

**New Milford Board of Education
 Facilities Sub-Committee
 November 6, 2007
 Lillis Administration Building, Room 2**

Present:	Mr. Thomas McSherry, Chairman
	Dr. Lawrence Stillman
	Mr. Robin Ruggiero
	Mr. Joseph Vita
	Mr. Joseph Failla arrived at 6:37 p.m.
	Mrs. Wendy Faulenbach, ex-officio Board Chairperson

Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools
	Mr. Thomas Mulvihill, Assistant Superintendent of Schools
	Mr. John Turk, Director of Fiscal Services
	Mr. John Calhoun, Facilities Manager
	Mr. Bill Knipple, Energy Education

1.	The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:30 p.m. by Mr. McSherry.	Call to Order
2.	There was no public comment.	Public Comment
3.A.	<p>Demand Direct Presentation by Jeff Lines</p> <p>Mr. Lines explained that when energy peaks and demand cannot be met, a program of conservation has been instituted for which participants will be reimbursed. Demand Direct has a contract with CL&P and are offering an opportunity to New Milford schools to be enrolled in the program and receive a substantial pay out. The program requests curtailment of usage at peak times. The proposal for a one year time period would return \$60,000 to New Milford schools; fees are paid on enrollment; an event will cause something else to happen. Monitoring is done at no charge. When asked by Mrs. Faulenbach about the length of the agreement, Mr. Lines noted that while the agreement is one year, there will be opportunities for long term participation. Mr. Ruggiero asked how long Demand Direct has been involved with the program; Mr. Lines answered five years. The obligation of participants in the program is to respond when called; if schools cannot respond as often as asked, they can get out of the program. Mr. Mulvihill asked about summer school hours that might coincide with peak hours and if the request to curtail usage was determined to be unsafe is there a range available?</p>	Motion passed unanimously to bring Demand Direct to the full board for consideration and action.

	<p>Mr. Lines answered that decision can be made by the schools with the result that payment will be reduced. Advance notice for curtailment will be provided. Mr. Calhoun commented that curtailment can be accomplished at the schools such as running air conditioning early in case a call came later in the day. When asked about the cause of mold at SNIS the first summer the school opened, Mr. Calhoun replied mold was probably due to the air conditioning units not running properly and bringing in moist outside air. Mr. Ruggiero asked about the numbers for shut down, i.e. 232 represents kilowatt hours. Mr. Ruggiero asked Mr. Calhoun if this curtailment could be accomplished; Mr. Calhoun answered in the affirmative. Mr. Vita asked if curtailment would affect the Park and Rec program that uses schools during the summer; Mr. Calhoun commented that children usually are either in the gym or outside. Mr. Ruggiero moved to bring the Demand Direct presentation to the full board for consideration and approval. Dr. Stillman seconded the motion which passed unanimously.</p>	
3.B.	<p>Safir-Rosetti. Mr. Turk distributed an executive summary commenting that the issue is how much would be available for FOI. Dr. Paddyfote suggested that a full report will be available. Mr. Failla noted that information on safety needs to be kept private and should probably be discussed at an executive session of the full board.</p>	<p>Safir-Rosetti. No action required.</p>
3.C.	<p>MSRA Cleaning. Mr. Calhoun reported that cleaning is done of any surface that might have infectious waste taking precautions with all materials used. Mr. Calhoun met with nursing coordinator and high school athletic director - the athletic department is a higher risk. A three day extensive cleaning of all schools was performed. Teachers were supplied with spray bottles of standard cleaners for use in classrooms. Every year the staff gets update on infection control.</p>	<p>MSRA cleaning report. No action required.</p>
3.D.	<p>JMOA Status Report. Mr. Turk reported on a meeting scheduled for November 16.</p>	<p>JMOA Status report – no action required.</p>
3.E.	<p>Energy Education Update – Bill Knipple. Mr. Knipple reported on duties including meeting with consultants from EEI 4-5 times a month. Audits are done during weekends or before or after school. Results are communicated to appropriate personnel. An action plan for energy conservation has been</p>	<p>Energy Education Update – no action required.</p>

	<p>developed; an emap with 37 areas of possible savings has been compiled. Data is collected and entered into a computer software program. Substantial savings of BTUs has been recorded; it is difficult to predict cost savings with the fluctuating prices of oil. A power point presentation for the full board is planned for December. Mr. Calhoun commented that the education factor has made a big difference in cooperation and fewer complaints.</p>	
3.F.	<p>East Street Update- Mr. McSherry reported a meeting with the Mayor; the Town has no interest in or use for this building. Mr. McSherry added that priorities for this building must be established with improvements needed immediately and long term projects. Mr. McSherry asked Mr. Calhoun to compile such a list. Dr. Stillman asked if the Town would consider selling the building and using proceeds for a new building. Mr. Ruggiero noted that this facility should be included in the JMOA report and Safir-Rosetti. Mrs. Faulenbach noted that this building would have an impact on the budget process. A question was raised if the Youth Agency has any responsibility for upkeep of the building. Mrs. Faulenbach suggested an ad hoc committee be established on this issue. Mr. McSherry noted that the Board would need to justify moving out of this location. Mrs. Faulenbach noted that the Mayor did not indicate any future use for this building. Mr. Ruggiero asked Mr. Calhoun to include security issues in his review of priorities for this building.</p>	East Street Update
4.	<p>Adjourn. By motion of Dr. Stillman, seconded by Mr. Ruggiero, the meeting adjourned at 7:29 p.m. Vote: unanimous.</p>	Meeting adjourned at 7:29 p.m.

Respectfully submitted,

Thomas McSherry, Chairman
 Facilities Committee