

Student Name _____ **Student ID#** _____ **Grade Level** _____

WSD Laptop and Technology Use Agreement
Valid for the 2019-2020 School Year

Student Initials	Parent Initials	By initialing and signing below, the student and their parent/guardian agree to follow and accept:
		this Laptop Use Agreement in its entirety.
		that Wendell School District owns the Laptop, software and issued peripherals.
		that in no event shall Wendell School District be held liable to any claim of damage, negligence, or breach of duty.
		that I will be aware of what I post online. Website and social media venues are very public. What you contribute leaves a digital footprint for all to see. Do not post anything you wouldn't want friends, enemies, parents, teachers, future colleges, or employers to see. (THINK, Is it True, Helpful, Inspiring, Necessary, Kind?)
		I will follow the school's code of conduct when writing online. I know it is acceptable to disagree with other's opinions; however, will do it in a respectful way. Making sure that criticism is constructive and not hurtful. What is inappropriate in the classroom is inappropriate online.
		I will be safe online and never give out personal information, including, but not limited to, last names, phone numbers, addresses, exact birth dates, and pictures. I will not share my password with anyone besides your teachers and parents.
		I understand that linking to other websites to support my thoughts and ideas is recommended. However, I will be sure to read and review the entire website prior to linking to ensure that all information is appropriate for a school setting.
		I will do my own work and will not use other people's intellectual property without their permission. I am aware that it is a violation of copyright law to copy and paste other's thoughts. (Plagiarism) It is good practice by hyperlinking to sources.
		I will be aware that pictures may also be protected under copyright laws and will verify that I have permission to use the image or that it is under Creative Commons attribution.
		I know that representing myself online is an extension of me and will not misrepresent myself by using someone else's identity.
		I understand that online work should be well written, by following writing conventions including proper grammar, capitalization, and punctuation. If I edit someone else's work, I will be sure it is in the spirit of improving the writing.

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		if I run across inappropriate material that makes me feel uncomfortable or is not respectful, I will tell my teacher right away.
		I understand that I'm not allowed to change any Laptop settings without teacher permission. Only tool/apps setting changes are allowed.
	Student initials.	I have read, understand, and agree to abide by the terms of the Wendell District's policies regarding District-provided mobile computing devices. Should any violation or misuse of the device occur while it is in my custody, I understand and agree that I may lose access to the device, or may lose the privilege of taking it home, and will forfeit any fees paid for use of the device, regardless of whether the misuse was committed by me or another person.
	Student initials.	I accept full responsibility for the safe and secure handling of the device for this school year.
	Student initials.	I accept full responsibility for the proper use and safeguarding of the device under all applicable policies.
	Student initials.	I understand that it is my responsibility to immediately report any damage, theft, or problems with the device to a teacher or administrator.
Parent initials.		I understand that I may pay \$30 for insurance to cover the cost of any <u>accidental</u> damage to the device or carrying case, up to 3 claims per year.
Parent only initials.		I understand my child's responsibility in the use and care of the Laptop. I further understand that if he or she is found to be responsible for <u>deliberate or negligent</u> damage (such as <i>missing keys</i>) or for the loss of the device, I will be financially responsible for reasonable repair/replacement cost.
Parent only initials.		I understand that my child will be issued the same device every fall and may get to keep my device upon graduation at the discretion of school administration.
Parent only initials.		I understand that if any violation or misuse of the device occurs while it is in my child's custody, his or her access privileges to the internet or use of a mobile computing device can be suspended or terminated, that he or she will forfeit any fees paid for use of the device, and that he or she may face other disciplinary measures, regardless of whether the misuse was committed by him or her or by another person.
Parent only initials.		I also understand that I will be responsible for monitoring my student's use of the device outside the school setting.

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		I understand students may not post personal contact information about other people. This includes but is not limited to last names, addresses, and/or phone numbers.
		I am responsible for the use of my individual accounts and should take all reasonable precautions to prevent others from being able to use my account. Under no conditions should I provide my password to another person, except for parents and guardians.
	Student only initials.	I understand and will abide by the Internet Use Agreement . I further understand that any violation of the regulations above is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked, school disciplinary action may be taken, and/or appropriate legal action.
Parent only initials.		as the parent or guardian of this student I have read the Internet Use Agreement. I understand that this access is designated for educational purposes. Wendell School District has taken precautions to eliminate controversial materials and I will not hold them responsible for materials acquired on the network. Further, I accept full responsibility for supervision if and when my child's use is not in a school setting. I hereby give permission to issue an account for my child and certify that the information contained on this form is correct.

Student Signature: _____ Date: _____

Parent or Legal Guardian: As the parent/guardian of the above student (please initial one)

- A. I do wish my son/daughter to take the device home at this time and will pay the \$30 insurance.
- B. I do not wish my son/daughter to take the device home at this time and will pay the \$30 insurance.
- C. I do not wish to have the \$30 insurance. I realize that I am fully responsible for the cost of any repairs necessary to the device and/or complete replacement. I further understand that by not choosing to purchase the insurance, my student will not be able to take the device off campus or out of school.

Parent/Guardian Signature: _____ Date: _____

Contact Phone: _____