

1 **OFFICIAL MINUTES**

2
3 of the **REGULAR MEETING** of the Greenwich Township Board of Education held
4 **Monday, August 12, 2019** in the Nehauseney Middle School library.

5
6 The meeting was called to order by President Roseanne Lombardo at 6:43 p.m.

7
8 **Roll Call:**

<input checked="" type="checkbox"/> Mrs. Roseanne Lombardo School Board President	Buildings & Ground Committee Curriculum & Technology Committee Personnel & Public Relations Delegate to County & State Board Associations
<input type="checkbox"/> Mr. Andrew Chapkowski School Board Vice-President Absent	(Chair) Buildings & Grounds Committee Budget & Finance Committee Personnel & Public Relations
<input checked="" type="checkbox"/> Mr. Chad Kent	(Chair) Curriculum & Technology Committee Negotiations Committee Policy & Regulations Committee Personnel & Public Relations
<input checked="" type="checkbox"/> Mr. Gerald Michael, Jr.	(Chair) Negotiations Committee Budget & Finance Committee Personnel & Public Relations Paulsboro Board of Education Representative
<input type="checkbox"/> Mr. Duane Sarmiento Absent	(Chair) Policy & Regulations Committee Buildings & Grounds Committee Personnel & Public Relations
<input type="checkbox"/> Ms. Amy Vandergrift Absent	Curriculum & Technology Committee Policy & Regulations Committee Personnel & Public Relations
<input checked="" type="checkbox"/> Mrs. Susan Vernacchio	(Chair) Budget & Finance Committee Negotiations Committee Personnel & Public Relations Alternate Delegate to County & State Board Associations

9
10 Quorum **YES**

11
12 Also present were Dr. Jennifer Foley-Hindman, Chief School Administrator and Mr.
13 Scott A. Campbell, School Business Administrator/Board Secretary.

14
15 As required under the guidelines of the Open Public Meeting Law, notice of this meeting
16 was sent to **The Courier Post**, and **The Township Clerk**. It was also posted in the
17 Greenwich Township School Buildings. (Optional: Videotaping Regulations – “The
18 proceedings of this meeting are being videotaped and anyone wishing to discuss an
19 individual child should so note.”)

20
21 **FLAG SALUTE**

22
23 **1. MINUTES**

24
25 Motion: (Kent/Vernacchio) to approve the following minutes:
26

June 17, 2019 – Regular Meeting
June 17, 2019 – Executive Session

Motion carried by unanimous voice vote.

2. ADMINISTRATIVE/PRINCIPAL REPORTS

Motion: (Lombardo/Kent) to approve the following as one, A-C:

A. School Health Services

1. The approval of the School Health Services Monthly Report as of **June 30, 2019**, for Broad Street School. (Attachment)
2. The approval of the School Health Services Monthly Report as of **June 30, 2019**, for Nehaunsey Middle School. (Attachment)
3. The approval of the School Health Services Report for the dates of **July 8, 2019 – August 1, 2019** (ESY Program). (Attachment)

B. Monthly Attendance, Enrollment, Drills and Monthly Overview:

MONTHLY ATTENDANCE – JUNE 2019	
Broad Street School	96.1 %
Nehaunsey Middle School	97.5 %

BROAD STREET SCHOOL ENROLLMENT – JUNE 2019	
Grade PSD	Total: 13
Grade K	Total: 33
Grade 1	Total: 42
Grade 2	Total: 48
Grade 3	Total: 39
Grade 4	Total: 48
Grade 5	Total: 50
TOTAL ENROLLMENT: 273	

NEHAUNSEY SCHOOL ENROLLMENT – JUNE 2019	
Grade 6	Total: 46
Grade 7	Total: 53
Grade 8	Total: 33
TOTAL ENROLLMENT: 132	

MONTHLY DRILLS – JUNE 2019

Date	Time/Location	Duration	Action/Drill	Weather Conditions
June 5, 2019	1:45 p.m./NMS	1 minute	Routine Fire Drill	Warm, Cloudy
June 6, 2019	2:43 p.m./BSS	3 minutes	Routine Fire Drill	Cloudy, Muggy
June 11, 2019	11:57 a.m./NMS	3 minutes	Non-Fire Evacuation Drill	Warm, Sunny
June 13, 2019	9:07 a.m./BSS	5 minutes	Shelter in Place Drill	In Rooms

*NMS/Nehaunsey Middle School *BSS/Broad Street School

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MONTHLY EVENT OVERVIEW – JUNE 2019

