

Augusta Independent Board of Education

May 14, 2015 6:00 PM
207 Bracken Street
Augusta, KY

Attendance Taken at 6:00 PM:

Present Board Members:

Mrs. Laura Bach
Gene Groves
Ms. Jacqueline Hopkins
Mrs. Dionne Laycock
Mrs. Chasity Saunders

I. Call to Order

I.*. Roll Call

I.*. Pledge of Allegiance

I.*. Mission Statement

Rationale:

The mission of Augusta Independent Schools is to enable all students to become self-sufficient, responsible, ever-learning members of society while sustaining our unique Augusta community and school.

I.*. Approval of Agenda

Order #15-214 - Motion Passed: Approval of the agenda as presented. Passed with a motion by Mrs. Dionne Laycock and a second by Gene Groves.

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|------------------------|-----|
| Mrs. Laura Bach | Yes |
| Gene Groves | Yes |
| Ms. Jacqueline Hopkins | Yes |
| Mrs. Dionne Laycock | Yes |
| Mrs. Chasity Saunders | Yes |

II. Student Recognition

Rationale:

Congratulations Academic Achievers of the Month!

ACT 20 Point Club: Owens Crawford, Samantha Kennard, Connor Maddox, Hunter Sibcy, Camryn Snapp, Chris Staggs,

ACT 25 Point Club: Kelsey Hargett, Max Hargett, Jacob Riggins, Danielle Shackelford, and Brenna Wilson

Overall ACT Average for Junior Class: 20.4

Governor's Scholar Participant: Max Hargett

II.*. *BREAK

III. Round Table Discussion

III.*. Principal's Report/Student Achievement

Rationale:

Principal, Robin Kelsch reported K-PREP testing was underway and going well and all seniors were on course to graduate May 29th. He stated the Professional Development plan for teachers would focus on PGES student growth and

professional growth goals, technology practices, seclusion and restraint training and substance abuse detection and prevention.

III.*. Approve 2015-2016 Salary Schedules & Tentative Budget

Rationale:

Kelley Gamble, finance officer consultant provided the monthly budget and tentative budget report. He stated the district budgets were solvent and healthy.

Monthly Budget Report

The general fund revenue receipts through April total \$1,521,000. Over \$206,000 has been collected in general property taxes. The district has collected just over \$21,000 in PSC taxes this year. Motor vehicle taxes have generated over \$22,200 year-to-date. Utility taxes have generated \$93,700. Tuition payments are nearly equal to this time last year, having collected \$14,350. SEEK revenue is approximately \$1,075,000, with a budgeted amount of 1,291,778. Expenditures through April were approximately \$1,375,000, which is \$101,000 less than last year. Receipts exceeded expenditures by approximately \$146,500 through April.

The school budget has expended \$18,250 through April. There were \$730 in expenses for the month. 57% of the budget has been used, with \$13,800 remaining in the school budget for the final two months. Maintenance expenses through April were \$225,400. \$96,450 has been spent on utilities and insurance. \$9,000 has been expended on general maintenance and custodial supplies, with \$500 obligated. Approximately \$61,000 of the expense costs are for salaries and benefits. 75% of the maintenance budget has been utilized, not taking into account the playground expenses. Through the end of April, transportation costs are at \$64,000, with 66% of the transportation budget being utilized. \$38,700 has been spent on salaries and benefits. \$10,400 has been expended on fuel year-to-date, with \$7,700 being spent on repairs, parts, and bus maintenance and nearly \$1,000 obligated.

All fund 2 special revenue grants are on target in regards to the budget.

Food service income through April was \$163,200. This year's receipts currently exceed 2014 by nearly \$10,000. While local revenues are nearly equal to last year, (+\$600); federal reimbursements from the NSLP are currently \$9,000 more than last year. Expenditures sit at \$142,200 year-to-date, which is \$6,000 less than through this period last year. The current food service balance is \$20,950.

