900	0	-1,900	0	0	-1,900	0.00%
44705	BUILDING USE FEES (BASE RENTAL)	-55,000	0	-55,000	-9,494	0	-45,506	17.26%
49102	BUILDING USE FEES (CUSTODIAL)	-27,951	0	-27,951	-5,606	0	-22,345	20.06%
44800	REGULAR ED TUITION	-114,400	0	-114,400	-18,000	0	-96,400	15.73%
44822	SPECIAL ED TUITION	-29,900	0	-29,900	-18,000	0	-11,900	60.20%
44860	ADMISSIONS/ATHLETIC GATE RECEIPTS	-25,400	0	-25,400	0	0	-25,400	0.00%
44861	PARKING PERMIT FEES	-59,824	0	-59,824	0	0	-59,824	0.00%
<b>REVENUE TOTAL</b>		<b>-1,000,107</b>	<b>0</b>	<b>-1,000,107</b>	<b>-67,837</b>	<b>0</b>	<b>-932,270</b>	<b>6.78%</b>

<b>GRAND TOTAL</b>	<b>64,464,776</b>	<b>0</b>	<b>64,464,776</b>	<b>39,393,332</b>	<b>21,356,852</b>	<b>3,714,591</b>	<b>94.24%</b>
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<u>BOE Capital Reserve Acct #43020000-10101</u>	
Total as of 2/28/21	550,620

<u>Turf Field Replacement Acct #43020000-10130</u>	
CONTRIBUTION - <u>FROM BOE 17.18 FYE BALANCE</u>	50,000
CONTRIBUTION - <u>FROM BOE 18.19 FYE BALANCE</u>	50,000
CONTRIBUTION - <u>FROM BOE COLLECTED TEAM FEE'S &amp; BANNER SALES</u>	10,225
CONTRIBUTION - <u>FROM TOWN DATED 6/4/20</u>	50,000
Total as of 2/28/21	160,225



## 4 Sources of Funding - COVID Related Expenses

Source #1 - Local Funds		Source #2 - ESSER Grant (CARES)		Source #3 - Coronavirus Relief Funds		Source #4 - ESSER II Grant (CARES)	
\$200,000.00	18/19 FYE Balance						
\$2,910,097.00	19/20 FYE Balance	\$269,350.94	NMPS Allocation	\$189,617.00	NMPS Allocation	\$1,333,864.00	NMPS Allocation
\$3,110,097.00	Total Appropriated*						
\$1,351,739.69	Expenses To Date**	\$269,350.94	Expenses To Date	\$189,617.00	Expenses To Date	APPLICATION PHASE	Expenses To Date
\$825,227.01	Current Encumbrances	\$0.00	Current Encumbrances	\$0.00	Current Encumbrances		Current Encumbrances
<b>\$933,130.30</b>	<b>Available Balance***</b>	<b>\$0.00</b>	<b>Available Balance</b>	<b>\$0.00</b>	<b>Available Balance</b>		Available Balance

\* as per 18/19 & 19/20 Audit(s) with multi-board approvals already completed

\*\* captures purchases approved prior to 3/1/21 including Food Service in the amount of \$295,172

\*\*\* after Town completes requested transfer in the amount of \$787,385 (see Audit memo to Board from prior month - February 2021)





WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

Funding	Location	Vendor Name	Description	Amount	Object Code
GENERAL	SPED	EASTCONN	20/21 YEARLY - TUITION FOR 1 STUDENT WITH ADDITIONAL SERVICES	\$ 41,503.32	55610
GENERAL	SPED	TOLLAND PUBLIC SCHOOLS	TUITION SERVICES LEAP PROGRAM FROM DECEMBER - FEBRUARY FOR 1 STUDENT	\$ 13,443.00	55610
GENERAL	TECH	AMPLIFIED IT, LLC	G-SUITE ENTERPRISE RENEWAL LICENSE FOR EDUCATION	\$ 12,600.00	53500
GENERAL	TECH	TREASURER, STATE OF CT.	20/21 YEARLY - CEN INTERNET ACCESS	\$ 10,800.00	53500
GENERAL	DOI	LEXIA LEARNING SYSTEMS, LLC	STUDENT READING SUBSCRIPTION RENEWALS (250)	\$ 8,750.00	53220
GENERAL	FAC	SLR	FEASIBILITY STUDY - POTENTIAL FOR BOE CENTRAL OFFICE MOVE TO SNIS	\$ 6,500.00	54301
GENERAL	DOI	BRIDGEPORT BOARD OF EDUCATION	20/21 YEARLY - TUITION FOR JUVENILE DETENTION	\$ 6,000.00	55610
GENERAL	FAC	DAVID TINKER EXCAVATING	EMERGENCY WATER MAIN REPAIR - SNIS	\$ 5,315.50	54301

Funding	Location	Vendor Name	Description	Amount	Object Code
COVID EXP	FAC	WESCO	SNIS - ADDITIONAL CAFETERIA TABLE SHIELDS (9) - WITH SUPPORT CLIPS	\$ 2,074.50	57999
COVID EXP	FAC		SMS - STUDENT DESK SHIELDS (1296) - WITH SUPPORT CLIPS	\$ 47,304.00	
COVID EXP	FAC		SMS - TEACHER DESK SHIELDS (75) - WITH SUPPORT CLIPS	\$ 11,737.50	
COVID EXP	FAC		SMS - ADDITIONAL CAFETERIA TABLE SHIELDS (25) - WITH SUPPORT CLIPS	\$ 5,762.50	
COVID EXP	FAC		NMHS - STUDENT PORTABLE SHIELDS (1300)	\$ 45,500.00	
COVID EXP	FAC		NMHS - TEACHER DESK SHIELDS (88) - WITH SUPPORT CLIPS	\$ 13,772.00	
COVID EXP	FAC		NMHS - ADDITIONAL CAFETERIA TABLE SHIELDS (25) - WITH SUPPORT CLIPS	\$ 5,762.50	
COVID EXP	FAC		DISTRICT - ADDITIONAL SUPPORT CLIPS	\$ 1,000.00	
COVID EXP	FAC		DISTRICT - SHIPPING OF ALL ABOVE ITEMS FROM WESCO	\$ 2,000.00	
COVID EXP	FAC	DURKIN'S INC.	SMS RENTALS FOR LUNCH - TENT (1) / TABLES (18) / CHAIRS (72) - THROUGH JUNE 16, 2021	\$ 9,694.70	54999
COVID EXP	FAC		NMHS RENTALS FOR LUNCH - TENT (1) / TABLES (18) / CHAIRS (0) - THROUGH JUNE 16, 2021	\$ 9,281.50	54999
COVID EXP	FAC	N/A	ADDITIONAL SANITATION ATTENDANTS FOR ANTICIPATED REOPEN - SMS (1) & NMHS (1)	\$ 6,840.00	51999
COVID EXP	TECH	JEFF LOVE, LLC.	ADDITIONAL CHILD SIZE MASKS - HPS / NES / SNIS (500)	\$ 165.00	56999

**GRANT EXPENDITURES ARE PRESENTED IN BOLD AND ITALICIZED FONT IN THE ABOVE LISTING**



## BUDGET TRANSFER REQUESTS

AGENDA ITEM 3B-3  
MARCH 2021 MEETING

Requesting Approval Across MOC	DETAIL			FROM (-)			TO (+)		
	#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
				NONE AT THIS TIME					

Informational Within Major Object Code	DETAIL			FROM (-)			TO (+)		
	#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
				NONE AT THIS TIME					

**New Milford PTO**  
Parent Teacher Organization  
PO Box 1343  
New Milford, CT 06776

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12 March 2021

Ms. Alisha DiCorpo  
Superintendent  
50 East Street  
New Milford, CT 06776

Dear Ms. DiCorpo

The New Milford PTO is pleased to present the following gifts to the Board of Education for approval. Please arrange for these gifts to be placed on the agenda at the next Board of Education meeting.

**Northville Elementary School:**

Awning for outdoor learning space: \$8,939.40

**Total:** \$8,939.40

Sincerely,  
Mandi MacDonald  
NMPTO President

# **NEW MILFORD PUBLIC SCHOOLS**

**Accounting Department**

**50 East Street**

**New Milford, Connecticut 06776**

**(860) 210-2201ext 223 FAX (860) 355-4966**

To: Alisha DiCorpo, Superintendent  
From: Kathy Sanders, Accounting Manager  
Date: February 25, 2021  
Re: Authorized Signature Change

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The following action is recommended effective March 17, 2021:

The New Milford Board of Education hereby resolves that Alisha DiCorpo, Superintendent, is an authorized signatory on the following Webster Bank accounts for the New Milford Public Schools:

Hill and Plain Activity Master Fund  
Hill and Plain Operations Master Fund  
Northville Activity Master Fund  
Northville Operations Master Fund  
Sarah Noble Activity Master Fund  
Sarah Noble Operations Master Fund  
Schaghticoke Activity Master Fund  
Schaghticoke Operations Master Fund  
Schaghticoke Student Awards Master Fund  
NMHS Activity Master Fund  
NMHS Operations Master Fund  
NMHS Class of Master Fund  
NMHS Scholarship Account  
Noble B. Booth Scholarship Passbook Account  
School Lunch Activity Fund  
Adult Education Provider Account  
Adult Education Account  
NM School Building Use Fund  
NM Public Schools Central Office Operations  
Flexible Spending Account (FSA)  
BOE Medical Expenses  
Grants Account  
Capital Account

Comments:

Two signatures required on accounts.

The account numbers have been intentionally left blank.

## FOR FIRST REVIEW

*COMMENTARY: This policy is not legally mandated but is commonly found in districts across the state. It's not clear what the "whole school program" refers to so the Board may want to consider whether that phrase is appropriate here. Likewise, the phrase "unit expenditure" is a little vague so the Board may want to consider eliminating that paragraph entirely. Finally, the changes in the last paragraph are recommended for clarity.*

3000

### Business/Non-Instructional Operations

#### Concept and Roles in Business and Non-Instructional Operations

The Board of Education recognizes that finances and financial management are critical to the support of ~~the whole school program~~ **district operations**. ~~To make that support as effective as possible~~ **To that end**, the Board of Education shall:

1. Encourage advance planning through the best possible budget procedures.
2. Explore all practical sources of financial support.
3. Guide the expenditure of funds so as to extract the greatest educational returns.
4. Establish top-quality accounting, control, and reporting procedures.
5. Maintain the level of unit expenditure needed to provide quality education within the ability of the community to pay.

#### Non-Instructional Operations

The operation and maintenance of **the District's schools, equipment and other property dedicated to Board of Education use shall be in accordance with reasonable standards designed to ensure student, staff and visitor safety and health**, ~~school plant and equipment shall set reasonable standards of safety, to promote the health of students and staff, to reflect prudent management of available resources and to support environmentally the efforts of the staff to provide a good education.~~

Policy adopted: June 11, 2002  
Policy revised: June 10, 2008  
Policy reviewed: February 25, 2014

NEW MILFORD PUBLIC SCHOOLS  
New Milford, Connecticut

## FOR FIRST REVIEW

*COMMENTARY: Some districts outline the timeline for the budget submission process in this policy and/or in a "Budget Calendar" policy (see sample attached). Setting out a budget timeline in policy is not mandated by law but the Board may wish to do so for the benefit of the public and/or administrative staff. While certain deadlines like the Board's budget submission date to the Board of Finance (for New Milford the first business day in February) are mandated pursuant to Town Charter, the Board may elect to set internal deadlines for the budget development process in addition to the ultimate budget submission deadline. The advantage of such an approach is that it creates a standardized, mandated process for budget development each year. The drawback is the potential loss of flexibility.*

*This policy in current form is fine although the last sentence is a little ambiguous as to whether a budget development administrative regulation is required.*

3110

### Business/Non-Instructional Operations

#### Budget: Planning

As a preliminary part of the development of the budget, the Board of Education shall study the school program in relation to the present and future needs of the students and the community. In an effort to make the budget a comprehensive reflection of the financial needs of the school system, steps shall be taken to receive input at Regular and Special Board meetings from the community, students, certified and non-certified staff, and the administrative staff in the budget process. The procedure for the involvement of these representatives shall be developed by the Superintendent of Schools and implemented by the Superintendent's office upon the formal approval of the Board of Education.

Legal Reference:       Connecticut General Statutes  
                              10-222 Appropriations and budget.

Policy adopted:       June 11, 2002  
Policy revised:       June 10, 2008  
Policy revised:       March 8, 2011  
Policy reviewed:      February 25, 2014

NEW MILFORD PUBLIC SCHOOLS  
New Milford, Connecticut

## FOR FIRST REVIEW

*COMMENTARY: Conn. Gen. Stat. § 10-222 is the primary law governing board of education budgeting. The law requires boards of education to submit annual budgets to the town fiscal authority for review and includes a procedure by which the town fiscal authority can recommend consolidations and other financial efficiencies. The statute also gives boards of education wide discretion to determine how to transfer funds within the approved district budget. Pursuant to this law, boards of education are free to transfer between “itemized estimates” within the budget (i.e. line-items) so long as the transfer is from unexpended funds within an itemized estimate.*

*Based on the language of the statute Legal recommends that the first paragraph be amended as shown below. The deleted text is not necessary for a Board-level policy (an administrative regulation that goes into detail into the administration’s assignments/deadlines for the budget making process may be more appropriate). The second paragraph closely tracks the Board’s responsibilities under Conn. Gen. Stat. § 10-222 for responding to budget suggestions from the Board of Finance.*

*Adding the sentence under “Budget Reports” on page 2 is recommended to make it explicit that the Superintendent is ultimately responsible for Board expenditures. This is covered elsewhere in the Board’s policies – i.e. the Board’s policy regarding the responsibilities of its Superintendent of Schools -- #2131 – but there is no downside to adding a reference here as well.*

*Conn. Gen. Stat. § 10-222 authorizes boards of education to enact policies (such as this one) that allow designated district personnel to make line-item transfers in emergency circumstances so long as the transfer is announced at the next regularly scheduled board meeting and a written explanation of the transfer is provided to the legislative body of the Town. The statute does not set a maximum emergency transfer amount so the Board has discretion to choose what that amount will be, if any. It may be wise to set this amount as a percentage – such as “no greater than 5% of any designated line item” – rather than as a flat dollar amount to make sure that the policy reflects the degree of discretion that the Board wants to confer on the Superintendent/Director of Finance for such transfers. In addition, the statute does not define what constitutes an “emergency” that allows for line-item transfer between Board meetings. As a result, the Board may want to consider deleting the definition in the bracketing that follows the word emergency on page 2 in order to allow for more flexibility as to what constitutes an “emergency.” On the other hand, if the Board wants to exercise close control over the budget/line-item transfer process it can leave this language as is.*

*Lastly, the added section on Supplemental Appropriations at the end of the policy does not need to be committed to policy, however it may be advisable to do so to provide clear direction to the Board and administration. The language in that section closely tracks the language of Conn. Gen. Stat. § 10-222 which sets out the procedure by which a board of education may receive a supplemental appropriation.*

**3160(a)**

### **Business/Non-Instructional Operations**

#### **Budget and Transfer of Funds**



## **Business/Non-Instructional Operations**

### **Budget and Transfer of Funds**

#### **Budget**

**In accordance with Conn. Gen. Stat. § 10-222,** ~~The administration shall prepare and submit to the Board of Education~~ **shall prepare an itemized estimate of its budget each year for submission to the Town Board of Finance for review and appropriation.** ~~an itemized estimate of revenues and expenditures for the next fiscal year's budget.~~ An "itemized estimate" means an estimate in which broad categories including, but not limited to, salaries, fringe benefits, utilities, supplies and grounds maintenance are divided into one or more line items.

**The Board of Education shall review any recommendations and suggestions that may be made by the Board of Finance in response to the Board of Education's estimated budget. As required by law, the Board of Education shall provide the Board of Finance with a written explanation of any rejection of recommendations or suggestions made by the Board of Finance.**

More specific line items (such as summaries by program) may be used by the administration to assist in the development, administration and monitoring of the budget. The administration shall maintain a chart of accounts that is organized to conform to the requirements for state and federal reporting.

#### **Budget Reports**

**The Superintendent shall be responsible for administering and monitoring the Board of Education's annual budgets.** Monthly reports shall be prepared and submitted to the Board. These reports will show for each of the line items listed above:

1. Original budget amount
2. Revised budget amount
3. Expended amount
4. Encumbered amount
5. Current balance
6. Percent used

## **Business/Non-Instructional Operations**

### **Budget and Transfer of Funds**

#### **Budget Transfers**

The Board of Education may transfer any unexpended or uncontracted-for portion of any appropriation for school purposes to any other item of the Board's itemized estimate, but expenditures shall not exceed the appropriation made by the fiscal authority combined with such money as may be received from other sources for school purposes.

In the event of an emergency (health or welfare of students and/or staff or the protection of district facilities including components of the same) where the urgent need for the transfer prevents the Board of Education from meeting in a timely fashion to consider the transfer, the Superintendent and/or School Business Manager/Director of Fiscal Services shall be authorized to transfer an amount not to exceed \$20,000. Any such emergency transfer(s) shall be announced at the next regularly scheduled meeting of the Board and a written explanation of the transfer shall be provided to the Board of Selectmen for the Town of New Milford.

All proposed budget transfers, other than an emergency transfer set forth above, will be submitted to the Board of Education for approval at the next regularly scheduled meeting, and prior to the execution of any procurement dependent on or related to the submitted request for transfer.

#### **Supplemental Appropriations**

**The Board of Education shall not expend more money than it has been appropriated by the Town of New Milford or has received from other sources for school purposes. If any occasion arises whereby additional funds are needed by the Board of Education, the Chairperson of the Board shall notify the Board of Finance and shall submit a request for additional funds. No additional funds shall be expended until such supplemental appropriation is granted and no supplemental expenditures shall be made in excess of those so authorized.**

Legal Reference: Connecticut General Statutes

**10-221 Boards of education to proscribe rules, policies and procedures**  
10-222 Appropriations and budget

Policy adopted: June 11, 2002  
Policy revised: June 10, 2003  
Policy revised: June 10, 2008  
Policy revised: May 10, 2011  
Policy revised: October 8, 2013  
Policy reviewed: February 25, 2014

NEW MILFORD PUBLIC SCHOOLS  
New Milford, Connecticut

## FOR FIRST REVIEW

*COMMENTARY: From a legal perspective the Board's existing policy is fine as is. There is no statutory requirement that the Board maintain a policy on this topic, so the Board has wide discretion to enact (or not) enact policy language as it sees fit.*

*With this being said, if the Board does wish to have a policy addressing grant funding, the changes below are recommended. A reference to state funding should be added here since there is not a separate free-standing state funding policy. The clause at the end of the first paragraph that states that "provided such funds will be used in a manner consistent with the Board's goals and objectives" is significant because it makes clear that the district is not obligated to apply for or receive grants that impose obligations contrary to the Board's interests.*

**3230(a)**

### **Business/Non-Instructional Operations**

#### **State and Federal Funds**

**It is the policy of the Board of Education to seek sources of state and federal revenue to supplement funds provided by local taxation and the basic aid offered by the State of Connecticut, provided such funds will be used in a manner consistent with the Board's goals and objectives.**

**In accordance with this policy, the Superintendent or his or her designee should:**

- 1. Investigate new sources of revenue consistent with the stated goals and objectives of the Board of Education.**
- 2. Propose new revenue sources and associated programs to the Board of Education for approval.**
- 3. Implement measures necessary to apply for/receive additional revenues.**

**The Board authorizes the Superintendent or designee to sign all forms for state and federal aid programs following the Board's approval of the program or its continuation.**

**The Superintendent shall report annually, as part of budget preparation, on the status of all state and federal grant funding and shall advise the Board on his or her recommendation as to whether to continue to seek each particular source of aid.**

~~Each year when it is believed that the school district is eligible for federal assistance under the provisions of Public Laws, the Superintendent may authorize application for said assistance, so long as acceptance of the funds does not include conditions contrary to Board policy. The Superintendent will seek Board of Education approval when required by the grantor.~~

## **Business/Non-Instructional Operations**

### **State and Federal Funds**

~~Expenditures and accounting for such funds are to be in accordance with procedures established for the Board's regular operating budget with any applicable law, and any stipulation identified in the grant.~~

Policy adopted: June 11, 2002  
Policy revised: June 10, 2008  
Policy reviewed: February 25, 2014

NEW MILFORD PUBLIC SCHOOLS  
New Milford, Connecticut

*COMMENTARY: No changes suggested.*

**3231**

## **Business/Non-Instructional Operations**

### **Medical Reimbursement for Special Education Students**

The Board of Education will seek Medicaid reimbursement for eligible medically related services provided to Medicaid eligible special education students in accordance with federal and state law. No child shall be denied special education and related services in the event the parent or guardian refuses to apply for Medicaid.

Legal Reference: Connecticut General Statutes

10-76d Duties and powers of boards of education to provide special education programs and services. State agency placements; apportionment of costs. (as amended by P.A. 99-279 An Act Concerning Programs and Modifications Necessary to Implement the Budget Relative to the Department of Social Services.)

Policy adopted: June 11, 2002  
Policy revised: June 10, 2008  
Policy reviewed: February 25, 2014

NEW MILFORD PUBLIC SCHOOLS  
New Milford, Connecticut

## FOR FIRST REVIEW

*COMMENTARY: The recommended changes below – except for those changes in Section IV – Adult Education Diploma -- are designed to better align this policy with relevant adult education statutes. Since 2013 when this policy was last updated there have only been a handful of relatively minor changes to Connecticut's adult education statutes. The revisions below incorporate those changes. A reference has also been added to Connecticut's student expulsion statute since that statute explicitly provides that an adult education program may constitute a suitable alternative educational program for expelled students in certain circumstances.*

*The changes to Section IV are not mandated by law, but have been recommended by the Administration to better align the District's adult education graduation requirements with the District's traditional graduation requirements as set forth in Policy 6146.*

**6200(a)**

### **Instruction**

#### **Adult Education**

The Board of Education recognizes that education is a lifelong process. Therefore, the Board shall establish and maintain a program of adult education classes for its adult residents of the school district. The Board may choose to provide its adult education program through cooperative arrangements with one or more other Boards of Education, eligible entities, or regional educational service centers.

#### **I. Eligible participants**

The adult education program is available to the following:

1. Any person seventeen (17) years of age or older who is not enrolled in a public elementary or secondary school;
2. Students age seventeen (17) or older who have been assigned to an adult education class as an alternative educational opportunity pursuant to an expulsion proceeding;
3. A public school student who is both under seventeen (17) years of age and a mother may request permission from the Board of Education to attend adult education classes. The Board of Education, by motion duly made and ~~voted upon~~ **majority vote**, may assign such student to adult education classes;
4. Students enrolled in full-time program in any local or regional school district may enroll in an adult education activity with the approval of the principal of the school in which the student is enrolled.

## Instruction

### Adult Education

#### II. Instruction

- A. The adult education program must provide classes to adult residents of the school district in the following subjects:
  - 1. Americanization and U.S. citizenship
  - 2. English for adults with limited English proficiency
  - 3. Elementary and secondary school completion
- B. The adult education program may also make classes available to adults (residents and non-residents of the school district) in any of the following subjects:
  - 1. Any subject provided by the elementary and secondary schools including vocational education
  - 2. Adult literacy
  - 3. Parenting skills
  - 4. College preparatory classes for adults who have obtained a high school diploma or its equivalent and require further education to enable them to enroll directly in a program at an institution of higher education.
  - 5. Any other subject or activity

#### III. Fees

No fees may be charged to adult residents enrolled in any of the classes listed in Section II(A) above. The Board of Education may fix tuition and/or registration fees and collect fees for books and materials provided to students in any class or activity of the adult program listed in Section II(B). Students who are assigned to adult education classes as part of a mandated program may not be assessed fees. The Board may also lend books or materials and require students to pay a deposit which will be refunded upon the return, in good condition, of the books or materials which were loaned to the student. Such deposit may not exceed the actual cost of such books or materials. The Board may waive fees **of any kind to an adult with a disability, or to a person sixty-two (62) years of age or older enrolled in any subjects identified in Section II(B) above, or as may otherwise be required by law** ~~in accordance with law.~~

## Instruction

### Adult Education

#### IV. Adult Education Diploma

The adult education program provided by the school district shall grant an adult education diploma to a participant who satisfactorily completes a minimum of ~~twenty (20)~~ **twenty-four (24)** adult credits, of which not fewer than four (4) shall be in English, three ~~and-a-half~~ **(3.5)** in mathematics, three (3) in social studies (including one in ~~American~~ **United States** history and at least a 0.5 credit course in civics, ~~and American government~~), two ~~(2)~~ **three-and-a-half (3.5)** in science, ~~and one (1) in the vocational arts (fine or vocational).~~ **and nine (9) in electives including 0.25 credit in Orientation to Adult Education and 0.25 credit for Portfolio.**

#### V. Alternative methods for earning adult education credits

The adult education program provided by the school district shall award credit for the following:

1. Experiential learning, including (a) not more than two non-required credits for military experience, including training; (b) not more than one vocational educational non-required credit and one required or not more than two non-required credits for occupational experience, including training; and (c) not more than one non-required credit for community service or ~~a~~ vocational skills;
2. Successful completion of courses taken for credit at state-accredited institutions, including public and private community colleges, technical colleges, community-technical colleges, four-year colleges and universities, and approved public and private high schools and vocational-technical schools;
3. Satisfactory performance on subject matter tests that demonstrate prior learning competencies, but not more than six such credits;
4. Independent study projects, but not more than three such credits, provided that not more than one of such credit shall be applied for a required subject.

The adult education program shall determine the number of weeks per semester that the program shall operate and shall provide certified counseling staff to provide adult education participants with educational and career counseling.



## Instruction

### Adult Education

Legal Reference: Connecticut General Statutes  
10-67 Definitions  
10-69 Adult Education  
10-70 Rooms and personnel  
10-73a Adult Education Fees and Charges  
10-73d Request of certain students to attend adult education classes.  
Assignment  
**10-233d Expulsion of pupils**  
~~Public Act 12-120, An Act Concerning Minor Revisions to the Education Statutes.~~

Policy adopted: June 10, 2003  
Policy revised: June 8, 2010  
Policy revised: October 9, 2012  
Policy revised: October 8, 2013

NEW MILFORD PUBLIC SCHOOLS  
New Milford, Connecticut



**New Milford Public Schools**

Facilities Department  
386 Danbury Road  
New Milford, CT 06776  
(860) 354-6265  
FAX (860) 210-2233

To: Alisha DiCorpo, Superintendent  
From: Kevin Munrett, Director of Facilities  
Date: March 11, 2021  
Re: COVID-19 Related Materials & Staffing Request- Revised

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In recent weeks I have had a series of meetings with the various building administrators to discuss their needs to meet the challenge to reopen schools for a 100% "all-in" learning model. As you know, due to the COVID 19 pandemic, the guidelines and information we had to process has been ever-changing. We have had to further pivot due to parent survey results and other factors outside of our control in order to get a better understanding as to how many students we may expect to attend in-person learning.

As a result of this process, we have realized the need to obtain additional desk shields to be used in the Sarah Noble Cafeteria as well as desk shields for Schaghticoke Middle School and New Milford High School (teacher and student desk shields).

Furthermore, after the NMHS and SMS building administration reviewed the survey results from 3/5/21, they realized a need for additional lunch wave seating. Given the social distancing capability of our existing cafeterias, it was decided that we should rent tents to be erected outside of NMHS and SMS cafeterias to provide additional, socially distant seating which includes not only the tent rental fee but also tables and chairs for SMS and tables for NMHS.

Both of these proposed expenditures appear as part of the Purchase Resolution D-744.

Furthermore, we have realized the need for more Sanitation Assistants. As you will recall, these additional staff members were added during the summer of last year. They were hired for 19 hours per week, 4 days per week due to the hybrid learning model. Now that we plan to reopen schools all-in, we are requesting 1 additional Sanitation Assistant per school to assist with the additional students eating during lunch waves as well as to cover for the increased usage of restrooms & touch-point cleaning. I am requesting; 2 additional Sanitation Assistants, at 19 hours per week at \$15 per hour multiplied by the number of remaining weeks in the school year (12) comes out to be \$6,840.00

I would be more than happy to elaborate or answer any questions you may have.

Sincerely,  
Kevin Munrett



**NEW MILFORD PUBLIC SCHOOLS**  
**Office of the Interim Assistant Superintendent**

50 East Street  
New Milford, Connecticut 06776  
(860) 354-3235 FAX (860) 210-2643

TO: Ms. Alisha DiCorpo, Superintendent  
FROM: Mrs. Cathy Calabrese, Interim Assistant Superintendent CC  
DATE: March 8, 2021  
RE: Textbook Approvals—Grades 9-12

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The textbooks listed below have been on review by the Board of Education. I ask that you recommend adoption of these books by the Board at the March meeting.

**Grades 9 and 10: Ways of the World:** Robert W. Strayer and Eric Nelson, Author/Bedford, Freeman & Worth Publishers

The current textbook, while excellent, does not align well with the AP World History curriculum. This book would be the foundation for AP World History. Students would use the textbook to assist them in learning the course content. They would begin using it in Grade 9 for Honors World History and continue using it in Grade 10 for AP World History. This book has been approved by the College Board as an acceptable textbook to use when teaching AP World History. It contains a multitude of primary and visual sources to assist students in gaining a deeper understanding of world history. It is organized thematically in a way that allows students to draw connections between different regions and offers a variety of lenses to learn about historical events; always making sure to include diverse perspectives.

Cost of Book: \$125.40  
Number of Copies Needed: 85  
Total: \$10,625.00 (does not include shipping)

**Grade 11 and 12: Updated Myers' Psychology for the AP Course:** Author: David Meyer/Nathan DeWall; Bedford, Freeman & Worth Publishers

In 2019 the AP Exam and course description for AP Psychology was updated. This text aligns with the College Board revision. In addition, the current text was published in 2004 and 16 years is a long time making many aspects of this textbook inaccurate. This is the most widely used text for AP Psychology courses. This textbook explores the themes presented in AP Psychology courses, encouraging students to use critical thinking to better understand the mind and human behavior.

