

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, September 25, 2012, 7:00 p.m.

Agenda

Roll Call

Communications Report

Approval of Minutes: Regular Meeting of August 28, 2012

Superintendent's Report

Student Representative's Report

Treasurer's Report

New Business

Finance Report

Education Report

Activities Report

Building Report

Policy Report

Awarding of Bids Report

Open Discussion

Adjournment



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Communications Report

1. Michael Labagh, Senior Program/Aquatic Director, requesting permission for the Pittston YMCA Piranhas Swim Team use the pool for practice.
2. Barbara Anzalone of Northeast Academy of Dancing, requesting permission to use the Secondary Center auditorium for a dance recital.
3. Ryan Kennedy, Teacher and Girls Varsity Basketball Coach, requesting permission to use the Secondary Center gym for adult recreational basketball.
4. Ted Kross, Softball Coach, requesting permission to use the Atlas Field and softball equipment for fall softball in the Lackawanna Fall Fast Pitch League.
5. Roseann Ambruso, Wyoming Area Cross Country Parents Association, requesting permission to sell Dining Dough gift certificates, candy bars at football games and water and power bars at home cross country meets.
6. Ann Marie Taggart, President of the West Pittston Rams, requesting permission to use the Montgomery Avenue gym for cheer practice in case of inclement weather.
7. Josette Cefalo, Cheerleading Advisor, requesting permission to use the stadium or multi-purpose room (in case of inclement weather) for cheerleading practice.
8. Ann Marie Taggart, President of the West Pittston Rams, requesting permission to use the football field for Mini Football Conference Superbowl.
9. Len Costello, Marching Band Director, requesting permission to use the stadium and rest rooms for practices.
10. Lou Chiampi, Jr., Wyoming Area Football Alumni, requesting permission to use the football stadium for Ring of Pride Ceremony.
11. Shea Riley, Music Teacher, requesting permission to host the 2013 PMEA Region Orchestra Festival at the football stadium.
12. Ronald Tomalis, Pennsylvania Department of Education, noting the Wyoming Area School District's compliance with the Individuals with disabilities Education Act (IDEA).

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13. Benjamin Hanft, Chief, Division of Subsidy Data and Administration, Pennsylvania Department of Education, notifying the Superintendent a revision was made to the "Summary of Pupil Transportation Subsidy, Payable Year 2003-2004 for School Year 2002-2003." To correct the Pupil Transportation Subsidy amount due to Wyoming Area School District, \$3,146.86 was deducted from the August 2012 Basic Education Funding payment.
14. Bob Saver, Chief, Division of Planning, Bureau of Teaching and Learning, Pennsylvania Department of Education, notifying the District that the improvement plan for Wyoming Area Secondary Center is complete and has been accepted by the Pennsylvania Department of Education for implementation during the 2012-2013 school year.
15. Toni Davis requesting a flyer to be distributed to all schools regarding a soup kitchen.
16. Joe Chairge thanking the school board for the opportunity to interview for supervisor of buildings and grounds.
17. Brenda Meehan, Wyoming Area Wrestling President, requesting permission to use the Secondary Center gym, hallway in cafeteria and cafeteria for a wrestling tournament.
18. Maureen Pikas submitting her letter of resignation as head swim coach.
19. Al Brogna, Boys Varsity Basketball Coach, requesting permission to use the Secondary Center gym for an elementary boys basketball league.
20. Judy Bohan, Wyoming Area girls Volleyball Parents Association, requesting permission to use the concession stand at all home volleyball games.
21. Josette Cefalo, Cheerleading Advisor, requesting permission to hold a coin drop.
22. Marlene Wrubel, Secretary of the Wyoming Area Diamond Club, requesting permission to set up a table at home football games to sell powered automotive sport decals.
23. Lunda Comisky, Field Hockey Coach, requesting permission to use the Tenth Street gym for an elementary grades (1-6) indoor field hockey program.

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(24.) Maria Tarullo, Special Education Aide, requesting permission to take a medical leave of absence until further notice.