Date	Event	Location
June 4, 2019	NJHS Luncheon	NMS
June 5, 2019	Wax Museum	BSS
June 5, 2019	NMS Field Day	NMS
June 6, 2019	International Night	BSS
June 7, 2019	Alex's Lemonade Stand	BSS
June 10, 2019	BSS Field Day	BSS
June 11, 2019	Incoming 6 th Grade Orientation	NMS
June 11, 2019	Phillies Day	NMS
June 12, 2019	BSS Awards Assembly	BSS
June 12, 2019	Exceeds Expectations Assembly	NMS
June 12, 2019	8 th Grade Graduation	NMS
June 13, 2019	8 th Grade Pancake Breakfast – PTO	NMS
June 13, 2019	NMS Video Yearbook	NMS

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C. Student Discipline, Violence/Vandalism and HIB

Infractions Referrals Reports	Number of Incidents June 2019		2018-2019 Total-to-Date	
	BSS	NMS	BSS	NMS
Dating Violence	0	0	0	0
Detention After School	0	0	1	12
Harassment, Intimidation or Bullying	0	0	1	9
Lunch Detention	3	0	43	0
Out-School-Suspension (OSS)	1	0	4	3
Restricted Study	0	2	10	14
Violence, Vandalism, Substance Abuse	0	0	0	0

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2. Completed Investigation Report as of June 2019:

Case Number	Date of Initial Report	Date Reported to Superintendent	Result of Investigation
0	0	0	0

1
2 **Susan Vernacchio** asked how the ESY (Extended School Year) Program was
3 attended this summer? **Dr. Jennifer Foley-Hindman** responded that it was run
4 and attended very well.

5
6 Motion carried by unanimous voice vote.

7
8 **3. SUPERINTENDENT RECOMMENDATIONS**

9
10 Motion: (Vernacchio/Michael) to approve the following:

- 11
12 A. The *retroactive* approval to rescind the approval to renew Mr. Charles
13 (Jeff) Pirog, effective July 10, 2019. (Attachment)

14
15 Motion carried by unanimous roll call vote.

16
17 Motion: (Vernacchio/Kent) to approve the following as one, B-I:

- 18
19 B. The approval of Andrew Mettler, Math Teacher at Nehaunsey Middle
20 School, as Advisor to Kemps Club for the 2019-2020 school year at a
21 stipend TBD pending completion of negotiations.
22
23 C. The *retroactive* approval of the submission to the State Department of
24 Education of ESEA FY20 Grant, along with approval of funds: ESEA
25 Title I \$100,350.00, ESEA Title II-A \$16,991.00 and ESEA Title IV
26 \$10,000.00.
27
28 D. The acceptance of the online submission to the NJ Department of
29 Education of Statement of Assurance for the District Professional
30 Development Plan on July 24, 2019.
31
32 E. The acceptance of the online submission to the NJ Department of
33 Education of Statement of Assurance for the District Mentoring Plan on
34 July 15, 2019.
35
36 F. The approval of the Medical Standing Orders for the 2019-2020 school
37 year from Dr. Christopher Trotz.
38
39 G. The acceptance of the Security Drill Record Form for lockdown drill and
40 procedures review during the ESY program. (Attachment)
41

- 1 H. The acceptance of the Fire Drill Record Form for the fire drill and
 2 procedures review during the ESY program. (Attachment)
 3
 4 I. The approval for request for tuition reimbursement from Nicole McGann,
 5 ELA teacher at Nehaunsey Middle School, as part of a MA program at
 6 Wilmington University. The courses to be taken are as follows: "MED
 7 7590: Theory and Practice" and "MED 7503: Building a Shared Vision"
 8 and will be taken during the Fall of 2019. Reimbursement will be in
 9 accordance with Article XII, Salaries, Benefits, Reimbursements, Section
 10 C, of the GTEA agreement and the Greenwich Township Board of
 11 Education.