Cost of Book: \$145.16  
Number of Copies Needed: 115  
Total: \$16,694.00 (does not include shipping)



Town of New Milford

# New Milford High School Partial Roof Replacement

388 Danbury Road  
New Milford, CT 06776



## DRAWING LIST:

- Cover Sheet
- C1 Code Information
- A1 Overall Roof Plan
- A2 Standing Seam Partial Roof Plan Part 1
- A3 Standing Seam Partial Roof Plan Part 2
- A4 Asphalt Shingles Partial Roof Plan Part 1
- A5 Asphalt Shingles Partial Roof Plan Part 2
- A6 Metal Standing Seam Roof Details
- A7 Asphalt Shingles Roof Details



SILVER / PETRUCELLI + ASSOCIATES

*Architects / Engineers / Interior Designers*

3190 Whitney Avenue, Hamden, CT 06518-2340

One Post Hill Place, New London, CT 06320

Tel. 203 230 9007 Fax. 203 230 8247

*silverpetrucelli.com*

## TOWN OF NEW MILFORD CT. OFFICIALS:

Building Inspector:

Fire Marshal:

Sanitarian/Health Inspector:

ADA/504 Coordinator:

State Project # 096-0036 RR

March 12, 2021



## CODE INFORMATION

DATE OF ORIGINAL CONSTRUCTION	1998
DATE OF ADDITION	

1. GROUP CLASSIFICATION (Chapter 3)  
(Primary) **E-EDUCATIONAL**  
(Incidental) **A2-ASSEMBLY**

2. CONSTRUCTION TYPE (Chapter 6)  
Minimum Type Required **2B**  
Actual Type Provided (existing) **---**  
(new) **2B**

3. BUILDING HEIGHT (Chapter 5)  
Allowable Height (story/feet) **3/75'-0"**  
Actual Height (story/feet) **1/30'-0"**  
(Stories Above Grade) **2**

4. BUILDING AREA (Chapter 5)  
a) Building Area (first)  
Existing construction **180,847** sq. ft.  
New construction **0** sq. ft.  
Total floor **180,847** sq. ft.  
b) Building Area (second)  
Existing construction **180,847** sq. ft.  
New construction **0** sq. ft.  
Total floor **180,847** sq. ft.  
Total (ALL FLOORS) **180,847** sq. ft.

5. AREA MODIFICATIONS TO TABLE 503 (for each separate building as defined by fire walls and/or exterior walls)  
**NA**

6. CASE 1 - SINGLE OCCUPANCY OR NONSEPARATED USES (302.3.1)  
(Allowable Area 506.4)  
**NA**

7. CASE 2 - MIXED OCCUPANCY SEPARATED USES (302.3.2)  
(Allowable Area 506.4)  
**NA**

8. FIRE-RESISTANCE RATED REQUIREMENTS FOR BUILDING ELEMENTS  
(Table 601, See Code Plans for specific designations)

1 Structural frame: including columns, girders, trusses	<b>0</b>	Hr(s)
2 Bearing walls: Exterior (Table 602)	<b>0/1</b>	Hr(s)
Interior	<b>0</b>	Hr(s)
3 Nonbearing walls & partitions Exterior (Table 602)	<b>0/1</b>	Hr(s)
Interior	<b>0</b>	Hr(s)
4 Nonbearing walls & partitions	<b>0</b>	Hr(s)
5 Floor Construction (including supporting beams & joists)	<b>0</b>	Hr(s)
6 Roof Construction (including supporting beams & joists)	<b>0</b>	Hr(s)

9. OCCUPANCY LOAD

Design Total for Basement	<b>NA</b>
Total Exit Capacity for Basement	<b>NA</b>
Design Total for First Floor	<b>NA</b>
Total Exit Capacity for First Floor	<b>NA</b>
Design Total for Building	<b>NA</b>
Total Exit Capacity for Building	<b>NA</b>

10. MODIFICATIONS

	Approved	Not Approved
	<b>Approved</b>	<b>Not Approved</b>
	<b>Approved</b>	<b>Not Approved</b>
	<b>Approved</b>	<b>Not Approved</b>

11. ACCESSIBLE BUILDING

<b>X</b>	Designated
	Non Designated

12. MINIMUM PLUMBING FIXTURE COUNT (I.P.C. Chapter 4)  
For each type of occupancy per entire facility

Group "A3" occupancy (Design Load = NA)	Required	Provided
W/C Male	NA	NA
W/C Female	NA	NA
Lavs	NA	NA
D/F	NA	NA
W/C Unisex	NA	NA
Lavs Unisex	NA	NA
Group "E" occupancy, (Design Load = NA)		
W/C	NA	NA
Lavs	NA	NA
D/F	NA	NA

(Total Design Load for entire facility = NA )

## 13. ENTIRE BUILDINGS SPRINKLERED

Yes	No
	<b>X</b>

## 14. THRESHOLD BUILDING CONDITIONS

Yes	No
	<b>X</b>

## 15. CODES TO WHICH THIS PROJECT WAS DESIGNED

State Building Code	2012 IBC/2016 CT AMENDMENTS
State Mechanical Code	2012 ICC/2016 CT AMENDMENTS
State Plumbing Code	2012 ICC/2016 CT AMENDMENTS
State Energy Conservation Code	2014 NFPA 70/2016 CT AMEND.
State Electrical Code	MOST CURRENT
State Health Code	MOST CURRENT
OSHA	CURRENT
Section 504	2010
ADA	2009
ANSI 117.1	

## 16. BUILDING AREAS FOR GRANT CALCULATION (ENTIRE FACILITY)

(measured to inside face of exterior walls)		sq. ft.
Existing unrenovated construction	<b>0</b>	sq. ft.
Existing renovated construction	<b>0</b>	sq. ft.
Existing being demolished	<b>0</b>	sq. ft.
Total existing construction	<b>180,847</b>	sq. ft.
Total new construction	<b>0</b>	sq. ft.
Total facility	<b>180,847</b>	sq. ft.

## Open Areas (not included in total facility)

NA	<b>NA</b>	sq. ft.
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17. TOTAL CONSTRUCTED BUILDING AREA  
(outside face of exterior walls including open areas above)

<b>NA</b>	sq. ft.
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## FIRE SAFETY CODE DATA:

1. CLASSIFICATION OF OCCUPANCY **EDUCATIONAL/ASSEMBLY**
2. MINIMUM CONSTRUCTION REQUIRED **5B**  
ACTUAL CONSTRUCTION PROVIDED **5B**
3. NOTIFICATION / ALARMS (CFSC 2005, NFPA 72, NATIONAL FIRE ALARM CODE 2002)  
YES **X** NO
4. DETECTION (CFSC 2005, NFPA 72, NATIONAL FIRE ALARM CODE 2002)  
YES **X** NO
5. EXTINGUISHMENT REQUIREMENTS (NFPA 13, 2002)  
YES **X** NO

## MEANS OF EGRESS

MAXIMUM FLOOR AREA ALLOWANCES PER OCCUPANT  
IBC TABLE 1004.1.2

USE	FLOOR AREA IN S.F. PER OCCUPANT
1. CLASSROOMS	<b>20 S.F. NET</b>
2. SHOPS & VOCATIONAL	<b>50 S.F. NET</b>
3. ASSEMBLY WITHOUT FIXED SEATS TABLES AND CHAIRS	<b>7 S.F. NET</b>
4. PLATFORMS	<b>15 S.F. NET</b>
5. LIBRARY	
READING ROOMS	<b>50 S.F. NET</b>
STACK AREA	<b>100 S.F. GROSS</b>
6. LOCKER ROOMS	<b>50 S.F. GROSS</b>
7. MECHANICAL AREAS	<b>300 S.F. GROSS</b>
8. STORAGE	<b>300 S.F. GROSS</b>
9. BUSINESS AREAS	<b>100 S.F. GROSS</b>
10. Courtyards	<b>15 S.F. NET</b>
MAXIMUM LENGTH OF EXIT TRAVEL	
1. I.B.C. TABLE 1015.1	<b>250 FEET</b>

## STANDING SEAM ROOF INFORMATION (BASE BID)

## SYMBOL LEGEND

- (X/XX)** - PLAN, SECTION, DETAIL OR ELEVATION NUMBER - SHEET NUMBER.
- EXISTING OUTLINE OF BUILDING.
- N.C. - ROOF AREA NOT IN CONSTRUCTION.
- V.I.F. - CONTRACTOR TO VERIFY DIMENSION IN FIELD.
- PITCH** **X** - INDICATES SLOPE DIRECTION & INDICATES EXISTING ROOF PITCH.
- R.D. - FLAT ROOF DRAIN. SEE CONSTRUCTION NOTE #5.
- S.D. - SECONDARY ROOF DRAIN. SEE CONSTRUCTION NOTE #5.
- D.S. - METAL DOWNSPOUT TO REMAIN.
- S.F. - NEW METAL SNOW FENCE. SEE DETAIL M/A6.
- V.S. - EXIST. VENT STACK. SEE DETAIL D/A6.
- S.H. - SMOKE HATCH. SEE DETAIL H/A6.

## CONSTRUCTION NOTES (X)→

- REMOVE EXISTING ASPHALT SHINGLES & BUILDING PAPER. ALL EXISTING GUTTERS & DOWNSPOUTS TO REMAIN.
- CONTRACTOR TO PROVIDE A SPECIFIED QUANTITY OF 3" POLYISO. DECK ASSEMBLY & METAL DECKING REPAIR & REPLACEMENT. SEE PROJECT MANUAL FOR ADDITIONAL INFORMATION.
- INSTALL ICE & WATER SHIELD OVER ENTIRE DECK. SEE ROOF DETAILS & PROJECT MANUAL.
- INSTALL NEW METAL HAT CHANNELS OVER ENTIRE EXISTING DECKING SYSTEM. SEE ROOF DETAILS & PROJECT MANUAL.
- REMOVE EXISTING PRIMARY & SECONDARY ROOF DRAINS & 6'-0" X 6'-0" SQUARE SURROUNDING EXISTING ROOF AREA DOWN TO THE EXISTING DECK & RECLAIM EXISTING STONE BALLAST. INSTALL NEW PRIMARY & SECONDARY ROOF DRAINS IN EXISTING DRAIN LOCATIONS. INSTALL NEW POLYISO. INSULATION/COVER BOARD TO MATCH EXISTING THICKNESS OF ROOF INSULATION HEIGHT. INSTALL MOD. BIT. MEMBRANE. FLOOD-COAT WITH BITUMINOUS MATERIAL. & INSTALL RECLAIMED & NEW STONE BALLAST. SEE DETAIL L/A6 & PROJECT MANUAL.
- REMOVE ALL EXISTING STONE BALLAST. STORE IN A LOCATION NEAR THE SITE, & DISPOSE OF ANY OTHER DEBRIS LOCATED ON THE FLAT ROOF AREAS. FLOOD COAT ENTIRE FLAT ROOF AREA WITH BITUMINOUS MATERIAL & REINSTALL EXIST STONE BALLAST. CONTRACTOR TO SUPPLY ADDITIONAL STONE BALLAST TO RESTORE THE BUR ROOF TO MATCH EXIST. SEE PROJECT MANUAL.

## ASPHALT SHINGLE ROOF INFORMATION (ALTERNATE #4)

## SYMBOL LEGEND

- (X/XX)** - PLAN, SECTION, DETAIL OR ELEVATION NUMBER - SHEET NUMBER.
- EXISTING OUTLINE OF BUILDING.
- N.C. - ROOF AREA NOT IN CONSTRUCTION.
- V.I.F. - CONTRACTOR TO VERIFY DIMENSION IN FIELD.
- PITCH** **X** - INDICATES SLOPE DIRECTION & INDICATES EXISTING ROOF PITCH.
- R.D. - FLAT ROOF DRAIN. SEE CONSTRUCTION NOTE #3.
- S.D. - SECONDARY ROOF DRAIN. SEE CONSTRUCTION NOTE #3.
- D.S. - METAL DOWNSPOUT. SEE CONSTRUCTION NOTES #4 & 5.
- R.S.U. - EXIST. ROOF TOP STUB-UP. SEE CONSTRUCTION NOTE #4.
- S.U. - EXIST. STUB-UP. SEE CONSTRUCTION NOTE #5.
- S.B. - CONCRETE SPLASH BLOCK. SEE CONSTRUCTION NOTE #6.
- V.S. - EXIST. VENT STACK. SEE DETAIL D/A7.
- S.H. - SMOKE HATCH. SEE DETAIL H/A7.

## DEMOLITION NOTES (X)→

- REMOVE EXISTING ASPHALT SHINGLES & BUILDING PAPER.
- REMOVE EXISTING OSB BOARD BELOW BUILDING PAPER.
- REMOVE EXISTING METAL GUTTERS.
- REMOVE EXISTING RAKE METAL.

## CONSTRUCTION NOTES (X)→

- CONTRACTOR TO PROVIDE A SPECIFIED QUANTITY OF 3" POLYISO. DECK ASSEMBLY & METAL DECKING REPAIR & REPLACEMENT. SEE PROJECT MANUAL FOR ADDITIONAL INFORMATION.
- INSTALL ICE & WATER SHIELD OVER ENTIRE DECK & A SECOND LAYER OF ICE & WATER SHIELD OVER NEWLY INSTALLED VENTED NAILABLE DECKING SYSTEM. SEE PROJECT MANUAL.
- REMOVE EXISTING PRIMARY & SECONDARY ROOF DRAINS & 6'-0" X 6'-0" SQUARE SURROUNDING EXISTING ROOF AREA DOWN TO THE EXISTING DECK & RECLAIM EXISTING STONE BALLAST. INSTALL NEW PRIMARY & SECONDARY ROOF DRAINS IN EXISTING DRAIN LOCATIONS. INSTALL NEW POLYISO. INSULATION/COVER BOARD TO MATCH EXISTING THICKNESS OF ROOF INSULATION HEIGHT. INSTALL MOD. BIT. MEMBRANE. FLOOD-COAT WITH BITUMINOUS MATERIAL. & INSTALL RECLAIMED & NEW STONE BALLAST. SEE DETAIL L/A6 & PROJECT MANUAL.
- CONNECT NEW METAL DOWNSPOUT INTO EXIST. ROOF-MOUNTED STUB-UP. MATCH EXISTING SIZE. SEE PROJECT MANUAL.
- CONNECT NEW METAL DOWNSPOUT INTO EXIST STUB-UP. MATCH EXISTING SIZE. SEE PROJECT MANUAL.
- NEW CONCRETE SPLASH BLOCK TO BE INSTALLED. SEE PROJECT MANUAL.
- REMOVE ALL EXISTING STONE BALLAST. STORE IN A LOCATION NEAR THE SITE, & DISPOSE OF ANY OTHER DEBRIS LOCATED ON THE FLAT ROOF AREAS. FLOOD COAT ENTIRE FLAT ROOF AREA WITH BITUMINOUS MATERIAL & REINSTALL EXIST STONE BALLAST. CONTRACTOR TO SUPPLY ADDITIONAL STONE BALLAST TO RESTORE THE BUR ROOF TO MATCH EXIST. SEE PROJECT MANUAL.

## GENERAL NOTES

- ALL FLAT ROOFS TO RECEIVE 4" PER FOOT TAPERED RIGID INSULATION MINIMUM UNLESS OTHERWISE NOTED.
- FIELD VERIFY ALL DIMENSIONS & PERFORM TEST CUTS AT EACH ROOF PRIOR TO THE BID.
- ALL MATERIALS ARE NEW UNLESS OTHERWISE NOTED 'EXISTING'.
- ALL WOOD BLOCKING, PLYWOOD & NAILERS TO BE PRESSURE TREATED. (P.T.)
- ALL MEMBRANE FLASHING INDICATED IS TO EXTEND A MINIMUM OF 8". (VERTICAL OR HORIZONTAL)
- CONTRACTOR IS TO SURVEY THE EXISTING ROOF DECKS W/A LEVEL (AFTER DEMOLITION) TO VERIFY THE SLOPES INDICATED ON PLAN ARE ACCURATE. NOTIFY ARCHITECT IMMEDIATELY OF ANY DISCREPANCIES PRIOR TO PERFORMING ANY ADDITIONAL ROOFING OPERATIONS.
- CONTRACTOR IS TO INSPECT THE UNDERSIDE OF ALL ROOF DECKS PRIOR TO ROOFING OPERATIONS TO INSURE THAT NO INTERIOR MATERIALS, EQUIPMENT, FINISHES OR OBJECTS WILL BE PERCED OR DAMAGED.
- CONTRACTOR ASSUMES ALL RESPONSIBILITY DURING PROJECT & WILL REPLACE ANY & ALL DAMAGED EQUIPMENT W/NO ADDITIONAL COST TO OWNER.
- SITE AREAS DISTURBED SHALL BE CLEANED & RE-LEVELED, W/LAWN AREAS MAGNETICALLY RAKED TO REMOVE ANY METAL DEBRIS & RE-SEEDED AS REQUIRED TO MATCH ADJACENT CONDITIONS.
- CONTRACTOR ASSUMES ALL RESPONSIBILITY FOR CLEAN UP OF ROOFING MATERIALS & DEBRIS THAT PENETRATES THE INTERIOR ENVELOPE OF THE BUILDING W/NO ADDITIONAL COST TO THE OWNER.
- SNAKE/CLEAN OUT ALL EXISTING VERTICAL & HORIZONTAL LEADERS OUT TO NEAREST MANHOLE OUTSIDE OF BUILDING.
- CONTRACTOR IS RESPONSIBLE FOR THE REMOVAL & RE-INSTALLATION OF ALL HVAC UNITS INCLUDING ANY ELECTRICAL OR MECHANICAL CONNECTIONS. THIS MAY INCLUDE THE EXTENSION OF EXISTING ELECTRICAL & DUCTWORK SYSTEMS TO ACCOMMODATE NEW MECHANICAL UNIT CURBING & NEW ROOFING SYSTEM.
- SNAKE/CLEAN OUT ALL EXISTING VENT STACKS BEFORE THE INSTALLATION OF METAL SLEEVE.
- ALL ANTENNAE, CONDUITS & ANY OTHER OBJECTS TO REMAIN AFFECTED BY SCOPE OF WORK, TO BE REMOVED & REINSTALLED.

## SLOPED ROOF AREAS

ROOF 'A' 15,377 SF.	ROOF 'J' 597 SF.
ROOF 'B' 5,740 SF.	ROOF 'K' 29,656 SF.
ROOF 'C' 3,405 SF.	ROOF 'L' 15,574 SF.
ROOF 'D' 27,076 SF.	ROOF 'M' 14,675 SF.
ROOF 'E' 597 SF.	ROOF 'N' 1,028 SF.
ROOF 'F' 597 SF.	ROOF 'P' 9,153 SF.
ROOF 'G' 5,308 SF.	ROOF 'Q' 597 SF.
ROOF 'H' 5,935 SF.	

TOTAL SLOPED ROOFS: 128,405 SF.  
THIS AREA IS APPROXIMATE - V.I.F.  
TOTAL ROOF AREAS: 180,847 SF.  
THIS AREA IS APPROXIMATE - V.I.F.

## FLAT ROOF AREAS

ROOF '1' 4,839 SF.	ROOF '11' 876 SF.
ROOF '2' 2,147 SF.	ROOF '12' 92 SF.
ROOF '3' 9,114 SF.	ROOF '13' 47,04 SF.
ROOF '4' 92 SF.	ROOF '14' 199 SF.
ROOF '5' 1,759 SF.	ROOF '15' 3,021 SF.
ROOF '6' 13,615 SF.	ROOF '16' 92 SF.
ROOF '7' 2,081 SF.	ROOF '17' 284 SF.
ROOF '8' 3,256 SF.	ROOF '18' 92 SF.
ROOF '9' 2,912 SF.	ROOF '19' 1,089 SF.
ROOF '10' 1,097 SF.	ROOF '20' 1,051 SF.

TOTAL FLAT ROOFS: 52,442 SF.  
THIS AREA IS APPROXIMATE - V.I.F.

## ENERGY CONSERVATION

IECC CODE REQUIREMENT R-VALUE TOTAL  
CONNECTICUT ZONE 5A  
CBSC REQUIREMENT: R24 = U .042 OR LESS

## CODE INFORMATION

USE GROUP: E  
CONSTRUCTION CLASS: 5B  
BASIC WIND SPEED: 110 MPH  
RISK CATEGORY #3: 134 MPH

FACTORY MUTUAL ENGINEERING & RESEARCH  
CORPORATION (FM): ROOF ASSEMBLY  
CLASSIFICATION OF NON-COMBUSTIBLE  
CONSTRUCTION, WIND UPLIFT REQUIREMENT OF  
140 FOR FIELD, 140 FOR PERIMETER AND 140  
FOR CORNERS, IN ACCORDANCE WITH FM  
PROPERTY LOSS PREVENTION DATA SHEETS 1-28.

## ROOF ASSEMBLY

(CODE MODIFICATION N EFFECT)

OUTSIDE AIR	0.17
METAL STANDING SEAM	0.33
3" EXIST. RIGID INSULATION	19.8
METAL DECK	1.23
INSIDE AIR	0.61

R TOTAL: 22.41

## SLOPED ROOF AREAS

ROOF 'A' 15,377 SF.	ROOF 'J' 597 SF.
ROOF 'B' 5,740 SF.	ROOF 'K' 29,656 SF.
ROOF 'C' 3,405 SF.	ROOF 'L' 15,574 SF.
ROOF 'D' 27,076 SF.	ROOF 'M' 14,675 SF.
ROOF 'E' 597 SF.	ROOF 'N' 1,028 SF.
ROOF 'F' 597 SF.	ROOF 'P' 9,153 SF.
ROOF 'G' 5,308 SF.	ROOF 'Q' 597 SF.
ROOF 'H' 5,935 SF.	

TOTAL SLOPED ROOFS: 128,405 SF.  
THIS AREA IS APPROXIMATE - V.I.F.  
TOTAL ROOF AREAS: 180,847 SF.  
THIS AREA IS APPROXIMATE - V.I.F.

## FLAT ROOF AREAS

ROOF '1' 4,839 SF.	ROOF '11' 876 SF.
ROOF '2' 2,147 SF.	ROOF '12' 92 SF.
ROOF '3' 9,114 SF.	ROOF '13' 47,04 SF.
ROOF '4' 92 SF.	ROOF '14' 199 SF.
ROOF '5' 1,759 SF.	ROOF '15' 3,021 SF.
ROOF '6' 13,615 SF.	ROOF '16' 92 SF.
ROOF '7' 2,081 SF.	ROOF '17' 284 SF.
ROOF '8' 3,256 SF.	ROOF '18' 92 SF.
ROOF '9' 2,912 SF.	ROOF '19' 1,089 SF.
ROOF '10' 1,097 SF.	ROOF '20' 1,051 SF.

TOTAL FLAT ROOFS: 52,442 SF.  
THIS AREA IS APPROXIMATE - V.I.F.

## ENERGY CONSERVATION

IECC CODE REQUIREMENT R-VALUE TOTAL  
CONNECTICUT ZONE 5A  
CBSC REQUIREMENT: R24 = U .042 OR LESS

## CODE INFORMATION

USE GROUP: E  
CONSTRUCTION CLASS: 5B  
BASIC WIND SPEED: 110 MPH  
RISK CATEGORY #3: 134 MPH

FACTORY MUTUAL ENGINEERING & RESEARCH  
CORPORATION (FM): ROOF ASSEMBLY  
CLASSIFICATION OF NON-COMBUSTIBLE  
CONSTRUCTION, WIND UPLIFT REQUIREMENT OF  
140 FOR FIELD, 140 FOR PERIMETER AND 140  
FOR CORNERS, IN ACCORDANCE WITH FM  
PROPERTY LOSS PREVENTION DATA SHEETS 1-28.

## ROOF ASSEMBLY

(CODE MODIFICATION N EFFECT)

OUTSIDE AIR	0.17
ASPHALT SHINGLES	0.33
3" EXIST. RIGID INSULATION	19.8
4" VENTED POLYISO/M' OSB DECKING SYSTEM	6.6
METAL DECK	1.23
INSIDE AIR	0.61

R TOTAL: 29.01

Project Title:

Town of New Milford

## New Milford High School Partial Roof Replacement

388 Danbury Road  
New Milford, Connecticut 06776

SILVER / PETRUCELLI + ASSOCIATES

Architects/ Engineers/ Interior Designers

3190 Whitney Avenue, Hamden, CT 06518-2340

One Post Hill Place, New London, CT 06320

Tel. 203 230 9007 Fax. 203 230 8247

silverpetrucelli.com

Revision:

Description:

Date:

Revised By:

Drawing Title:

## Code Information

STATE PROJECT # 096-0036RR

Date:

3/12/2021

Scale:

NONE

Drawn By:

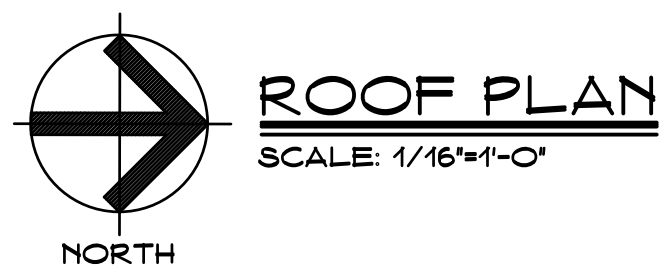
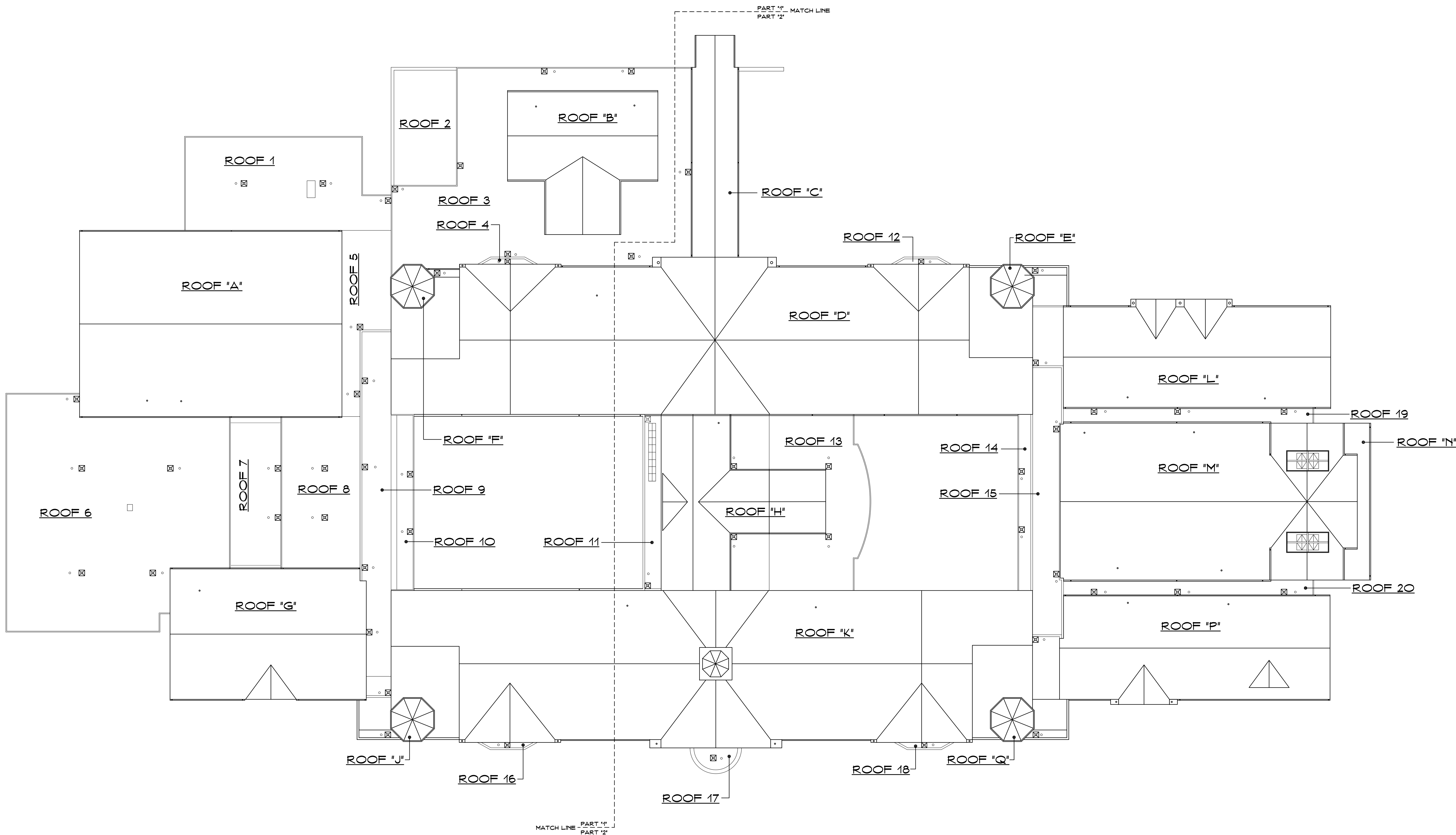
K. LINSLEY

Project Number:

19326

Drawing Number:

C1



Project Title:  
 Town of New Milford  
**New Milford High School Partial Roof Replacement**  
 388 Danbury Road  
 New Milford, Connecticut 06776



**SILVER / PETRUCELLI + ASSOCIATES**  
 Architects/ Engineers/ Interior Designers  
 3190 Whitney Avenue, Hamden, CT 06518-2340  
 One Post Hill Place, New London, CT 06320  
 Tel. 203 230 9007 Fax. 203 230 8247  
 silverpetrucelli.com

Revision:	Description:	Date:	Revised By:

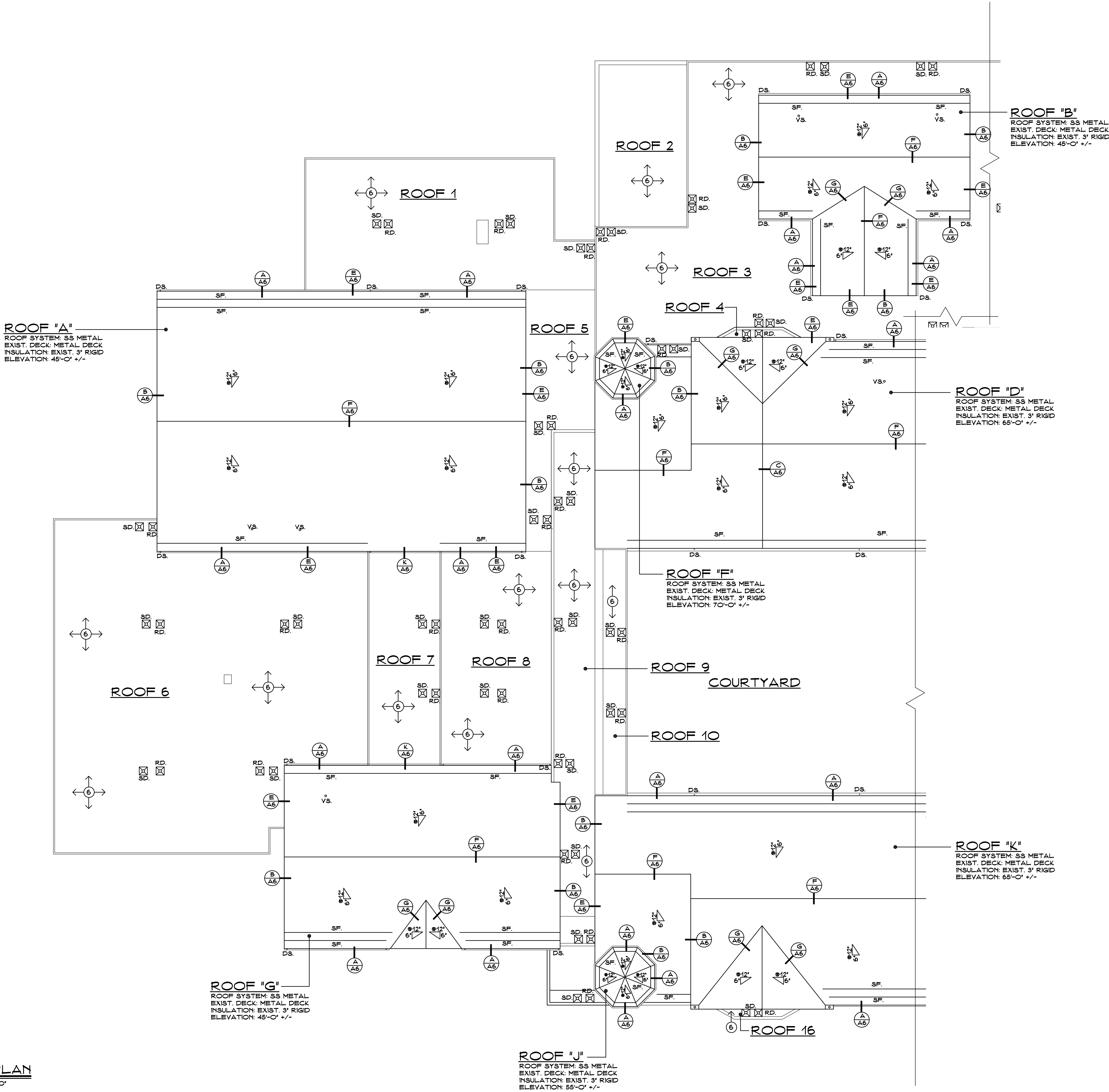
Drawing Title:  
**Overall Roof Plan**  
 STATE PROJECT # 096-0036RR

Date:  
**9/12/2021**  
 Scale:  
**1/8"=1'-0"**  
 Drawn By:  
**K. LINSLEY**  
 Project Number:  
**19.326**

Drawing Number:

**A1**





- SYMBOL LEGEND**
- (X) - PLAN, SECTION, DETAIL OR ELEVATION NUMBER - SHEET NUMBER.
  - EXISTING OUTLINE OF BUILDING.
  - N.I.C. - ROOF AREA NOT IN CONSTRUCTION.
  - V.I.F. - CONTRACTOR TO VERIFY DIMENSION IN FIELD.
  - PITCH - INDICATES SLOPE DIRECTION & INDICATES EXISTING ROOF PITCH.
  - R.D. - FLAT ROOF DRAIN. SEE CONSTRUCTION NOTE #5.
  - S.D. - SECONDARY ROOF DRAIN. SEE CONSTRUCTION NOTE #5.
  - D.S. - METAL DOWNSPOUT TO REMAIN.
  - S.F. - NEW METAL SNOW FENCE. SEE DETAIL M/A6.
  - V.S. - EXIST. VENT STACK. SEE DETAIL D/A6.
  - S.H. - SMOKE HATCH. SEE DETAIL H/A6.