Summary of Applications Received

Elementary – 5
Special Education – 3
Math – 2
Mid Level Science – 2
Social Studies – 4
Driver Theory Instructor – 1
Special Education Aide – 5
Swim Coach - 1
Full Time Custodian - 5

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Treasurer's Report

First National Community Bank	General Fund	1,922,516.33
First National Community Bank	Payroll Account	4,571.88
First National Community Bank	Cafeteria Account	151,359.91
First National Community Bank	Student Activities Account	83,542.07
First National Community Bank	Athletic Fund Account	17,478.44
Landmark Bank	Athletic Fund Account	1,943.15
PNC Bank	Energy Performance Proceeds Fund	30,724.82
PNC Bank	Capital Projects Fund Bank Construction Account	9,706.12
PNC Bank	Capital Projects Fund Bank Investment Account	60,235.84
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	Earned Income Tax Revenue	258,391.90

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Finance Report

1. Received the following checks:

Don Wilkinson Agency (July)

Earned Income Tax	43,957.34
Delinquent Per Capita	<u>149.00</u>
Total:	44,106.34

E-Rate Reimbursement

Earthlink, Inc.	5,093.44
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Luzerne County Head Start

2012-2013 Classroom Rental	3,000.00
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Berkheimer Tax Administrator

Earned Income Tax Distribution	1,945.45
For September 2012	103,558.40
	2,772.02
	2,497.12
	<u>746.13</u>
Total:	111,519.12

State & Federal Subsidy Payments

Social Security	45,544.00
Title I – Improving Basic Programs	85,922.00
PA Accountability Grants	118,496.00
Basic Education Funding	1,061,471.08
School District Transportation	117,480.00
Pupil Transportation Shortfall	1,855.38
Non Public Transportation Shortfall	417.98
Property Tax Relief Payment	<u>37,800.00</u>
Total:	1,670,986.44

Local Realty Transfer Tax

Luzerne County	9,758.98
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2011 Supplemental Taxes

Paul Konopka – Wyoming Borough	7,950.11
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Finance Report

2012 Real Estate Taxes

Paul Konopka –Wyoming Borough	297,732.40
Thomas Polacheck – Exeter Borough	350,000.00
George Miller – West Pittston Borough	521,782.08
Carol Bardzell – Exeter Twp. Wyoming Cnty.	113,447.95
Robert Connors-West Wyoming Borough	<u>306,657.55</u>
Total:	1,589,619.98

Miscellaneous

Barbershop Quartet-use of auditorium	500.00
District Court 11-2-01	<u>116.90</u>
Total:	616.90

2. Approve the September payment of \$76,854.35 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract agreement for programs and services for the 2012-2013 school year.
3. Approve the September payment of \$29,015.25 to the West Side Career and Technology Center for the 2012-2013 school year.
4. Approve the flood refunds of paid property taxes for the year 2011 as requested by the Luzerne County Assessor's Office at a total of \$17, 807.54.

PIN#65-E11NE4-009-008	739.29
PIN#65-E11NE4-004-010	719.11
PIN#17-B10S2-001-027	862.35
PIN#65-E11NE4-011-008	2,165.97
PIN#65-D11SE4-018-036	258.61
PIN#65-E11NE1-008-026	2,233.27
PIN#65-E11NE4-007-018	1,510.32
PIN#65-E11NE4-008-013	602.78
PIN#65-D11SE4-007-014	1,041.17
PIN#67-F10NE2-003-018	165.68
PIN#67-F10NE2-003-022	378.00
PIN#65-E11NE1-019-025	378.66
PIN#65-d11SE4-007-005	1,241.15

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PIN#65-E11NE4-005-005	701.80
PIN#65-E11NE1-018-018	1,369.37
PIN#65-E11NE1-026-002	530.91
PIN#65-E11NE1-22-013	779.67
PIN#65-E11NE1-005-026	465.30
PIN#65-E11NE1-019-022	982.52
PIN#65-E11NE1-019-009	<u>681.61</u>
Total: 17,807.54	

5. Approve the following change orders:

Panzitta Enterprises change order #1 addition of \$16,342.00 Interior flood damage at Montgomery Avenue School

L.H. Reed & Sons change order #2 addition of \$1,357.00 HVAC repair and replacement at Secondary Center

6. Approve the revisions of the AIA contract for renovations to the first and second floors of the Montgomery Avenue Elementary School submitted by Quad Three Group, Inc.
7. Approve to recommend consideration and approve the appointments by Luzerne County Tax Collection Committee of Berkheimer as earned income tax collector for the Wyoming Area School District, effective for collection dates beginning Third Quarter 2012. (to remain in compliance with Act 32 of 2008).
8. Approve to adopt the resolution to execute an agreement with Berkheimer to be retained as the exclusive tax collector for the collection of delinquent earned income taxes, current and delinquent local services taxes and per capita taxes.
9. Approve to adopt the resolution authorizing Berkheimer to impose and retain costs of collection on delinquent taxes.
10. Approve the resolution authorizing the proper officers to adopt a liaison between Wyoming Area School District and Berkheimer for the express purpose of sharing confidential tax information with the district for official purposes.

