

NEW MILFORD BOARD OF EDUCATION

**New Milford Public Schools
50 East Street
New Milford, Connecticut 06776**

**BOARD OF EDUCATION
MEETING NOTICE**

**DATE: March 20, 2018
TIME: 7:30 P.M.
PLACE: Sarah Noble Intermediate School - Library Media Center**

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

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NEW MILFORD, CT

1. CALL TO ORDER

A. Pledge of Allegiance

2. RECOGNITION

- A. CMEA Northern Region Middle School Music Festival: SMS chorus students Leah Lawson, Kayla Machado, Lucy McKay, Teagan Piskura, Paige Raffaele, Connor Sainz, and Cassandra Williams; SMS instrumental students Irene Chen, Charles Greiner, Madison Jewell, Evan Klimowich, Riley Mahlke, Stella Mahlke, Yae Young Min, Alexander Rogg, and Kelsey Stewart
- B. NMPS Stars of the Month: Florence Hottes, Michelle Klee, Erin Moriarty, Tracy Nevins, Sandra Sullivan, Konnie Tlasky
- C. Board of Education Appreciation for Service

3. PUBLIC COMMENT

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

4. PTO REPORT

5. STUDENT REPRESENTATIVES' REPORT

6. APPROVAL OF MINUTES

- A. Approval of the following Board of Education Meeting Minutes
 - 1. Special Meeting Minutes February 27, 2018
 - 2. Regular Meeting Minutes February 27, 2018

7. SUPERINTENDENT'S REPORT

8. BOARD CHAIRMAN'S REPORT

9. COMMITTEE AND LIAISON REPORTS

- A. Facilities Sub-Committee – Mr. McCauley
- B. Operations Sub-Committee – Mrs. Faulenbach
- C. Policy Sub-Committee – Mr. Schemm
- D. Committee on Learning – Mrs. McInerney
- E. EdAdvance – Mr. McCauley
- F. Connecticut Boards of Education (CABE) – Mr. Lawson
- G. Negotiations Committee – Mrs. Faulenbach
- H. Magnet School – Mrs. Monaghan

10. DISCUSSION AND POSSIBLE ACTION

- A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated March 20, 2018
- B. Monthly Reports
 - 1. Budget Position
 - 2. Purchase Resolution: D-708
 - 3. Request for Budget Transfers
- C. Gifts & Donations
 - 1. PTO – Exhibit B
- D. Policies for Approval
 - 1. 1140 Distribution of Materials to and by Students (Use of Students)
 - 2. 6146.2 Statewide Mastery Examinations
- E. Approval of the Following Curricula
 - 1. AP Human Geography
 - 2. AP Environmental Science
 - 3. AP US History
- F. Capital 5 Year Plan – Technology and Facilities

11. ITEMS FOR INFORMATION AND DISCUSSION

- A. Field Trip Report
- B. Fuel Tanks
- C. Excess Cost
- D. Capital Reserve
- E. BOE 2018-2019 Budget Update

12. ADJOURN

ITEMS OF INFORMATION

Policy Sub-Committee Meeting Minutes – March 6, 2018

Committee on Learning Meeting Minutes – March 6, 2018

Policy Sub-Committee Meeting April 3, 2018 – 6:45 p.m. Lillis Administration Building, Room 2	Operations Sub-Committee Meeting April 10, 2018 – 7:30 p.m. Lillis Administration Building, Room 2
Committee on Learning Meeting April 3, 2018 – 7:30 p.m. Lillis Administration Building, Room 2	Board of Education Workshop April 24, 2018 – 6:30 p.m. Sarah Noble Intermediate School, LMC
Facilities Sub-Committee Meeting April 10, 2018 – 6:45 p.m. Lillis Administration Building, Room 2	Board of Education Regular Meeting April 24, 2018 – 7:30 p.m. Sarah Noble Intermediate School, LMC

**New Milford Board of Education
Special Meeting Minutes
February 27, 2018
Sarah Noble Intermediate School Library Media Center**

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2018 MAR -2 A 8:32

NEW MILFORD, CT

Present:	Mr. David A. Lawson, Chairperson Mrs. Angela C. Chastain Mr. Bill Dahl Mr. Joseph Failla Mrs. Wendy Faulenbach Mr. Brian McCauley (arrived at 6:38 p.m.) Mrs. Tammy McInerney Mrs. Eileen P. Monaghan Mr. J.T. Schemm
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Also Present:	Mr. Joshua Smith, Superintendent of Schools Ms. Alisha DiCorpo, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mr. Anthony Giovannone, Director of Fiscal Services and Operations Ms. Roberta Pratt, Director of Technology Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Kevin Munrett, Facilities Director Chief Shawn Boyne, New Milford Police School Resource Officer Joe Locasio
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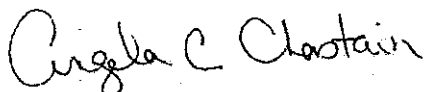
1. A.	Call to Order Pledge of Allegiance The special meeting of the New Milford Board of Education was called to order at 6:30 p.m. The Pledge of Allegiance immediately followed the call to order.	Call to Order A. Pledge of Allegiance
2. A.	Executive Session (Anticipated) For the purpose of discussing a security strategy, as well as the deployment of security personnel, and/or devices affecting security, as well as emergency lockdown plans in the New Milford Public Schools Motion made by Mrs. Faulenbach that the Board enter into Executive Session for the purpose of discussing a security strategy, as well as the deployment of security personnel, and/or devices affecting security, as well as emergency lockdown plans in the New Milford Public	Executive Session (Anticipated) A. For the purpose of discussing a security strategy, as well as the deployment of security personnel, and/or devices affecting security, as well as emergency lockdown plans in the New Milford Public Schools Motion made and passed unanimously that the Board enter into Executive Session for the purpose of discussing a security strategy, as well as the deployment

New Milford Board of Education
Special Meeting Minutes
February 27, 2018
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	<p>Schools, and invite into the session Mr. Joshua Smith, Ms. Alisha DiCorpo, Ms. Ellamae Baldelli, Mr. Anthony Giovannone, Ms. Roberta Pratt, Mrs. Laura Olson, Mr. Kevin Munrett, New Milford Police Chief Shawn Boyne and School Resource Officer Joe Locasio, and leave the invitation open for Mayor Pete Bass to join, should he arrive.</p> <p>Motion seconded by Mrs. McInerney.</p> <p>Motion passed unanimously.</p> <p>The Board and invitees entered executive session at 6:33 p.m.</p> <p>The Board returned to public session at 7:29 p.m.</p>	<p>of security personnel, and/or devices affecting security, as well as emergency lockdown plans in the New Milford Public Schools, and invite into the session Mr. Joshua Smith, Ms. Alisha DiCorpo, Ms. Ellamae Baldelli, Mr. Anthony Giovannone, Ms. Roberta Pratt, Mrs. Laura Olson, Mr. Kevin Munrett, New Milford Police Chief Shawn Boyne and School Resource Officer Joe Locasio, and leave the invitation open for Mayor Pete Bass to join, should he arrive.</p>
3.	<p>Adjourn</p> <p>Mrs. McInerney moved to adjourn the meeting at 7:30 p.m., seconded by Mrs. Faulenbach and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 7:30 p.m.</p>