- GENERAL NOTES**
- ALL FLAT ROOFS TO RECEIVE 1/4" PER FOOT TAPERED RIGID INSULATION MINIMUM UNLESS OTHERWISE NOTED.
  - FIELD VERIFY ALL DIMENSIONS & PERFORM TEST CUTS AT EACH ROOF PRIOR TO THE BID.
  - ALL MATERIALS ARE NEW UNLESS OTHERWISE NOTED 'EXISTING'.
  - ALL WOOD BLOCKING, PLYWOOD & NAILERS TO BE PRESSURE TREATED. (P.T.)
  - ALL WOOD BLOCKING INDICATED IN DETAILS ARE TO BE ANCHORED TO THE EXISTING STRUCTURE.
  - ALL MEMBRANE FLASHING INDICATED IS TO EXTEND A MINIMUM OF 6" (VERTICAL OR HORIZONTAL).
  - CONTRACTOR IS TO SURVEY THE EXISTING ROOF DECKS W/A LEVEL (AFTER DEMOLITION) TO VERIFY THE SLOPES INDICATED ON PLAN ARE ACCURATE. NOTIFY ARCHITECT IMMEDIATELY OF ANY DISCREPANCIES PRIOR TO PERFORMING ANY ADDITIONAL ROOFING OPERATIONS.
  - CONTRACTOR IS TO INSPECT THE UNDERSIDE OF ALL ROOF DECKS PRIOR TO ROOFING OPERATIONS TO INSURE THAT NO INTERIOR MATERIALS, EQUIPMENT, FINISHES OR OBJECTS WILL BE PERCED OR DAMAGED.
  - CONTRACTOR ASSUMES ALL RESPONSIBILITY DURING PROJECT & WILL REPLACE ANY & ALL DAMAGED EQUIPMENT W/NO ADDITIONAL COST TO OWNER.
  - SITE AREAS DISTURBED SHALL BE CLEANED & RE-LEVELLED. W/LAWN AREAS MAGNETICALLY RAKED TO REMOVE ANY METAL DEBRIS & RE-SEEDED AS REQUIRED TO MATCH ADJACENT CONDITIONS.
  - CONTRACTOR ASSUMES ALL RESPONSIBILITY FOR CLEAN UP OF ROOFING MATERIALS & DEBRIS THAT PENETRATES THE INTERIOR ENVELOPE OF THE BUILDING W/NO ADDITIONAL COST TO THE OWNER.
  - SNAKE/CLEAN OUT ALL EXISTING VERTICAL & HORIZONTAL LEADERS OUT TO NEAREST MANHOLE OUTSIDE OF BUILDING.
  - CONTRACTOR IS RESPONSIBLE FOR THE REMOVAL & RE-INSTALLATION OF ALL HVAC UNITS INCLUDING ANY ELECTRICAL OR MECHANICAL CONNECTIONS. THIS MAY INCLUDE THE EXTENSION OF EXISTING ELECTRICAL & DUCTWORK SYSTEMS TO ACCOMMODATE NEW MECHANICAL UNIT CURBING & NEW ROOFING SYSTEM.
  - SNAKE/CLEAN OUT ALL EXISTING VENT STACKS BEFORE THE INSTALLATION OF METAL SLEEVE.
  - ALL ANTENNAE, CONDUITS & ANY OTHER OBJECTS TO REMAIN AFFECTED BY SCOPE OF WORK, TO BE REMOVED & REINSTALLED.

- CONSTRUCTION NOTES** (X) ->
- REMOVE EXISTING ASPHALT SHINGLES & BUILDING PAPER. ALL EXISTING GUTTERS & DOWNSPOUTS TO REMAIN.
  - CONTRACTOR TO PROVIDE A SPECIFIED QUANTITY OF 3" POLYISO. DECK ASSEMBLY & METAL DECKING REPAIR & REPLACEMENT. SEE PROJECT MANUAL FOR ADDITIONAL INFORMATION.
  - INSTALL ICE & WATER SHIELD OVER ENTIRE DECK. SEE ROOF DETAILS & PROJECT MANUAL.
  - INSTALL NEW METAL HAT CHANNELS OVER ENTIRE EXISTING DECKING SYSTEM. SEE ROOF DETAILS & PROJECT MANUAL.
  - REMOVE EXISTING PRIMARY & SECONDARY ROOF DRAINS & 6'-0" X 6'-0" SQUARE SURROUNDING EXISTING ROOF AREA DOWN TO THE EXISTING DECK & RECLAIM EXISTING STONE BALLAST. INSTALL NEW PRIMARY & SECONDARY ROOF DRAINS IN EXISTING DRAIN LOCATIONS. INSTALL NEW POLYISO. INSULATION/COVER BOARD TO MATCH EXISTING THICK ROOF INSULATION HEIGHT. INSTALL MOD. BIT. MEMBRANE FLOOD-COAT WITH BITUMINOUS MATERIAL & INSTALL RECLAIMED & NEW STONE BALLAST. SEE DETAIL L/A6 & PROJECT MANUAL.
  - REMOVE ALL EXISTING STONE BALLAST. STORE IN A LOCATION NEAR THE SITE & DISPOSE OF ANY OTHER DEBRIS LOCATED ON THE FLAT ROOF AREAS. FLOOD COAT ENTIRE FLAT ROOF AREA WITH BITUMINOUS MATERIAL & REINSTALL EXIST STONE BALLAST. CONTRACTOR TO SUPPLY ADDITIONAL STONE BALLAST TO RESTORE THE BUR ROOF TO MATCH EXIST. SEE PROJECT MANUAL.

SLOPED ROOF AREAS		FLAT ROOF AREAS	
ROOF 'A' 15,377 SF.	ROOF 'J' 597 SF.	ROOF 'H' 4,839 SF.	ROOF 'M' 876 SF.
ROOF 'B' 5,740 SF.	ROOF 'K' 29,656 SF.	ROOF 'I' 2,147 SF.	ROOF 'N' 92 SF.
ROOF 'C' 3,405 SF.	ROOF 'L' 5,574 SF.	ROOF 'O' 9,114 SF.	ROOF 'P' 4,704 SF.
ROOF 'D' 27,076 SF.	ROOF 'M' 14,575 SF.	ROOF 'Q' 4,92 SF.	ROOF 'R' 199 SF.
ROOF 'E' 597 SF.	ROOF 'N' 1,028 SF.	ROOF 'S' 1,759 SF.	ROOF 'T' 3,021 SF.
ROOF 'F' 597 SF.	ROOF 'O' 9,153 SF.	ROOF 'U' 13,515 SF.	ROOF 'V' 92 SF.
ROOF 'G' 5,308 SF.	ROOF 'P' 597 SF.	ROOF 'W' 2,081 SF.	ROOF 'X' 284 SF.
ROOF 'H' 5,935 SF.		ROOF 'Y' 3,286 SF.	ROOF 'Z' 92 SF.
		ROOF '1' 2,912 SF.	ROOF '2' 1,089 SF.
		ROOF '3' 1,097 SF.	ROOF '4' 1,051 SF.

TOTAL SLOPED ROOFS: 128,405 SF.  
THIS AREA IS APPROXIMATE - V.I.F.  
TOTAL ROOF AREAS: 160,847 SF.  
THIS AREA IS APPROXIMATE - V.I.F.

**ENERGY CONSERVATION**

IECC CODE REQUIREMENT R-VALUE TOTAL  
CONNECTICUT ZONE 5A  
CBCS REQUIREMENT: R24 + U .042 OR LESS

**CODE INFORMATION**

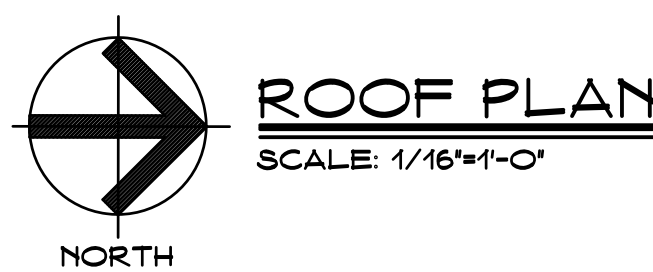
USE GROUP: E  
CONSTRUCTION CLASS: SB  
BASIC WIND SPEED: 110 MPH  
RISK CATEGORY #3: 134 MPH

FACTORY MUTUAL ENGINEERING & RESEARCH CORPORATION (FM): ROOF ASSEMBLY  
CLASSIFICATION OF NON-COMBUSTIBLE  
CONSTRUCTION WIND UPLIFT REQUIREMENT OF 1-60 FOR FIELD, 1-90 FOR PERIMETER AND 1-120 FOR CORNERS, IN ACCORDANCE WITH FM  
PROPERTY LOSS PREVENTION DATA SHEETS 1-28.

**ROOF ASSEMBLY**  
(CODE MODIFICATION IN EFFECT)

OUTSIDE AIR	0.17
METAL STANDING SEAM	0.33
3" EXIST. RIGID INSULATION	19.6
METAL DECK	1.23
INSIDE AIR	0.61

R TOTAL: 22.41



Project Title:  
Town of New Milford  
New Milford High School Partial Roof Replacement  
388 Danbury Road  
New Milford, Connecticut 06776

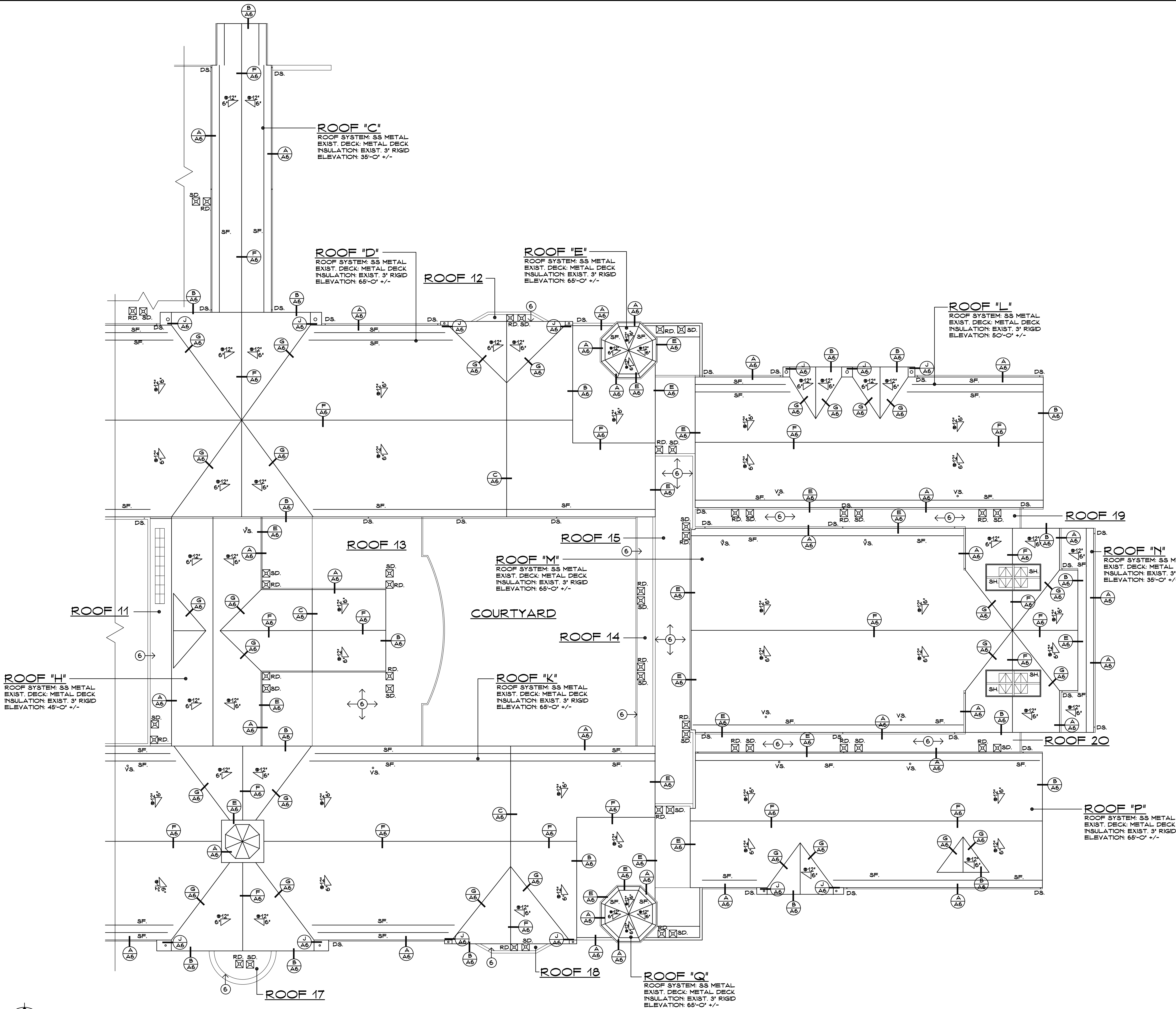


SILVER / PETRUCELLI + ASSOCIATES  
Architects/ Engineers/ Interior Designers  
3190 Whitney Avenue, Hamden, CT 06518-2340  
One Post Hill Place, New London, CT 06320  
Tel. 203 230 9007 Fax. 203 230 8247  
silverpetrucelli.com

Revision:	Description:	Date:	Revised By:

Drawing Title:  
Metal Standing Seam Roof  
Plan Part #1  
STATE PROJECT # 096-0036RR  
Date:  
3/12/2021  
Scale:  
1/16"=1'-0"  
Drawn By:  
K. LINSLEY  
Project Number:  
19326  
Drawing Number:  
A2





SYMBOL LEGEND	
	- PLAN, SECTION, DETAIL OR ELEVATION NUMBER - SHEET NUMBER.
	- EXISTING OUTLINE OF BUILDING.
N.I.C.	- ROOF AREA NOT IN CONSTRUCTION.
V.I.F.	- CONTRACTOR TO VERIFY DIMENSION IN FIELD.
	- INDICATES SLOPE DIRECTION & INDICATES EXISTING ROOF PITCH.
R.D.	- FLAT ROOF DRAIN. SEE CONSTRUCTION NOTE #5.
S.D.	- SECONDARY ROOF DRAIN. SEE CONSTRUCTION NOTE #5.
D.S.	- METAL DOWNSPOUT TO REMAIN.
S.F.	- NEW METAL SNOW FENCE. SEE DETAIL M/A6.
V.S.	- EXIST. VENT STACK. SEE DETAIL D/A6.
S.H.	- SMOKE HATCH. SEE DETAIL H/A6.

- GENERAL NOTES**
- ALL FLAT ROOFS TO RECEIVE 1/4" PER FOOT TAPERED RIGID INSULATION MINIMUM UNLESS OTHERWISE NOTED.
  - FIELD VERIFY ALL DIMENSIONS & PERFORM TEST CUTS AT EACH ROOF PRIOR TO THE BID.
  - ALL MATERIALS ARE NEW UNLESS OTHERWISE NOTED 'EXISTING'.
  - ALL WOOD BLOCKING, PLYWOOD & NAILERS TO BE PRESSURE TREATED. (P.T.)
  - ALL WOOD BLOCKING INDICATED IN DETAILS ARE TO BE ANCHORED TO THE EXISTING STRUCTURE.
  - ALL MEMBRANE FLASHING INDICATED IS TO EXTEND A MINIMUM OF 6" (VERTICAL OR HORIZONTAL).
  - CONTRACTOR IS TO SURVEY THE EXISTING ROOF DECKS W/A LEVEL (AFTER DEMOLITION) TO VERIFY THE SLOPES INDICATED ON PLAN ARE ACCURATE. NOTIFY ARCHITECT IMMEDIATELY OF ANY DISCREPANCIES PRIOR TO PERFORMING ANY ADDITIONAL ROOFING OPERATIONS.
  - CONTRACTOR IS TO INSPECT THE UNDERSIDE OF ALL ROOF DECKS PRIOR TO ROOFING OPERATIONS TO INSURE THAT NO INTERIOR MATERIALS, EQUIPMENT, FINISHES OR OBJECTS WILL BE PERCED OR DAMAGED.
  - CONTRACTOR ASSUMES ALL RESPONSIBILITY DURING PROJECT & WILL REPLACE ANY & ALL DAMAGED EQUIPMENT W/NO ADDITIONAL COST TO OWNER.
  - SITE AREAS DISTURBED SHALL BE CLEANED & RE-LEVELLED, W/LAWN AREAS MAGNETICALLY RAKED TO REMOVE ANY METAL DEBRIS & RE-SEEDED AS REQUIRED TO MATCH ADJACENT CONDITIONS.
  - CONTRACTOR ASSUMES ALL RESPONSIBILITY FOR CLEAN UP OF ROOFING MATERIALS & DEBRIS THAT PENETRATES THE INTERIOR ENVELOPE OF THE BUILDING W/NO ADDITIONAL COST TO THE OWNER.
  - SNAKE/CLEAN OUT ALL EXISTING VERTICAL & HORIZONTAL LEADERS OUT TO NEAREST MANHOLE OUTSIDE OF BUILDING.
  - CONTRACTOR IS RESPONSIBLE FOR THE REMOVAL & RE-INSTALLATION OF ALL HVAC UNITS INCLUDING ANY ELECTRICAL OR MECHANICAL CONNECTIONS. THIS MAY INCLUDE THE EXTENSION OF EXISTING ELECTRICAL & DUCTWORK SYSTEMS TO ACCOMMODATE NEW MECHANICAL UNIT CURBING & NEW ROOFING SYSTEM.
  - SNAKE/CLEAN OUT ALL EXISTING VENT STACKS BEFORE THE INSTALLATION OF METAL SLEEVE. TO BE REMOVED & REINSTALLED.
  - ALL ANTENNAE, CONDUITS & ANY OTHER OBJECTS TO REMAIN AFFECTED BY SCOPE OF WORK, TO BE REMOVED & REINSTALLED.

- CONSTRUCTION NOTES** (X) →
- REMOVE EXISTING ASPHALT SHINGLES & BUILDING PAPER. ALL EXISTING GUTTERS & DOWNSPOUTS TO REMAIN.
  - CONTRACTOR TO PROVIDE A SPECIFIED QUANTITY OF 3" POLYISO. DECK ASSEMBLY & METAL DECKING REPAIR & REPLACEMENT. SEE PROJECT MANUAL FOR ADDITIONAL INFORMATION.
  - INSTALL ICE & WATER SHIELD OVER ENTIRE DECK. SEE ROOF DETAILS & PROJECT MANUAL.
  - INSTALL NEW METAL HAT CHANNELS OVER ENTIRE EXISTING DECKING SYSTEM. SEE ROOF DETAILS & PROJECT MANUAL.
  - REMOVE EXISTING PRIMARY & SECONDARY ROOF DRAINS & 6'-0" X 6'-0" SQUARE SURROUNDING EXISTING ROOF AREA DOWN TO THE EXISTING DECK & RECLAIM EXISTING STONE BALLAST. INSTALL NEW PRIMARY & SECONDARY ROOF DRAINS IN EXISTING DRAIN LOCATION. INSTALL NEW POLYISO. INSULATION/COVER BOARD TO MATCH EXISTING THICKNESS OF ROOF INSULATION HEIGHT. INSTALL MOD. BIT. MEMBRANE, FLOOD-COAT WITH BITUMINOUS MATERIAL & INSTALL RECLAIMED & NEW STONE BALLAST. SEE DETAIL L/A6 & PROJECT MANUAL.
  - REMOVE ALL EXISTING STONE BALLAST. STORE IN A LOCATION NEAR THE SITE. & DISPOSE OF ANY OTHER DEBRIS LOCATED ON THE FLAT ROOF AREAS. FLOOD COAT ENTIRE FLAT ROOF AREA WITH BITUMINOUS MATERIAL & REINSTALL EXIST STONE BALLAST. CONTRACTOR TO SUPPLY ADDITIONAL STONE BALLAST TO RESTORE THE BUR ROOF TO MATCH EXIST. SEE PROJECT MANUAL.

SLOPED ROOF AREAS		FLAT ROOF AREAS	
ROOF 'A' 15,377 SF.	ROOF 'J' 597 SF.	ROOF '1' 4,839 SF.	ROOF '11' 876 SF.
ROOF 'B' 5,740 SF.	ROOF 'K' 29,656 SF.	ROOF '12' 2,147 SF.	ROOF '12' 92 SF.
ROOF 'C' 3,408 SF.	ROOF 'L' 5,874 SF.	ROOF '13' 9,114 SF.	ROOF '13' 4,704 SF.
ROOF 'D' 27,078 SF.	ROOF 'M' 14,878 SF.	ROOF '14' 92 SF.	ROOF '14' 199 SF.
ROOF 'E' 597 SF.	ROOF 'N' 1,028 SF.	ROOF '15' 1,759 SF.	ROOF '15' 3,021 SF.
ROOF 'F' 597 SF.	ROOF 'O' 13,618 SF.	ROOF '16' 13,618 SF.	ROOF '16' 92 SF.
ROOF 'G' 5,938 SF.	ROOF 'P' 9,153 SF.	ROOF '17' 2,081 SF.	ROOF '17' 284 SF.
ROOF 'H' 5,935 SF.	ROOF 'Q' 597 SF.	ROOF '18' 3,286 SF.	ROOF '18' 92 SF.
		ROOF '19' 2,912 SF.	ROOF '19' 1,089 SF.
		ROOF '20' 1,097 SF.	ROOF '20' 1,051 SF.

THIS AREA IS APPROXIMATE (IE F.V.I.F.)

1

ENERGY CONSERVATION

IECC CODE REQUIREMENT R-VALUE TOTAL  
CONNECTICUT ZONE 5A  
CBSC REQUIREMENT: R24 + U .042 OR LESS

CODE INFORMATION

USE GROUP: E  
CONSTRUCTION CLASS: 5B  
BASIC WIND SPEED: 110 MPH  
RISK CATEGORY #3: 134 MPH

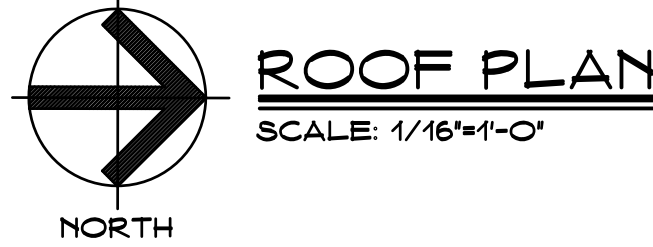
FACTORY MUTUAL ENGINEERING & RESEARCH  
CORPORATION (FM): ROOF ASSEMBLY  
CLASSIFICATION OF NON-COMBUSTIBLE  
CONSTRUCTION, WIND UPLIFT REQUIREMENT OF  
1-60 FOR FIELD, 1-90 FOR PERIMETER AND 1-120  
FOR CORNERS, IN ACCORDANCE WITH FM  
PROPERTY LOSS PREVENTION DATA SHEETS 1-28.

ROOF ASSEMBLY

(CODE MODIFICATION IN EFFECT)

OUTSIDE AIR	0.17
METAL STANDING SEAM	0.33
3" EXIST. RIGID INSULATION	19.8
METAL DECK	1.23
INSIDE AIR	0.61

R TOTAL: 22.41



Project Title:  
Town of New Milford  
New Milford High School Partial Roof Replacement  
388 Danbury Road  
New Milford, Connecticut 06776



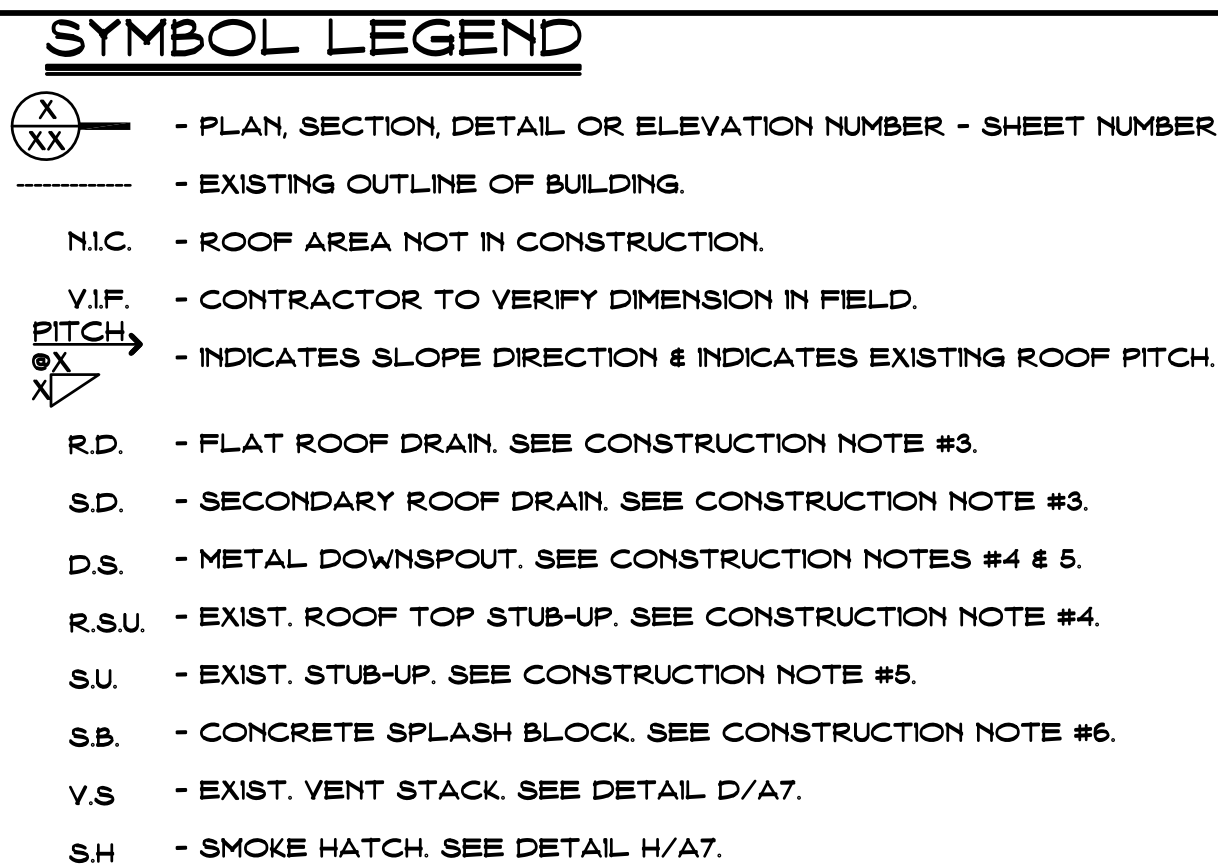
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Tel. 203 230 9007 Fax. 203 230 8247  
silverpetrucelli.com

Revision:	Description:	Date:	Revised By:

Drawing Title:  
Metal Standing Seam Roof  
Plan Part #2  
STATE PROJECT # 096-0036RR

Date:  
3/12/2021  
Scale:  
1/16\"/>  
Drawn By:  
K. LINSLEY  
Project Number:  
19326

Drawing Number:  
A3



- ## GENERAL NOTES
- ALL FLAT ROOFS TO RECEIVE '4' PER FOOT TAPERED RIGID INSULATION MINIMUM UNLESS OTHERWISE NOTED.
  - FIELD VERIFY ALL DIMENSIONS & PERFORM TEST CUTS AT EACH ROOF PRIOR TO THE BID.
  - ALL MATERIALS ARE NEW UNLESS OTHERWISE NOTED 'EXISTING'.
  - ALL WOOD BLOCKING, PLYWOOD & NAILERS TO BE PRESSURE TREATED. (P.T.)
  - ALL WOOD BLOCKING INDICATED IN DETAILS ARE TO BE ANCHORED TO THE EXISTING STRUCTURE.
  - ALL MEMBRANE FLASHING INDICATED IS TO EXTEND A MINIMUM OF 8" (VERTICAL OR HORIZONTAL).
  - CONTRACTOR IS TO SURVEY THE EXISTING ROOF DECKS W/A LEVEL (AFTER DEMOLITION) TO VERIFY THE SLOPES INDICATED ON PLAN ARE ACCURATE. NOTIFY ARCHITECT IMMEDIATELY OF ANY DISCREPANCIES PRIOR TO PERFORMING ANY ADDITIONAL ROOFING OPERATIONS.
  - CONTRACTOR IS TO INSPECT THE UNDERSIDE OF ALL ROOF DECKS PRIOR TO ROOFING OR FLASHING TO INSURE THAT NO INTERIOR MATERIALS, EQUIPMENT, FINISHES OR OBJECTS WILL BE PERCED OR DAMAGED.
  - CONTRACTOR ASSUMES ALL RESPONSIBILITY DURING PROJECT & WILL REPLACE ANY & ALL DAMAGED EQUIPMENT W/NO ADDITIONAL COST TO OWNER.
  - SITE AREAS DISTURBED SHALL BE CLEANED & RE-LEVELLED. W/LAWN AREAS MAGNETICALLY RAKED TO REMOVE ANY METAL DEBRIS & RE-SEED AS REQUIRED TO MATCH ADJACENT CONDITIONS.
  - CONTRACTOR ASSUMES ALL RESPONSIBILITY FOR CLEAN UP OF ROOFING MATERIALS & DEBRIS THAT PENETRATES THE INTERIOR ENVELOPE OF THE BUILDING W/NO ADDITIONAL COST TO THE OWNER.
  - SNAKE/CLEAN OUT ALL EXISTING VERTICAL & HORIZONTAL LEADERS OUT TO NEAREST MANHOLE OUTSIDE OF BUILDING.
  - CONTRACTOR IS RESPONSIBLE FOR THE REMOVAL & RE-INSTALLATION OF ALL HVAC UNITS & EQUIPMENT BY ELECTRICAL OR MECHANICAL CONNECTIONS. THIS MAY INCLUDE THE EXTENSION OF EXISTING ELECTRICAL & DUCTWORK SYSTEMS TO ACCOMMODATE NEW MECHANICAL UNIT CURBING & NEW ROOFING SYSTEM.
  - SNAKE/CLEAN OUT ALL EXISTING VENT STACKS BEFORE THE INSTALLATION OF METAL SLEEVE.
  - ALL ANTENNAE, CONDUITS & ANY OTHER OBJECTS TO REMAIN AFFECTED BY SCOPE OF WORK, TO BE REMOVED & REINSTALLED.