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11. Approve the appointment of Dehey & McAndrew to provide continued consulting and support services for benefit plan entitled IRC Section 125 at a cost of \$5,250.00 for the 2012-2013 school year. Services include all administration, plan documentation and IRS filings.

12. Approve the list of tuition reimbursements submitted as of August 31, 2012.

EMPLOYEE NAME		AMOUNT TO BE REIMBURSED
ALTAVILLA	DOMINIC	\$600.00
ANTHONY	KARA	\$600.00
ARGO	ANTHONY	\$300.00
ARITZ	ALYSSA	\$1,500.00
ARITZ	ASHLEY	\$600.00
BALL	PAULA	\$300.00
BANDRU	CLARISE	\$1,200.00
BUTLER	BRIAN	\$1,200.00
CASALE	AMANDA	\$1,200.00
COLETTI	COURTNEY	\$300.00
DAIELLO	KIMBERLY	\$1,170.00
DELUCCA	COURTNEY	\$600.00
DESSOYE	ELIZABETH	\$1,200.00
DILEO	DIANE	\$600.00
FANTI	MICHAEL	\$600.00
GALELLA	CHRISTINA	\$1,500.00
GOOD	KAREN (Dwyer)	\$600.00
JONES	ANTOINETTE	\$600.00
KACHMARSKY	ANN MARIE	\$1,200.00
LAWRENCE	ANN MARIE	\$900.00
LOFTUS	THOMAS	\$1,500.00
MAZZITELLI	SARA	\$1,800.00
MOLINO	STACEY	\$600.00
MURTHA	SHEILA	\$900.00
PELLEGRINI	JOANN	\$600.00
PEPPE	VICTORIA	\$600.00
REINO	MARYANN	\$900.00
ROMANOWSKI	MICHAEL	\$600.00
SCHULTZ	SUSAN	\$900.00
SCROBOLA	SHERYL	\$600.00

STEVENS	MELISSA	\$300.00
STRAZDUS	BRIAN	\$600.00
TOKASH	LINDSAY	\$300.00
TURNER	JESSICA	\$600.00
YEAGER	STACEY	\$600.00
		<u>\$28,170.00</u>

(13.) Approve the request from the Susquehanna Annual Conference of the United Methodist Church for abatement and forgiveness of the 2011-2012 school tax, interest and costs of property in the amount of \$1,882.61.

(14.) A motion authorizing the adoption by the Board of School Directors of Wyoming Area School District, Luzerne and Wyoming Counties, Pennsylvania, of a Resolution authorizing certain actions to be taken and approving execution of documentation in connection with the issuance of a General Obligation Note, Series of 2012 (the "Bonds") and the incurrence of the debt associated therewith for the purposes of funding a project consisting of the following: (1) designing, acquiring, constructing, installing, furnishing and equipping of alterations, renovations, additions and improvements to the School District's Montgomery Avenue Elementary School; (2) purchasing capital equipment for use by the School District; (3) additional capital projects of the School District to the extent approved by the Board of School Directors of the School District; and (4) paying the costs and expenses of issuing the Note, all as more fully described in the complete text of the Resolution.

(15.) Approve the following invoice for payment from the Capital Projects Account:

L.H. Reed & Sons, Inc. 4,103.75 Sec. Ctr. Replacing Roof Top Unit

(16.) Approve the Act 93 Administration Compensation Plan retroactive July 1, 2012 through June 30, 2015, upon final review by the solicitor.

(17.) Approve the General Ledger Sheet:

Bill Listing: 9-25-12	662,397.27	
Prepays: 8-31-12	<u>29,747.81</u>	692,145.08
Cafeteria Account	22,313.73	
Athletic Account	<u>9,134.50</u>	<u>31,448.23</u>
Total:		723,593.31

Motion to by _____, second by _____, to accept the finance report.