Respectfully submitted:



Angela C. Chastain
Secretary
New Milford Board of Education

**New Milford Board of Education
Regular Meeting Minutes
February 27, 2018
Sarah Noble Intermediate School Library Media Center**

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2018 MAR -2 A 8:31

NEW MILFORD, CT

Present:	Mr. David A. Lawson, Chairman Mrs. Angela C. Chastain Mr. Bill Dahl Mr. Joseph Failla (arrived at 7:33 p.m.) Mrs. Wendy Faulenbach Mr. Brian McCauley Mrs. Tammy McInerney Mrs. Eileen P. Monaghan Mr. J.T. Schemm
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Also Present:	Mr. Joshua Smith, Superintendent of Schools Ms. Alisha DiCorpo, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mrs. Laura Olson, Director of Pupil Personnel and Special Services Ms. Roberta Pratt, Director of Technology Mr. Anthony Giovannone, Director of Operations and Fiscal Services Mr. Kevin Munrett, Facilities Director Mr. Nestor Aparicio, Assistant Facilities Director Mrs. Anne Bilko, Principal, Sarah Noble Intermediate School Mrs. Susan Murray, Principal, Northville Elementary School Dr. Chris Longo, Principal, Schaghticoke Middle School Ms. Elizabeth Meskill, Student Representative Mr. Gregory Winkelstern, Student Representative
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1.	Call to Order A. Pledge of Allegiance The regular meeting of the New Milford Board of Education was called to order at 7:30 p.m. The Pledge of Allegiance immediately followed the call to order.	Call to Order A. Pledge of Allegiance
2.	Recognition A. National Geographic Geography Bee: SMS student Brett Kornhaas <ul style="list-style-type: none"> Mr. Smith congratulated Brett. Dr. Longo said this contest starts at the classroom level, moves up to school level, and now on to state. 	Recognition A. National Geographic Geography Bee: SMS student Brett Kornhaas

	<p>B. NMPS Stars of the Month: Shannon Arcano, Victoria Giudice, Robyn Hicks, Roger Hill, Stephanie Sagaria, Lynn Sheeran</p> <ul style="list-style-type: none"> Mr. Smith read a comment about each Star from the person who nominated them. They each received a pin recognizing their nomination and Mrs. Hicks was randomly selected to drive the Ingersoll Automotive Courtesy Car for the month. <p>The meeting recessed at 7:38 p.m. for a brief reception and reconvened at 7:44 p.m.</p>	<p>B. NMPS Stars of the Month: Shannon Arcano, Victoria Giudice, Robyn Hicks, Roger Hill, Stephanie Sagaria, Lynn Sheeran</p>
<p>11.</p> <p>G. Security Update</p>	<p>Items For Information And Discussion</p> <ul style="list-style-type: none"> Mr. Lawson said if the Board members had no objection he would like to move this item up on the agenda ahead of public comment. There was no objection. Mr. Smith said the Board of Education met tonight with the Chief of Police, the School Resource Officer for the high school, and the central administrative team to discuss security protocols. There has been more than \$750,000 in investments made in the last five years to update and upgrade security. He said all schools today had an after school meeting to reinforce security protocols. Mrs. Faulenbach asked about the possible briefing on security. Mr. Lawson said there will be a forum on school safety and security with the police soon, though no date has been set yet. 	<p>Items For Information And Discussion</p> <p>G. Security Update</p>
<p>3.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> Katie Grinnell, a New Milford resident and student New Milford High School said students are staging a student walk-out event March 14. They are working with the administration and the police to make this a safe event. They are using 	<p>Public Comment</p>

	<p>this as an opportunity to empower students and to encourage those about to be 18 to register to vote. This will be held at the high school for 17 minutes in honor of the victims of the recent shootings in Florida.</p> <ul style="list-style-type: none"> • Jim Corbett, a New Milford resident who has been in the security business since 1974 suggested that school doors should be locked down so kids can't get in or out in a situation like Florida. He suggested metal detectors might be useful and wanted to see two officers in every school whether it be police, National Guard or the military. He said during a fire drill the students should stay in school and not leave the building. • Mr. Lawson read a letter that Mayor Pete Bass sent thanking the Board for giving him a tour of SMS so he could see all that is being done in the schools. • Stephanie Carlson, a New Milford resident and substitute in the schools, said substitutes should be made aware of the safety protocols in each school. 	
4.	<p>PTO Report</p> <ul style="list-style-type: none"> • Kathleen Lewis, PTO President, said they are into the second half of the year with a lot of fun activities planned for students. The K-5 schools are concentrating on reading with read-a-thons, book fairs and author visits. The students' families also get to participate with great events like Bingo for Books, S'mores Family Night and March Madness. March Madness is one of Northville school's biggest events, with games, entertainment and a silent auction. • The PTO is working with Science Enrichment teacher Susan Brofford on Science Fairs. The Grade 3-5 fair is March 15th and the K-2 schools' fair is March 21st. The Board is encouraged to stop by to see the students' projects. • Schaghticoke students arrived at school on Valentine's Day to find the school showered 	<p>PTO Report</p>