## DEMOLITION NOTES (X) →

1. REMOVE EXISTING ASPHALT SHINGLES & BUILDING PAPER.
2. REMOVE EXISTING OSB BOARD BELOW BUILDING PAPER.
3. REMOVE EXISTING METAL GUTTERS.
4. REMOVE EXISTING RAKE METAL.

### CONSTRUCTION NOTES (X)→

- CONTRACTOR TO PROVIDE A SPECIFIED QUANTITY OF 3" POLYSTYRO DECK ASSEMBLY & METAL DECKING REPAIR & REPLACEMENT. SEE PROJECT MANUAL FOR ADDITIONAL INFORMATION.
- INSTALL ICE & WATER SHIELD OVER ENTIRE DECK & A SECOND LAYER OF ICE & WATER SHIELD OVER NEWLY INSTALLED VENTED NAILABLE DECKING SYSTEM. SEE PROJECT MANUAL.
- REMOVE EXISTING PRIMARY & SECONDARY ROOF DRAINS & 6'-0" X 5'-0" SQUARE SURROUNDING EXISTING ROOF AREA DOWN TO THE EXISTING DECK & RECLAIM EXISTING STONE BALLAST. INSTALL NEW PRIMARY & SECONDARY ROOF DRAINS IN EXISTING DETAIL. INSTALL NEW POLYSTYRO INSULATION /COVER BOARD TO MATCH EXISTING THICKNESS OF ROOF INSULATION HEIGHT. INSTALL MOD. BIT. MEMBRANE. FLOOD-COAT WITH BITUMINOUS MATERIAL & INSTALL RECLAIMED & NEW STONE BALLAST. SEE DETAIL L/A6 & PROJECT MANUAL.
- CONNECT NEW METAL DOWNSPOUT INTO EXIST. ROOF-MOUNTED STUB-UP. MATCH EXISTING SIZE. SEE PROJECT MANUAL.
- CONNECT NEW METAL DOWNSPOUT INTO EXIST STUB-UP. MATCH EXISTING SIZE. SEE PROJECT MANUAL.
- NEW CONCRETE SPLASH BLOCK TO BE INSTALLED. SEE PROJECT MANUAL.
- REMOVE ALL EXISTING STONE BALLAST, STORE IN A LOCATION NEAR THE SITE, & DISPOSE OF ANY OTHER DEBRIS LOCATED ON THE FLAT ROOF AREAS. FLOOD COAT ENTIRE FLAT ROOF AREA WITH BITUMINOUS MATERIAL & REINSTALL EXISTING STONE BALLAST. CONTRACTOR TO SUPPLY ADDITIONAL STONE BALLAST TO RESTORE THE BUR ROOF TO MATCH EXIST. SEE PROJECT MANUAL.

SLOPED ROOF AREAS	FLAT ROOF AREAS

ROOF 'A' 57.37 SF	ROOF 'J' 59.57 SF	ROOF 'I' 4.83 SF	ROOF 'HH' 876 SF
ROOF 'B' 55.40 SF	ROOF 'K' 29.56 SF	ROOF 'J2' 2499 SF	ROOF 'I2' 92 SF
ROOF 'C' 55.57 SF	ROOF 'L' 55.74 SF	ROOF 'K2' 4704 SF	ROOF 'J2' 92 SF
ROOF 'D' 27.07 SF	ROOF 'M' 14.67 SF	ROOF 'L2' 92 SF	ROOF 'K2' 149 SF
ROOF 'E' 597 SF	ROOF 'N' 1.028 SF	ROOF 'M2' 1759 SF	ROOF 'L2' 3.021 SF
ROOF 'F' 597 SF	ROOF 'O' 9.53 SF	ROOF 'N2' 13.651 SF	ROOF 'M2' 92 SF
ROOF 'G' 8.63 SF	ROOF 'P' 21.97 SF	ROOF 'O2' 3.268 SF	ROOF 'N2' 92 SF
ROOF 'H' 8.33 SF	ROOF 'Q' 59.57 SF	ROOF 'P2' 2.912 SF	ROOF 'O2' 1.089 SF
		ROOF 'Q2' 1.097 SF	ROOF 'P2' 2.018 SF
TOTAL SLOPED ROOFS: 128.405 SF			
THIS AREA IS APPROXIMATE - VUE			

TOTAL SLOPED ROOFS: 128,405 SF

TOTAL ROOF AREAS: 180,847 SF

THIS AREA IS APPROXIMATE - V.I.F.  
ENERGY CONSERVED

## ENERGY CONSERVATION

IECC CODE REQUIREMENT R-VALUE TOTAL  
CONNECTICUT ZONE 5A  
CBSC REQUIREMENT: R24 = U .042 OR LESS

### CODE INFORMATION

USE GROUP: E  
CONSTRUCTION CLASS: 5B  
BASIC WIND SPEED: 110 MPH  
RISK CATEGORY #3: 134 MPH

FACTORY MUTUAL ENGINEERING & RESEARCH CORPORATION (FM): ROOF ASSEMBLY CLASSIFICATION OF NON-COMBUSTIBLE CONSTRUCTION, WIND UPLIFT REQUIREMENT OF 1-60 FOR FIELD, 1-90 FOR PERIMETER AND 1-120 FOR CORNERS, IN ACCORDANCE WITH FM PROPERTY LOSS PREVENTION DATA SHEETS 1-28

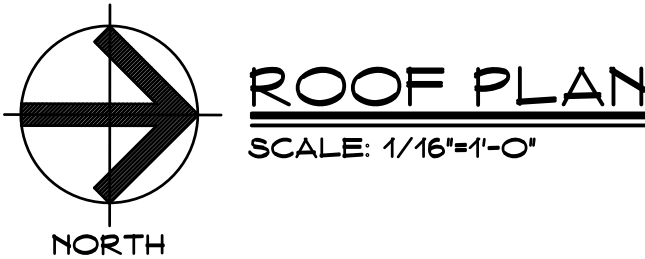
## ROOF ASSEMBLY

(CODE MODIFICATION IN EFFECT)

OUTSIDE AIR	0.17
ASPHALT SHINGLES	0.30
3" EXIST. RIGID INSULATION	19.8
1" VENTED POLYISO./¾" OSB DECKING SYSTEM	6.6
METAL DECK	1.23
INSIDE AIR	0.61

R TOTAL:	29.0
----------	------





**ROOF PLAN**  
SCALE: 1/16"=1'-0"

Project Title:  
Town of New Milford  
New Milford High School Partial Roof Replacement  
388 Danbury Road  
New Milford, Connecticut 06776



SILVER / PETRUCCELLI + ASSOCIATES  
Architects/ Engineers/ Interior Designers  
3190 Whitney Avenue, Hamden, CT 06518-2340  
One Post Hill Place, New London, CT 06320  
Tel. 203 230 9007 Fax. 203 230 8247  
silverpetrucci.com

Revision:	Description:	Date:	Revised By:

Drawing Title:	Date:	Drawing Number:
Asphalt Shingle Roof Plan Part #2	3/12/2021	A5
Scale:	1/16"=1'-0"	
Drawn By:	K. LINSLEY	
Project Number:	19326	
STATE PROJECT #	O96-0036RR	

## SYMBOL LEGEND

- PLAN, SECTION, DETAIL OR ELEVATION NUMBER - SHEET NUMBER.
- EXISTING OUTLINE OF BUILDING.
- N.I.C. - ROOF AREA NOT IN CONSTRUCTION.
- V.I.F. - CONTRACTOR TO VERIFY DIMENSION IN FIELD.
- PITCH - INDICATES SLOPE DIRECTION & INDICATES EXISTING ROOF PITCH.
- R.D. - FLAT ROOF DRAIN. SEE CONSTRUCTION NOTE #3.
- S.D. - SECONDARY ROOF DRAIN. SEE CONSTRUCTION NOTE #3.
- D.S. - METAL DOWNSPOUT. SEE CONSTRUCTION NOTES #4 & 5.
- R.S.U. - EXIST. ROOF TOP STUB-UP. SEE CONSTRUCTION NOTE #4.
- S.U. - EXIST. STUB-UP. SEE CONSTRUCTION NOTE #5.
- S.B. - CONCRETE SPLASH BLOCK. SEE CONSTRUCTION NOTE #6.
- V.S. - EXIST. VENT STACK. SEE DETAIL D/A7.
- S.H. - SMOKE HATCH. SEE DETAIL H/A7.

## GENERAL NOTES

- ALL FLAT ROOFS TO RECEIVE 1/4" PER FOOT TAPERED RIGID INSULATION MINIMUM UNLESS OTHERWISE NOTED.
- FIELD VERIFY ALL DIMENSIONS & PERFORM TEST CUTS AT EACH ROOF PRIOR TO THE BID.
- ALL MATERIALS ARE NEW UNLESS OTHERWISE NOTED 'EXISTING'.
- ALL WOOD BLOCKING, PLYWOOD & NAILERS TO BE PRESSURE TREATED (P.T.)
- ALL WOOD BLOCKING INDICATED IN DETAILS ARE TO BE ANCHORED TO THE EXISTING STRUCTURE.
- ALL MEMBRANE FLASHING INDICATED IS TO EXTEND A MINIMUM OF 6" (VERTICAL OR HORIZONTAL).
- CONTRACTOR IS TO SURVEY THE EXISTING ROOF DECKS W/A LEVEL (AFTER DEMOLITION) TO VERIFY THE AREAS INDICATED ON PLAN ARE ACCURATE. NOTIFY ARCHITECT IMMEDIATELY OF ANY DISCREPANCIES PRIOR TO PERFORMING ANY ADDITIONAL ROOFING OPERATIONS.
- CONTRACTOR IS TO INSPECT THE UNDERSIDE OF ALL ROOF DECKS PRIOR TO ROOFING OPERATIONS TO INSURE THAT NO INTERIOR MATERIALS, EQUIPMENT, FINISHES OR OBJECTS WILL BE PIERCED OR DAMAGED.
- CONTRACTOR ASSUMES ALL RESPONSIBILITY DURING PROJECT & WILL REPLACE ANY & ALL DAMAGED EQUIPMENT W/O ADDITIONAL COST TO OWNER.
- SITE AREAS DISTURBED SHALL BE CLEANED & RE-LEVELLED, W/LAWN AREAS MAGNETICALLY RAKED TO REMOVE ANY METAL DEBRIS & RE-SEEDED AS REQUIRED TO MATCH ADJACENT CONDITIONS.
- CONTRACTOR ASSUMES ALL RESPONSIBILITY FOR CLEAN UP OF ROOFING MATERIALS & DEBRIS THAT PENETRATES THE INTERIOR ENVELOPE OF THE BUILDING W/O ADDITIONAL COST TO THE OWNER.
- SNAKE/CLEAN OUT ALL EXISTING VERTICAL & HORIZONTAL LEADERS OUT TO NEAREST MANHOLE OUTSIDE OF BUILDING.
- CONTRACTOR IS RESPONSIBLE FOR THE REMOVAL & RE-INSTALLATION OF ALL HVAC UNITS INCLUDING ANY ELECTRICAL OR MECHANICAL CONNECTIONS. THIS MAY INCLUDE THE EXTENSION OF EXISTING ELECTRICAL & DUCTWORK SYSTEMS TO ACCOMMODATE NEW MECHANICAL UNIT CURBING & NEW ROOFING SYSTEM.
- SNAKE/CLEAN OUT ALL EXISTING VENT STACKS BEFORE THE INSTALLATION OF METAL SLEEVE.
- ALL ANTENNAE, CONDUITS & ANY OTHER OBJECTS TO REMAIN AFFECTED BY SCOPE OF WORK, TO BE REMOVED & REINSTALLED.

## DEMOLITION NOTES (X)→

- REMOVE EXISTING ASPHALT SHINGLES & BUILDING PAPER.
- REMOVE EXISTING OSB BOARD BELOW BUILDING PAPER.
- REMOVE EXISTING METAL GUTTERS.
- REMOVE EXISTING RAKE METAL.

## CONSTRUCTION NOTES (X)→

- CONTRACTOR TO PROVIDE A SPECIFIED QUANTITY OF 3" POLYISO. DECK ASSEMBLY & METAL DECKING REPAIR & REPLACEMENT. SEE PROJECT MANUAL FOR ADDITIONAL INFORMATION.
- INSTALL ICE & WATER SHIELD OVER ENTIRE DECK & A SECOND LAYER OF ICE & WATER SHIELD OVER NEWLY INSTALLED VENTED NAILABLE DECKING SYSTEM. SEE PROJECT MANUAL.
- REMOVE EXISTING PRIMARY & SECONDARY ROOF DRAINS & 6'-0" X 6'-0" SQUARE SURROUNDING EXISTING ROOF AREA DOWN TO THE EXISTING DECK & RECLAIM EXISTING STONE BALLAST. INSTALL NEW PRIMARY & SECONDARY ROOF DRAINS IN EXISTING DRAIN LOCATIONS. INSTALL NEW POLYISO. INSULATION/COVER BOARD TO MATCH EXISTING THICKNESS OF ROOF INSULATION HEIGHT. INSTALL MOD. BIT. MEMBRANE FLOOD-COAT WITH BITUMINOUS MATERIAL & INSTALL RECLAIMED & NEW STONE BALLAST. SEE DETAIL L/A6 & PROJECT MANUAL.
- CONNECT NEW METAL DOWNSPOUT INTO EXIST. ROOF-MOUNTED STUB-UP. MATCH EXISTING SIZE. SEE PROJECT MANUAL.
- CONNECT NEW METAL DOWNSPOUT INTO EXIST STUB-UP. MATCH EXISTING SIZE. SEE PROJECT MANUAL.
- NEW CONCRETE SPLASH BLOCK TO BE INSTALLED. SEE PROJECT MANUAL.
- REMOVE ALL EXISTING STONE BALLAST. STORE IN A LOCATION NEAR THE SITE. & DISPOSE OF ANY OTHER DEBRIS LOCATED ON THE FLAT ROOF AREAS. FLOOD COAT ENTIRE FLAT ROOF AREA WITH BITUMINOUS MATERIAL & REINSTALL EXIST STONE BALLAST. CONTRACTOR TO SUPPLY ADDITIONAL STONE BALLAST TO RESTORE THE BUR ROOF TO MATCH EXIST. SEE PROJECT MANUAL.

## SLOPED ROOF AREAS

ROOF 'A' 15,377 SF.	ROOF 'J' 597 SF.
ROOF 'B' 5,740 SF.	ROOF 'K' 29,666 SF.
ROOF 'C' 3,405 SF.	ROOF 'L' 5,574 SF.
ROOF 'D' 27,076 SF.	ROOF 'M' 14,575 SF.
ROOF 'E' 597 SF.	ROOF 'N' 1,028 SF.
ROOF 'F' 597 SF.	ROOF 'O' 9,153 SF.
ROOF 'G' 6,308 SF.	ROOF 'P' 597 SF.
ROOF 'H' 5,935 SF.	ROOF 'Q' 597 SF.

TOTAL SLOPED ROOFS: 128,405 SF.

THIS AREA IS APPROXIMATE - V.I.F.

TOTAL ROOF AREAS: 160,847 SF.

THIS AREA IS APPROXIMATE - V.I.F.

## ENERGY CONSERVATION

IECC CODE REQUIREMENT R-VALUE TOTAL

CONNECTICUT ZONE 5A

CBSC REQUIREMENT: R24 = U .042 OR LESS

## CODE INFORMATION

USE GROUP: E

CONSTRUCTION CLASS: 5B

BASIC WIND SPEED: 110 MPH

RISK CATEGORY #3: 134 MPH

FACTORY MUTUAL ENGINEERING & RESEARCH CORPORATION (FMR) ROOF ASSEMBLY

CLASSIFICATION OF NON-COMBUSTIBLE

CONSTRUCTION, WIND UPLIFT REQUIREMENT OF

1-60 FOR FIELD, 1-90 FOR PERIMETER AND 1-120

FOR CORNERS, IN ACCORDANCE WITH FM

PROPERTY LOSS PREVENTION DATA SHEETS 1-28.

## ROOF ASSEMBLY

(CODE MODIFICATION IN EFFECT)

OUTSIDE AIR

ASPHALT SHINGLES

3" EXIST. RIGID INSULATION

1" VENTED POLYISO./4" OSB DECKING SYSTEM

METAL DECK

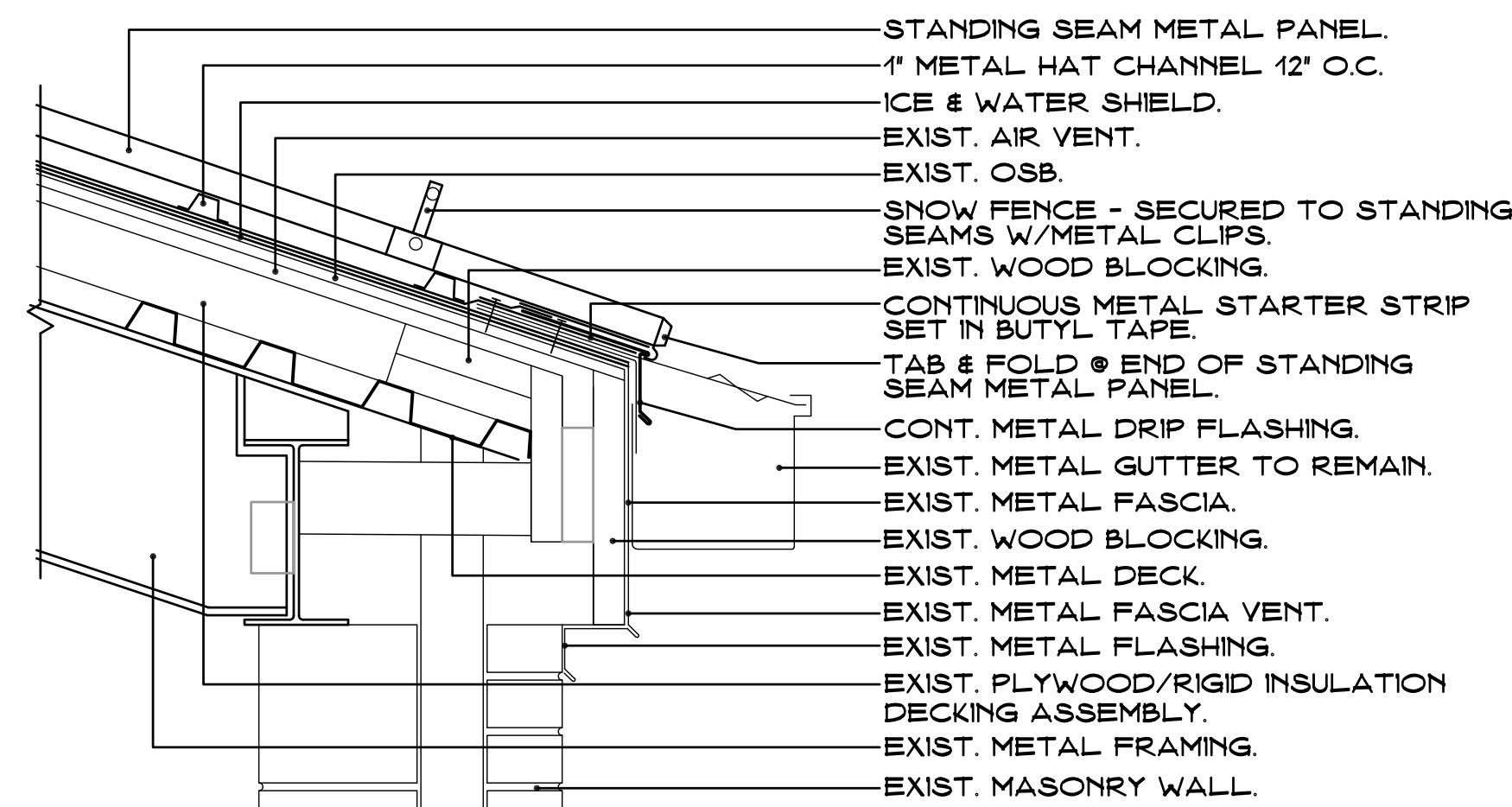
INSIDE AIR

## FLAT ROOF AREAS

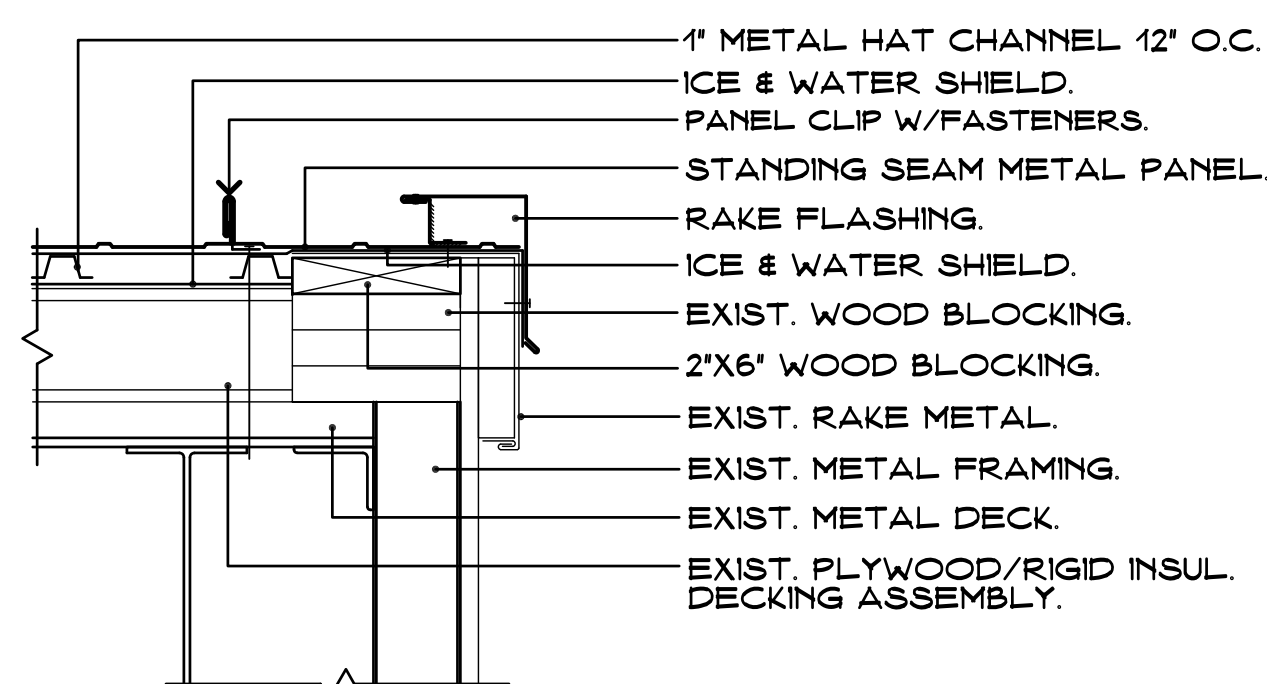
ROOF 'I' 4,839 SF.	ROOF '11' 876 SF.
ROOF '12' 2,147 SF.	ROOF '12' 92 SF.
ROOF '13' 9,114 SF.	ROOF '13' 4,704 SF.
ROOF '14' 92 SF.	ROOF '14' 199 SF.
ROOF '15' 1,759 SF.	ROOF '15' 3,021 SF.
ROOF '16' 13,615 SF.	ROOF '16' 92 SF.
ROOF '17' 2,081 SF.	ROOF '17' 284 SF.
ROOF '18' 3,266 SF.	ROOF '18' 92 SF.
ROOF '19' 2,912 SF.	ROOF '19' 1,089 SF.
ROOF '20' 1,037 SF.	ROOF '20' 1,051 SF.

TOTAL FLAT ROOFS: 52,442 SF.

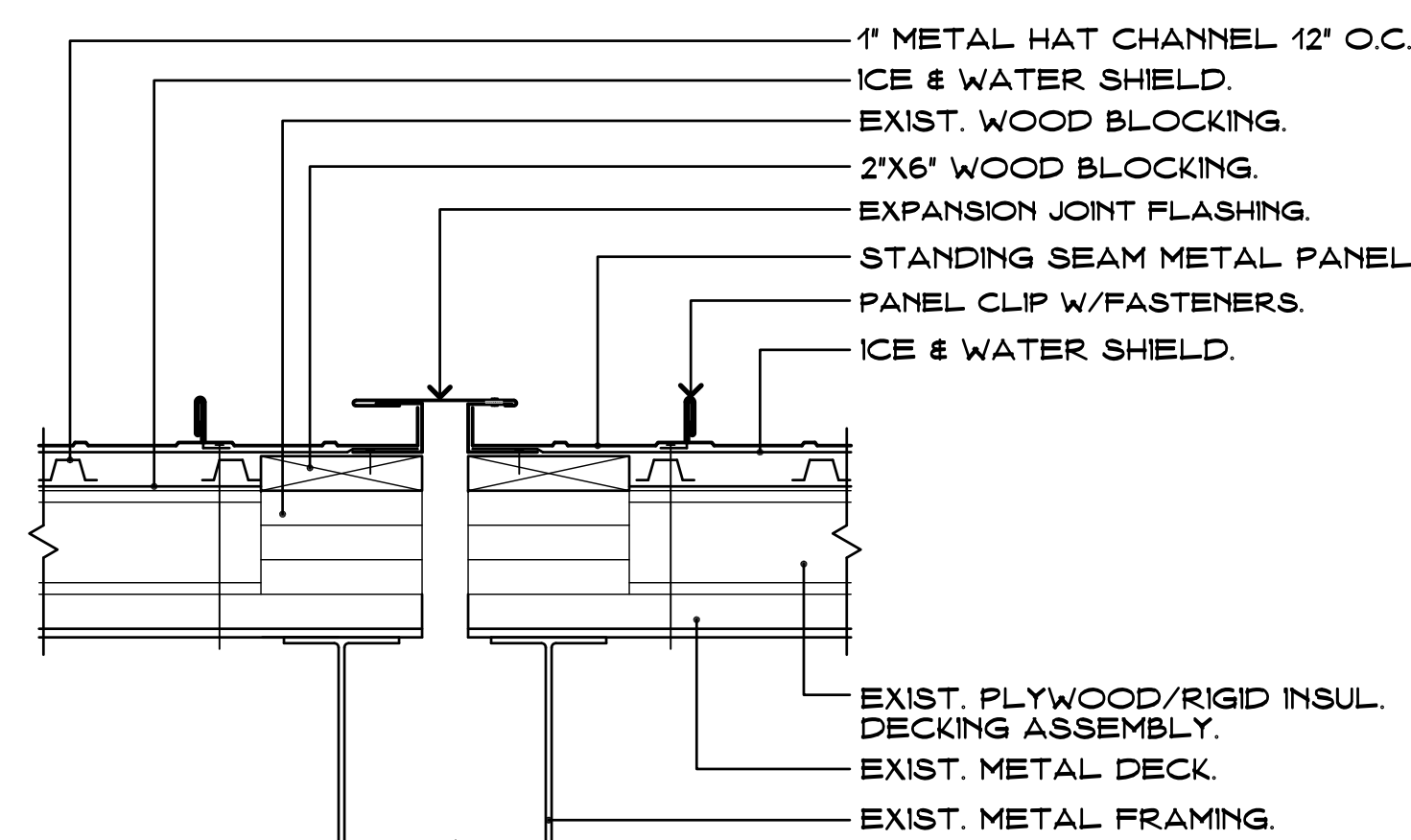
THIS AREA IS APPROXIMATE - V.I.F.