Roll Call:

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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs, (Title I, Title II, and Drugs and Alcohol) have been planned for the 2012-2013 school year. Anyone desiring information regarding these programs, contact Janet Serino, Assistant Superintendent, at the District's Business Office.
2. Approve ratifying the agreement with the Luzerne County Community College for Project Rise at \$8.00 per student commencing July 9, 2012 and ending on August 16, 2012.
3. Approve the revised professional substitute list.
4. Approve the step placement for the following teachers:

Kenneth Kopetchny –Physical Education Teacher – B + 24 Step 11, \$45,228.00

Erin Viglione-Physical Education Teacher – B Step 6, \$34,371.00
5. Approve the following teachers for tenure, having completed three years of satisfactory service as a temporary professional employee as recommended by the Superintendent of Schools:

Christina Galella Elizabeth Dessoye
Diane Dileo Sarah Latona
Erica Gillespie
6. Approve the appointment Charlene Berti as Department Chairperson for the library at a salary of \$412.00 for the 2012-2013 school year.
7. Approve the appointment of Celestine Calpin as Driver Theory Instructor at a rate of \$30.00 per hour for the 2012-2013 school year.
8. Approve the appointment of Molly Kearns and Ed Grivensky as scholastic scrimmage/young scholar's co-advisors for the 2012-2013 school year.
9. Approve the appointment of Christine Rutledge as teacher for the SAT Verbal Classes at a rate of \$30.00 per hour for the 2012-2013 school year.

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Education Report

- (10.) Approve the denial of Grievance #12-01 submitted by the Wyoming Area Education Association.
- (11.) Approve the appointment of Paula Cecil as teacher for the SAT Math Classes at a rate of \$30.00 per hour for the 2012-2013 school year.

Motion by _____, second by _____, to accept the education report.

Roll Call:

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Activities Report

1. Accept, with regret, Maureen Pikas' letter of resignation as Head Swim Coach.
2. Approve the appointment of Lauren Shovlin as Head Swim Coach at a salary of \$3,965.00 for the 2012 winter season.
3. Approve the 2012-2013 Music Department concert dates and rehearsal schedule.
4. Approve the appointments for the following winter assistant coaches:

Boys Basketball

Paul Hindmarsh – Assistant Varsity	2,781.00
Mike Amitia – Junior Varsity	2,781.00
Peter Sulla- Freshman Coach	1,446.00
John McNeil – 7 th Grade Coach	1,446.00

Girls Basketball

Michael Stefanik – Assistant Varsity	2,781.00
Michael Stefanik – Elementary Coach	884.00
Allison Wolfgang – Junior Varsity	2,781.00
Kelly Brzozowski – 9 th Grade Coach	1,446.00
Rich Musinski – 7 th Grade Coach	1,446.00

Wrestling

Steve Mytych, Sr. – Assistant Varsity Coach	2,912.00
Pat Heck – Jr. High Coach	2,912.00

5. Approve the appointment of Raquel Ciampi as Band Front Advisor at a salary of \$1,561.00 for the 2012-2013 school year.
6. Approve the request of Roseann Ambruso, Wyoming Area Cross Country Parents Association, to sell Dining Dough gift certificates as well as candy bars at football games and water and power bars at home cross country meets as their fundraiser.

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Activities Report

7. Approve the request of Judy Bohan of the Wyoming Area Girls Volleyball Parents Association, to use the concession stand at all home volleyball games.
8. Approve to ratify the request of Josette Cefalo, Cheerleading Advisor, to hold a coin drop at the local Gerrity's Market on Sunday, September 23, 2012 from 9:00 a.m. to 4:00 p.m.
9. Approve the request of Marlene Wrubel, Secretary of the Wyoming Area Diamond Club, to set up a table at home football games to sell powered automotive sport decals.

Motion by _____, second by _____, to accept the activities report.

Roll Call:

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Building Report

1. Approve to rescind the following rates for the building coordinators for the 2012-2013 school year and approve the revised rates:

Deborah Przybyla	Tenth Street	from 73.54 to 2,072.00
Sheila Murtha	SJD	from 73.54 to 444.00
Jeanne Sviatko	JFK	from 73.54 to 592.00
Kory Lyn Angeli	Montgomery Avenue	from 73.54 to 1,702.00

Original motion included rate per teacher as opposed to total compensation.