	<p>with hearts, a nice way to start the day. The PTO is also sponsoring the Scholastic book fair and a 6th grade dance.</p> <ul style="list-style-type: none"> • The Grad Party held their annual Wine Tasting last Friday and had a strong turnout. Future fundraisers include Paint and Wine on March 16th, Medium Night on April 6th and the famous Junk in the Trunk on April 29th. The PTO sponsored their second Kids Expo to raise funds for scholarships. • The March spirit theme is school color day. 	
5.	<p>Student Representative's Report</p> <ul style="list-style-type: none"> • Thursday is the jazz, chorus and orchestra concert. • Monday was the first SWC Unified Sports bowling match and New Milford was the winner. • The high school Honor Society has been collecting pet food for homeless. • In March preparation for AP exams begins. • The Dramatics Club has been preparing their skits for Friday Night Live and on Saturday they will be building sets for the All School Musical "Curtains." • The Junior Class will be meeting with guidance to discuss their senior year and visiting colleges. 	Student Representative's Report
6.	<p>Approval of Minutes</p> <p>A. Approval of the following Board of Education Meeting Minutes:</p> <p>1. Annual Meeting Minutes December 19, 2017</p> <p>Mr. Dahl moved to approve the following Board of Education Meeting Minutes: Annual Meeting Minutes December 19, 2017, seconded by Mrs. Monaghan and passed unanimously.</p>	<p>Approval of Minutes</p> <p>A. Approval of the following Board of Education Meeting Minutes:</p> <p>1. Annual Meeting Minutes December 19, 2017</p> <p>Motion made and passed unanimously to approve the following Board of Education Meeting Minutes: Annual Meeting Minutes December 19, 2017.</p>

	<p>2. Regular Meeting Minutes December 19, 2017</p> <p>Mrs. McInerney moved to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes December 19, 2017, seconded by Mr. McCauley and passed unanimously.</p> <p>3. Regular Meeting Minutes January 9, 2018</p> <p>Mr. Dahl moved to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes January 9, 2018, seconded by Mr. McCauley and passed unanimously.</p> <p>4. Budget Hearings and Adoption Minutes January 16, 17, 23, and 24, 2018</p> <p>Mrs. Monaghan moved to approve the following Board of Education Meeting Minutes: Budget Hearings and Adoption Minutes January 16, 17, 23, and 24, 2018, seconded by Mrs. McInerney and passed unanimously.</p>	<p>2. Regular Meeting Minutes December 19, 2017</p> <p>Motion made and passed unanimously to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes December 19, 2017.</p> <p>3. Regular Meeting Minutes January 9, 2018</p> <p>Motion made and passed unanimously to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes January 9, 2018.</p> <p>4. Budget Hearings and Adoption Minutes January 16, 17, 23, and 24, 2018</p> <p>Motion made and passed unanimously to approve the following Board of Education Meeting Minutes: Budget Hearings and Adoption Minutes January 16, 17, 23, and 24, 2018.</p>
7.	<p>Superintendent's Report</p> <p>A. Next Gen Performance Report</p> <ul style="list-style-type: none"> Mr. Smith discussed the Next Gen report which was created by the State last year as a reporting system and point of reference for school districts. The report shows comparisons across the state for student performance. This will help inform work for this summer and reaffirms the work that is being done well, such as math and literacy. He said New Milford outcores the state average in most cases. 	<p>Superintendent's Report</p> <p>A. Next Gen Performance Report</p>

8.	<p>Board Chairman's Report</p> <ul style="list-style-type: none"> • Mr. Lawson thanked the New Milford Police for their cooperation and dedication as well as expediency and professionalism during recent events. • He said the Board has been continuing the conversation with the Mayor about the state budget cuts. • He reminded all that tomorrow is the joint Town Council - Board of Finance budget hearing for the Board budget. 	<p>Board Chairman's Report</p>
9.	<p>Committee And Liaison Reports</p> <p>A. Facilities Sub-Committee – Mr. McCauley</p> <ul style="list-style-type: none"> • Mr. McCauley said they discussed the fuel tank report, thermal roof scan repairs and the winter update which has required some over time. They also discussed the fire hydrant update and two will be replaced at Sarah Noble and two at Schaghticoke. <p>B. Operations Sub-Committee – Mrs. Faulenbach</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said most of the items discussed are on tonight's agenda. She said they had some questions about salary negotiations and security enhancements which have been addressed in the memo. They also discussed the fuel tanks. They had an executive session to discuss the Sherman contract. <p>C. Policy Sub-Committee – Mr. Schemm</p> <ul style="list-style-type: none"> • Mr. Schemm said there are five items on the agenda tonight with one policy up for second review. Most of the changes are due to State statutes. The sexual and unlawful harassment has added veterans as a protected class. The expulsion legislation has now given some guidance from the state as to adequate compensatory education. The use of physical 	<p>Committee And Liaison Reports</p> <p>A. Facilities Sub-Committee</p> <p>B. Operations Sub-Committee</p> <p>C. Policy Sub-Committee</p>

	<p>force involves training staff in the use of force. He advised policy committee members to look over the 1000 series for next review.</p> <p>D. Committee on Learning – Mrs. McNerney</p> <ul style="list-style-type: none"> Mrs. McNerney said they reviewed the PE curriculum K-12. <p>E. EdAdvance – Mr. McCauley</p> <ul style="list-style-type: none"> Mr. McCauley said he was unable to attend the meeting but said EdAdvance is looking to purchase properties to expand their services. They are looking in Torrington at St. Mary's School and Church, St. Peter's School, and the former UConn campus. The audit report showed lost revenue which they expected because of repairs and expansion in Danbury's programs. <p>F. Connecticut Boards of Education (CABE) – Mr. Lawson</p> <ul style="list-style-type: none"> Mr. Lawson had no report. <p>G. Negotiations Committee – Mrs. Faulenbach</p> <ul style="list-style-type: none"> Mrs. Faulenbach said they will be meeting Thursday and the committee includes Mrs. McNerney, Mr. Dahl and herself. <p>H. Magnet School – Mrs. Monaghan</p> <ul style="list-style-type: none"> Mrs. Monaghan had no report. 	<p>D. Committee on Learning</p> <p>E. EdAdvance</p> <p>F. Connecticut Boards of Education (CABE)</p> <p>G. Negotiations Committee</p> <p>H. Magnet School</p>
10.	Discussion and Possible Action	Discussion and Possible Action
A.	Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated February 27, 2018	A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated February 27, 2018