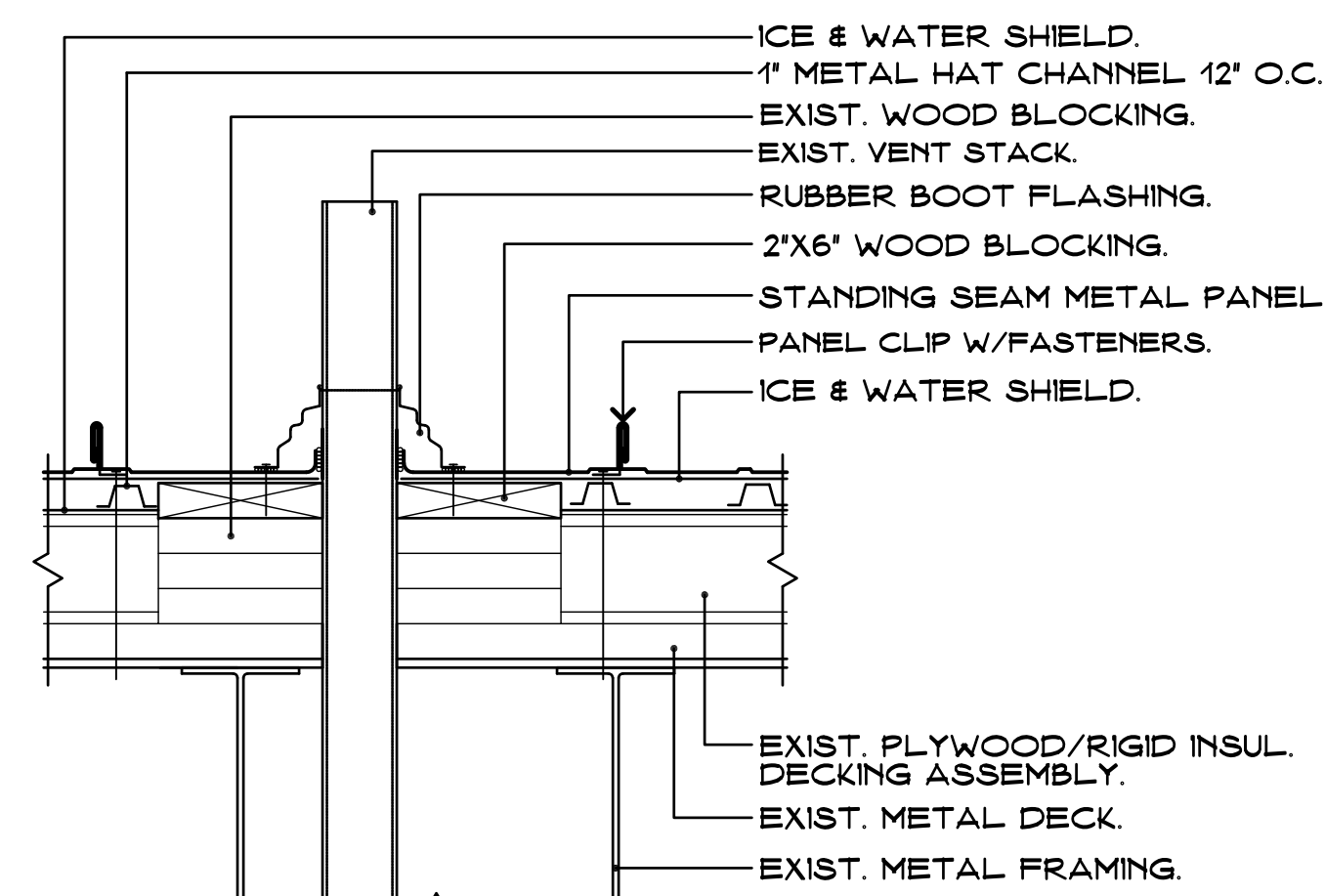
**METAL STANDING SEAM ROOF DETAIL** (A)  
SCALE: 1 1/2" = 1'-0"



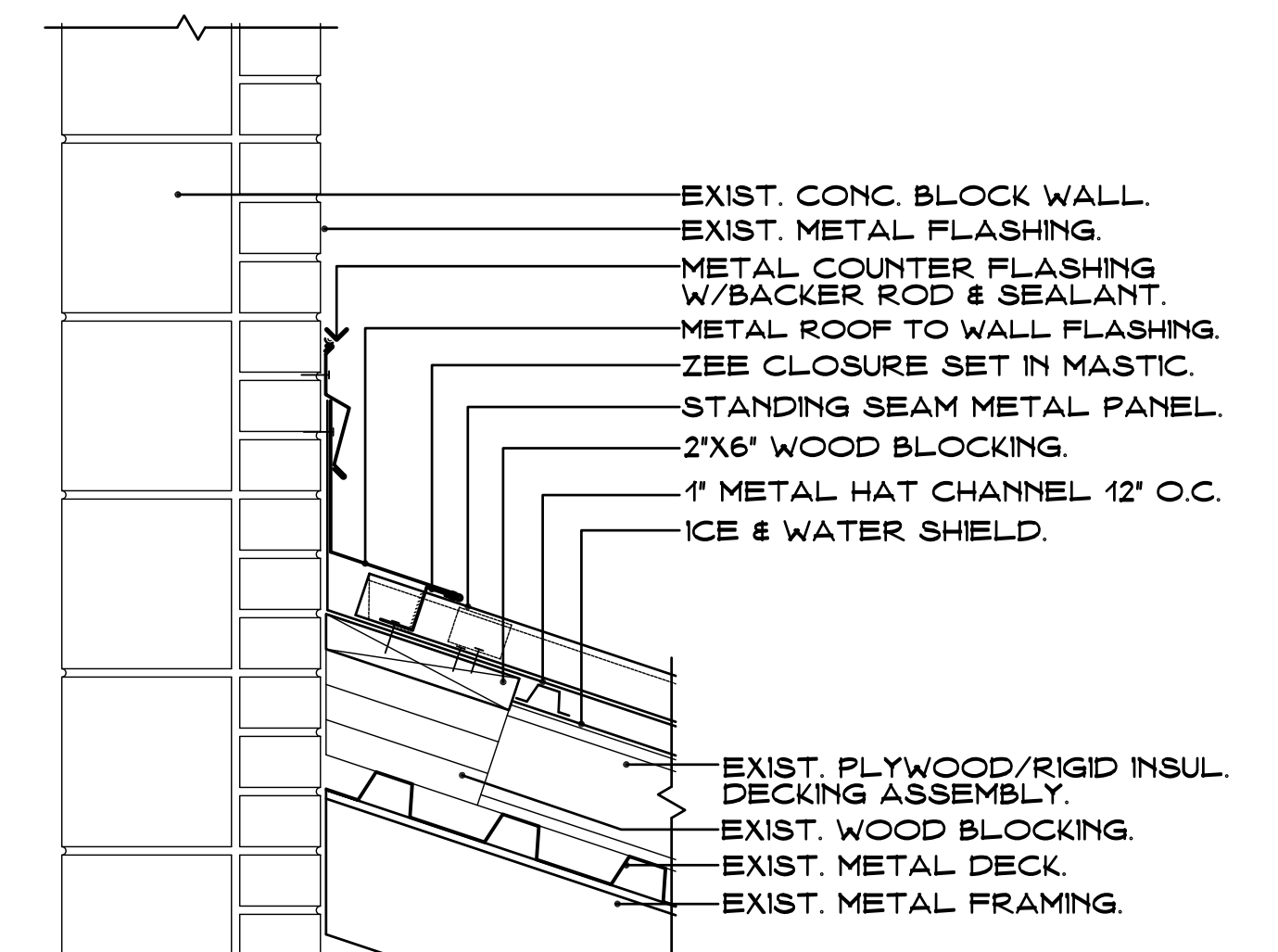
**RAKE DETAIL** (B)  
SCALE: 1 1/2" = 1'-0"



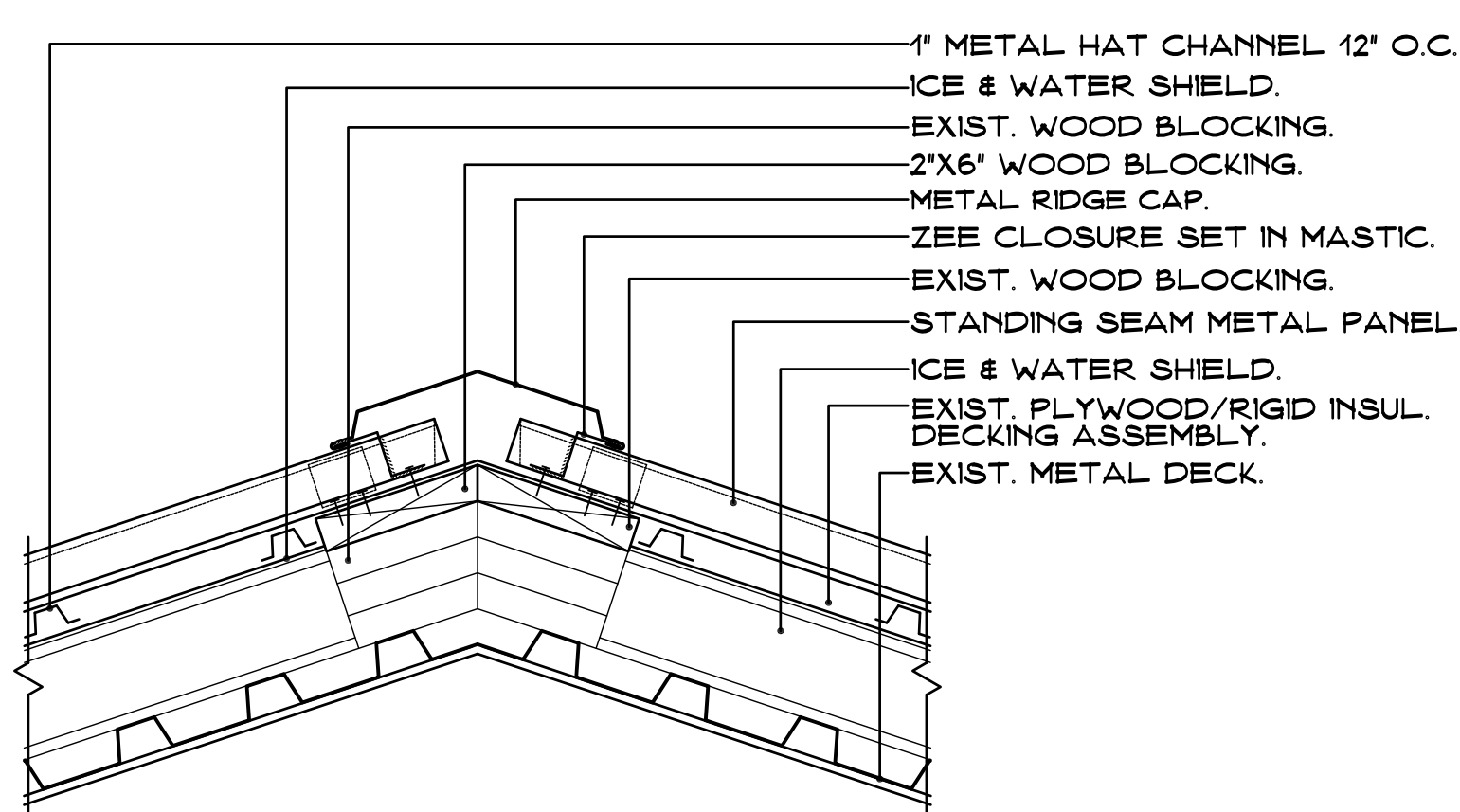
**EXPANSION JOINT DETAIL** (C)  
SCALE: 1 1/2" = 1'-0"



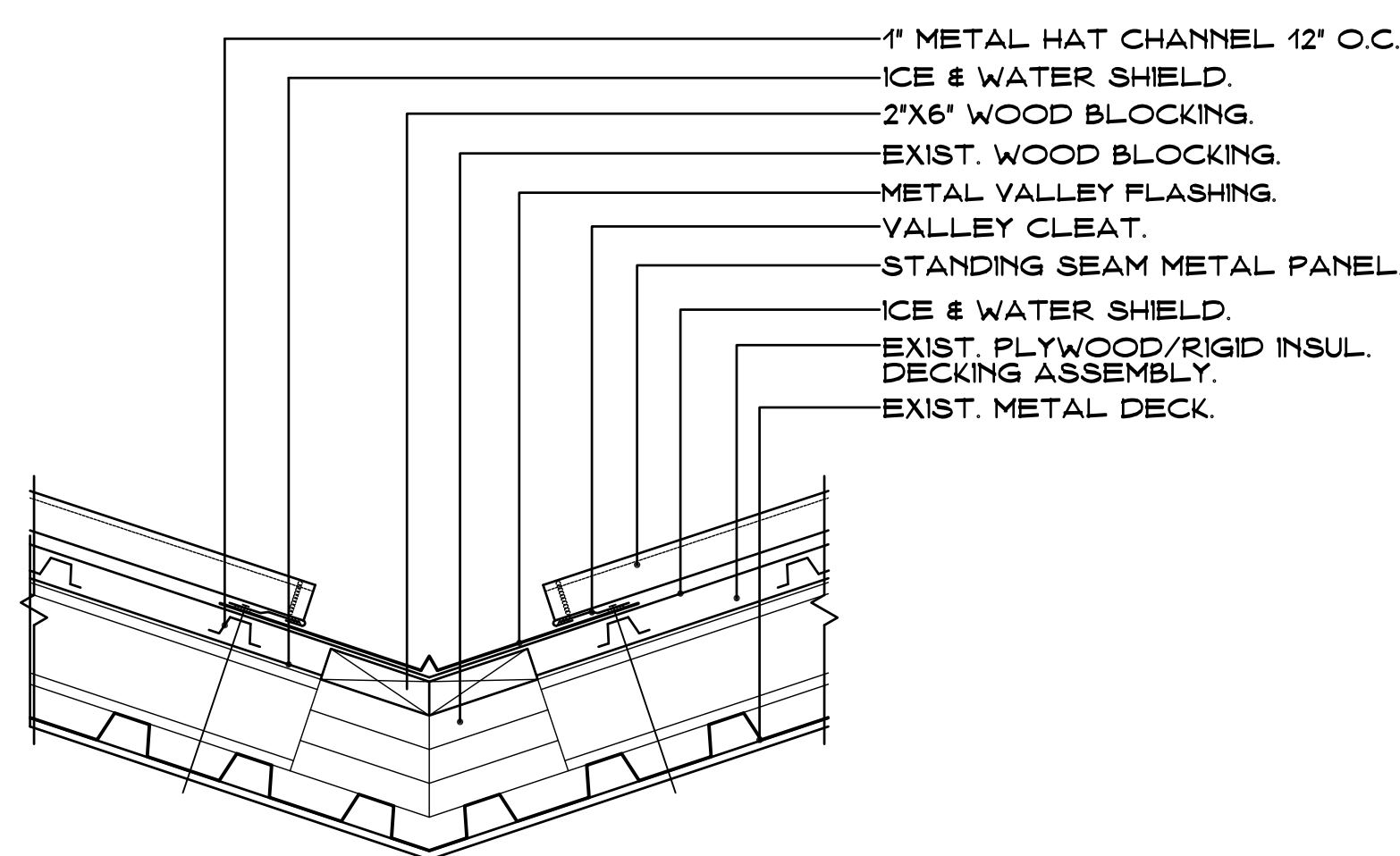
**VENT STACK DETAIL** (D)  
SCALE: 1 1/2" = 1'-0"



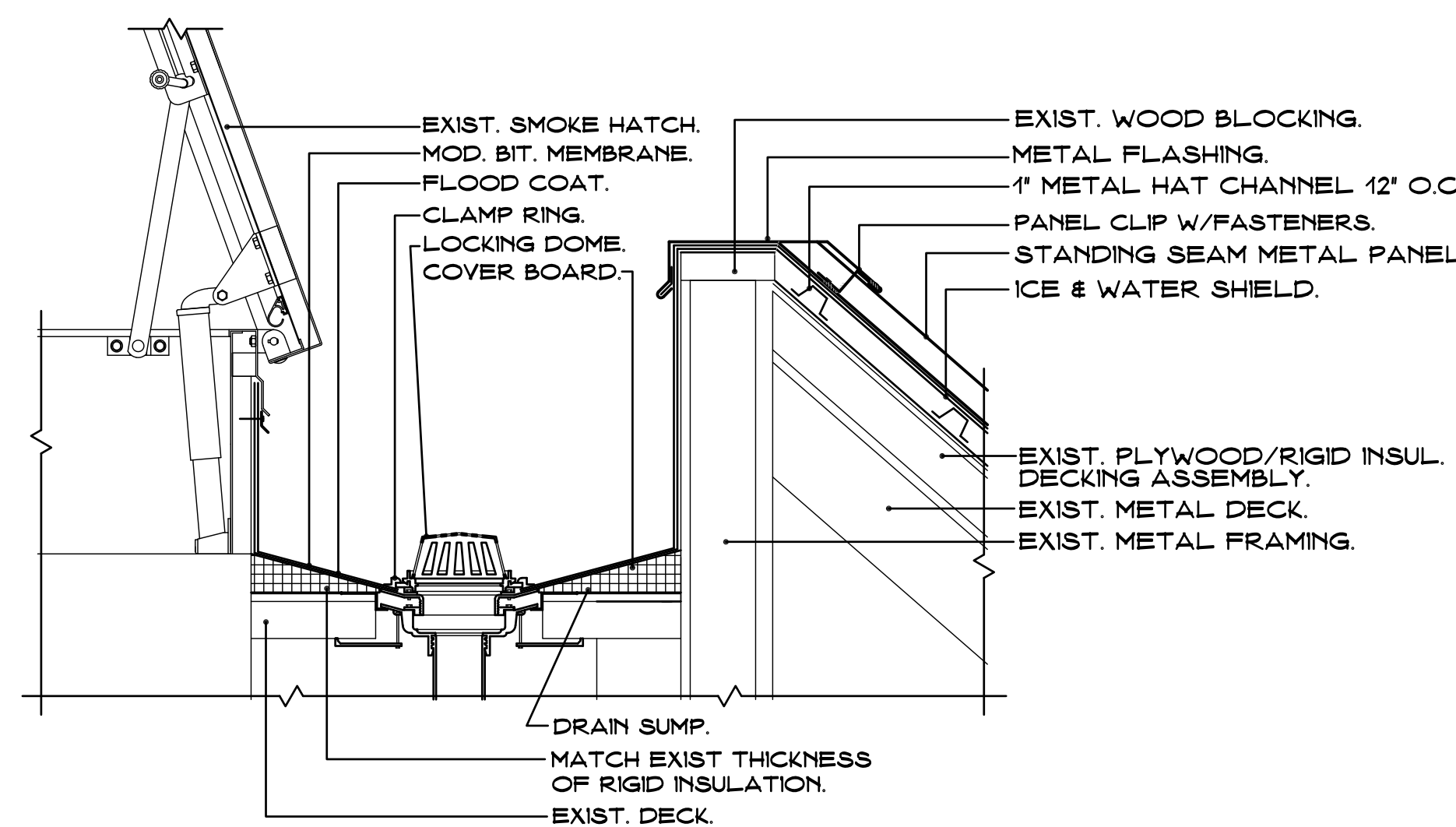
**WALL FLASHING DETAIL** (E)  
SCALE: 1 1/2" = 1'-0"



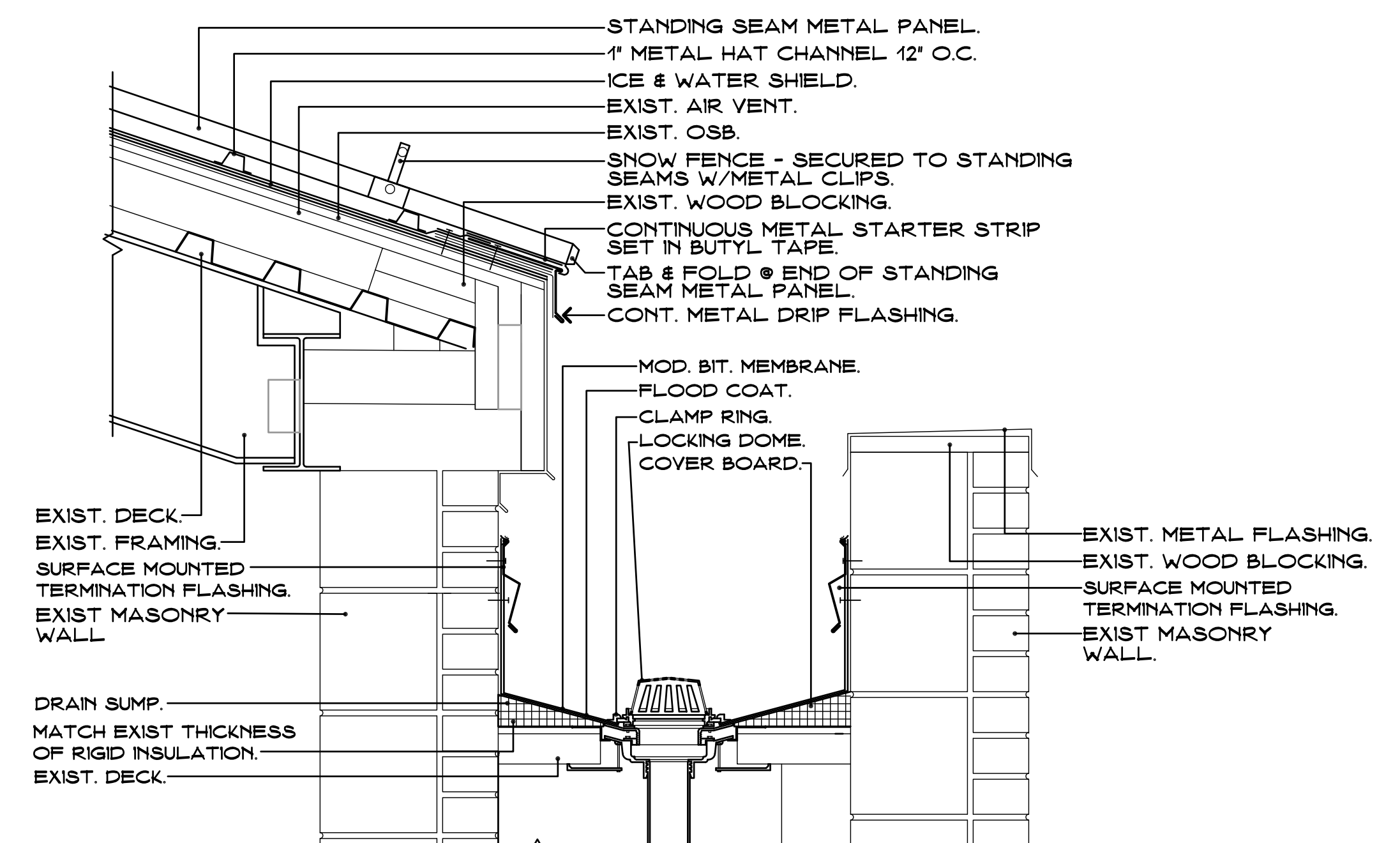
**RIDGE DETAIL** (F)  
SCALE: 1 1/2" = 1'-0"



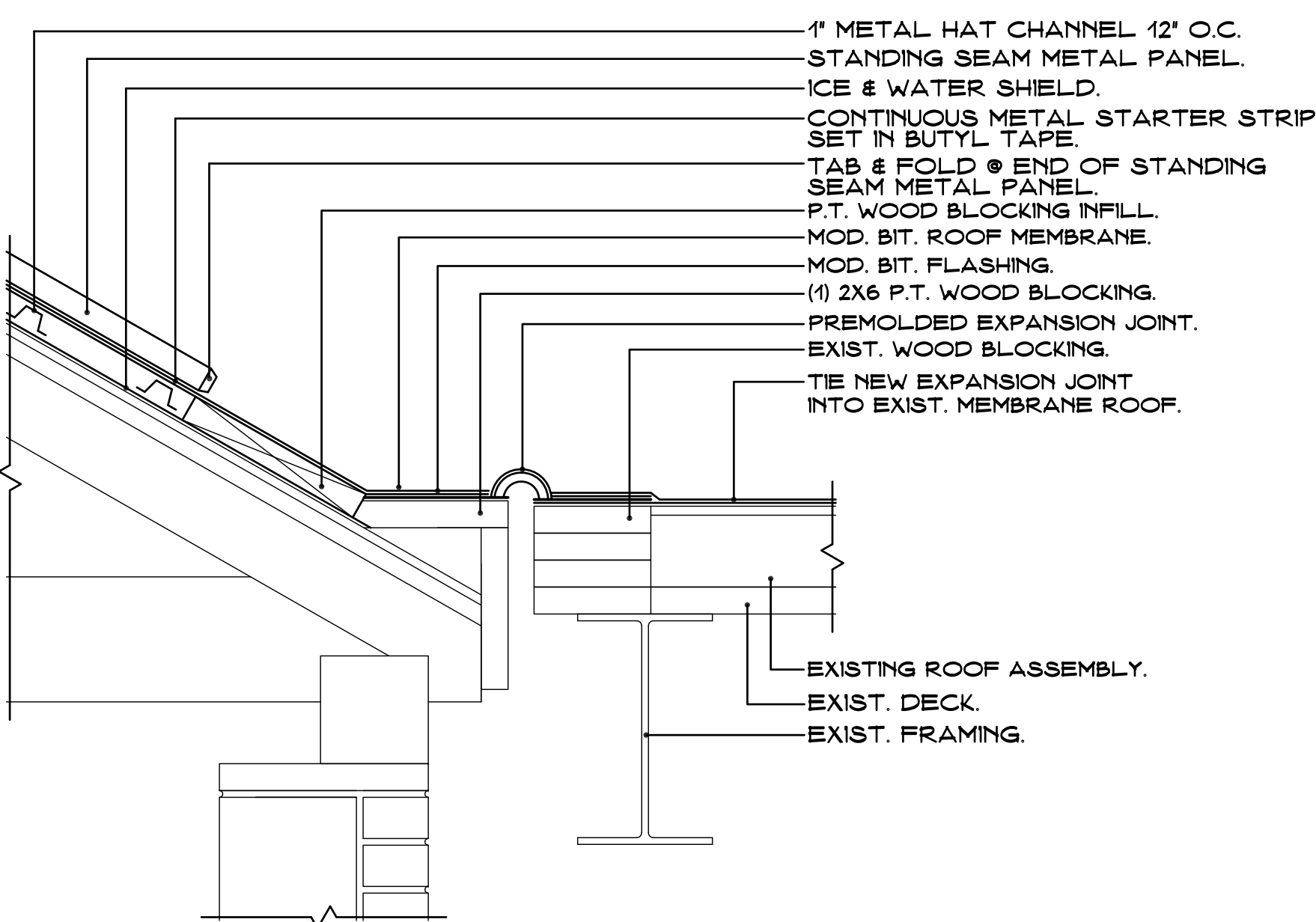
**VALLEY DETAIL** (G)  
SCALE: 1 1/2" = 1'-0"



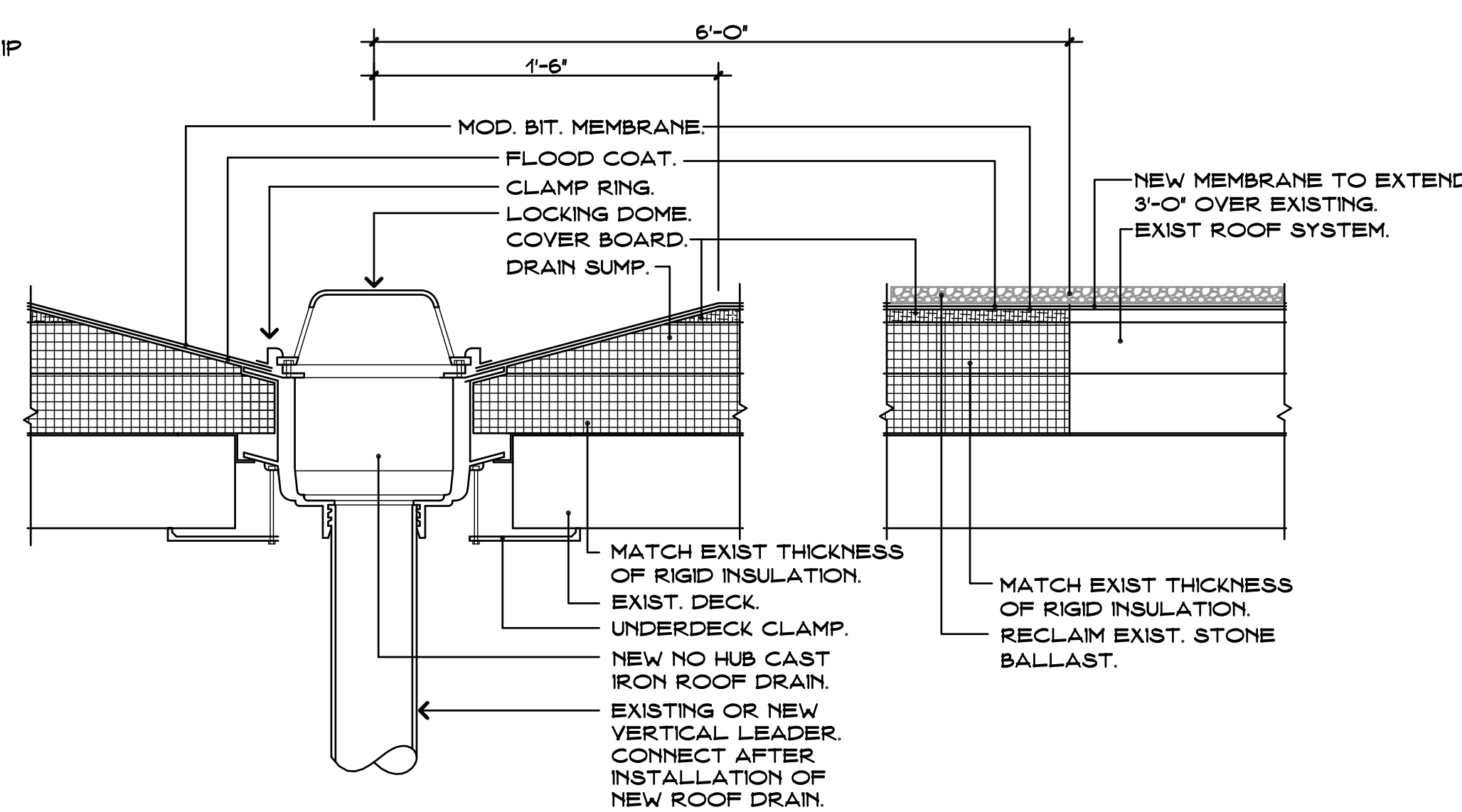
**SMOKE HATCH DETAIL** (H)  
SCALE: 1 1/2" = 1'-0"