2. Approve the request of Shea Riley, Music Teacher, to host the 2013 PMEA Region Orchestra Festival at the Secondary Center, Wednesday, February 20th to Friday, February 22, 2013. Requested is use of a classroom to hold auditions, use of the auditorium (with all music department black chairs set up), possible use of the multipurpose room Friday evening, use of cafeteria, lavatories and use of food trucks/band trailer to transport luggage. PMEA to cover all costs.
3. Approve the request of Barbara Anzalone of the Northeast Academy of Dancing to use the Secondary Center auditorium for a dance recital on Saturday, December 1, 2012, from 6:00 p.m. to 10:00 p.m. Friday, November 30th is also requested for a dress rehearsal, from 5:00 p.m. to 9:00 p.m., pending approval by building principal.
4. Approve the request of Ann Marie Taggart, President of the West Pittston Rams to use the Montgomery Avenue gym for cheer practice in case of inclement weather, pending approval by the building principal and athletic director.
5. Approve to ratify the request of Josette Cefalo, Cheerleading Advisor, to use the stadium (this includes the weightroom) and multipurpose room (in case of inclement weather) for cheerleading practice from June 11th to August 23, 2012, from 5:00 p.m. to 8:00 p.m. on Monday, Tuesday, Wednesday and Thursday, pending approval by the building principal and athletic director.
6. Approve to ratify the request of Len Costello, Marching Band Director, to use the stadium and lavatories for practice every Monday and Thursday nights, 6:00 p.m. to 9:00 p.m., from August 27th to November 19, 2012, pending approval by the building principal and athletic director.

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Building Report

7. Approve the request of Lou Ciampi, Wyoming Area Football Alumni, to use the football stadium for Ring of Pride Ceremony on Friday, October 19, 2012, at 8:00 p.m., pending approval by the building principal and athletic director.
8. Approve the request of Ann Marie Taggart, President of the West Pittston Rams, to use the football stadium for a Mini Conference Superbowl, Sunday, October 28, 2012, 10:00 a.m. to 4:00 p.m., pending approval by the building principal and athletic director.
9. Approve the revised support personnel substitute list.
10. Approve to ratify the request of Toni Davis to distribute a flyer to all Wyoming Area schools regarding a soup kitchen opening at the Christian & Missionary Alliance Church every Monday night from 5:00 p.m. to 6:30 p.m. This is for anyone who needs a free dinner.
11. Approve the request of Brenda Meehan, President of the Wyoming Area Wrestling Parents, to use the Secondary Center gym, hallway to cafeteria and cafeteria for a wrestling tournament on Sunday, November 4, 2012 from 7:00 a.m. to 8:00 p.m. Saturday, November 3rd is requested for set up from 5:00 p.m. to 9:00 p.m., pending approval by the building principal and athletic director.
12. Approve the request of Al Brogna, Boys Varsity Basketball Coach, to use the Secondary Center gym for an elementary boys basketball league for Wyoming Area students only on Saturday, September 29, 2012, from 8:00 a.m. to 12:00 p.m., pending approval by the building principal and athletic director.
13. Approve the request of Lunda Comisky, Field Hockey Coach, to use the Tenth Street gym for an elementary grades (1-6) indoor field hockey program, for Wyoming Area students only. The program will run twice a week, from November 27th to March 1, 2013, pending approval by the building principal and athletic director.
- (14.) Approve the appointment of Karen Drost as Special Education Aide at the Secondary Center.**

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- (15.) Approve Janet Whipple as an independent consultant to assist in the transition of the new food service director at a stipend not to exceed \$1,500.00.
- (16.) Approve a medical leave of absence for Maria Tarullo, Special Education Aide, until further notice.
- (17.) Approve Brian Wisowaty as Student Representative to serve on the Wyoming Area School Board.
- (18.) Approve the adjusted rate of pay for the Storeroom Coordinator position for the 2012-2013 school year in the amount of \$16.55 per hour. This rate is retroactive from August 28, 2012.

Motion by _____, second by _____, to accept the building report.

Roll Call:

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Policy Report

1. Approve the first reading of revised policy #250 Bullying/Cyberbullying.
2. Approve the second reading and adoption of Policy #006.1 Attendance at Meetings via Electronic Communications.
3. Approve the adoption of Policy #123.2 Concussion Management.