2015-2016 Tentative Budget

The Tentative Budget is the first projection for the upcoming fiscal year with significant and known conditions. SEEK funding has been established, as well as salary increases. Other planned activities are finalized as the clarity of the budget situation has improved.

The general fund beginning balance for next year is projected to be \$93,000 higher than the current year. Local tax revenue is projected to only increase slightly more than 4%. 70% of this increase comes from utility taxes. The largest revenue increase come from the SEEK program, estimated at \$25,320. The ADA used for the SEEK estimate was 257.0, down from the 270 that was in effect this year. Other revenues are basically the same except the district is experiencing increasing revenue from Medicaid Reimbursement. Also, the transfer from Capital Funds to the General Fund operating account is increasing to \$37,304 next year compared to \$16,015. This is as a result of the district's debt service decreasing \$23,000 in 2015-16. Total increase in current receipts is \$61,544. Total current budgeted receipts are \$2,238,765.

The new salary table for 2015-16 is being utilized for this projection with the mandated 2% raises, so personnel have been moved up a year in experience and placed on the 2015-16 salary schedules. No staff increases are anticipated. Salaries are budgeted at \$46,000 more than the current fiscal year. Employer matching costs are expected to increase by \$20,000, which equates to a 20%

increase. Most of this is due to the Teacher Retirement match that is increasing 33%. Fortunately, this is the last year for increases in this match. The school's instructional budget has been expanded to \$39,700, up from \$31,700 this year and \$26,700 in the prior fiscal year. There is now \$15,500 budgeted for the purchase of a van to be used when transporting smaller numbers of students. Other operational costs such as utilities, maintenance, fuel, insurance, etc. were individually budgeted based on current and historical amounts, and for known requirements such as KISTA lease payments and KETS match. Non-Personnel expenditures were increased just over \$23,000 for next year. Total budgeted current expenditures are \$2,175,889. Budgeted receipts exceed budgeted expenditures by \$68,876 with a projected ending fund balance of \$326,927, equivalent to 13.1 % of General Fund expenditures.

The budgets in the Special Revenue Fund are dictated by state and federal grant awards. The State grant allocations are available but Federal program awards have not been finalized. For those that we do not have the allocation, we are using last year's award. The personnel that are paid from these grants have been budgeted using the new salary and benefit levels. The grants were adequate to find these personnel and General Fund should not have to commit any funding to balance fund any grant awards except possibly the FRYSC grant, which is only \$31,295. The notable increase in grant funding is the RTA grant that is funded for \$97,000 over this year and next. The other grant awards are virtually unchanged.

Revenue of \$25,700 is budgeted in Capital Outlay, Reflecting the decrease expected in Average Daily Attendance. This entire amount will be transferred to General Fund for current operating expense. The remaining balance of (\$12,088) will be held in escrow in order to receive School Facilities Construction funding.

The Building Fund Revenue of \$98,585 (\$70,140 state/\$28,445 local) is budgeted for next year. \$86,981 will be used to retire debt, and the remaining \$11604 will be transferred to General Fund for operating expense.

The Debt Service Fund is a transfer fund to record debt payments by the district and debt service made by the state on behalf of the district. The District debt service decreases to \$86,981 next year from \$110,671. The state portion of Augusta's debt is \$29,634.

The Food Service Fund is budgeted with a contingency of \$20,700 this year and increases to \$33,400 next year. Revenues in the Food Service are increased by \$41,000 based on new reimbursement rates and expected increases in A-La Carte sales. Expenses have barely increased this year and the fund is becoming more solvent.

Overall, even though ADA is expected to decrease next year, adjustments made in prior years allow the district to still increase the contingency amount and still provide existing and new services. The grant funds are in excellent shape and Capital funding exceeds capital requirements by 27%.

Order #15-215 - Motion Passed: Approve 2015-2016 Salary Schedules & Tentative Budget passed with a motion by Ms. Jacqueline Hopkins and a second by Mrs. Chasity Saunders.