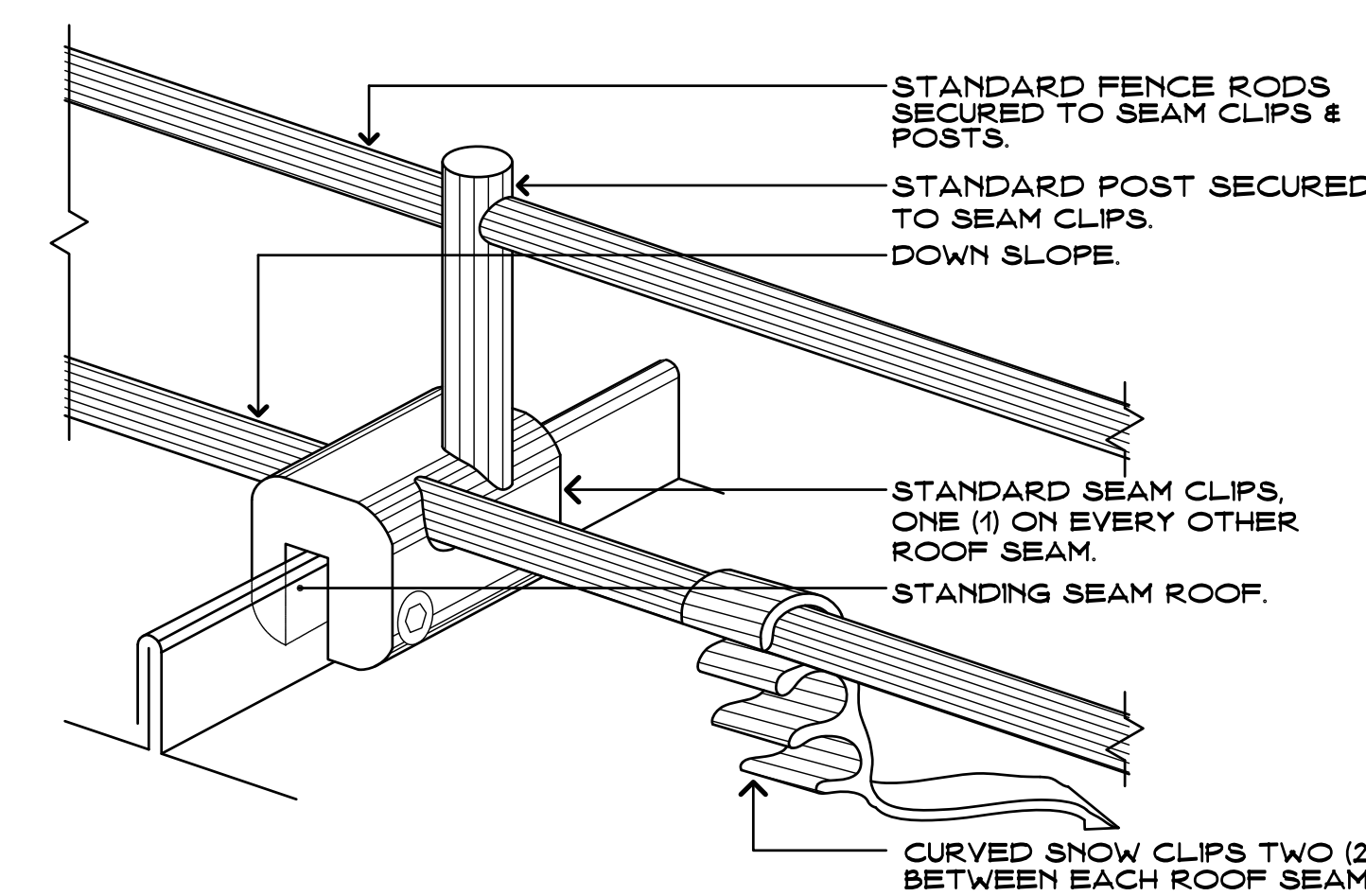
**EDGE/RAIN DETAIL** (J)  
SCALE: 1 1/2" = 1'-0"



**EXPANSION JOINT DETAIL** (K)  
SCALE: 1 1/2" = 1'-0"

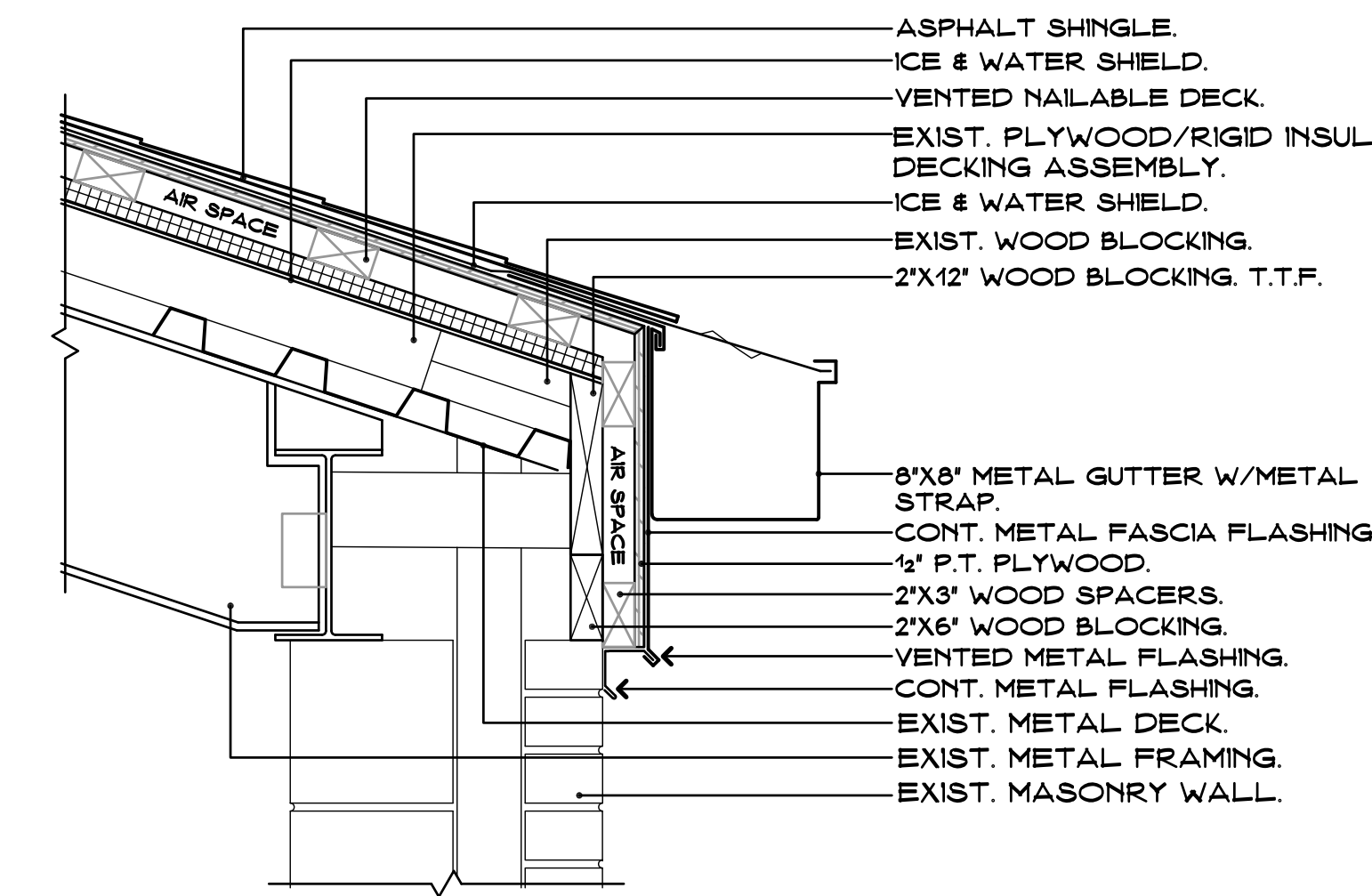


**ROOF DRAIN DETAIL** (L)  
SCALE: 1 1/2" = 1'-0"

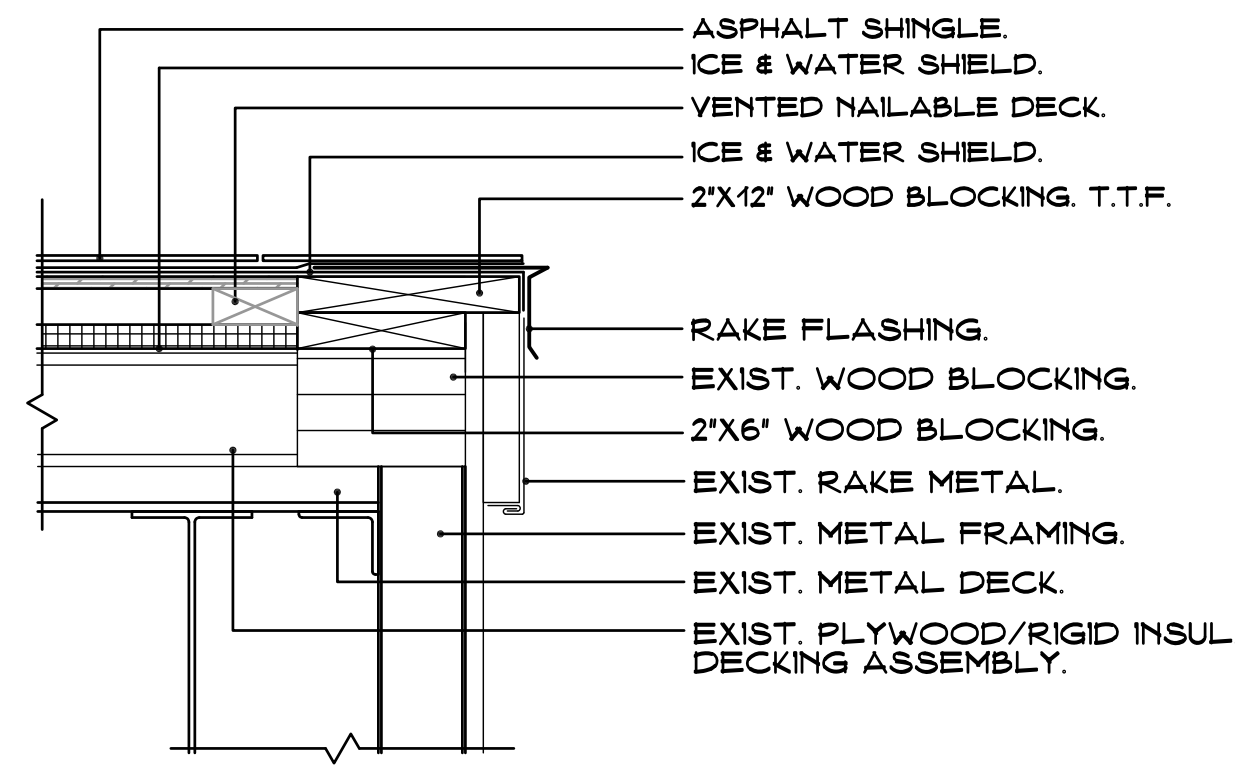


**SNOW FENCE** (M)  
SCALE: NONE

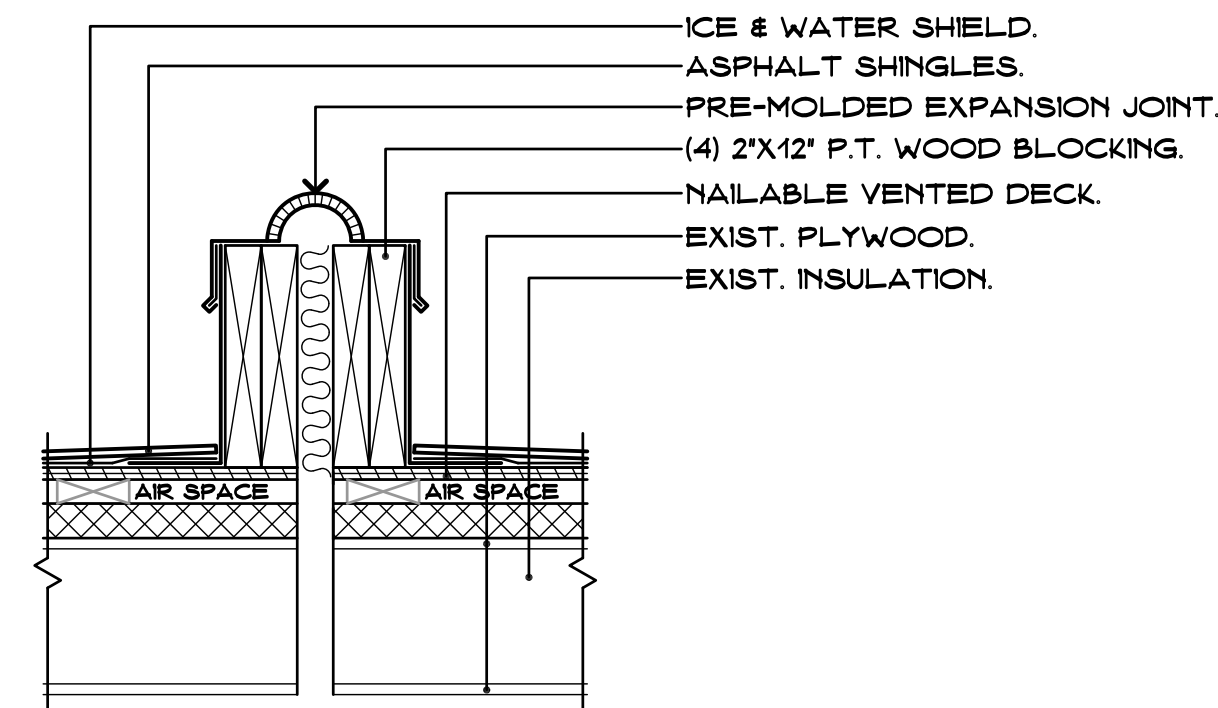




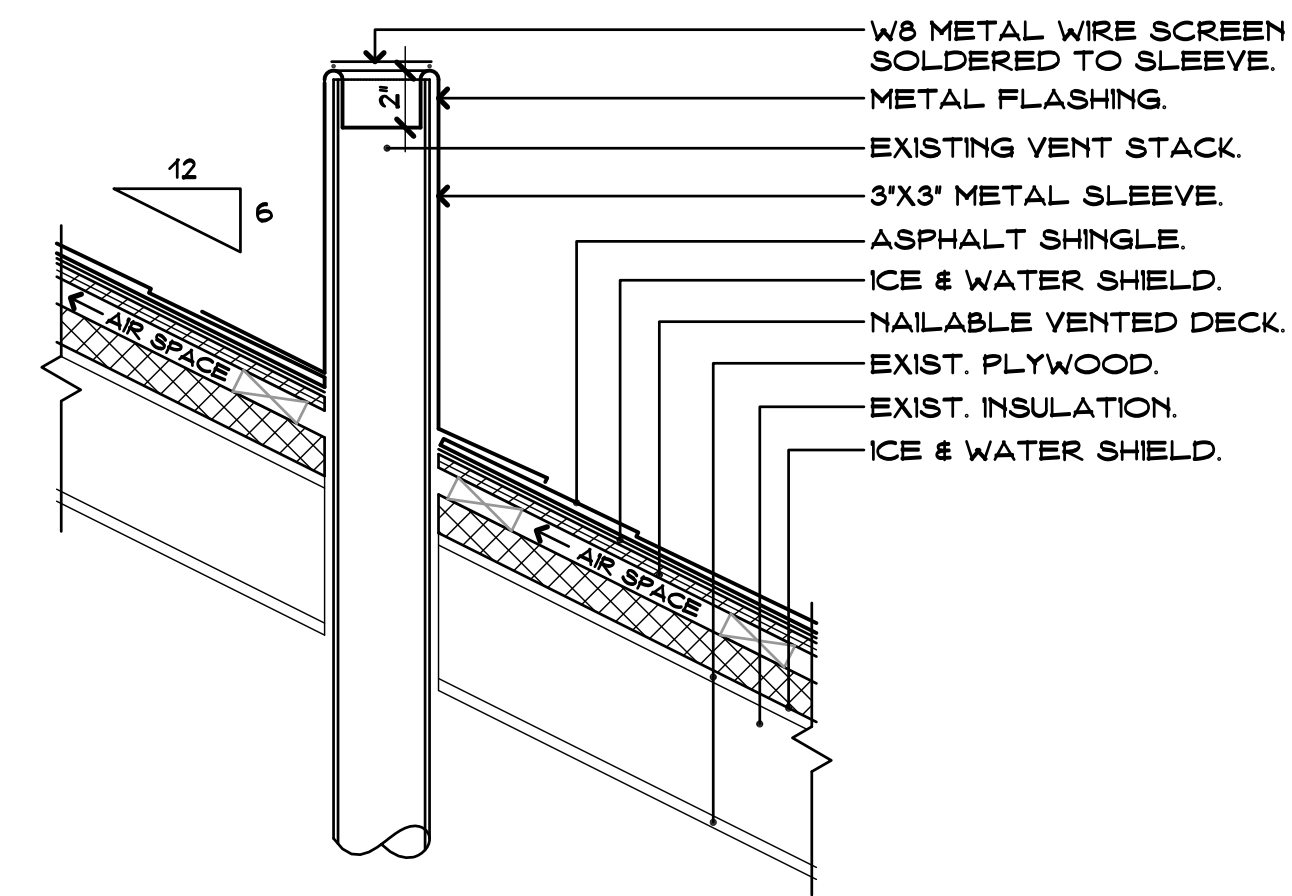
**ASPHALT SHINGLE/  
VENTED DECKING DETAIL** **A**  
SCALE: 1 1/2" = 1'-0"



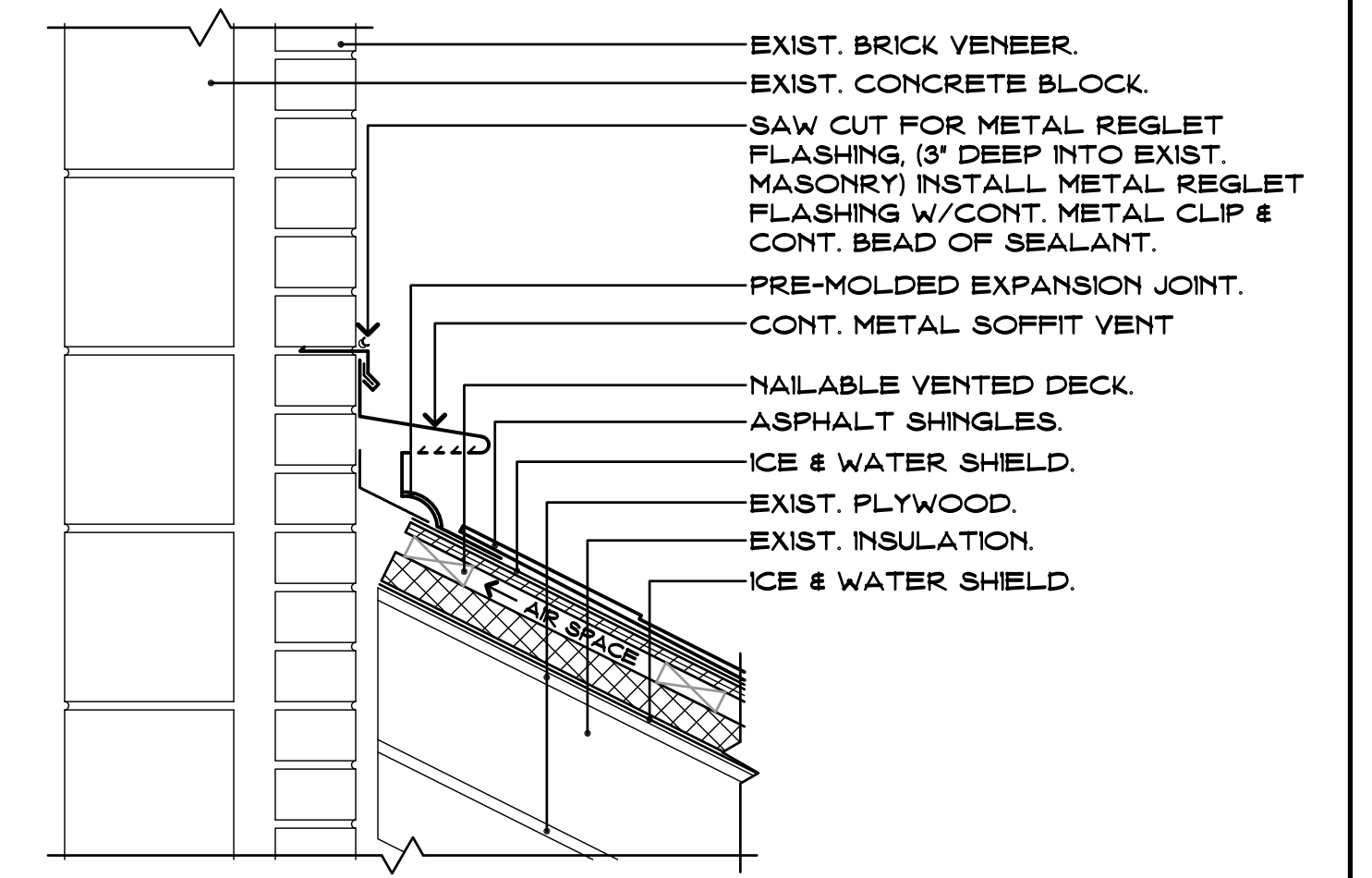
**RAKE DETAIL** **B**  
SCALE: 1 1/2" = 1'-0"



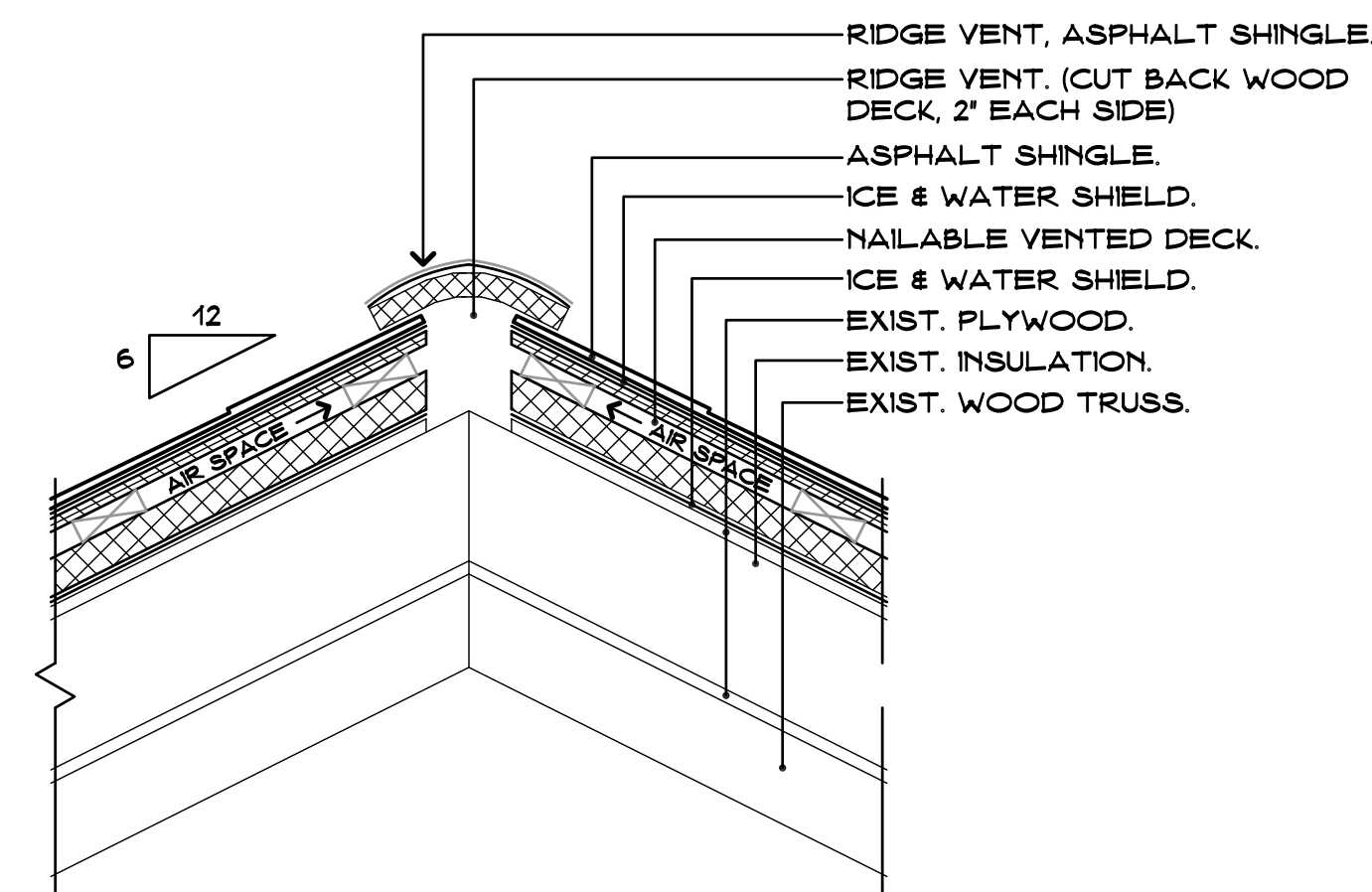
**EXPANSION JOINT DETAIL** **C**  
SCALE: 1 1/2" = 1'-0"



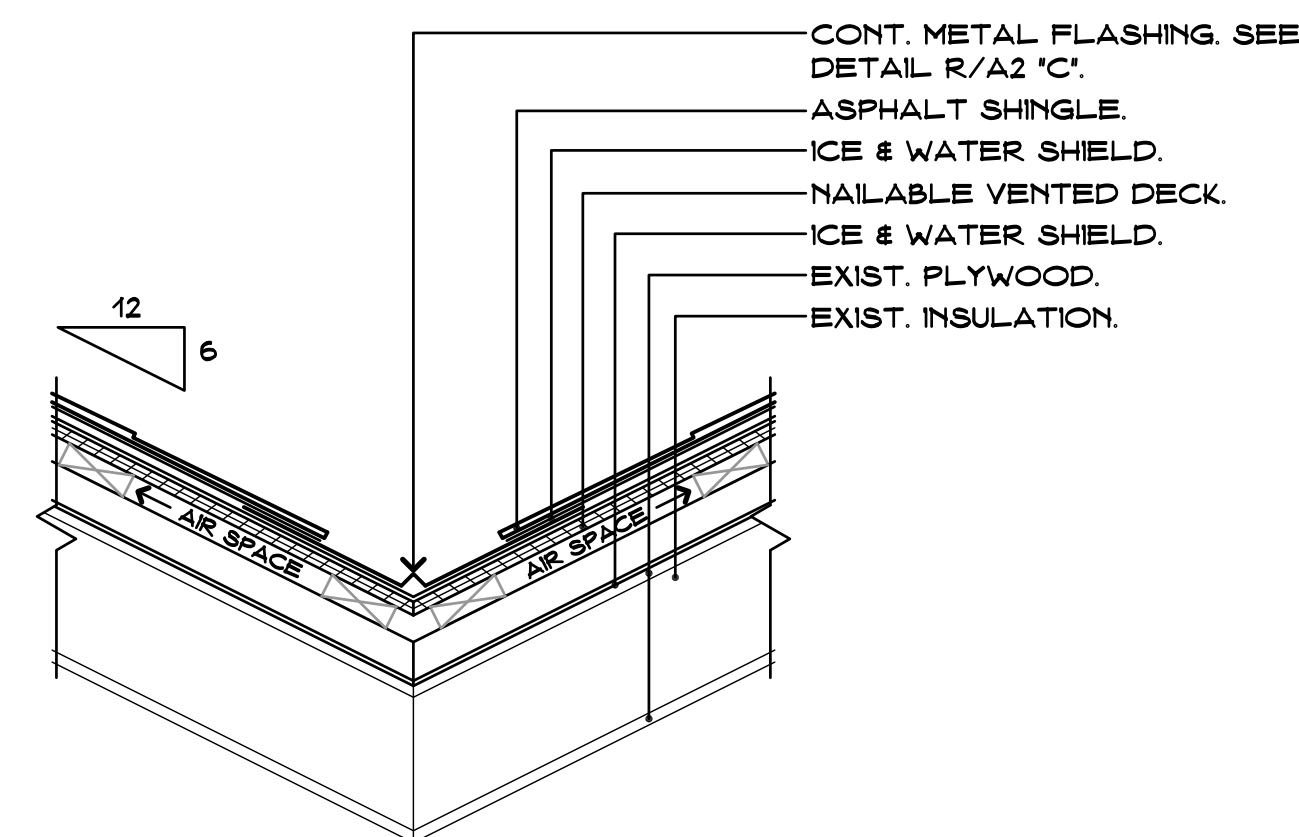
**VENT STACK DETAIL** **D**  
SCALE: 1 1/2" = 1'-0"