12 Motion carried by unanimous voice vote.

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 14
 15 **4. CURRICULUM & INSTRUCTION**

16 Motion: (Michael/Vernacchio) to approve the following:

- 17
 18 A. The approval for the following individuals to attend out-of-district
 19 workshops:
 20
 21

Name/Position	Workshop/Location/Time	Date	Cost
Scott Campbell, SBA/BS	Legislative & Legal Update/WDA/Janus/Earned Sick Leave Mt. Laurel, NJ	9/26/19	\$100.00 Plus Mileage
Scott Campbell, SBA/BS	Office of Comptroller/State Reports Mt. Laurel, NJ	10/15/19	\$100.00 Plus Mileage
Gerardo Batista, Supervisor of Buildings & Grounds	NJQSAC (1/2 day session) Hosted by the NJDOE Oakcrest High School Mays Landing, NJ	8/13/19	\$-0- Plus Mileage
Adriana Marini-Cossetti, Italian Teacher	ACTFL 2019 Annual Convention Washington, DC	11/22/19 11/23/19 11/24/19	\$45.00 membership \$270.00 registration Plus Mileage Plus Substitute
Vanessa Gottesfeld, Special Education Teacher at BSS	NIDA Conference Hilton Hotel Somerset, NJ	10/4/19 10/5/19	\$295.00 Plus Mileage Plus Substitute

22 Motion carried by unanimous voice vote.
 23
 24

25 **5. BUDGET & FINANCE**

26 Motion: (Kent/Michael) to approve the following as one, A-F:
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 28

- 1 A. The *retroactive* approval of the contract between Paul's Commodity
- 2 Hauling, Inc. and Greenwich Township Board of Education, for services
- 3 July 1, 2019 through June 30, 2020. (Attachment)
- 4
- 5 B. The approval of the Meals and A la Carte pricing for the 2019-2020 school
- 6 year. (Attachment)
- 7
- 8 C. The *retroactive* approval of the contract between Greenwich Township
- 9 Board of Education (sending district) and Gloucester County Special
- 10 Services School District Board of Education (receiving district) for the ESY
- 11 (Extended School Year) Educational Services for students #11287400,
- 12 6385184968, 4712839826 and 5627683822, from July 8, 2019 through
- 13 August 8, 2019 at a cost of \$4,320.00 per pupil.
- 14
- 15 D. The *retroactive* approval of the ESY (Extended School Year) 2019
- 16 Summer Joint Transportation Agreement between Gateway Regional
- 17 Board of Education (Host) and the Greenwich Township Board of
- 18 Education (Joiner) for the transportation of twenty (20) students to the
- 19 Broad Street School ESY Program. The Joiner, Greenwich, agrees to pay
- 20 the Host, Gateway, \$5,189.75 which may be adjusted based on changes
- 21 to the route.
- 22
- 23 E. The *retroactive* approval of the contract with Southwest Council for
- 24 Employee Assistance Program for the entire district, effective July 1, 2019
- 25 through June 30, 2020 for a fee of \$1,620.00 for the year.
- 26
- 27 F. The approval to submit to the County Office of Education request for Toilet
- 28 room Facilities for Early Intervention, Pre-Kindergarten and Kindergarten
- 29 classrooms for the 2019-2020 school year. (Attachment)
- 30

31 Motion carried by unanimous voice vote.

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33 **6. REPORT OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

34

35 Motion: (Lombardo/Michael) to approve the following as one, A-H:

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37 A. Bills Lists

- 38
- 39 1. The bills as presented by the Business Administrator in the
- 40 following amounts are ordered paid. (Attachment)
- 41

Number	Amount
#79	\$263,432.03
#80	\$57.31

#81	\$23,041.16
#82	\$149.69
#83	\$7,668.37
#84	\$992.90
#85	\$505,226.71
#86	\$497,821.38
#87	\$563,820.51
#88	\$2,425.00
#89	\$12,041.85
#90	\$36,116.25
#91	\$693.41
#92	\$24,713.27
#93	\$11,264.36
#94	\$127,429.69
#1-2020	\$94,173.57
#2-2020	\$125,986.96
#3-2020	\$100,062.47
#4-2020	\$128,833.50
TOTAL \$2,525,950.39	

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B. Voided Checks

- The approval to void the following checks:

Check#	Vendor	Amount	Account
24201	No Vendor	\$0.00	Current
24113	No Vendor	\$0.00	Current

C. Student Activities Account

- The approval of the Student Activities Account Monthly Bank Reconciliation for the month of **June 2019**. (Attachment)

D. Board Secretary's Report

- The acceptance of the Board Secretary's Report for the month of **June 2019**. The Board Secretary certifies that no line item account has been over expended in violation of *N.J.A.C. 6A:23A-16.10(c)3* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Attachment)