<p>Mrs. Faulenbach moved to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of February 27, 2018, seconded by Mrs. McInerney.</p> <ul style="list-style-type: none"> • Mr. Schemm thanked Ms. Baldelli for the update and was impressed with the number of volunteers for the sports teams. He also pointed out the talent that was leaving the district, noting that the Board has to be cognizant of the recruitment and retention of staff. <p>The motion passed unanimously.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Budget Position 2. Purchase Resolution: D-707 3. Request for Budget Transfers <p>Mr. McCauley moved to approve monthly reports: Budget Position dated January 31, 2018; Purchase Resolution D-707; and Request for Budget Transfers, seconded by Mrs. Faulenbach.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach asked about the memo regarding the transfers and Mr. Smith said these were due to timing. Mr. Giovannone gave the breakout of the \$154,000. He also said the budget position does not show the excess cost revenue as it has not been received yet. • Mr. Schemm said the February payment was usually about 75% of what was expected and Mr. Giovannone said that was correct. • Mr. Smith said when the budget is prepared they use an historic average but don't actually know what the number will be until they receive the funds. <p>The motion passed unanimously.</p> <p>C. Gifts & Donations</p> <ol style="list-style-type: none"> 1. PTO – Exhibit B 	<p>Motion made and passed unanimously to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of February 27, 2018.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Budget Position 2. Purchase Resolution: D-707 3. Request for Budget Transfers <p>Motion made and passed unanimously to approve monthly reports: Budget Position dated January 31, 2018; Purchase Resolution: D-707; and Request for Budget Transfers.</p> <p>C. Gifts & Donations</p> <ol style="list-style-type: none"> 1. PTO – Exhibit B
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<p>Mrs. McInerney moved to accept Gifts and Donations: PTO – Exhibit B in the amount of \$8,967.00, seconded by Mr. Lawson.</p> <ul style="list-style-type: none"> Mr. Dahl said it is tremendous what the PTO does. <p>The motion passed unanimously.</p> <p>2. Lowe’s Toolbox for Education Program</p> <p>Mr. Lawsoen moved to accept Gifts and Donations: Lowe’s Toolbox for Education Program in the amount of \$2,000.00, seconded by Mrs. Faulenbach.</p> <ul style="list-style-type: none"> Mr. Lawson said this was a very gracious donation. <p>The motion passed unanimously.</p> <p>D. Policy for Second Review</p> <ol style="list-style-type: none"> 1140 Distribution of Materials to and by Students (Use of Students) <ul style="list-style-type: none"> There were no comments. <p>E. Policies for Approval</p> <ol style="list-style-type: none"> 4112.5/4212.5 Criminal History Inquiries, Employment Reference Checks and Disclosure of Employee Information to Prospective Employers 4118.112/4218.112 Sexual and Other Unlawful Harassment 5114 Removal/Suspension/Expulsion 5157 Use of Physical Force <p>Mr. McCauley moved to approve the following policies:</p>	<p>Motion made and passed unanimously to approve Gifts & Donations: PTO – Exhibit B in the amount of \$8,967.00.</p> <p>2. Lowe’s Toolbox for Education Program</p> <p>Motion made and passed unanimously to approve Gifts & Donations: Lowe’s Toolbox for Education Program in the amount of \$2,000.00.</p> <p>D. Policy for Second Review</p> <ol style="list-style-type: none"> 1140 Distribution of Materials to and by Students (Use of Students) <p>E. Policies for Approval</p> <ol style="list-style-type: none"> 4112.5/4212.5 Criminal History Inquiries, Employment Reference Checks and Disclosure of Employee Information to Prospective Employers 4118.112/4218.112 Sexual and Other Unlawful Harassment 5114 Removal / Suspension / Expulsion 5157 Use of Physical Force <p>Motion made and passed unanimously to approve the following policies:</p>
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<p>1. 4112.5/4212.5 Criminal History Inquiries, Employment Reference Checks and Disclosure of Employee Information to Prospective Employers</p> <p>2. 4118.112/4218.112 Sexual and Other Unlawful Harassment</p> <p>3. 5114 Removal/Suspension/Expulsion</p> <p>4. 5157 Use of Physical Force</p> <p>Seconded by Mr. Dahl.</p> <ul style="list-style-type: none"> Mr. Schemm said the use of physical force policy requires a plan to be in place by May of 2018 for training and identification of who will be trained. Mr. Smith said they currently do training but the State statute change asks the district to document that they are on track to complete this. <p>The motion passed unanimously.</p> <p>F. Approval of the Following Curricula</p> <p>1. Physical Education K-12</p> <p>Mr. Dahl moved to approve the following curricula: Physical Education K-12, seconded by Mr. Lawson.</p> <ul style="list-style-type: none"> Mr. Failla said this was an extensive program that is well written and includes competitive sports which are important. He said this curriculum is inclusive for everyone. When he toured Sarah Noble recently he was impressed with all the students doing the mini Olympic games, as they were all engaged and having fun. <p>The motion passed unanimously.</p> <p>G. Sherman Contract</p> <p>Mrs. Monaghan moved to approve the Agreement between the New Milford Board of Education and the Sherman Board of Education and to authorize</p>	<p>1. 4112.5/4212.5 Criminal History Inquiries, Employment Reference Checks and Disclosure of Employee Information to Prospective Employers</p> <p>2. 4118.112/4218.112 Sexual and Other Unlawful Harassment</p> <p>3. 5114 Removal / Suspension / Expulsion</p> <p>4. 5157 Use of Physical Force</p> <p>F. Approval of the Following Curricula</p> <p>1. Physical Education K-12</p> <p>Motion made and passed unanimously to approve the following curricula:</p> <p>1. Physical Education K-12</p> <p>G. Sherman Contract</p> <p>Motion made and passed unanimously to approve the Agreement between the New Milford Board of Education and the</p>
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	<p>the Board Chair to sign the agreement on its behalf, seconded by Mr. Lawson.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said this is a three year contract and asked how many students are currently enrolled; Mr. Smith answered 93. Mrs. Faulenbach asked what the next step is after New Milford ratifies it, does Sherman ratify it, and Mr. Smith said after New Milford does. Mrs. Faulenbach asked if legal had looked at the contract and Mr. Smith said they had. • Mr. Lawson asked how much the tuition money was and where did it go and Mr. Smith said it is about \$1 million and the money goes to the Town side for budget accounting. • Mr. Schemm asked about item 10, payment for testing, and Mr. Smith said the intent is to keep this flexible so any changes New Milford may make in the future are captured. • Mrs. McInerney noted these do not include the SPED costs which are funded by Sherman. • Mrs. Faulenbach said it also does not include transportation costs. • Mr. Schemm asked if these students showed up in the NextGen report and Mr. Smith said these students are included in the NextGen cohort. <p>The motion passed unanimously.</p>	<p>Sherman Board of Education and to authorize the Board Chair to sign the agreement on its behalf.</p>
11.	<p>Items For Information And Discussion</p> <p>A. Field Trip Report</p> <ul style="list-style-type: none"> • There was no discussion. <p>B. Important Dates New Milford Public Schools 2018-2019</p> <ul style="list-style-type: none"> • Mrs. McInerney thanked Mr. Smith for getting this out early so parents could plan vacations. • Mr. Failla asked if there was movement towards getting the opening of school closer to the end of 	<p>Items For Information And Discussion</p> <p>A. Field Trip Report</p> <p>B. Important Dates New Milford Public Schools 2018-2019</p>

