



Board of Directors Meeting Minutes Approved

| Date | Time | Roles |
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| 10/10/2018 | 5:30pm | <u>Facilitator</u> - H. Doughty <u>Minutes</u> - M. Rivera <u>Timekeeper</u> - K. Gregoire <u>Mission Statement</u> - S. Briones <u>Norms</u> - L. Muller |

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| Attendance | Members: D. Howes, H. Doughty, L. Cabrera, R. Muckle, L. Muller, K. Gregoire, S. Briones, K. Rollins, M. Booker Guests: Chris Baxter, Sue LaFrance, Jessica Ross, Jahira Ross (8th Grader), Dehja Drye, Savannah Kucsera (7th Grader) |
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| ISAAC Mission Statement |
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| <i>We inspire our students through the arts, communication, and exploration in a collaborative, multicultural community to be courageous citizens who are difference makers.</i> |

| ISAAC Vision |
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| <ol style="list-style-type: none"> 1. All ISAAC students create high quality work that is celebrated in the community for making a difference and is acclaimed for its craftsmanship, authenticity and complexity. 2. All ISAAC students articulate how their habits and their CREW values help them to be successful scholars. 3. All ISAAC students possess the knowledge and skills when they graduate from eighth grade to do rigorous high school work and to graduate from high school to be college and career ready. 4. All ISAAC students are developing stamina by doing work that matters- when they persevere through challenges, they acquire new skills, they demonstrate higher order thinking, and ultimately, they become self-actualized, self-confident individuals who own their learning and seek to make a difference in their communities. |

| Norm | Description |
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| Find joy in the work. | We will find joy in the work by communicating positively and using humor as appropriate to help us work better together. We celebrate our successes and embrace challenge with positivity and resolve. |
| Be productive and present (phones, technology). | We will be productive and present by becoming familiar with materials before we arrive and by being attentive to behaviors which affect physical and mental engagement. |
| Maintain a growth mindset even in disagreement. | We will maintain a growth mindset by pushing ourselves to be learners, probing for deeper understanding, and taking risks and time for reflection. |
| Actively and respectfully listen to all perspectives. | We will invite and welcome the contributions of every member and listen to each other by attending to the "7 P's of Collaboration:" promoting a spirit of inquiry, pausing, paraphrasing, probing, putting ideas on the table, paying attention to self and others, and presuming positive intentions. |



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| <p>Give kind, specific and helpful feedback.</p> | <p>We will communicate in a collegial and honest atmosphere by pushing each other's practice, being proactive, and grounding our thoughts, feelings, and opinions in evidence in order to find solutions.</p> |
| <p>Driven by learning, informed by data.</p> | <p>We will ground all conversations in data or evidence. We maintain a growth mindset about the potential and capacity for all students to learn and grow. We use data and evidence to inform and adjust instruction and guide decision-making.</p> |

| <p>Agenda</p> | <p>Time (min)</p> | <p>Notes</p> |
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| <p>Welcome: Agenda review, norms, roles, Mission statement, approve minutes for previous meeting (September)</p> | <p>5</p> | <p>Make the change that K. Gregoire. With that change, the minutes will be approved.</p> <p>Milly to ask Kyle G.</p> |
| <p>Public Comment</p> | <p>5</p> | |
| <p>Student Report</p> | <p>5</p> | <p>Sell wristbands as a fundraiser. MILLY to ask Savannah for the hardcopy of her report. Bowling, ice skating, trampoline park. Getting ready to select crew senators.</p> |
| <p>Executive Director Report</p> | <p>15</p> | <p>Director's PowerPoint Presentation</p> <p>D. Howes shared a PowerPoint presentation. ISAAC Vision and Values. From now on the report will be aligned to the SOP (Strategic Operating Plan).</p> <p>9/20 - School Wide Data Team meeting</p> <ul style="list-style-type: none"> Analyzed Fall 2018 Measures of Academic Progress (MAP) data <p>9/21 - Half Day Staff Professional Learning (PL)</p> <ul style="list-style-type: none"> Teachers selected 5 move-up students to dedicate themselves to help those students to meet their growth target. <p>10/26 - Half Staff PL</p> <ul style="list-style-type: none"> Differentiated professional learning on instructional strategies <p>Appreciations/Celebrations: Students: Jahira Ross, Dehjah Drye and Travon Brown have been chosen by the 8th grade team of teachers to attend the MLK Scholarship Dinner. Operations Staff: Tino Rodriguez - Recently got married Teaching Staff: Diana McMasters - communicating effectively with families Parents: Shirley Briones - supporting D. Sargent and is working on</p> |