Motion by _____, second by _____, to accept the policy report.

Roll Call:

SECTION: PUPILS

TITLE: BULLYING/
CYBERBULLYING

ADOPTED: May 30, 2006

REVISÉD:

WYOMING AREA SCHOOL DISTRICT

<p align="center">250. BULLYING/CYBERBULLYING</p>	
<p>1. Purpose</p>	<p>The Board is committed to providing a safe, positive learning environment for district students. The Board recognizes that bullying creates an atmosphere of fear and intimidation, detracts from the safe environment necessary for student learning, and may lead to more serious violence. Therefore, the Board prohibits bullying by district students.</p>
<p>2. Definitions SC 1303.1-A</p>	<p>Bullying means an intentional electronic, written, verbal or physical act or series of acts directed at another student or students, which occurs in a school setting that is severe, persistent or pervasive and has the effect of doing any of the following:</p> <ol style="list-style-type: none"> 1. Substantial interference with a student’s education. 2. Creation of a threatening environment. 3. Substantial disruption of the orderly operation of the school. <p>Bullying, as defined in this policy, includes cyberbullying.</p> <p>Bullying shall mean a pattern of repeated harmful behavior by a person with more physical or social power toward a less powerful person. This may include a wide variety of behaviors, with deliberate intent to hurt, embarrass, or humiliate the other person. Researchers have identified four (4) forms of bullying:</p> <ol style="list-style-type: none"> 1. Physical – the most commonly known form; includes hitting, kicking, spitting, pushing and taking personal belongings. 2. Verbal – includes taunting, malicious teasing, name-calling, and making threats. 3. Psychological or Relational- involves spreading rumors, manipulating social relationships, and engaging in social exclusion or intimidation.

250. BULLYING/CYBERBULLYING

<p>SC1303.1-A</p> <p>3. Authority SC1303.1-A</p> <p>4. Delegation of Responsibility</p> <p>SC1303.1-A</p> <p>SC 1303.1-A</p> <p>SC1303.1-A</p>	<p>4. Cyber-Bullying – forms of verbal and psychological bullying may also occur on the internet through e-mail, instant messaging, or social networking websites.</p> <p>School setting means in the school, on school grounds, in school vehicles, at a designated bus stop or at any activity sponsored, supervised or sanctioned by the school.</p> <p>The Board prohibits all forms of bullying by district students.</p> <p>The Board encourages students who have been bullied to promptly report such incidents to the building principal or designee.</p> <p>The Board directs that complaints of bullying shall be investigated promptly, and corrective action shall be taken when allegations are verified. The building principal or designee will inform parents/guardians of the victim and person accused. Confidentiality of all parties shall be maintained, consistent with the district's legal and investigative obligations. No reprisals or retaliation shall occur as a result of good faith reports of bullying.</p> <p>Each student shall be responsible to respect the rights of others and to ensure an atmosphere free from bullying.</p> <p>The Superintendent or designee shall develop administrative regulations to implement this policy.</p> <p>The Superintendent or designee shall ensure that this policy and administrative regulations are reviewed annually with students.</p> <p>The Superintendent or designee, in cooperation with other appropriate administrators, shall review this policy every three (3) years and recommend necessary revisions to the Board.</p> <p>District administration shall annually provide the following information with the Safe School Report:</p> <ol style="list-style-type: none"> 1. Board's Bullying Policy. 2. Report of bullying incidents. 3. Information on the development and implementation of any bullying prevention, intervention or education programs.
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250. BULLYING/CYBERBULLYING