	<p>August and Mr. Smith said they are trying to get graduation in earlier with school closings for weather so starting earlier in August helps adjust for that.</p> <p>C. Board of Education Adopted 2018-2019 Budget</p> <p>D. Town of New Milford Audit Report dated June 30, 2017</p> <ul style="list-style-type: none"> • Mr. Lawson said if members wanted a hard copy of the audit, they just needed to request one. • Mrs. Faulenbach said it was a good audit. <p>E. Fuel Tank Report</p> <ul style="list-style-type: none"> • Mr. Smith said this issue is ongoing and pieces are still coming in. All the tanks have been registered with DEEP. • Mrs. Faulenbach asked what the fee was for registration and Mr. Munrett said it was \$60 per location. • Mrs. Faulenbach asked if this would go out to bid and Mr. Munrett said it would. Mrs. Faulenbach asked if the time frame to get the bids was six to fourteen weeks and Mr. Munrett said it was. • Mrs. Faulenbach said there has been no discussion about a plan to pay for this and Mr. Smith said the first step is to go out to bid to get costs but this could be bonded, paid through capital reserve, or some other mechanism. • Mrs. Faulenbach asked if the fine kicked in on the 30th year and Mr. Munrett said the tank must be out of the ground in the 29th year. • Mrs. Faulenbach said the tank is not leaking so asked how the fine was assessed. Mr. Munrett said the initial fine is \$10,000 and then there is a daily fine after that. • Mr. Failla said he is having a hard time with this as they just found out this was a problem this year and none are leaking. He said the DEEP has 	<p>C. Board of Education Adopted 2018-2019 Budget</p> <p>D. Town of New Milford Audit Report dated June 30, 2017</p> <p>E. Fuel Tank Report</p>
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	<p>to realize this can't be done overnight. He said he felt like this was being rushed and he wanted to know if the State would work with municipalities with this same issue.</p> <ul style="list-style-type: none"> • Mrs. McInerney asked if the state would grant a stay of execution and Mr. Munrett said there would be no stay of execution but if the state sees proactive steps they are not likely to come down hard. He said the ball was set in motion when the tanks were registered. • Mrs. Chastain asked how old the Northville and High School tanks were and Mr. Munrett said Northville was replaced in 2008 and the High School was done in 2000. • Mrs. Chastain asked if there was a request made for an extension and Mr. Munrett said they have had no response from the state about extra time. • Mrs. Faulenbach said this is a large number coming out after the budget. She said the Board needs to explore all options to fund this. She asked if they would be bound by the bids and Mr. Munrett said they would not be. 	
F.	Thermal Scan/Roof Report <ul style="list-style-type: none"> • Mr. Smith said the final report was not complete yet so it would be brought to the next Facilities Committee meeting. 	F. Thermal Scan/Roof Report
G.	Security Update <p>This item was discussed earlier in the agenda.</p>	G. Security Update
12.	Adjourn <p>Mr. Dahl moved to adjourn the meeting at 8:52 pm, seconded by Mr. McCauley and passed unanimously.</p>	Adjourn <p>Motion made and passed unanimously to adjourn at 8:52 p.m.</p>

Respectfully submitted:



Angela C. Chastain

Secretary

New Milford Board of Education

NEW MILFORD PUBLIC SCHOOLS

EXHIBIT A

Regular Meeting of the Board of Education
Sarah Noble Intermediate School
New Milford, Connecticut
March 20, 2018
**as of March 16, 2018

ACTION ITEMS

A. Personnel

1. **CERTIFIED STAFF**

a. **RESIGNATIONS**

1. **Ms. Amanda Cianciola**, Elementary Teacher, Northville Elementary School

Took job elsewhere

Move that the Board of Education approve the resignation of **Ms. Amanda Cianciola** as Elementary Teacher at Northville Elementary School effective April 13, 2018.

2. **CERTIFIED STAFF**

b. **NON-RENEWALS**

1. None

3. **CERTIFIED STAFF**

c. **APPOINTMENTS**

1. None

4. **MISCELLANEOUS STAFF**

a. **RESIGNATIONS**

1. None

5. **MISCELLANEOUS STAFF**

b. **APPOINTMENTS**

1. None

6. **NON-CERTIFIED STAFF**

a. **RESIGNATIONS**

1. **Mrs. Carolyn Parker**, Paraeducator, Hill and Plain School
Move that the Board of Education approve the resignation of **Mrs. Carolyn Parker** as Paraeducator at Hill and Plain School effective March 9, 2018.

Personal Reasons

2. **Mrs. Melissa Warren**, Food Service Worker, Sarah Noble Intermediate School
Move that the Board of Education approve the resignation of **Mrs. Melissa Warren** as Food Service Worker at Sarah Noble Intermediate School effective March 2, 2018.

Took job elsewhere

7. NON-CERTIFIED AND LICENSED STAFF

b. APPOINTMENTS

1. None

8. ADULT EDUCATION STAFF

a. RESIGNATIONS

1. None

9. ADULT EDUCATION STAFF

b. APPOINTMENTS

1. None

10. BAND STAFF

a. RESIGNATIONS

1. None

11. BAND STAFF

b. APPOINTMENTS

1. None

12. COACHING STAFF

a. RESIGNATIONS

1. **Mr. Thomas Ferrell**, Assistant Wrestling Coach, New Milford High School
Move that the Board of Education approve the resignation of **Mr. Thomas Ferrell** as Assistant Wrestling Coach at New Milford High School effective March 3, 2018.

Personal Reasons

13. COACHING STAFF

b. APPOINTMENTS

1. **Ms. Tricia Blood**, Girls' Intramural Softball Coach, Schaghticoke Middle School
Move that the Board of Education appoint **Ms. Tricia Blood** as Girls' Intramural Softball Coach at Schaghticoke Middle School effective March 21, 2018.
2. **Mrs. Daniella Brooks**, Girls' and Boys' Grade 3 Unified Sports Coach, Sarah Noble Intermediate School
Move that the Board of Education appoint **Mrs. Daniella Brooks** as Girls' and Boys' Grade 3 Unified Sports Coach at Sarah Noble Intermediate School effective March 21, 2018.

