



Scarborough Model Middle School

1800 Phillips Lane

Mobile, AL 36618

Phone (251) 221-2323 ~ Fax (251) 221-2321

Principal Rashad B. Stallworth

“Where Learning and Innovation Are a Way of Life”

July 16, 2020

Parents and Guardians,

Due to **Covid-19**, we are not able to have our traditional on-site registration. Please follow the steps below to complete the registration process for **ALL** students, virtual or on-campus.

After completing Online Registration at <https://stuupdateinfo.mcpss.com/login>, the next steps are to email the documents below to scarboroughregistration@mcpss.com. **You can take pictures and attach them to the e-mail. When you send the e-mail, please type your child’s name and grade for the 2020-2021 school year in the subject line. If you have multiple students that attend Scarborough, you will need to send a separate e-mail for each student that you are registering.**

Step 1

- **REQUIRED**-Complete Online Registration at <https://stuupdateinfo.mcpss.com/login>
- Call 221-7777 for username. **Password for all students is reg2021.**

Step 2

Take a picture and attach the following documents to an email and send them to scarboroughregistration@mcpss.com

- **REQUIRED**-Two current proofs of residence: (Mortgage or lease and Current utility bill)
- **REQUIRED** -A picture of your photo ID
- **For students new to Scarborough**-Last Year’s Report Card
- **For students new to Scarborough**-Copy or photo of student’s birth certificate
- Updated immunization record (if you do not have it, send later)

You will need to send an e-mail for each child that you are registering. When you send the e-mail, please type your child’s name and grade for this school year in the subject line.

Step 3

- Please include a Parent and Emergency Telephone Number in the E-mail and send the e-mail to scarboroughregistration@mcpss.com .
- Fees are \$25.00 and can be paid at <https://payments.efundsforschools.com/v3/districts/56043>