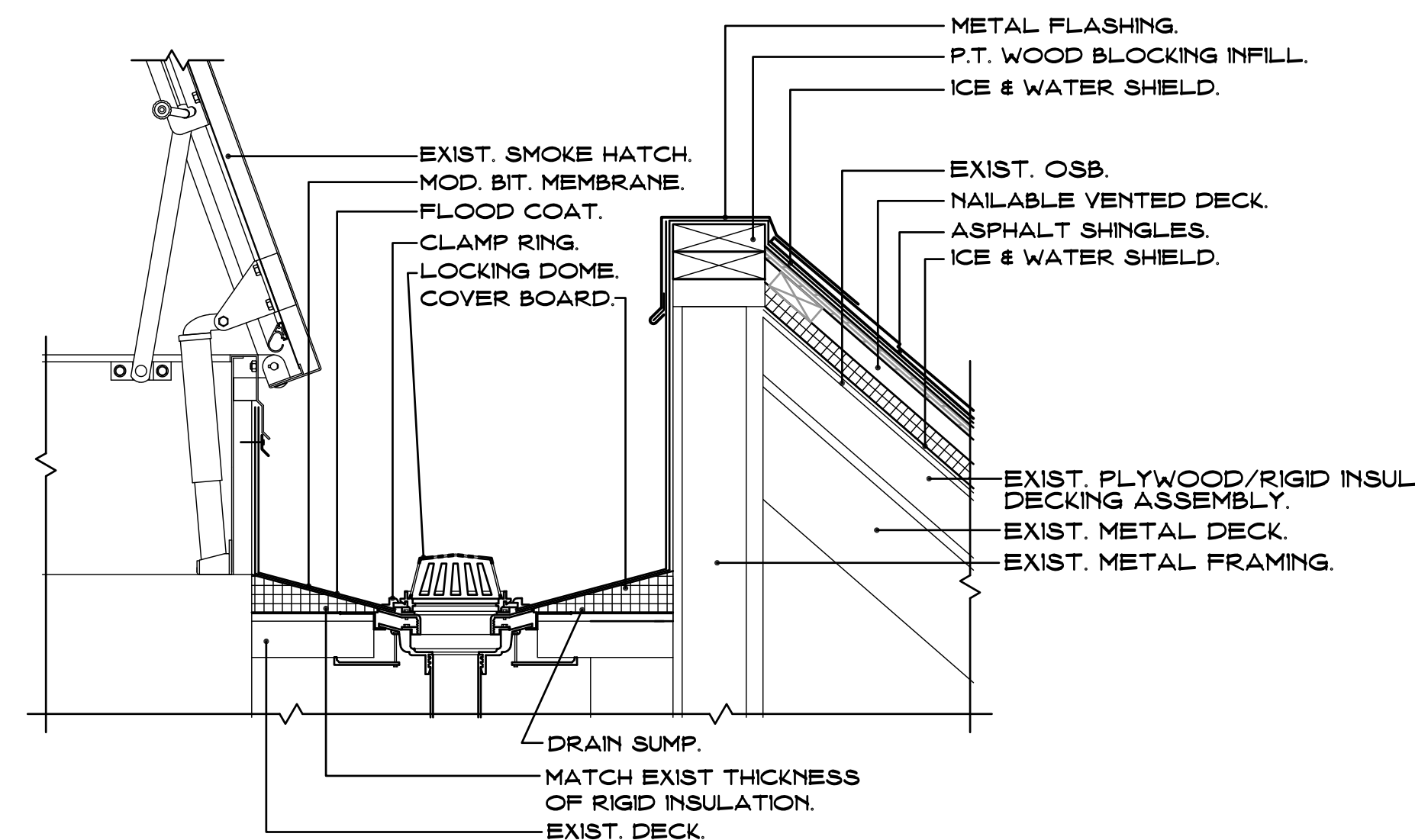
**WALL FLASHING DETAIL** **E**  
SCALE: 1 1/2" = 1'-0"



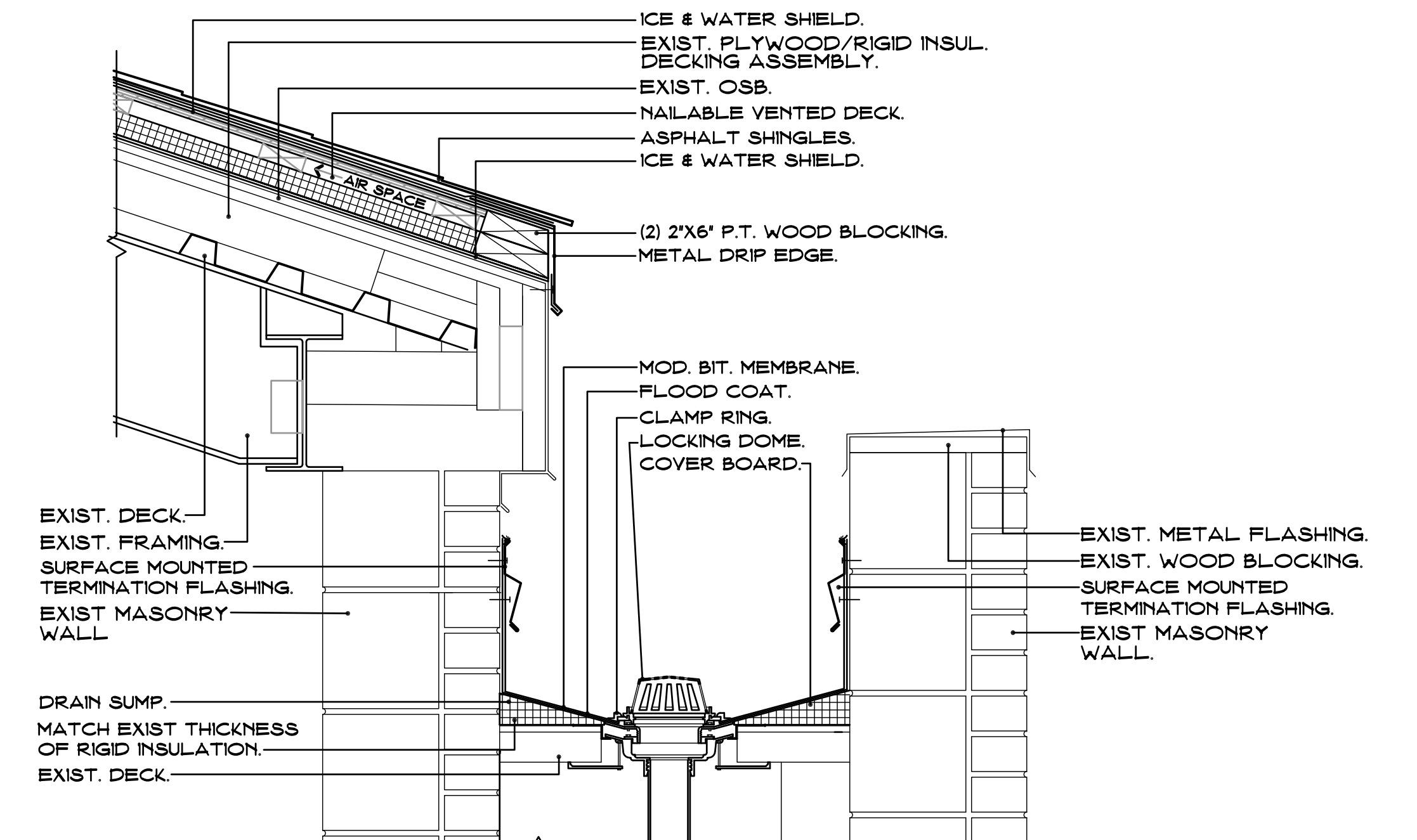
**RIDGE DETAIL** **F**  
SCALE: 1 1/2" = 1'-0"



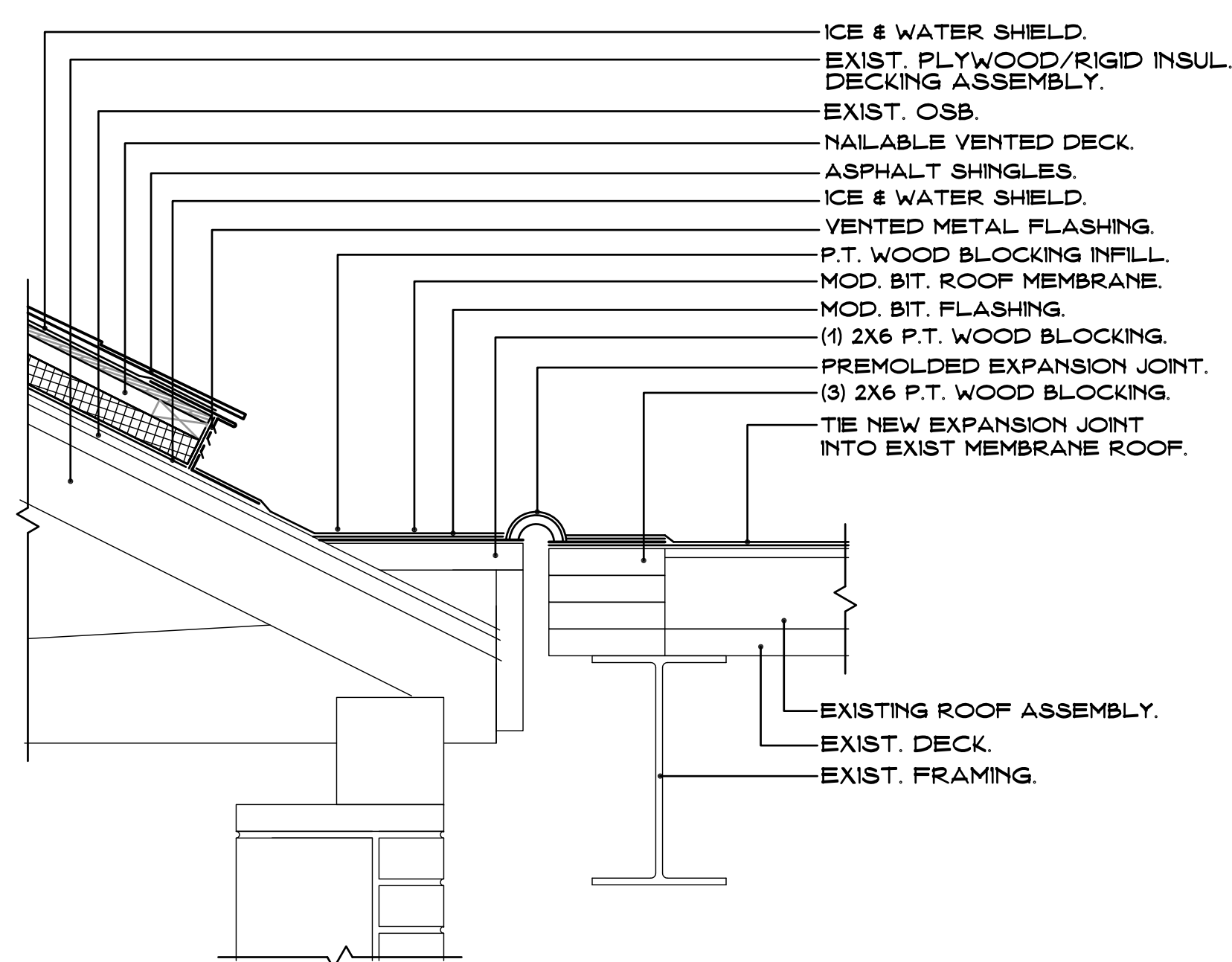
**VALLEY DETAIL** **G**  
SCALE: 1 1/2" = 1'-0"



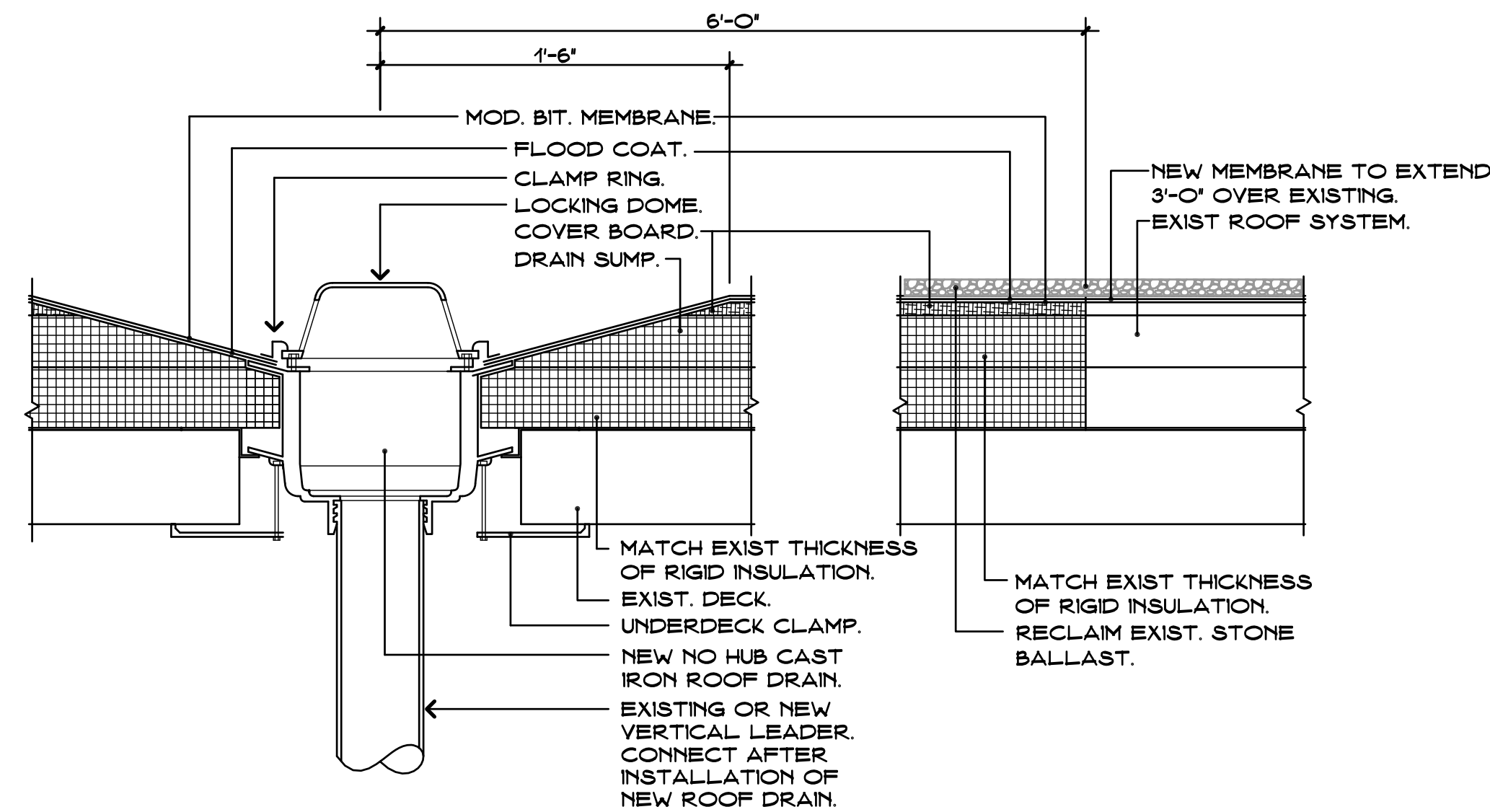
**SMOKE HATCH DETAIL** **H**  
SCALE: 1 1/2" = 1'-0"



**EDGE/RAIN DETAIL** **J**  
SCALE: 1 1/2" = 1'-0"



**EXPANSION JOINT DETAIL** **K**  
SCALE: 1 1/2" = 1'-0"



**ROOF DRAIN DETAIL** **L**  
SCALE: 1 1/2" = 1'-0"

New Milford High School Roof Replacement								12-Mar-21		
388 Danbury Road. New Milford, Connecticut 06776										
Owner: TOWN OF NEW MILFORD								JOB NO: 19.326		
OPINION OF PROBABLE CONSTRUCTION COST				STANDING SEAM- FLAT ROOF REPAIRS				CT STATE PROJECT # 096-0036 RR		
180,847 (SQUARE FEET)										
SECTION NUMBER	WORK CATEGORIES	QTY.	UNIT	MATERIAL COST		LABOR COST		ALLOWANCE	TOTAL \$	CT INELIGIBLE
				UNIT \$	TOTAL	UNIT \$	TOTAL			
	OTHER COSTS									
	STATE PERMIT FEE (.26 PER 1,000)	1	LS					\$1,100.00	\$1,100	\$1,100
				OTHER SUB-TOTAL				\$1,100		TOTAL: \$1,100
	DIVISION TWO									
	DUMPSTERS	25	EA	\$2,500.00	\$62,500				\$62,500	\$0
	DEMO - ASPHALT SHINGLE ROOF	128,405	SF		\$0	\$1.70	\$218,289		\$218,289	\$0
	DEMO - WOOD BLOCKING	1200	LF	\$0.00	\$0	\$5.00	\$6,000		\$6,000	\$0
	REMOVE DEBRIS (FLAT ROOF AREAS)	1	LS				\$28,000		\$28,000	\$0
	STAGING SYSTEM	1	LS				\$25,000		\$25,000	\$0
	CRANE RENTAL	1	LS				\$25,000		\$25,000	\$0
				DIVISION TWO SUB-TOTAL				\$364,789		\$0
	DIVISION FIVE									
	METAL SNOW FENCE	1,500	LF	\$6	\$9,000	\$12	\$18,000		\$27,000	\$0
	METAL HAT CHANNEL	1	LS	\$20,000	\$20,000	\$30,000	\$30,000		\$50,000	\$0
	METAL REPAIR WORK (EXIST GUTTERS/ FASCIA)	1	LS	\$6,000	\$6,000	\$12,000	\$12,000		\$18,000	\$6,000
				DIVISION FIVE SUB-TOTAL				\$95,000		\$6,000
	DIVISION SIX									
	5% TOTAL DECK REPLACEMENT ALLOWANCE	6500	SF	\$ 2.00	\$ 13,000	\$ 2.00	\$13,000		\$ 26,000	\$26,000
				DIVISION SIX SUB-TOTAL				\$ 26,000		\$26,000
	DIVISION SEVEN									
	ICE & WATER SHIELD	45,000	SF	\$2.00	\$90,000	\$0.50	\$22,500		\$112,500	\$0
	30 LB. BUILDING PAPER	85,000	SF	\$1.50	\$127,500	\$0.50	\$42,500		\$170,000	\$0
	STANDING SEAM ROOFING	128,405	SQ	\$6.50	\$834,633	\$10.00	\$1,284,050		\$2,118,683	\$0
	FLOOD COAT & RECLAIM STONE BALLAST	1	LS					\$48,000	\$48,000	\$48,000
	PERIMETER FLASHING REPAIRS	1	LS					\$28,000	\$28,000	\$28,000
	SEALANTS	1	LS					\$5,000	\$5,000	\$0
	MISC ROOF ACCESSORIES	1	LS					\$5,000	\$5,000	\$0
	ADHESIVES	1	LS					\$5,000	\$5,000	\$0
				DIVISION SEVEN SUB-TOTAL				\$2,492,183		TOTAL: \$76,000
	DIVISION FIFTEEN									
	RESTORE PRIMARY & SECONDARY DRAINS	1	LS					\$96,000.00	\$96,000	\$96,000
				DIVISION FIFTEEN SUB-TOTAL				\$96,000		TOTAL: \$96,000
CONSTRUCTION COST PER SQUARE FOOT = \$21.25				SUBTOTAL =					\$3,073,971	TOTAL: \$205,100
				GEN. CONDITIONS				10.00%	\$307,397	\$20,510
				OVERHEAD & PROFIT				15.00%	\$461,096	\$30,765
				Subtotal					\$3,842,464	
SILVER/ PETRUCELLI + ASSOCIATES				3190 Whitney Avenue				CONSTRUCTION TOTAL = \$3,843,564		
Architects & Engineers				Hamden, CT 06518				A/E FEES = \$125,400		
Phone: 203 230 9007 ext. 203								ENVIRONMENTAL FEE \$0		
Fax: 203 230 8247								CONTINGENCY = 10.00% \$384,246		
www.silverpetrucelli.com								GRAND TOTAL \$4,353,210		
								TOTAL: \$648,988		

SILVER/ PETRUCELLI + ASSOCIATES  
Architects & Engineers

3190 Whitney Avenue  
Hamden, CT 06518  
Phone: 203 230 9007 ext. 203  
Fax: 203 230 8247  
www.silverpetrucelli.com





Office of Fiscal Services & Operations  
50 East Street  
New Milford, Connecticut 06776

## ITEM OF INFORMATION

**4A**

**TO: Ms. Alisha DiCorpo, Superintendent**  
**FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations**  
**Date: March 4, 2021**  
**RE: ESSER II Funding Update**

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As previously communicated:

- Superintendents and Business Officials received notification of the ESSER II funding allocation on Friday, January 29, 2021.
- New Milford's allocation stands at \$1,333,864.
- This funding can only be used for COVID expenses and cannot be used to supplant any operating budget expenditures.
- There is a needs analysis that must be completed in conjunction with the actual funding application.

Updates regarding this matter:

- The approximate opening date for the application was initially March 1, 2021 but that has since past. We were advised by the State on March 4, 2021 at 6:02pm that the application is now open. In turn, the new deadline to submit our application in eGMS will be one month from March 4, 2021 which is on/around April 3, 2021.
- The Connecticut State Department of Education (CSDE) as well as the Connecticut Association of Public School Superintendents (CAPSS) have offered all districts support and technical assistance to aid in the completion of the application.
- The Connecticut Association of School Business Officials (CASBO) will hold a Zoom meeting for Superintendents and Business Officials to ask questions about the application process with the CSDE's Chief Financial Officer, Kathy Demsey on March 11, 2021.

*Sincerely,*  
*Anthony J. Giovannone*  
*Director of Fiscal Services and Operations*



Office of Fiscal Services & Operations  
50 East Street  
New Milford, Connecticut 06776

**ITEM OF INFORMATION**

**4B**

**TO: Ms. Alisha DiCorpo, Superintendent**  
**FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations**  
**Date: March 4, 2021**  
**RE: 2020-2021 Excess Cost Revenue**

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The Special Education Excess Cost grant reimburses school districts for the reasonable costs of special education for a student who lives in the district that exceed 4.5 times the district's average per pupil expenditures for the preceding year. The first of two payments usually constitutes roughly 70%-75% of the total that the district receives in any given fiscal year.

As of month end February 2021, we have not yet received the first of two payments but this is not cause for any alarm. It is common for that initial payment to be provided to the district during the first or second week of March.

If we receive the first payment before the full Board of Education meeting on March 16, 2021 we will bring a revised memo forward at that meeting. If the first payment is received after that meeting, we will report on it as part of the monthly reports during the month of April 2021.

The budget and funding received for Excess Cost is reported upon monthly to the Board of Education. It can be found on the Budget Position report, under Revenue, on Page 4 of 4 each month.

*Sincerely,*  
*Anthony J. Giovannone*  
*Director of Fiscal Services and Operations*



**New Milford Board of Education  
Policy Sub-Committee Minutes  
March 2, 2021**

**Sarah Noble Intermediate School Library Media Center**

**Present:** Mrs. Wendy Faulenbach, Acting Chairperson  
Mrs. Tammy McInerney  
Mr. Brian McCauley, Alternate

**Absent:** Mr. Joseph Failla  
Mrs. Olga Rella

**Also Present:** Ms. Alisha DiCorpo, Superintendent of Schools (via Zoom)  
Mrs. Cathy Calabrese, Interim Assistant Superintendent  
Mrs. Cathy Gabianelli, Human Resources Director  
Mr. Brandon Rush, Technology Director  
Mr. Anthony Giovannone, Director of Fiscal Services and Operations

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2021 MAR -4 A 8: 02

NEW MILFORD, CT

<b>1.</b>	<b>Call to Order</b>  The meeting of the New Milford Board of Education Policy Sub-Committee was called to order at 6:49 p.m. by Mrs. Faulenbach, acting as Chair in the absence of Mrs. Rella. Mr. McCauley was seated as an alternate in the absence of Mr. Failla.	<b>Call to Order</b>
<b>2.</b>	<b>Public Comment</b>  <ul style="list-style-type: none"> <li>There was none.</li> </ul>	<b>Public Comment</b>
<b>3.</b>	<b>Discussion and Possible Action</b>  <b>A. Policies for Review:</b> <ul style="list-style-type: none"> <li>Mrs. Faulenbach said this starts the preliminary conversation of the Business policy section. In general, some of the policies are dated and in need of language clean up.</li> </ul> <ol style="list-style-type: none"> <li><b>3000 Concept and Roles in Business and Non-Instructional Operations</b> <ul style="list-style-type: none"> <li>Mrs. Faulenbach referenced the legal commentary and asked Mr. Giovannone if he was comfortable with the recommendations.</li> <li>Mr. Giovannone said he was and that he agreed that the "whole school program" reference is not defined.</li> </ul> </li> </ol>	<b>Discussion</b>  <b>A. Policies for Review:</b> <ol style="list-style-type: none"> <li><b>3000 Concept and Roles in Business and Non-Instructional Operations</b></li> <li><b>3110 Budget Planning</b></li> <li><b>3160 Budget and Transfer of Funds</b></li> <li><b>3230 Federal Funds</b></li> <li><b>3231 Medical Reimbursement for Special Education Students</b></li> <li><b>6200 Adult Education</b></li> </ol>

- Mrs. McInerney suggested it be changed to “district operations”.
- Mr. McCauley said he thought the second sentence needed revision as he did not like the statement “as effective as possible”. It was agreed to change it to “To that end, the Board of Education shall:”.
- Bullet #5 was discussed and it was agreed to go back to legal for clarification of unit expenditure. Ms. DiCorpo suggested it might refer to per pupil expenditure.
- Mrs. Faulenbach said they would leave the bullet in for now while waiting for legal clarification.

## **2. 3110 Budget Planning**

- Legal suggested this policy could include a sample budget calendar.
- Mrs. Faulenbach said she has concerns when dates are added to policies as that can box the Board in. She said the budget time frame is defined by Town charter and she is not sure more is needed.
- Ms. DiCorpo said she thinks an internal calendar would be helpful but it is not necessary for Town delivery. She suggested a regulation instead, or if the Board preferred, she will just use a calendar internally with the Cabinet.
- Mrs. Faulenbach said she thinks an internal calendar is the best choice and Mrs. McInerney agreed.
- Mrs. Faulenbach said this will be moved to the Board for further conversation, but no changes are recommended at this point.

## **3. 3160 Budget and Transfer of Funds**

- Mrs. Faulenbach noted the reference to the state statute regarding fiduciary responsibilities. She said she had an issue with the suggested second paragraph as it only references the Board of Finance and there are other fiscal authorities involved.

	<ul style="list-style-type: none"> <li>• Mr. Giovannone also noted that recommendations and suggestions are not always made formally and are hard to capture.</li> <li>• Mrs. McInerney agreed that the estimated budget references are not clear.</li> <li>• Mrs. Faulenbach said that each municipality has a different budget structure and asked how this aligns. She would like further clarification from legal regarding the goal of this language and any possible binding nature.</li> <li>• Mr. Giovannone said he would like to know if the statute references any time line.</li> <li>• Mrs. Faulenbach said the Board already sees monthly budget reports.</li> <li>• Regarding the dollar amount listed under budget transfers, Mrs. Faulenbach asked Mr. Giovannone if he thought any adjustment was necessary.</li> <li>• Mr. Giovannone said no, that the current purchasing policy is actually more stringent.</li> <li>• Regarding the Supplemental Appropriations language, Mrs. Faulenbach noted that it again only references the Board of Finance which is a problem; the Mayor and Town Council would also be involved. She said she was curious as to why the recommendation is made to add the language here.</li> <li>• Mr. Giovannone said it mirrors statute 10-222.</li> <li>• Mrs. Faulenbach said she would like information from legal on when 10-222 went into effect and how it may be more specifically tailored to the Town bodies and what we do. She suggested that other districts must have something similar that can be reviewed.</li> </ul> <p><b>4. 3230 Federal Funds</b></p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach said there is no statutory requirement for this policy.</li> <li>• Mrs. McInerney asked if the addition of state funds means the district is looking for someone to go out to find more revenue.</li> <li>• Ms. DiCorpo said right now any funding opportunities are entered in the EGrants System and the district is notified to apply. These funds are not competitive; if the district completes the grant, we get the appropriation.</li> </ul>	
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	<ul style="list-style-type: none"> <li>• Mrs. Faulenbach asked if Ms. DiCorpo recommends the language change and Ms. DiCorpo said she doesn't think it is needed since we are already doing this.</li> <li>• Mrs. Faulenbach suggested the policy be deleted since it is not required. She said part of Policy review is to look at policies that may no longer be needed and simplify.</li> </ul> <p><b>5. 3231 Medical Reimbursement for Special Education Students</b></p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach noted that no changes are recommended to this policy.</li> </ul> <p><b>6. 6200 Adult Education</b></p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach said she would recommend that this policy be brought to the full Board for review but discussion will need to wait until then due to time constraints this evening.</li> <li>• Mrs. Calabrese said this policy will be discussed at Committee on Learning following this meeting.</li> </ul> <p>Mrs. McInerney moved to bring policies:</p> <ol style="list-style-type: none"> <li>1. 3000 Concept and Roles in Business and Non-Instructional Operations</li> <li>2. 3110 Budget Planning</li> <li>3. 3160 Budget and Transfer of Funds</li> <li>4. 3230 Federal Funds</li> <li>5. 3231 Medical Reimbursement for Special Education Students</li> <li>6. 6200 Adult Education</li> </ol> <p>to the Board for first review, seconded by Mr. McCauley.</p> <p>The motion passed unanimously.</p> <p><b>B. Regulation for Review:</b></p> <ol style="list-style-type: none"> <li>1. 3152 Spending Public Funds for Advocacy</li> </ol>	<p><b>Motion made and passed unanimously to bring policies:</b></p> <ol style="list-style-type: none"> <li>1. 3000 Concept and Roles in Business and Non-Instructional Operations</li> <li>2. 3110 Budget Planning</li> <li>3. 3160 Budget and Transfer of Funds</li> <li>4. 3230 Federal Funds</li> <li>5. 3231 Medical Reimbursement for Special Education Students</li> <li>6. 6200 Adult Education</li> </ol> <p>to the Board for first review.</p> <p><b>B. Regulation for Review:</b></p> <ol style="list-style-type: none"> <li>2. 3152 Spending Public Funds for Advocacy</li> </ol>
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	<ul style="list-style-type: none"><li>• Mrs. Faulenbach said this regulation will be moved to the next meeting due to time constraints.</li></ul>	
4.	<b>Public Comment</b> <ul style="list-style-type: none"><li>• There was none.</li></ul>	<b>Public Comment</b>
5.	<b>Adjourn</b> Mrs. McInerney moved to adjourn the meeting at 7:30 p.m. seconded by Mr. McCauley and passed unanimously.	<b>Adjourn</b> <b>Motion made and passed unanimously to adjourn the meeting at 7:30 p.m.</b>


Respectfully submitted:



Wendy Faulenbach, Chairperson  
New Milford Board of Education

**New Milford Board of Education  
Committee on Learning Meeting Minutes  
March 2, 2021  
Sarah Noble Intermediate School Library Media Center**

<b>Present:</b>	Mrs. Tammy McInerney, Chairperson Mr. Joseph Failla (via Zoom) Mr. Brian McCauley Mrs. Wendy Faulenbach
<b>Also Present:</b>	Ms. Alisha DiCorpo, Superintendent of Schools (via Zoom) Mrs. Catherine Calabrese, Interim Assistant Superintendent Mr. Brandon Rush, Technology Director Ms. Christy Martin, Adult Education Facilitator