2017-2018 Stipend: \$971

Current staff member

2017-2018 Stipend: \$1942

Current staff member

- | | |
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| <p>3. Mrs. Daniella Brooks, Girls' and Boys' Grade 4 & 5 Unified Sports Coach, Sarah Noble Intermediate School
 <u>Move</u> that the Board of Education appoint Mrs. Daniella Brooks as Girls' and Boys' Grade 4 & 5 Unified Sports Coach at Sarah Noble Intermediate School effective March 21, 2018.</p> | <p>2017-2018 Stipend: \$1942
 Current staff member</p> |
| <p>4. **Ms. Kelsey Heaton, Girls' JV Lacrosse Coach, New Milford High School
 <u>Move</u> that the Board of Education appoint Ms. Kelsey Heaton as Girls' JV Lacrosse Coach at New Milford High School effective March 21, 2018.</p> | <p>2017-2018 Stipend: \$3083</p> |
| <p>5. Mr. Rob Hibbard, Boys' Interscholastic Baseball Coach, Schaghticoke Middle School
 <u>Move</u> that the Board of Education appoint Mr. Rob Hibbard as Boys' Interscholastic Baseball Coach at Schaghticoke Middle School effective March 21, 2018.</p> | <p>2017-2018 Stipend: \$1942
 Current staff member</p> |
| <p>6. Ms. Eileen Holden, Girls' Interscholastic Softball Coach, Schaghticoke Middle School
 <u>Move</u> that the Board of Education appoint Ms. Eileen Holden as Girls' Interscholastic Softball Coach at Schaghticoke Middle School effective March 21, 2018.</p> | <p>2017-2018 Stipend: \$1942
 Current staff member</p> |
| <p>7. **Mr. Paul Kenny, Volunteer Girls' Lacrosse Coach, New Milford High School
 <u>Move</u> that the Board of Education appoint Mr. Paul Kenny as Volunteer Girls' Lacrosse Coach at New Milford High School effective March 21, 2018, pending interview and receipt of coaching permit.</p> | <p>Volunteer</p> |
| <p>8. Mr. Sean Mahon, Boys' Intramural Baseball Coach, Schaghticoke Middle School
 <u>Move</u> that the Board of Education appoint Mr. Sean Mahon as Boys' Intramural Baseball Coach at Schaghticoke Middle School effective March 21, 2018.</p> | <p>2017-2018 Stipend: \$971
 Current staff member</p> |
| <p>9. Mrs. Theresa McGuinness, Girls' Interscholastic Track Coach, Schaghticoke Middle School
 <u>Move</u> that the Board of Education appoint Mrs. Theresa McGuinness as Girls' Interscholastic Track Coach at Schaghticoke Middle School effective March 21, 2018.</p> | <p>2017-2018 Stipend: \$1942
 Current staff member</p> |

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| <p>10. Mrs. Theresa McGuinness, Girls' Intramural Track Coach, Schaghticoke Middle School
<u>Move</u> that the Board of Education appoint Mrs. Theresa McGuinness as Girls' Intramural Track Coach at Schaghticoke Middle School effective March 21, 2018.</p> | <p>2017-2018 Stipend: \$971
Current staff member</p> |
| <p>11. **Mr. Sean McMahon, Volunteer Boys' Lacrosse Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Sean McMahon as Volunteer Boys' Lacrosse Coach at New Milford High School effective March 21, 2018.</p> | <p>Volunteer</p> |
| <p>12. **Ms. Kristi Montemurro, Girls' Freshman Lacrosse Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Ms. Kristi Montemurro as Girls' Freshman Lacrosse Coach at New Milford High School effective March 21, 2018, pending interview.</p> | <p>2017-2018 Stipend: \$2420</p> |
| <p>13. **Mr. Rory Perry, Boys' Varsity Tennis Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Rory Perry as Boys' Varsity Tennis Coach at New Milford High School effective March 21, 2018.</p> | <p>2017-2018 Stipend: \$3090
Current staff member</p> |
| <p>14. Mr. Matt Wall, Boys' Interscholastic Track Coach, Schaghticoke Middle School
<u>Move</u> that the Board of Education appoint Mr. Matt Wall as Boys' Interscholastic Track Coach at Schaghticoke Middle School effective March 21, 2018.</p> | <p>2017-2018 Stipend: \$1942
Current staff member</p> |
| <p>15. Mr. Matt Wall, Boys' Intramural Track Coach, Schaghticoke Middle School
<u>Move</u> that the Board of Education appoint Mr. Matt Wall as Boys' Intramural Track Coach at Schaghticoke Middle School effective March 21, 2018.</p> | <p>2017-2018 Stipend: \$971
Current staff member</p> |

14. COACHING STAFF

c. CORRECTIONS

1. ~~**Mr. Sean Mahon, Volunteer Boys' Lacrosse Coach, New Milford High School~~
~~Move that the Board of Education appoint Mr. Sean Mahon as Volunteer Boys' Lacrosse Coach at New Milford High School effective March 17, 2018.~~
Incorrect name used in the motion made for February 27, 2018 Exhibit A.

Volunteer

15. LEAVES OF ABSENCE

1. None



SUMMARY BY MOC (MAJOR OBJECT CODE)

RANGE	MAJOR OBJECT CODE DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
100'S	SALARIES - CERTIFIED	28,863,468	-154,261	28,709,207	16,600,049	11,610,393	499,700	98.26%
100'S	SALARIES - NON CERTIFIED	9,228,232	0	9,228,232	5,688,767	2,650,879	888,586	90.37%
200'S	BENEFITS	10,445,551	0	10,445,551	7,737,765	2,026,782	681,004	93.48%
300'S	PROFESSIONAL SERVICES	3,867,186	6,056	3,873,242	2,395,669	1,071,628	405,945	89.52%
400'S	PROPERTY SERVICES	913,083	-5,489	907,594	457,239	307,360	142,995	84.24%
500'S	OTHER SERVICES	7,589,382	142,170	7,731,552	4,729,779	2,155,540	846,233	89.05%
600'S	SUPPLIES	2,665,330	7,847	2,673,177	1,672,434	816,644	197,915	93.11%
700'S	CAPITAL	192,005	2,836	194,841	111,987	27,210	55,644	71.44%
700'S	5 YEAR CAPITAL	322,500	0	322,500	206,042	28,245	88,213	72.65%
800'S	DUES AND FEES	88,427	840	89,267	70,039	3,118	16,110	81.95%
900'S	REVENUE	-1,364,578	0	-1,364,578	-523,939	0	-840,639	38.40%
GRAND TOTAL		62,810,586	0	62,810,586	39,145,830	20,697,801	2,981,705	95.28%

