

ISAAC Meeting Minutes - APPROVED

Date:	Time:	Roles & Attendees
10.11.17	5:30pm	<ul style="list-style-type: none"> • <u>Facilitator</u> - Chris Jones • <u>Minutes</u> - Heather Doughty • <u>Norms</u> - Richard Muckle • <u>Timekeeper</u> - Kyle Gregoire
Attendance: K. Gregoire, B. Crouch, L. Muller, R. Learned, S. Smith, C. Jones, D. Howes, H. Doughty, R. Muckle, S. LaFrance, K. Rollins Guests: C. Baxter, K. Booker		
ISAAC Mission Statement: We inspire our students through the arts, communication, and exploration in a collaborative, multicultural community to be courageous citizens who are difference makers.		

Norm	Description
Find joy in the work.	We will find joy in the work by communicating positively and using humor as appropriate to help us work better together. - 6th grade
Be productive and present (phones, technology).	We will be productive and present by becoming familiar with materials before we arrive and by being attentive to behaviors which affect physical and mental engagement.
Maintain a growth mindset even in disagreement.	We will maintain a growth mindset by pushing ourselves to be learners, probing for deeper understanding, and taking risks and time for reflection.
Actively and respectfully listen to all perspectives	We will invite and welcome the contributions of every member and listen to each other by attending to the "7 P's of Collaboration:" promoting a spirit of inquiry, pausing, paraphrasing, probing, putting ideas on the table, paying attention to self and others, and presuming positive intentions.
Give kind, specific, and helpful feedback.	We will communicate in a collegial and honest atmosphere by pushing each other's practice, being pro-active, and grounding our thoughts, feelings, and opinions in evidence in order to find solutions.

Agenda:	Time (min)	Notes
Welcome: Agenda review, norms, roles, Mission statement, approve minutes for previous meeting	5	Action: Vote to approve minutes for September meeting, Yea- 8, 2 abstain
Public Comment	5	No comment
Student Report	5	No report
Executive Director Report	15	<ul style="list-style-type: none"> •Fall MAP Assessments: initial assessments were presented showing where students are at the 2nd week of September. This is a baseline. High Level Action steps were also presented to identify the plan to get students to meet their targets by the end of the year. •Learning Walks: Leadership Team walks through the school every two weeks using Google tools to measure things happening in classrooms. •September Community Meeting: A video was shared showing the Student Body President leading the school in the CREW pledge. •School Climate: Life Facts will come in tomorrow to

		<p>kick off a mentoring opportunity for a select number of 8th graders, Staff was engaged in restorative practice to reflect upon specific instances that have occurred in the past few weeks - this is permeating into the classroom to address conflict or tough situations, Chris Baxter is participating in a training at Yale as a Fellow (Social Emotional program - RULER) where he studied creating change in our own communities - with Deb Heminway and Bror Okerblom he will lead a training at ISAAC at the end of the month.</p> <p>Celebrations:</p> <ul style="list-style-type: none"> •Student: Randy Vidal, Student Body President •Staff: Chris Blackshaw, leading PD in September •Parent: Lernin Santos, new IPAT President
Academic Excellence	10	<p>Report: Reviewed Fall MAP data- noted positive results in 6th grade scores and areas to strengthen in all grades. Focused on character, high quality work, and mastery of knowledge and skill. Set an attendance goal. Main goal is in math.</p>
Development	10	<p>Report: Music Teachers are applying for a grant to improve performance spaces in gym. The committee is looking at four local grants to enhance programs. Kyle will speak with Christine and Kim about gift giving protocol and recognition. The committee will create an action plan for fundraising. There is a need for a marketing kit to be used for communications and fundraising. Suggestion to have name tags, business cards, signatures for emails.</p>
Finance	15	<p>Report: the 2016-2017 Financial Report was presented. We ended the year in the positive. This is a result of great budgeting, great managing, and great teamwork. The 2017-2018 proposed Budget Revision was presented.</p> <p>Action: Vote was taken to approve the proposed 2017-2018 Budget Revision. Yea- 10 Nay - 0</p> <p>Report: the four year financial projection was shared.</p>
Governance	10	<p>Report: the new Binders are ready. All members are expected to bring them to every meeting. The committee debriefed the retreat. The good is that the Board established goals. The improvement that is needed to more time to flesh out specific goals. Suggestion is to have a half day retreat at the end of June. The committee is actively recruiting for Parent Director and the vacancy seat. Long term recruiting has begun for the three empty seats. The committee is looking at providing Advocacy training in late January.</p>
Executive Committee	10	<p>Report: the Committee is preparing for teacher contract negotiations.</p>
New Business	10	<ul style="list-style-type: none"> •Strategic Planning Committee: Action: Vote to form the Strategic Planning Committee Yay - 10, Nay - 0 •Report from Executive Director Eval Committee: Chris will send an email asking for goal ideas for David.

Next Step	Responsible Party
-----------	-------------------

Next Meeting Date:	11.08.17	Next Meeting Time:	5:30pm
---------------------------	----------	---------------------------	--------