<p>5. Guidelines SC 1303.1-A Title 22 Sec. 12.3 Pol. 218</p> <p>SC 1302-A SC 1303.1-A Pol. 236</p>	<p>The Code of Student Conduct, which shall contain this policy, shall be disseminated annually to students.</p> <p>This policy shall be accessible in every classroom. The policy shall be posted in a prominent location within each school building and on the district website. Each school building principal shall ensure that the policy and procedures for reporting bullying incidents are reviewed with students within ninety (90) days after the adoption of this policy and thereafter at least once each school year.</p> <p><u>Education</u></p> <p>The district may develop and implement bullying prevention and intervention programs. Such programs shall provide district staff and students with appropriate training for effectively responding to, intervening in and reporting incidents of bullying.</p> <p><u>Complaint Procedure</u></p> <p>Step 1 – Reporting</p> <p>A student or third party who believes s/he has been subject to conduct that constitutes a violation of this policy is encouraged to immediately report the incident to the building principal or a district employee in writing or verbally.</p> <p>A school employee who suspects or is notified that a student has been subject to conduct that constitutes a violation of this policy shall immediately report the incident to the building principal.</p> <p>Step 2 – Investigation</p> <p>Upon receiving a complaint of bullying, the building principal shall immediately investigate the complaint.</p> <p>The investigation may consist of individual interviews with the complainant, the accused, and others with knowledge relative to the incident. The investigator may also evaluate any other information and materials relevant to the investigation.</p> <p>The obligation to conduct this investigation shall not be negated by the fact that a criminal investigation of the incident is pending or has been concluded.</p> <p>The findings of the investigation shall be provided to the parents of the accused student and the complainant.</p>
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250. BULLYING/CYBERBULLYING

<p>SC 1303.1-A Pol. 218, 233</p>	<p>Step 3 – Investigative Report</p> <p>The building principal shall prepare a written report within fifteen (15) days, unless additional time to complete the investigation is required. The report shall include a summary of the investigation, a determination of whether the complaint has been substantiated as factual and whether it is a violation of this policy, and a recommend disposition of the complaint.</p> <p>The investigate report shall be retained by the principal/designee and forwarded to the Superintendent as appropriate.</p> <p><u>Consequences for Violations</u></p> <p>A student who violates this policy shall be subject to appropriate disciplinary action consistent with the Code of Student Conduct, which may include:</p> <ol style="list-style-type: none">1. Counseling within the school.2. Parental conference.3. Loss of school privileges.4. Transfer to another school, classroom or school bus.5. Exclusion from school-sponsored activities.6. Detention.7. Suspension.8. Expulsion.9. Recommendation for counseling/therapy outside of school.10. Referral to student assistance program.11. Referral to law enforcement officials.
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250. BULLYING/CYBERBULLYING

If it is concluded that student has knowingly made a false complaint under this policy, such student shall be subject to disciplinary action.

References:

School Code – 24 P.S. Sec. 1302 – A, 1303.1-A

State Board of Education Regulations – 22 PA Code Sec. 12.3

Board Policy – 000, 218, 233, 236, 248

REVISÉ:

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Participation by electronic means shall be limited to one (1) Board member per meeting. In the event that two (2) or more Board members are unable to attend the same meeting, the member requesting by electronic means first shall participate via electronic means and be given priority over subsequent requests.

Members of the Board shall be deemed to be present at the meeting, and shall be entitled to participate in the meeting, only if: Such member is able to hear everything that is said by other members of the Board and public and the public and other members of the Board are able to hear everything said by the member of the Board who is not physically present at the meeting.

- a. In the event it is determined by a majority of the members physically present that either the absent Board member cannot be heard by all Board members present, or all Board members present cannot be heard by the absent Board member, or otherwise that the transmission of communication becomes such as interferes with the progression of the meeting, the teleconference shall be terminated, and the absent Board member shall not be permitted to vote.
- b. At the commencement of the meeting, the Board Member communicating by electronic means will utilize a predetermined code for security and the verification of the member's identity.
- c. The Board Member communicating by electronic means remains for the entire meeting, unless excused by the President, or acting chairperson.

The determination as to whether the member attending via electronic means **shall** be deemed to be present shall be made by the majority of the entire board physically present.

Members of the Board who attend a meeting through speaker phone, teleconferencing or videoconferencing shall be permitted to vote only by roll call, voice only.

If for any reason the **electronic** connection with the member **attending via electronic means is** terminated before the adjournment of the meeting, the meeting shall continue. The termination of the connection shall not affect the validity of such actions taken by the Board.

Section 4. Responsibility

The Superintendent or designee is authorized and directed to provide speaker phones, and/or teleconferencing and/or videoconferencing facilities sufficient to implement this policy.

References:

School Code – 24 P.S. Sec. 407

Sunshine Act – 65 Pa. C.S.A. Sec. 701 et seq.