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| | | <p>getting new uniforms for our basketball teams.</p> <p>IXL - 65 students are involved (23%)</p> <p>Fall Clubs: Early Birds Fitness; Team Sports; ISAAC Ambassadors; SADD; Dance; Multicultural; Read, Eat, Greet!; Arts and Crafts; Robotics; and Storytellers Photography</p> <p>D. Howes shared a video from Northeast Charter School Network (NECSN) that they took during our Back-to-School Night.</p> <p>Judge Shruger has been coming to talk to Mr. Barron's civics class.</p> <p>Enrollment: 278 (we will be funded for 276 students for the remainder of the year)</p> <p>Upcoming Events/Dates: 10/11 - Florence Grtiswold Museum Arts Exhibit</p> |
| Academic Excellence | 15 | <p>K. Rollins - October Handout</p> <p>MAP - Scores were low. Areas of improvement were identified. 50% of new students scored below grade level on reading and writing.</p> <p>K. Rollins tried to find the actual Attendance Policy, but was unsuccessful. H. Doughty to upload the Table of Contents on the website. Series 5000, Policy #40935 - Student Attendance and Truancy.</p> |
| Development | 10 | <p>Kia Baird developed a tool for tracking. Refer opportunities for grants to this tool so that they are all in one place. There are some grant opportunities that the team will be working on. Reports are due and C. Pemberton, K. Robinson and K. Gregoire are working together to ensure that all the reports that are due go out on a timely manner.</p> <p>Strengthening the conditions. Goal from the retreat. SOP. How to support students and align with other goals like increasing instructional time, etc.</p> <p>Lee and David met with S. Siegel from the Garde in reference to partnering. Students actually having some type of learning opportunity on how the Garde works: being ambassadors, how the lighting works, etc. Sharing the Faces video before each one of the Oscar Nominee Movies. Music programs that Mr. Vitali could send a group of our students to play prior to a performance. The next step is to determine who can do what and when. Will solidify plan</p> |



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| | | <p>and put it in writing. Steve Siegel seems very excited to work with ISAAC. S. Briones knows someone who works at the Garde with doing all the lighting at the Garde and invited Shem to go over and participate. Idea of having something playing about ISAAC before the film festival. K. Gregoire and L. Muller will work on a proposal to have in writing and get signed.</p> <p>All year long will work on grants: October and November; March and April. Looking into a fundraiser like a steak dinner at Birds Eye after the cold weather. Tickets to sell for \$25 of which \$10 goes to the school. Plus add a basket raffle.</p> |
| Finance | 1 | No Report |
| Governance | 10 | <p>Retreat - A survey were sent out: 9 Responses and only 3 were from BOD Members. Appreciated having voices heard. More connection between BOD members and teachers. Idea of BOD members attending the PD. Will probably work on a rotation schedule.</p> <p>Challenge for David to continue involving the staff with the BOD.</p> <p>Upcoming trainings: Email was sent by H. Doughty. Looking into another training right after a BOD meeting.</p> <p>Policies: Looking through and determining who is in charge of making those changes. Attendance (K. Rollins already working on this one), budgetting.</p> <p>Board evaluations. Next month will have a pre evaluation as a baseline. From there will make some changes and will have the actual evaluation toward the end of the school year.</p> |
| Executive Committee | 1 | No Report |
| Training Moments | 10 | <p>At every BOD meeting, will have training moments. About 10 minutes.</p> <p>Tonight's Topic: EL Education D. Howes shared a video from the EL Education site: https://characterframework.eleducation.org</p> |
| New Business | 15 | <p>MLK Dinner Event - K. Rollins, M. Booker, L. Cabrera are attending. Next year ISAAC will buy a table so that more ISAAC people can go.</p> <p>K. Gregoire and L. Muller will attend the upcoming Community Meeting. K. Booker will attend the next PD.</p> |



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| | | <p>S. Briones shared that she has been sharing the immigration project video to everyone she has the opportunity to show it. https://vimeo.com/276987940</p> <p>Motion to Adjourn: R. Muckle Second: M. Booker</p> |
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| Next Meeting Date: | 11/14/18 | Next Meeting Time: | 5:30pm |
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