<b>1.</b>	<b>Call to Order</b>  The meeting of the New Milford Board of Education Committee on Learning was called to order at 7:30 p.m. by Mrs. McInerney. Mr. McCauley was seated as an alternate in the absence of Mrs. Rella. Mrs. Faulenbach was seated due to a vacancy. Mrs. McInerney said the meeting was closed captioned. <ul style="list-style-type: none"> <li>Mrs. Calabrese asked if Item of Information 4A could be moved up in the agenda to accommodate Ms. Martin's attendance.</li> </ul>	<b>Call to Order</b>  <div style="text-align: right;">   RECEIVED T. WILKINS 2021 MAR -4 A 8: 02 NEW MILFORD, CT </div>
<b>2.</b>	<b>Public Comment</b>  <ul style="list-style-type: none"> <li>There was none.</li> </ul>	<b>Public Comment</b>
<b>4.</b>	<b>Item of Information</b>  <b>A. Policy 6200 Adult Education</b> <ul style="list-style-type: none"> <li>Mrs. Calabrese said she and Christy Martin, Adult Education Facilitator, are present to share the proposal to increase the 2021-2022 Adult Education graduation requirements. A 25 credit requirement is not yet in the statute but it will be in 2022-2023 and it will also be the NMHS graduation requirement at that time too. In the meantime, the Connecticut State Department of Education recommends that there be an incremental increase in credits.</li> <li>Ms. Martin gave a brief overview of the Adult Education program. A new State and Federal reporting system has been implemented this</li> </ul>	<b>Item of Information</b>  <b>A. Policy 6200 Adult Education</b>

	<p>year. The Adult Ed program is now part of the Literacy Pro System (LACES) which is tied in to the National Reporting System (NRS).</p> <ul style="list-style-type: none"><li>• With the help of Federal PEP grant and COVID Care funds all mandated students (high school and ESL) have access to Chromebooks both in and out of school.</li><li>• By eliminating enrichment, and with the lower enrollment which COVID has caused, the program has been able to provide in person education to all mandated students.</li><li>• Seven students completed graduation requirements in January with at least twelve more on track for a June completion.</li><li>• Ms. Martin said that COVID has forced us to be creative in how we continue the CCR hands-on programs we have done in the past. To continue to meet our students' needs and maintain the standards, we have added to our Virtual High School offerings: Vet Tech 1 and 2 (currently have 1 student in Vet Tech 1, maintaining an A average) and Allied Health (currently have 1 student in Allied Health, maintaining an A average). While they are not getting the hands-on contact, they are getting the knowledge to keep them moving forward in their career paths.</li><li>• In addition to increasing guidance to four nights to be available to all students, our counselor, Joe Neff, has created a Google Classroom guidance repository that we will use long after COVID is a memory. A work in progress, it holds information for our students from job search skills to filling out the FAFSA forms. Students can access this content 24/7 and leave messages, ask questions and seek help.</li><li>• Changing the way we operate to provide smaller cohorts has allowed us to pilot an opportunity for students to add a 5th credit to their schedule and give staff the ability to choose different teaching schedules to accommodate the increased pressures of teaching day and night. Students, by meeting daily for two hours each day for one month, got to read a novel and experience John Steinbeck</li></ul>	
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	<p>in ways that they never could have meeting once or twice a week for two hours.</p> <ul style="list-style-type: none"> <li>• Through our collaboration with the Northwest Adult Ed programs and the Workforce Investment Bureau, we are participating in the Reinvent Adult Ed challenge and have made the cut to stage 2. Finalists will develop pre-apprenticeship program proposals and compete for funding prizes.</li> <li>• Regarding graduation requirements, Ms. Martin is recommending that a diploma candidate must accumulate the following: English 4.0 credits Science 3.5 credits (0.5 is the addition) Math 3.5 credits (0.5 is the addition) Social Studies* 3.0 credits (must include at least 1 credit of U.S. History and 0.5 of Civics) Voc Art 1.0 credit Electives** 9.0 credits (must be 0.25 credits of Orientation to Adult Ed. &amp; 0.25 credit of Portfolio)</li> <li>• Mrs. McInerney asked what Portfolio consists of. Ms. Martin said it is the bookend to orientation where they begin with career pathways. In Portfolio, students prepare their cover letter and resume to move forward into the workforce.</li> <li>• Mrs. McInerney said she had enjoyed attending Adult Ed graduation in the past and asked what the plan is for this year. Ms. Martin said it is not set yet but she would make sure the Board is informed as plans are firmed up.</li> <li>• Mrs. Calabrese thanked Ms. Martin and the Adult Ed staff for their hard work to make better citizens and a better community.</li> </ul>	
<b>3.</b>	<b>Discussion and Possible Action</b>	<b>Discussion and Possible Action</b>
<b>A.</b>	<p><b>Review and Approval of Curricula</b></p> <ol style="list-style-type: none"> <li>1. Introduction to Video Productions</li> <li>2. Kindergarten General Music</li> <li>3. Grade 1 General Music</li> <li>4. Grade 2 General Music</li> <li>5. Grade 3 General Music</li> <li>6. Health Grade 1</li> <li>7. Health Grade 2</li> </ol>	<p><b>A. Review and Approval of Curricula</b></p> <ol style="list-style-type: none"> <li>1. Introduction to Video Productions</li> <li>2. Kindergarten General Music</li> <li>3. Grade 1 General Music</li> <li>4. Grade 2 General Music</li> <li>5. Grade 3 General Music</li> </ol>



	<p><b>8. Health Grade 3</b> <b>9. Health Grade 4</b> <b>10. Health Grade 5</b></p> <ul style="list-style-type: none"> <li>• Mrs. Calabrese gave brief highlights of each of the different curriculums.</li> <li>• Regarding Video Productions, Mrs. Calabrese noted that the recommended resources are the same at the end of each unit. She said they should be labeled Recommended Professional Resources and placed once at the end. Those corrections will be made.</li> <li>• Mr. McCauley asked about course enrollment. Mrs. Calabrese said she did not have enrollment figures, but two sections are offered.</li> <li>• Mrs. Calabrese said General Music K-2 curriculums provide the first sequence of music fundamentals, using National Core Arts Standards. It uses repetition to build forward from level to level.</li> <li>• Mrs. McInerney noted how much she misses attending the live performances and seeing the student growth.</li> <li>• Grade 3 General Music develops and expands the students' musical knowledge and adds the first use of an instrument, the recorder.</li> <li>• Health 1 covers the components of the Safer Smarter Kids program with developmentally appropriate lessons on personal safety.</li> <li>• Mrs. Faulenbach noted that these curricula are all revisions and she asked when they were last presented.</li> <li>• Ms. DiCorpo said they are on time with their five-year review.</li> <li>• Mrs. Calabrese said Health 2 focuses on age appropriate conflict resolution and stress management as well as positive interactions between students.</li> <li>• Health 3-5 continues the exploration of what it means to be socially, emotionally and physically healthy. One unit on Cyber Safety that was previously included was moved to the LMC curriculum, freeing up the pacing calendar for other units.</li> <li>• Mrs. Faulenbach said a Cyber Contract is mentioned. She said she thinks it is important</li> </ul>	<p><b>6. Health Grade 1</b> <b>7. Health Grade 2</b> <b>8. Health Grade 3</b> <b>9. Health Grade 4</b> <b>10. Health Grade 5</b></p>
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	<p>that the parents read and acknowledge it so we can see if there is engagement or not. Mrs. Calabrese said it can be posted in the Google Classroom.</p> <ul style="list-style-type: none"> <li>Ms. DiCorpo asked Mr. Rush if the Parent Portal can be used for the sign off. Mr. Rush said yes, an entry can be added for parents to check off.</li> </ul> <p>Mr. McCauley moved to bring the following curricula to the full Board for discussion and approval:</p> <ol style="list-style-type: none"> <li>1. Introduction to Video Productions</li> <li>2. Kindergarten General Music</li> <li>3. Grade 1 General Music</li> <li>4. Grade 2 General Music</li> <li>5. Grade 3 General Music</li> <li>6. Health Grade 1</li> <li>7. Health Grade 2</li> <li>8. Health Grade 3</li> <li>9. Health Grade 4</li> <li>10. Health Grade 5</li> </ol> <p>Seconded by Mrs. McInerney and passed unanimously.</p>	<p><b>Motion made and passed unanimously to bring the following curricula to the full Board for discussion and approval:</b></p> <ol style="list-style-type: none"> <li>1. Introduction to Video Productions</li> <li>2. Kindergarten General Music</li> <li>3. Grade 1 General Music</li> <li>4. Grade 2 General Music</li> <li>5. Grade 3 General Music</li> <li>6. Health Grade 1</li> <li>7. Health Grade 2</li> <li>8. Health Grade 3</li> <li>9. Health Grade 4</li> <li>10. Health Grade 5</li> </ol>
4.	<p><b>Items of Information</b></p> <p><b>A. Policy 6200 Adult Education</b></p> <ul style="list-style-type: none"> <li>This topic was discussed earlier in the agenda.</li> </ul> <p><b>B. Student Handbook language</b></p> <ul style="list-style-type: none"> <li>Mrs. Calabrese said handbooks are reviewed annually. This year, with the work the district has been doing regarding Restorative Practices, the plan is to add language to supplement the current disciplinary language already included. The handbooks are reviewed by legal as a final step.</li> <li>Mrs. McInerney said the district had planned on parent involvement in the area of Restorative Practices before COVID hit. She asked if that was still coming.</li> </ul>	<p><b>Items of Information</b></p> <p><b>A. Policy 6200 Adult Education</b></p> <p><b>B. Student Handbook language</b></p>

New Milford Board of Education  
Committee on Learning Meeting Minutes  
March 2, 2021  
Sarah Noble Intermediate School Library Media Center

Page 6

	<ul style="list-style-type: none"><li>• Mrs. Calabrese said one parent evening was held in January. It was recorded and can be found on the district website.</li><li>• Ms. DiCorpo said Title IV grants will be used for additional staff and parent training. Those funds will be released in the fall so events could be held in November/December at the earliest.</li></ul>	
5.	<b>Public Comment</b> <ul style="list-style-type: none"><li>• There was none.</li></ul>	<b>Public Comment</b>
6.	<b>Adjourn</b> <p>Mr. McCauley moved to adjourn the meeting at 8:21 p.m. seconded by Mrs. Faulenbach and passed unanimously.</p>	<b>Adjourn</b> <p><b>Motion made and passed unanimously to adjourn the meeting at 8:21 p.m.</b></p>

Respectfully submitted:



Tammy McInerney, Chairperson  
Committee on Learning

**New Milford Board of Education  
Facilities Sub-Committee Minutes  
March 9, 2021  
Sarah Noble Intermediate School Library Media Center**

**Present:** Mr. Brian McCauley, Chairperson  
Mrs. Cynthia Nabozny  
Mrs. Olga I. Rella  
Mr. Pete Helmus, Alternate

**Absent:** Mrs. Eileen P. Monaghan

**Also Present:** Ms. Alisha DiCorpo, Superintendent  
Mr. Kevin Munrett, Facilities Director  
Mr. Nestor Aparicio, Assistant Facilities Director  
Mr. Anthony Giovannone, Director of Operations and Fiscal Services  
Mrs. Catherine Gabianelli, Human Resources Director  
Mr. Brandon Rush, Technology Director

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2021 MAR 11 A 8:10

NEW MILFORD, CT

<b>1.</b>	<b>Call to Order</b>  The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:47 p.m. by Mr. McCauley. Mr. Helmus was seated as an alternate in the absence of Mrs. Monaghan. Mr. McCauley said closed captioning is available through Zoom.	<b>Call to Order</b>
<b>2.</b>	<b>Public Comment</b>  <ul style="list-style-type: none"> <li>There was none.</li> </ul>	<b>Public Comment</b>
<b>3.</b>	<b>Items for Information and Discussion</b>  <b>A. Annual Bids</b> <ul style="list-style-type: none"> <li>Mr. Munrett said this is the time of year that he informs the Board of the annual bid process. In the coming weeks, he will be working with the Business Office to request bids for summer work.</li> </ul> <b>B. NMHS Eagle Scout Project</b> <ul style="list-style-type: none"> <li>Mr. Munrett said this Eagle Scout project by Caleb Cerra is for the New Milford High School library courtyard. The value of the</li> </ul>	<b>Items for Information and Discussion</b>  <b>A. Annual Bids</b>          <b>B. NMHS Eagle Scout Project</b>

**Sarah Noble Intermediate School Library Media Center**

	<p>donation is still to be determined but the work is planned to be completed this spring.</p> <ul style="list-style-type: none"><li>• Mr. McCauley said he loves the proposal; he said it is the first Eagle Scout project for the high school he's seen.</li><li>• Mrs. Nabozny asked if the project is decorative in nature or if students will be able to use the space. Mr. Munrett said it is for student use.</li></ul>	
<b>C.</b>	<b>NMHS Roof Project Update</b> <ul style="list-style-type: none"><li>• Mr. Munrett said the Office of School Construction Grants &amp; Review's approval steps were completed today and a state construction number has been assigned. This means the project can now go out to bid. This is a Municipal Building Committee project.</li><li>• Mrs. Rella asked if this is for a metal roof. Mr. Munrett said the bid packet will specify that the metal roof be bid first with the shingle roof being an alternate depending on where the pricing comes in.</li><li>• Mr. McCauley asked what the dollar amount is and how long the project will take. Mr. Munrett said \$4.3 million is allocated for the project and they are hoping the next steps will move along quickly, with the goal to get the work completed by fall at the latest.</li></ul>	<b>C. NMHS Roof Project Update</b>
<b>D.</b>	<b>SNIS Oil Tank Update</b> <ul style="list-style-type: none"><li>• Mr. Munrett said this is also a Municipal Building Committee project. Testing on the generator has led to a recommended option of a small 1,000 to 2,000 gallon above ground tank. Testing also revealed the need for replacement of the generator's fuel pump. The quote for that work is in the meeting packet of materials.</li><li>• Mrs. Rella asked where the tank will be placed. Mr. Munrett said near the generator. He said some site work may be required after placement.</li></ul>	<b>D. SNIS Oil Tank Update</b>

<p><b>E.</b></p>	<p><b>NV5 Update</b></p> <ul style="list-style-type: none"> <li>• Mr. Munrett said he has reviewed the draft 90% Investment Grade Audit in conjunction with Jack Healy, Director of Public Works. They are in the process of reviewing the projects for feasibility. Mr. Munrett said ESG is happy to present to the Board and answer any questions. They will also prepare a condensed version of the very lengthy full report for review.</li> <li>• Mr. McCauley said he thinks a presentation would be very helpful, especially for a project with such a large scope.</li> <li>• Mrs. Rella said she thinks it should be for the entire Board.</li> <li>• Mr. Helmus said he thinks the full report should be distributed electronically and that the presentation should be expanded to other important stakeholders and be held jointly with the Municipal Building Committee and Town Council.</li> <li>• Ms. DiCorpo said it was ESG's suggestion to do separate presentations for the BOE and Town because of the nature of the buildings and the detail of the plan.</li> <li>• Mr. Helmus said he would prefer a joint session.</li> </ul>	<p><b>E. NV5 Update</b></p>
<p><b>F.</b></p>	<p><b>Lillis Building Update</b></p> <ul style="list-style-type: none"> <li>• Mr. Munrett said purchase orders have been issued for the Feasibility Study and for the 10 Year Enrollment Study for SLR to begin work.</li> <li>• Mr. Helmus asked if there is a timeline for completion. Mr. Munrett said the Enrollment Study is due this spring.</li> <li>• Mrs. Rella asked if there is a hard date and Mr. Munrett said no.</li> <li>• Mr. Helmus said he wants to see real, planned dates and a timeline.</li> <li>• Ms. DiCorpo said she has started implementing a memo system for subcommittees, to document each phase as it goes for a project. She said they</li> </ul>	<p><b>F. Lillis Building Update</b></p>

**Sarah Noble Intermediate School Library Media Center**

	<p>will get a timeline for the Board. She said the plan is for field work to start April 12-16.</p>	
<b>G.</b>	<p><b>NMHS Tennis Courts Update</b></p> <ul style="list-style-type: none"> <li>• Mr. Munrett said the vendor needs to reassess any winter damage before continuing with the project to see if there is an impact to the budget. The courts will be made safe for the season, which starts March 27, and the project itself will start when the season ends.</li> <li>• Mr. Helmus asked if the original quote has a use by date and if not why reassessing is taking place. He has concerns both from a contract perspective and for the Town's response to any change in cost.</li> <li>• Mr. Munrett said this vendor holds the state contract and the quote was issued in the fall.</li> <li>• Mr. Helmus said it was known then that the work would not be done during the winter so why should the terms be changed following. He said the vendor should have the integrity to stay with the price quoted.</li> <li>• Mr. Munrett said a typical quote is usually good for 60 to 90 days.</li> <li>• Mrs. Nabozny noted this quote had already been revised once in the fall.</li> <li>• Ms. DiCorpo said they would provide more detail regarding any changes and incremental increases for the full Board meeting.</li> </ul>	<p><b>G. NMHS Tennis Courts Update</b></p>
<b>H.</b>	<p><b>Municipal Building Committee Update</b></p> <ul style="list-style-type: none"> <li>• Mr. Munrett said the Municipal Building Committee did not meet last week due to technical difficulties. The next meeting is Thursday.</li> </ul>	<p><b>H. Municipal Building Committee Update</b></p>
<b>I.</b>	<p><b>COVID-19 Related Materials and Staffing Requests</b></p> <ul style="list-style-type: none"> <li>• Mr. Munrett said the memo ties to the Purchase Resolution for Operations and requests are for additional shields for SNIS, SMS and NMHS</li> </ul>	<p><b>I. COVID-19 Related Materials and Staffing Requests</b></p>

Sarah Noble Intermediate School Library Media Center

	<p>for the all-in model, as well as for two sanitation attendants, one each for SMS and NMHS.</p> <ul style="list-style-type: none"><li>• Mrs. Rella said she has heard from people in the schools that the attendants are not as visible cleaning as they were. Mr. Munrett said they have had some trouble with retention and have 2-3 vacancies at the moment that they are trying to cover.</li><li>• Mr. Helmus suggested those vacancies should be filled before additions are made.</li><li>• Ms. DiCorpo said the district needs to do both because the plan is to open SMS and NMHS in full on April 26.</li><li>• Mrs. Gabianelli said they are posting vacancies using Indeed and LinkedIn and are talking to ESS, the sub service, regarding the vacancies.</li><li>• Ms. DiCorpo said she has been in the schools and has found the attendants visible, but acknowledged they are spread out, so she encourages the Board to approve these requested additions. Regarding the shields, they are for SMS and NMHS and for cafeteria tables at SNIS. She said they are being careful with counts for the full Board so as to make sure they are all set for the rest of the year. They will also have a request for two tents to help with lunch waves at SMS and NMHS once they return to all-in. They are talking to vendors for pricing now, which will include tables and chairs, and to the Town regarding any needed permits. That information will be presented to the full Board for consideration next week.</li><li>• Mrs. Rella said she had heard complaints of students getting cut by the shields' rough edges. Mr. Munrett said they have since sanded down the edges for all shields.</li><li>• Ms. DiCorpo said thankfully only a couple students had any issue. She said they are looking to add painters' tape for visibility too as the students get used to the shields. There were also some loose tabs and they are being replaced as needed.</li></ul>	
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4.	<b>Public Comment</b> <ul style="list-style-type: none"><li>• There was none.</li></ul>	<b>Public Comment</b>
5.	<b>Adjourn</b> <p>Mrs. Nabozny moved to adjourn the meeting at 7:22 p.m., seconded by Mrs. Rella and passed unanimously.</p>	<b>Adjourn</b> <p><b>Motion made and passed unanimously to adjourn the meeting at 7:22 p.m.</b></p>

Respectfully submitted:



Brian McCauley, Chairperson  
Facilities Sub-Committee

**New Milford Board of Education  
Operations Sub-Committee Minutes  
March 9, 2021  
Sarah Noble Intermediate School Library Media Center**

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NEW MILFORD, CT

**Present:** Mrs. Wendy Faulenbach, Chairperson  
Mr. Pete Helmus  
Mrs. Cynthia Nabozny  
Mrs. Olga I. Rella, Alternate

**Absent:** Mrs. Eileen P. Monaghan

**Also Present:** Ms. Alisha DiCorpo, Superintendent  
Mr. Anthony Giovannone, Director of Fiscal Services and Operations  
Mrs. Laura Olson, Director of Pupil Personnel and Special Services  
Mr. Brandon Rush, Director of Technology  
Mrs. Catherine Gabianelli, Director of Human Resources  
Mr. Kevin Munrett, Facilities Director  
Mr. Nestor Aparicio, Assistant Facilities Director

<b>1.</b>	<b>Call to Order</b>  The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:31 p.m. by Mrs. Faulenbach. Mrs. Rella was seated in the absence of Mrs. Monaghan.	<b>Call to Order</b>
<b>2.</b>	<b>Public Comment</b>  • There was none.	<b>Public Comment</b>
<b>3.</b>	<b>Discussion and Possible Action</b>  <b>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</b>  • Mrs. Gabianelli said there will be a revised Exhibit A for the full Board meeting. • Mrs. Faulenbach noted several retirements on the Exhibit. She thanked the retirees for their dedication to New Milford schools and wished them well in their retirement. • Mrs. Faulenbach asked where we are regarding spring coaches. Ms. DiCorpo said 95% are on this Exhibit and the rest will be on the revision. We will be at 100% before the season opens.	<b>Discussion and Possible Action</b>  <b>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</b>

	<p>Mr. Helmus moved to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p> <p>Motion seconded by Mrs. Rella.</p> <p>Motion passed unanimously.</p>	<p><b>Motion made and passed unanimously to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</b></p>
<p><b>B. Monthly Reports</b></p> <ol style="list-style-type: none"><li><b>1. Budget Position dated February 28, 2021</b></li><li><b>2. Purchase Resolution D-744</b></li><li><b>3. Request for Budget Transfers</b></li></ol> <ul style="list-style-type: none"><li>• Mrs. Faulenbach asked if this is the time of year where we start to drill down on budget position lines.</li><li>• Mr. Giovannone said March is the springboard for that. In overview, Mr. Giovannone pointed out the Tuition Public and Private lines on page 3 of 5. Both are negative now and will require a transfer later in the year from the SPED transportation line which is not overdrawn. Overall, other services are positive. Page 4 of 5 highlights revenue and capital reserve, along with turf field replacement. Mr. Giovannone followed up with the Town and \$50,000 for the turf field account has been approved but not yet deposited. Page 5 of 5 provides a general overview of all COVID funding.</li><li>• Mrs. Faulenbach asked what the estimate is for lost revenue. Mr. Giovannone estimates around \$180,000.</li><li>• Mr. Helmus asked what the major categories of lost revenue are. Mr. Giovannone said they are student parking, gate receipts and building use.</li><li>• Mrs. Faulenbach said printing on page 3 of 5 is only 34% used and she asked if more charges are expected to that account. Mr. Giovannone said no, most of that balance should be available at end of year.</li><li>• Regarding oil, which is priced in concert with the Town, Mrs. Faulenbach asked where that balance will be. Mr. Giovannone said he does not have a projection yet, but there will be some balance.</li></ul>	<p><b>B. Monthly Reports</b></p> <ol style="list-style-type: none"><li><b>1. Budget Position dated February 28, 2021</b></li><li><b>2. Purchase Resolution D-744</b></li><li><b>3. Request for Budget Transfers</b></li></ol>	

- Mrs. Faulenbach asked about instructional supplies and Mr. Giovannone said they are similar to last year, at 71%, and should have a favorable balance.
- Mrs. Faulenbach noted repairs on page 2 of 5 are at 74%. She asked if there are any scheduled. Mr. Giovannone said it is a large balance in comparison to last year and he will review before the full Board meeting.
- Mrs. Faulenbach said the district will continue to tease out other lines as we go forward.
- Mr. Giovannone said page 5 of 5 gives an overview of all COVID funding buckets. Source 4, the ESSER II funding, is at the application phase. Source 3 is the Coronavirus Relief Funds (CRF) and is a reimbursement model. We have submitted all paperwork required. Source 2 is the ESSER I CARES Grant. That is a separate cash draw from the State. Source 1 is local funding. Mr. Giovannone said there is a balance of \$933,130.30 which includes fiscal year balances from 2018/19 and 2019/20.
- Mrs. Faulenbach said she appreciates the true transparency of all the columns.
- Mrs. Faulenbach said there may be more expenditures needed prior to end of year.
- Ms. DiCorpo said she knows music expenses are coming in April, just no specifics yet.
- Mrs. Faulenbach said that traditionally in June the Board requests that available end of year balances go to capital reserve. She asked if the COVID account can be left open at end of year if needed instead. Mr. Giovannone said yes, it is a multi-year fund with no timeframe, and does not have to be moved to capital reserve unless the Board wishes to make that request.
- Ms. DiCorpo said the ESSER II funding is tied to specific goals and objectives. She said there may be additional funding coming too. It is her desire to bring forth a detailed plan to the Board by May regarding next year's expenses so the Board can make an informed decision about the end of year balance.

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	<ul style="list-style-type: none"><li>• Mrs. Faulenbach said she appreciates the tremendous amount of work involved in tracking all the COVID funding and expenditures, both at the state and local level.</li><li>• Ms. DiCorpo said it is especially involved as some of the grants cover multiple years. She said ESSER I is open until September 30, 2022 and ESSER II is open until 2023. She said ESSER II just opened in EGrants and there is a webinar on Thursday regarding criteria and use. The district is waiting on a coach from CAPSS.</li><li>• Mrs. Nabozny asked if there is a fine arts component. Ms. DiCorpo said there is an acceleration/enrichment part and she is hoping for clarity at the webinar.</li><li>• Mrs. Rella said since this is one time funding she assumes the district will want to avoid recurring expenses. Ms. DiCorpo said that will be difficult to do, especially with staffing. She said they will stress a two year opportunity through ESSER II funding. Submittal is due within 30 days, and they will try to get the submittal to the Board first if possible.</li><li>• Regarding the purchase resolution, Mr. Giovannone said he will have a revision for the full Board meeting. It will include the request for tents at SMS and NMHS for lunch waves.</li><li>• Mrs. Faulenbach asked if it is normal to pay the SPED tuition halfway through the year. Mrs. Olson said it depends on the placement. The one on the purchase resolution is a DCF placement.</li><li>• Mrs. Fualenbach asked if the water main and SLR expenses were non-budgeted. Mr. Giovannone said that is correct. He said the repair line discussed previously does not include the water main repair.</li><li>• There were no budget transfers requested.</li></ul> <p>Mrs. Rella moved to bring the monthly reports: Budget Position February 28, 2021, Purchase Resolution D-744 and Request for Budget Transfers to the full Board for approval.</p> <p>Motion seconded by Mr. Helmus.</p>	<p><b>Motion made and passed unanimously to bring the monthly reports: Budget Position dated February 28, 2021, Purchase Resolution D-744, and Request for</b></p>
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	<p>Motion passed unanimously.</p>	<p><b>Budget Transfers to the full Board for approval.</b></p>
<b>C.</b>	<p><b>Gifts &amp; Donations</b></p> <p><b>1. New Milford PTO - Exhibit B</b></p> <p>Mrs. Rella moved to bring Gifts &amp; Donations to the full Board for approval.</p> <p>Motion seconded by Mr. Helmus.</p> <p>Motion passed unanimously.</p>	<p><b>C. Gifts &amp; Donations</b></p> <p><b>1. New Milford PTO - Exhibit B</b></p> <p><b>Motion made and passed unanimously to bring Gifts &amp; Donations to the full Board for approval.</b></p>
<b>D.</b>	<p><b>Authorization of Signatory on School District Accounts</b></p> <ul style="list-style-type: none"> <li>• Mrs. Rella asked if there are any changes to the accounts themselves. Mr. Giovannone said no.</li> <li>• Mrs. Faulenbach asked if two signatures are always required. Mr. Giovannone said they are.</li> </ul> <p>Mrs. Nabozny moved to bring the Authorization of Signatory on School District Accounts to the full Board for approval.</p> <p>Motion seconded by Mrs. Rella.</p> <p>Motion passed unanimously.</p>	<p><b>D. Authorization of Signatory on School District Accounts</b></p> <p><b>Motion made and passed unanimously to bring the Authorization of Signatory on School District Accounts to the full Board for approval.</b></p>
<b>E.</b>	<p><b>COVID-19 Related Materials and Staffing Requests</b></p> <ul style="list-style-type: none"> <li>• Mr. Giovannone said these requests were already discussed at Facilities and through the Purchase Resolution.</li> </ul> <p>Mrs. Rella moved to bring the COVID-19 Related Materials and Staffing Requests to the full Board for approval.</p> <p>Motion seconded by Mrs. Nabozny.</p> <p>Motion passed unanimously.</p>	<p><b>E. COVID-19 Related Materials and Staffing Requests</b></p> <p><b>Motion made and passed unanimously to bring the COVID-19 Related Materials and Staffing Requests to the full Board for approval.</b></p>

<p>4.</p> <p>A.</p>	<p><b>Items of Information</b></p> <p><b>ESSER II Funding update</b></p> <ul style="list-style-type: none"> <li>Ms. DiCorpo said she has scheduled three days of meetings with the Cabinet to plan for this detailed submittal.</li> <li>Mrs. Faulenbach said the funding provides an exciting opportunity but it is daunting too to plan out over two years.</li> <li>Mrs. Nabozny agreed, especially with the specifics required by the grant.</li> <li>Mrs. Rella said students really need emotional support.</li> </ul> <p><b>B. Excess Cost</b></p> <ul style="list-style-type: none"> <li>Mr. Giovannone said the first of two excess cost payments is due soon and, if received prior to next week's Board meeting, he will have a revised memo.</li> </ul>	<p><b>Items of Information</b></p> <p><b>A. ESSER II Funding update</b></p> <p><b>B. Excess Cost</b></p>
<p>5.</p>	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>There was none.</li> </ul>	<p><b>Public Comment</b></p>
<p>6.</p>	<p><b>Adjourn</b></p> <ul style="list-style-type: none"> <li>Mrs. Faulenbach noted for the public and Board members that the April 20, 2021 Facilities and Operations subcommittee meetings will not be held. All business items will go directly to the full Board meeting on April 27, 2021.</li> </ul> <p>Mrs. Rella moved to adjourn the meeting at 8:24 p.m. seconded by Mrs. Nabozny and passed unanimously.</p>	<p><b>Adjourn</b></p> <p><b>Motion made and passed unanimously to adjourn the meeting at 8:24 p.m.</b></p>

Respectfully submitted:

*Wendy Faulenbach*

Wendy Faulenbach, Chairperson  
 Operations Sub-Committee

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