SALARIES - NON CERTIFIED BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51180	SALARIES - NON CERT - STIPENDS	540,946	0	540,946	210,048	0	330,898	38.83%
51201	SALARIES - NON CERT - PARA EDUCATORS	1,921,245	0	1,921,245	1,160,018	727,825	33,402	98.26%
51202	SALARIES - NON CERT - SUBSTITUTES	825,384	0	825,384	565,114	243,719	16,551	97.99%
51210	SALARIES - NON CERT - SECRETARY	1,924,596	0	1,924,596	1,301,787	552,366	70,443	96.34%
51225	SALARIES - NON CERT - TUTORS	293,362	0	293,362	105,425	0	187,937	35.94%
51240	SALARIES - NON CERT - CUSTODIAL	1,907,371	0	1,907,371	1,183,607	568,935	154,828	91.88%
51250	SALARIES - NON CERT - MAINTENANCE	925,332	0	925,332	585,760	268,005	71,567	92.27%
51285	SALARIES - NON CERT - TECHNOLOGY	462,965	0	462,965	297,258	150,578	15,129	96.73%
51336	SALARIES - NON CERT - NURSES	427,031	0	427,031	279,749	139,450	7,831	98.17%
TOTAL		9,228,232	0	9,228,232	5,688,767	2,650,879	888,586	90.37%

BENEFIT BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
52200	BENEFITS - FICA	643,000	0	643,000	352,505	0	290,495	54.82%
52201	BENEFITS - MEDICARE	531,000	0	531,000	302,358	0	228,642	56.94%
52300	BENEFITS - PENSION	850,047	0	850,047	850,047	0	0	100.00%
52600	BENEFITS - UNEMPLOYMENT COMP	25,000	0	25,000	0	0	25,000	0.00%
52810	BENEFITS - HEALTH INSURANCE	7,534,000	0	7,534,000	5,671,147	1,821,087	41,766	99.45%
52820	BENEFITS - DISABILITY INSURANCE	135,000	0	135,000	99,108	0	35,892	73.41%
52830	BENEFITS - LIFE INSURANCE	114,300	0	114,300	40,323	64,920	9,057	92.08%
52900	BENEFITS - OTHER EMPLOYEE BENEFITS	613,204	0	613,204	422,276	140,775	50,152	91.82%
TOTAL		10,445,551	0	10,445,551	7,737,765	2,026,782	681,004	93.48%



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51110	CERTIFIED SALARIES	28,863,468	-154,261	28,709,207	16,600,049	11,610,393	499,700	98.26%
51200	NON-CERTIFIED SALARIES	9,228,232	0	9,228,232	5,688,767	2,650,879	888,586	90.37%
52000	BENEFITS	10,445,551	0	10,445,551	7,737,765	2,026,782	681,004	93.48%
53010	LEGAL SERVICES	200,000	0	200,000	184,512	15,488	0	100.00%
53050	CURRICULUM DEVELOPMENT	85,000	0	85,000	5,540	0	79,460	6.52%
53200	PROFESSIONAL SERVICES	1,951,261	58,777	2,010,038	1,182,758	611,285	215,995	89.25%
53201	MEDICAL SERVICES - SPORTS	28,000	0	28,000	22,000	0	6,000	78.57%
53210	TIME & ATTENDANCE SOFTWARE	2,874	0	2,874	748	0	2,126	26.01%
53220	IN SERVICE	116,160	0	116,160	71,375	6,291	38,494	66.86%
53230	PUPIL SERVICES	919,056	-53,760	865,296	507,111	335,511	22,674	97.38%
53300	OTHER PROF/ TECH SERVICES	40,693	1,039	41,732	27,977	2,014	11,741	71.87%
53310	AUDIT/ACCOUNTING	45,000	0	45,000	45,000	0	0	100.00%
53500	TECHNICAL SERVICES	174,292	0	174,292	161,746	11,849	697	99.60%
53530	SECURITY SERVICES	200,850	0	200,850	103,199	89,191	8,460	95.79%
53540	SPORTS OFFICIALS SERVICES	104,000	0	104,000	83,702	0	20,298	80.48%
54101	CONTRACTUAL TRASH PICK UP	88,527	0	88,527	48,430	19,274	20,823	76.48%
54301	REPAIRS & MAINTENANCE	405,892	0	405,892	229,733	157,394	18,766	95.38%
54302	FIRE / SECURITY MAINTENANCE	1,500	0	1,500	1,074	0	426	71.61%
54303	GROUND MAINTENANCE	17,028	0	17,028	5,153	1,431	10,444	38.66%
54310	GENERAL REPAIRS	47,416	-1,055	46,361	13,238	16,582	16,541	64.32%
54320	TECHNOLOGY RELATED REPAIRS	41,620	-4,500	37,120	8,090	1,818	27,212	26.69%
54411	WATER	65,961	0	65,961	28,547	37,414	0	100.00%
54412	SEWER	22,900	0	22,900	22,402	0	498	97.82%
54420	LEASE/RENTAL EQUIP/VEH	222,239	66	222,305	100,572	73,448	48,285	78.28%
55100	PUPIL TRANSPORTATION - OTHER	113,050	0	113,050	58,889	51,610	2,551	97.74%
55101	PUPIL TRANS - FIELD TRIP	35,750	0	35,750	10,516	550	24,684	30.95%
55105	TRANSPORTATION - SUMMER	16,000	0	16,000	0	0	16,000	0.00%
55110	STUDENT TRANSPORTATION	4,356,380	0	4,356,380	3,126,260	1,230,120	0	100.00%
55190	STUDENT TRANSPORTATION PURCHAS	1,500	0	1,500	1,483	0	17	98.85%
55200	GENERAL INSURANCE	322,304	0	322,304	319,423	0	2,881	99.11%
55300	COMMUNICATIONS	49,034	0	49,034	34,269	14,164	601	98.78%
55301	POSTAGE	34,381	0	34,381	15,427	17,382	1,571	95.43%
55302	TELEPHONE	50,452	0	50,452	40,992	9,460	0	100.00%