WYOMING AREA SCHOOL DISTRICT

SECTION: PROGRAMS

TITLE: CONCUSSION MANAGEMENT

ADOPTED: September 25, 2012

REVISED:

	123.2 CONCUSSION MANAGEMENT
1. Purpose	The Board recognizes the importance of ensuring the safety of students participating in the district's athletic programs. This policy has been developed to provide guidance for prevention, detection and treatment of concussions sustained by students while participating in an athletic activity.
2. Definitions 24 P.S. Sec. 5322	<p>Appropriate medical professional shall mean all of the following:</p> <ol style="list-style-type: none"> 1. A licensed physician who is trained in the evaluation and management of concussions. 2. A licensed or certified health care professional trained in the evaluation and management of concussions and designated by a licensed physician trained in the evaluation and management of concussions. 3. A licensed psychologist neuropsychologically trained in the evaluation and management of concussions or who has postdoctoral training in neuropsychology and specific training in the evaluation and management of concussions.
24 P.S. Sec. 5322	Athletic activity shall mean all of the following:
Pol. 123	1. Interscholastic athletics.
Pol. 122	2. An athletic contest or competition, other than interscholastic athletics, that is sponsored by or associated with the school, including cheerleading, club-sponsored sports activities and sports activities sponsored by school-affiliated organizations.
Pol. 122	3. Noncompetitive cheerleading that is sponsored by or associated with the school.
Pol. 122, 123	4. Practices, interschool practices and scrimmages for all athletic activities.

<p>3. Delegation of Responsibility 24 P.S. Sec. 5323</p>	<p>Each school year, prior to participation in an athletic activity, every student athlete and his/her parent/guardian shall sign and return the acknowledgement of receipt and review of the Concussion and Traumatic Brain Injury Information Sheet.</p> <p>The Superintendent or designee shall develop administrative regulations to implement this policy, which shall include protocols for concussion management.</p>
<p>4. Guidelines 24 P.S. Sec. 5323</p>	<p>The school</p> <p>{ x } may</p> <p>{ } shall</p> <p>hold an informational meeting prior to the start of each athletic season for all competitors regarding concussions and other head injuries, the importance of proper concussion management, and how preseason baseline assessments can aid in the evaluation, management and recovery process. In addition to the student athletes, such meetings may include parents/guardians, coaches, other appropriate school officials, physicians, neuropsychologists, athletic trainers and physical therapists.</p>
<p>24 P.S. Sec. 5323</p>	<p><u>Removal From Play</u></p> <p>A student who, as determined by a game official, coach from the student's team, certified athletic trainer, licensed physician, licensed physical therapist or other official designated by the district, exhibits signs or symptoms of a concussion or traumatic brain injury while participating in an athletic activity shall be removed by the coach from participation at that time.</p>
<p>24 P.S. Sec. 5323</p>	<p><u>Return To Play</u></p> <p>The coach shall not return a student to participation until the student is evaluated and cleared for return to participation in writing by an appropriate medical professional. The Board may designate a specific appropriate medical professional(s) to provide written clearance for return to participation.</p>
<p>24 P.S. Sec. 5323</p>	<p><u>Training</u></p> <p>All coaches shall annually, prior to coaching an athletic activity, complete a concussion management certification training course offered by the Centers for Disease Control and Prevention, the National Federation of State High School Associations or another provider approved by the Department of Health.</p>

24 P.S.
Sec. 5323

Penalties

A coach found in violation of the provisions of this policy related to removal from play and return to play **shall be immediately suspended from coaching any activities which may lead to permanent suspension or termination.**

References:

Safety In Youth Sports Act – 24 P.S. Sec. 5321 et seq.

Board Policy – 122, 123

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
Tuesday, September 25, 2012, 7:00 p.m.
Awarding of Bids Report

The fuel oil bids for the 2012-2013 school year were advertised on the following dates listed:

Citizens Voice/Times Leader

Tuesday, August 21, 2012

Tuesday, August 28, 2012

Tuesday, September 4, 2012

(Successful Bidder)

Button Oil	Unit Price Per Gal	+	Profit Margin	=	Total Per Gal
Mountaintop	\$2.63		.06		\$2.69

(Unsuccessful Bidders)

Superior Plus

Petroleum Service

Atlantic Coast Energy

Suburban Heating Oil

Motion by _____, second by _____, to accept the awarding
of bids report.

Roll Call: