LINCOLN-WOODSTOCK COOPERATIVE SCHOOL BOARD

SAU #68

DATE: September 11, 2019

MEETING MINUTES

**SCHOOL BOARD PRESENT**: **ADMINISTRATION/STAFF PRESENT**:

Matt Manning, Chairperson Judith McGann, Ed.D., Superintendent of Schools

Jay Duguay, Vice-Chairperson Deb O’Connor, Financial Manager

Vance Pickering Mark Pribbernow, Principal

Joe Bossie Rebecca Steeves, Techer Representative

Tammy Ham

Jasmine Weeden

**PUBLIC PRESENT**:

Mark Houde

**PUBLIC FORUM / HEARING CALL TO ORDER**

Matt Manning called the Public Hearing to order at 6:30 pm.

Replacement of the school sign. The original sign is eighteen (18) years old. Wooden portion of the sign has rotted and is in need of replacement.  
  
Mark Houde reviewed the bids received for the project. The full color LED sign is $15,929. The one color – red LED sign is $12,473. Costs for the 4G network is $804.00

Joe Bossie asked about the cost of installation. Mark Houde estimated that it would be approximately $400 and would be self-installed by Lin-Wood.

The costs of the project would be split between the Technology Trust Fund and the Equipment Trust Fund.

Matt Manning made a motion to expend up to $9,000 from the Technology Trust Fund and up to $9,000 from the Equipment Trust Fund for the purchase of the full color LED sign. Joe Bossie seconded the motion. All School Board Members in attendance approved the motion.

Tammy Ham made a motion to close the Public Hearing. Jay Duguay seconded the motion. All School Board Members in attendance approved the motion. The Public Hearing was adjourned at 6:36 pm.

**CALL TO ORDER**

Matt Manning called the meeting to order at 6:38 pm.

**WALK THROUGH**

Mark Houde guided a walk-through of the Summer projects that took place at Lin-Wood Public School including new entry way, updated Middle School science room and new High School science room.

**MINUTES**:

1. Minutes of August 28, 2019 with the clarification of location of leaks fixed on High School building. Motion made by Vance Pickering, seconded by Jay Duguay. All other school board members in attendance approved.
2. Non-Public Minutes of August 28, 2019. Motion made by Jay Duguay, seconded by Jasmine Weeden. All school board members in attendance approved.
3. Non-Public Minutes of August 28, 2019-Session 2 will be approved at the next meeting.

**CORRESPONDENCE:** None

**REPORTS:**

1. **BUSINESS ADMINISTRATOR REPORT:**  
   Deb O’Connor reported that the auditors were in this week. Manifests circulating for signature. Tammy Ham pointed out that the amount of money left at the end of last year from the 2018-2019 school budget was very low and could have been totally expended if there was only one special education student that needed placement.
2. **SUPERINTENDENT’S REPORT:** Superintendent McGann informed the School Board that a punch list was being finalized for the summer projects. She also mentioned that Stuart Anderson had done a great job with the projects and communicating.   
   Superintendent McGann responded to Mr. Ham’s question regarding the cost of web-hosting from the previous meeting. The yearly cost is $2,400.  
   The Lin-Wood Facebook page is up and running. It is being monitored by Dan Adams and Brenda Vance.  
   Superintendent McGann also mentioned that it has been a great opening to the school year.
3. **PRINCIPAL’S REPORT:**  
   Principal Pribbernow mentioned from conversations with Assistant Principal Doyle that the Elementary school has been marvelous with some collaborating. An escape room was put together focusing on kindness. Also, some zones of regulations established.  
   Middle/High School is also going well. Open House and the resource fair were excellent with a good variety of turnout. Special thanks to Jack Marshall for the cookout and the Wellness Committee for the assistance with resource fair.  
   School is going well. There were initially some students that seemed reluctant to some of the changes, but everyone seems to have settled in. Middle School students are not allowed to carry phones during the day initially received some grumbling but doesn’t seem to be an issue.  
   Bus issue kinks are being worked out for North Country travel.  
   Sports teams are competitive, looking strong and building confidence.  
   Matt Manning commented that the resource fair was good and a nice way for parents to learn about what’s going on at the school.  
   Joe Bossie asked about an update on the website. October 1st is the expected date. However, the lunch menu and payments are accessible now via the website or going directly to the payment site.
4. **COMMITTEE REPORTS:**   
     
   A. Policy Committee – .  
     
   FIRST READING SECOND READING

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\*Please note that Policies are available for your review in the SAU office and on our school page at [www.lin-wood.org](http://www.lin-wood.org)

**BUSINESS REQUIRING BOARD ACTION:**

* 1. Staff Nominations, recommendations and Resignations – Recommendation for Alyse Zucco for paraprofessional position in the Partner Program. Volunteer coaches for fall season – Jim Martin MS soccer, Joe Drapeau HS Soccer and Sarah Kraus MS soccer.

**NEW BUSINESS:**

1. None.

**CONTINUING BUSINESS:**

1. Strategic Plan - The strategic plan is just at the beginning stages. Mark Dolan will meet with the Administrative team to review the template for the process. Once the Lin-Wood information and vision is added to the template, it will be brought to the larger group participating in the strategic plan (school board members, teachers, and community members).
2. Educational Focus – Matt Manning requested that Educational Focus be put back on the agenda and requested that Mr. Adams come to present how the most recent purchases of equipment are being used.

**RECOGNITION OF VISITORS/PUBLIC PARTICIPATION:**1. Students - None  
  
2. Staff –  
  
Carly Elkin is the new SAP and she is excited to be here. She is looking forward to continuing the rich tradition of YLTA at the HS and MS level. She’s also looking forward to building participation in WYLD. So far the school and community have been wonderful, friendly and welcoming.  
  
3. Community –  
  
  
**NON-PUBLIC SESSION (RSA 91-A:3)** Matt Manning polled the School Board members at 7:33 pm to go into a Non-Public Session:

Tammy Ham Yes

Joe Bossie Yes

Jasmine Weeden Yes

Vance Pickering Yes

Jay Duguay Yes

**ADJOURNMENT**

Respectfully submitted,

Jeanette M. Fecteau, SAU Administrative Assistant