

Polk Avenue Elementary Remote Learning Compact

~2020/2021~

Responsibilities for Remote Learning	
Administration:	<ul style="list-style-type: none">• Communicate Expectations of the Polk Avenue Instructional Continuity Plan (ICP)• Support faculty and students/families shifting to a virtual/distance learning environment• Help teachers implement Polk Avenue ICP• Administrators should communicate regularly with all key stakeholders. Collaboration is essential• Develop guidelines for instruction in coordination with the administrative team
Teachers:	<ul style="list-style-type: none">• Observe office hours• Communicate with parents and students on a regular basis• Provide live interactive sessions for each subject daily• Provide digital content in a consistent format• Provide feedback and grades in an appropriate time period• Provide appropriate interventions to meet individual student needs per their MTSS, IEP, 504, LEP or other plans
Network Manager:	<ul style="list-style-type: none">• Support faculty and students/families shifting to a remote learning environment
Dean:	<ul style="list-style-type: none">• Monitor online usage for appropriateness
Parents:	<ul style="list-style-type: none">• Attend a parent/teacher conference via a digital platform once a semester or as needed• Establish routines and expectations• Define the physical space for your child to study• Communicate with your child's teachers during office hours or allowing a 24 hour return communication.• Take an active role in helping your child process his/her learning• Ensure that your child is the one doing their work daily by 2:40pm• Ensure that all work is turned in to the teacher• Remain mindful of your child's stress or worry• Return electronic devices at the close of the online learning period. Any items not returned will be added to your child's obligations list.
Students:	<ul style="list-style-type: none">• Follow the school internet safety policies and online etiquette• Establish daily routines for engaging in the learning experiences• Identify a space in your home where you can work successfully- free of distractions• Identify a space in your home where you can participate in live remote learning. Sit at a table with a wall behind you, if possible. Dress appropriately.• Regularly monitor your online platforms (Google Classroom, Zoom, etc...)• Participate in ALL learning with academic integrity - do your own work, do not copy from the internet or have others do your work• Turn in all of the assignments daily by 2:40pm• Communicate proactively with your teachers if you cannot meet deadlines or if you have questions.

Polk Avenue Elementary Remote Learning Expectations

Remote Learning 2019/2020	Online Learning for 2020/2021
Varied Teacher Availability	5 days of live, direct instruction with lessons recorded for students' access later.
Focus on review and practice of learned concepts	Focus on new content with ongoing review.
Google Classroom and other links were used with students.	Google Classroom will hold all the links given for students to access curriculum.
Flexible daily requirements	Planned daily schedule with attendance assignment due by 2:40pm daily.
Established support sessions for students as needed	Daily, scheduled student support sessions for individuals and small groups.
Flexible with dates when assignments were turned in for credit.	Students need to turn assignments in by due date for full credit.
Inconsistent attendance and engagement	Attendance taken daily by submitting assignment by 2:40pm
Variety of times to contact teacher	Teachers will be working contracted hours (7:30-3:30). Please schedule conferences during these hours.
Limited assessments for progress monitoring.	Must be present for progress monitoring.
Distracting behaviors that caused for disengagement such as watching tv, playing with toys, etc.	Dressed with appropriate shirt, prepared with pencil and paper, and engaged to participate in the lessons.
Varied instruction for all special area classes.	Participate in the Special Area Google Classrooms weekly and turn in assignments weekly.

Principal Signature _____ Date _____

Teacher Signature _____ Date _____

Parent Signature _____ Date _____

Student Signature _____ Date _____