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| Mrs. Laura Bach | Yes |
| Gene Groves | Yes |
| Ms. Jacqueline Hopkins | Yes |
| Mrs. Dionne Laycock | Yes |
| Mrs. Chasity Saunders | Yes |

III.*. Facilities Update

Rationale:

The Energy Management Report for the March indicates the district had an increase in total energy consumption of 79,774 kBTU, which created an additional energy cost of \$751. Through March-YTD, the district has used 16,067

(\$1,446) fewer kilowatt-hours (kWhs), but 1,754 (\$1,666) more CCF (hundreds of cubic feet) of natural gas, as compared to the 3-year (FY2010-FY2012) baseline averages. Therefore, March-YTD, the district has paid approximately \$220 (\$1,666-\$1,446) more in total energy dollars due to the increase in natural gas consumption this winter.

KU Rate Increase: Effective July 1st, 2015

Monthly Maintenance:

- Serviced lawn mowers
- Replaced batteries in exit signs
- Repaired urinal and toilet
- Repaired air conditioner in server room
- Repaired missing piece of concrete in library
- Replaced refrigerator Consumer Science classroom and moved old refrigerator to the lounge.

III.*. Approve Renovation Base Bid, Alternate Bids, Revised BG-1, and Advertisement of Bid Package 2.

Rationale:

G. Scott & Associates, Architect, Craig Aossey informed the board RJ Construction was the low bidder for the Phase I Renovation Project at \$510,650.00 which was much lower than expected. He recommended the district advertise for a Bid Package 2 to complete additional needs on the District Facilities Plan and to have only one bond sale.

Bid Package 2 would include; original building window replacement, interior doors and hardware replacement and replacement of aged roofs on the boiler building and media/library building.

Order #15-216 - Motion Passed: Approve Renovation Base Bid, Alternate Bids, Revised BG-1, and Bid Package 2. Passed with a motion by Gene Groves and a second by Mrs. Dionne Laycock.

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| Mrs. Laura Bach | Yes |
| Gene Groves | Yes |
| Ms. Jacqueline Hopkins | Yes |
| Mrs. Dionne Laycock | Yes |
| Mrs. Chasity Saunders | Yes |

III.*. Approve Liberty Mutual Insurance for 2015-2016

Rationale:

Superintendent McCane provided an overview of the insurance renewal quote from Liberty Mutual and Seneca. She stated the overall increase was due to a significant Worker's Compensation claim but the price would reduce in three years, if no other significant claims were made by the district.

The board opted to eliminate the additional \$600 for law enforcement liability because the district is low risk.

Insurance Renewal Includes: Property, Fleet, Umbrella and Worker's Compensation totaling \$ 42,075.

Order #15-217 - Motion Passed: Approve Liberty Mutual Insurance for 2015-2016 passed with a motion by Mrs. Chasity Saunders and a second by Ms. Jacqueline Hopkins.

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| Mrs. Laura Bach | Yes |
| Gene Groves | Yes |
| Ms. Jacqueline Hopkins | Yes |
| Mrs. Dionne Laycock | Yes |
| Mrs. Chasity Saunders | Yes |

III.*. Approve Participation in Community Eligibility Provision

Rationale:

Superintendent McCane recommended the board approve participation in the Community Eligibility Provision Program starting during the 2015-2016 school year. This is a four year commitment for all students to receive lunch for free. The district exceeds the 40% minimum requirement for students on the Direct Certification list and the district is at approximately 47%. The NSLP will reimburse the district at 70% when the district is at the 50% threshold so the district should break even. However, there is always the possibility the board could have to fund the difference from the general fund but that is not likely and it would be minimal.

III.*. Approve to Eliminate Student Insurance Policy 9.23

Rationale:

Order #15-218 - Motion Passed: Approve to Eliminate Student Insurance Policy 9.23 passed with a motion by Ms. Jacqueline Hopkins and a second by Mrs. Dionne Laycock.