1 E. Treasurer's Report

- 2
3 1. The approval of the Treasurer's Report in accordance with 18A:17-
4 36 and 18A:17-9 for the month of **June 2019**. The Treasurer's
5 Report and the Secretary's Report are in agreement for the month
6 of **June 2019**. (Attachment)
7

8 F. Revenue Certification

- 9
10 1. The Board Secretary in accordance with *N.J.A.C. 6A:23A-16.10(c)*2
11 certifies that there are no changes in anticipated revenue amounts
12 or revenue sources.
13

14 G. Board of Education Certification

- 15
16 1. The approval of the Board of Education certification for the month
17 of **June 2019**, that after review of the Secretary's monthly financial
18 reports and upon consultation with the appropriate district officials,
19 that to the best of its knowledge no major accounts or funds have
20 been over expended in violation of *N.J.A.C. 6A:23A-16.10(c)4* and
21 that sufficient funds are available to meet the district's financial
22 obligations for the remainder of the year.
23

24 H. Transfer List

- 25
26 1. The ratification of transfers, authorized by the Superintendent, for
27 the month of **June 2019**, to give balances to new accounts and to
28 balance existing accounts. (Attachment)
29

30 Motion carried by unanimous voice vote.

31
32 **7. BUILDINGS AND GROUNDS**

33
34 Motion: (Michael/Kent) to approve the following as one, A-D:
35

- 36 A. The approval of request for Use of Facilities from Gibbstown SACC
37 (School Age Child Care), for the 2019-2020 school year, effective
38 September 1, 2019 through August 31, 2020:
39

PROGRAM	AREAS NEEDED
Latchkey Program (a.k.a. afterschool program)	BSS playground areas BSS gymnasium BSS auditorium
Shelter in Place (per instruction of Principal)	BSS auditorium BSS gymnasium

- 1 B. The approval of request for Use of Facilities from Gary Funk, Gibbstown
2 Youth Volleyball for practices and games at the Nehaunsey Middle School
3 gymnasium beginning September 3, 2019 until October 25, 2019, Monday
4 through Friday from 5:30 p.m. – 9:00 p.m.
5
6 C. The approval of request for Use of Facilities from Gary Funk, Gibbstown
7 Boys and Girls Basketball for practices and games at the Broad Street and
8 Nehaunsey School gymnasiums beginning November 12, 2019 until
9 March 13, 2020, Monday through Friday from 5:30 p.m. – 9:30 p.m.
10
11 D. The *retroactive* approval of request for Use of Facilities from Andrew
12 Trzcinski, Gibbstown Soccer Association for soccer practices and games
13 at the Nehaunsey Middle School fields and fieldhouse, beginning August
14 1, 2019 until December 1, 2019, weeknights and weekends.
15

16 Motion carried by unanimous voice vote.
17

18 **8. OLD BUSINESS**
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20 *Dr. Jennifer Foley-Hindman said there was a question at the June board*
21 *meeting that math classes are going to be increased. As of right now, our largest*
22 *class is the 7th grade Pre-Algebra class which has approximately 22 students*
23 *which is roughly where they have been in the past. Susan Vernacchio asked*
24 *about the Broad Street School parking lot paving project. Dr. Foley-Hindman*
25 *said it is ahead of schedule. Phase one will be all the paving closest to the*
26 *building. Phase two will be at a later date when the weather is conducive to it.*
27 *Mrs. Vernacchio asked about the summer work for the buildings. Dr. Foley-*
28 *Hindman said the summer kids that have come in have done a fabulous job.*
29 *Roseanne Lombardo also commented on the new lighting in front of the Broad*
30 *Street School and how awesome it looks.*
31

32 **9. NEW BUSINESS**
33

34 None at this time.
35

36 **10. CORRESPONDENCE**
37

- 38 A. *A thank you card was received from Gillian Williams thanking the Board of*
39 *Education for the graduation award she received. (Attachment)*
40
41 B. *A thank you card was received from Colin Long thanking the Board of*
42 *Education for the graduation award he received. (Attachment)*
43
44 C. *Correspondence from NJSBA to Roseanne Lombardo regarding 2019-*
45 *2020 membership rates. (Attachment)*

- 1
2 D. *Correspondence from Gloucester County Office of Education for review*
3 *and approval of contract, Mr. Scott A. Campbell. (Attachment)*
4
5 E. *Correspondence from Gloucester County Office of Education for review*
6 *and approval of contract, Dr. Jennifer Foley-Hindman. (Attachment)*
7
8 F. *Correspondence from Century Savings Bank and the Pegasus Education*
9 *Foundation regarding an academic focused on STEAM. (Attachment)*

10
11 **11. PUBLIC – AGENDA/NON-AGENDA ITEMS**
12

13 This is the time when anyone from the public who wishes to speak to the Board
14 may do so. Please state your name, address and phone number. The Board will
15 hear your concerns. The Board may or may not take action this evening. You
16 will be notified either at this meeting, by letter or telephone of any action that the
17 Board does take.

18
19 In accordance with Board policy and procedures, speakers are not permitted to
20 publicly speak of personal issues involving school personnel, or against any
21 person connected to the school system. Any such concern should be presented
22 to the school or district-level administration so that a proper response may be
23 given.

24
25 ***Patty New***, 2nd grade teacher at Broad Street School, read a statement regarding
26 her increased workload and lack of time and not being reimbursed.

27
28 ***Kathy Seacrist***, Special Education teacher at Broad Street School, listed the
29 activities done by teachers outside of the normal work day.

30
31 ***Lois Piccioni***, Instructional Aide at Broad Street School, said it has been an
32 honor working at Greenwich Township and a pleasure working with the children.
33 She spoke about how 34% of the staff will not see a raise until the contract is
34 settled.

35
36 ***Vanessa Gottesfeld***, Co-President of the G.T.E.A. and Special Education
37 teacher at Broad Street School, spoke about the impact of the Chapter 78
38 Healthcare payments compared to the raises the staff have received this past
39 school year. She gave several examples of how salaries and benefits been
40 affected.

41
42 ***Patsy McConnell***, 128 Carson Avenue, Gibbstown, NJ said she appreciates the
43 Board and the teachers and we should support the teachers.
44

1 **Lee Lucas**, 361 Democrat Road, Gibbstown, NJ asked if it was true that the
2 schools are teaching alternative lifestyles? **Dr. Jennifer Foley-Hindman** said
3 there is a new law that has just been implemented and we are going to have to
4 address LGBTQ questioning information in health classes. **Mr. Lucas** said he
5 doesn't know what the issues with the teachers are but he feels the Board does a
6 good job.
7

8 **Tara Battaglia-Stahl**, 224 Carson Avenue, Gibbstown, NJ, thanked the Board
9 for giving her daughter the opportunity to come to the newly formed Pre-School
10 Program that is starting in September. She then wanted to know if there are any
11 programs in September or October that PRIDE does not sponsor after school?
12 **Dr. Foley-Hindman** said the calendar isn't finalized yet but should be by the
13 beginning of school.
14

15 **Holly Fisler**, 46 West Vine Street, Gibbstown, NJ said that all teachers go over
16 and above their duty. She is proud of our teachers and would like to thank all of
17 the teachers.
18

19 **Helen Szyborski**, 417 Wall Street, Gibbstown, NJ has nothing but good things
20 to say about the teachers.
21

22 **Christa Ricker**, 6 West Broad Street, Gibbstown, NJ also wants to thank the
23 teachers. We need to support the teachers. What is the Preschool program
24 called? **Dr. Foley-Hindman** said it is called "Integrated Pre-School Program"
25 which means if a student has special needs, they will be integrated into the
26 preschool program.
27

28 **Alyson Mortarano**, 34 South Home Avenue, Gibbstown, NJ also wants to stand
29 behind and support the teachers. She then asked about the lawyer fees. She
30 wanted to know if the money was budgeted or if it is coming out of something
31 else that could be put towards the teacher contracts? **Scott Campbell** said the
32 money is set aside and budgeted for. **Ms. Mortarano** then wanted to know if
33 there is a cap for those lawyer fees? **Mr. Campbell** said that a certain amount of
34 money is budgeted for. She then asked what would happen if the money is used
35 up? Then where would the money come from? **Mr. Campbell** responded that it
36 would come from within that program. **Ms. Mortarano** asked if there is money
37 lost somewhere else if the contract isn't settled? **Dr. Foley-Hindman** and **Mr.**
38 **Campbell** said we can't answer that just yet because we haven't reached that
39 point.
40

41 **Joann Parker**, 110 Mellon Avenue, Gibbstown, NJ said she was amazed at how
42 much extra time the teachers nowadays put in. She wanted to know how the
43 administration would respond if the teachers strictly just followed their contract-
44 meaning they wouldn't be doing all these extra activities? **Dr. Foley-Hindman**
45 responded that some of those matters are part of what we are negotiating so we