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| Mrs. Laura Bach | Yes |
| Gene Groves | Yes |
| Ms. Jacqueline Hopkins | Yes |
| Mrs. Dionne Laycock | Yes |
| Mrs. Chasity Saunders | Yes |

IV. Communications

IV.*. Superintendent's Report

Rationale:

Superintendent McCane informed the board the district was awarded \$6,000 grant from the R.C. Durr Foundation for classroom technology needs and was granted a third KETS Offer of Assistance for \$1,800 for technology needs.

The board learned the Superintendent's Student Advisory Council performed a community service project by cleaning up Marshall Park for the City of Augusta and the Augusta Independent Educational Foundation 501 (c) (3) application was completed and sent to IRS for approval.

Superintendent McCane stated she would be completing the SPGES Self-Reflection and send board members a copy to review.

Enrollment P-12: 290 and K-12: 273 and April Attendance: 96.4%

IV.*. Citizens

IV.*. Board Members

V. Business and Consent

Order #15-219 - Motion Passed: Approval of the Business and Consent items as presented passed with a motion by Mrs. Dionne Laycock and a second by Gene Groves.

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| Mrs. Laura Bach | Yes |
| Gene Groves | Yes |
| Ms. Jacqueline Hopkins | Yes |
| Mrs. Dionne Laycock | Yes |
| Mrs. Chasity Saunders | Yes |

V.*. Approve Previous Meeting Minutes

V.*. Approve Use of District Property

V.*. Approve Donation

V.*. Approve Field Trip

V.*. Approve Bills

V.*. Approve Treasurer's Report

VI. Personnel

Rationale:

New Hire:

Brian Kirk: Head Boys' Basketball Coach

VII. Enter Executive Session KRS 61.810 (1) (f)

Rationale:

The board entered into executive session at 7:00 p.m.

Order #15-220 - Motion Passed: Enter Executive Session KRS 61.810 (1) (f) passed with a motion by Mrs. Chasity Saunders and a second by Mrs. Dionne Laycock.

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| Mrs. Laura Bach | Yes |
| Gene Groves | Yes |
| Ms. Jacqueline Hopkins | Yes |
| Mrs. Dionne Laycock | Yes |
| Mrs. Chasity Saunders | Yes |

VIII. Exit Executive Session 61.810 (1) (f)

Rationale:

The board exited executive session at 7:10 p.m.

Order #15-221 - Motion Passed: Exit Executive Session 61.810 (1) (f) passed with a motion by Gene Groves and a second by Mrs. Chasity Saunders.

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| Mrs. Laura Bach | Yes |
| Gene Groves | Yes |
| Ms. Jacqueline Hopkins | Yes |
| Mrs. Dionne Laycock | Yes |
| Mrs. Chasity Saunders | Yes |

IX. Adjournment

Rationale:

Spring Concert May 14th at 7 p.m.

Town Hall Addiction Meeting May 18th from 6-8 p.m. at Bracken County Extension Office

No School - Election Day May 19th

Senior Awards Night May 21st at 6 p.m.

Elementary Beach Day May 22nd

No School - Memorial Day May 25th

Elementary Awards Program May 26th at 9 a.m. and Kindergarten Graduation at 6 p.m.

MS/HS Awards Program May 27th at 9 a.m.

Last Day of School May 29th with Early Dismissal, Talent Show at 9 a.m. and Graduation at 7 p.m.

Board Training June 11th 4-5:15 p.m. and board meeting at 6 p.m.

Summer Lunch June 8th-July 24th

Order #15-222 - Motion Passed: Approve to adjourn the meeting. Passed with a motion by Gene Groves and a second by Mrs. Dionne Laycock.

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| Mrs. Laura Bach | Yes |
| Gene Groves | Yes |
| Ms. Jacqueline Hopkins | Yes |
| Mrs. Dionne Laycock | Yes |
| Mrs. Chasity Saunders | Yes |

Laura Bach, Chairperson

Lisa McCane, Superintendent