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
55400	ADVERTISING	4,000	0	4,000	1,407	0	2,593	35.17%
55505	PRINTING	52,738	240	52,978	26,236	12,890	13,851	73.85%
55600	TUITION	20,000	0	20,000	0	2,260	17,740	11.30%
55610	TUITION TO IN STATE DIST	804,194	120,220	924,414	676,965	221,499	25,950	97.19%
55630	TUITION TO PRIVATE SOURCES	1,679,070	26,910	1,705,980	402,889	589,314	713,778	58.16%
55800	TRAVEL	50,529	-5,200	45,329	15,023	6,290	24,016	47.02%
56100	GENERAL INSTRUCTIONAL SUPPLIES	177,262	2	177,264	103,064	23,637	50,563	71.48%
56110	INSTRUCTIONAL SUPPLIES	422,194	3,042	425,236	260,553	78,019	86,664	79.62%
56120	ADMIN SUPPLIES	31,029	0	31,029	20,104	1,525	9,400	69.71%
56210	NATURAL GAS	191,000	0	191,000	101,627	89,373	0	100.00%
56220	ELECTRICITY	914,921	0	914,921	532,595	382,326	0	100.00%
56230	PROPANE	1,825	0	1,825	1,548	277	0	100.00%
56240	OIL	194,384	0	194,384	109,209	85,175	0	100.00%
56260	GASOLINE	28,801	0	28,801	7,110	19,389	2,302	92.01%
56290	FACILITIES SUPPLIES	272,421	0	272,421	164,201	90,257	17,963	93.41%
56291	MAINTENANCE COMPONENTS	13,835	9,393	23,228	7,383	15,845	0	100.00%
56292	UNIFORMS/ CONTRACTUAL	3,320	0	3,320	90	2,810	420	87.35%
56293	GROUNDKEEPING SUPPLIES	12,000	0	12,000	8,411	3,589	0	100.00%
56410	TEXTBOOKS	129,608	-10,085	119,523	128,239	0	5,100	107.29%
56411	CONSUMABLE TEXTS	125,824	1,260	127,084	122,965	1,901	2,219	98.25%
56420	LIBRARY BOOKS	83,249	5,900	89,149	58,143	16,317	14,689	83.52%
56430	PERIODICALS	18,591	0	18,591	11,891	686	6,014	67.65%
56460	WORKBOOKS	27,586	-5,068	22,518	14,824	5,518	2,176	90.34%
56500	SUPPLIES - TECH RELATED	17,480	3,403	20,883	20,477	0	406	98.05%
57300	BUILDINGS	111,350	0	111,350	66,309	9,250	35,792	67.86%
57340	COMPUTERS/TECH HARDWARE	37,425	3,880	41,305	36,183	3,028	2,094	94.93%
57345	INSTRUCTIONAL EQUIPMENT	55,617	0	55,617	22,361	8,448	24,808	55.39%
57400	GENERAL EQUIPMENT	121,285	-1,043	120,242	65,766	25,716	28,759	76.08%
57500	FURNITURE AND FIXTURES	188,828	0	188,828	127,411	9,014	52,404	72.25%
58100	DUES & FEES	88,427	840	89,267	70,039	3,118	16,110	81.95%
EXPENDITURE TOTAL		64,175,164	0	64,175,164	39,669,769	20,697,801	3,822,344	94.07%



REVENUES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
43103	EXCESS COSTS	-716,249	0	-716,249	0	0	-716,249	0.00%
43105	MEDICAID REIMBURSEMENT	-49,575	0	-49,575	-28,106	0	-21,470	56.69%
44105	FOI & FINGERPRINTING FEES	-2,200	0	-2,200	-1,308	0	-892	59.45%
44705	BUILDING USE FEES	-55,000	0	-55,000	-33,000	0	-22,000	60.00%
44800	REGULAR ED TUITION	-82,000	0	-82,000	-53,000	0	-29,000	64.63%
44822	SPECIAL ED TUITION	-36,400	0	-36,400	-21,172	0	-15,228	58.17%
44860	ADMISSIONS/ATHLETIC GATE RECEIPTS	-25,400	0	-25,400	-14,500	0	-10,900	57.09%
44861	PARKING PERMIT FEES	-36,224	0	-36,224	-40,000	0	3,776	110.42%
44862	SCHOOL MUSICAL TICKET SALES	-11,411	0	-11,411	0	0	-11,411	0.00%
49102	TRANSFER IN-OTHER	-27,619	0	-27,619	-10,354	0	-17,266	37.49%
49599	CAPITAL RESERVE	-322,500	0	-322,500	-322,500	0	0	100.00%
REVENUE TOTAL		-1,364,578	0	-1,364,578	-523,939	0	-840,639	38.40%

GRAND TOTAL	62,810,586	0	62,810,586	39,145,830	20,697,801	2,981,705	95.28%
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WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

Funding	Location	Vendor Name	Description	Amount	Object Code	PO
GENERAL	DOI	NORTHWEST EVALUATION	WEB BASED MEASURES OF ACADEMIC PROGRESS (MAP)	\$22,036.50	56110	1803609
GRANT				\$14,786.50		
GENERAL	SPED	ALL STAR TRANSPORTATION	LEASE OF ONE DODGE CARAVAN AND ONE CHEVY MID BUS	\$11,158.32	54420	1803604
GRANT				\$14,500.00		
GENERAL	NMHS	CANTERBURY SCHOOL	BOYS & GIRLS SWIM RENTAL 2017-2018 SEASON	\$14,600.00	54420	1803606
GENERAL	SPED	RELIA TRANSPORTATION	TRANSPORTATION FOR SPED PLACEMENT	\$13,800.00	55110	1803616
GRANT	DOI	CT TRANSPORTATION SOLUTIONS	TRANSPORTATION FOR 504 STUDENT	\$10,925.00	55630	1803607
GENERAL	TECH	RUBRIC LABS LLC	SCHOOL SMART PARENT/TEACHER SCHEDULER SOFTWARE	\$5,980.00	57400	1803613
GENERAL	NMHS	STEVE WEISS MUSIC	MARCHING BAND INSTRUMENTS	\$5,265.14	56100	1803325
GENERAL	NMHS	DOMENICA PISANI	GYMNASTICS RENTAL 2017-2018 SEASON	\$5,000.00	55630	1803608



BUDGET TRANSFER REQUESTS

AGENDA ITEM 3B-3
MARCH 2018 MEETING

DETAIL			FROM (-)			TO (+)		
#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
NES-1	PURCHASE OF WALKIE TALKIES	\$666.00	NES	BLB10008 SCIENCE	53200 PROFESSIONAL SERVICES	NES	BLB10000 GENERAL EDUCATION	56500 SUPPLIES - TECH RELATED
		\$3,185.00		BLB10007 MATH				
		\$2,378.82		BLB10000 GENERAL EDUCATION				

DETAIL			FROM (-)			TO (+)		
#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
FAC-1	SNIS GAS REGULATOR REPLACEMENT	\$4,000.00	NES	BFB26143 CUSTODIAL & HOUSEKEEPING	54301 GENERAL REPAIRS	SNIS	BFF26243 REPAIRS & MAINTENANCE	54301 GENERAL REPAIRS
FAC-2	SNIS GENERATOR REPAIRS	\$938.00	HPS	BFA26143 CUSTODIAL & HOUSEKEEPING	54301 GENERAL REPAIRS	SNIS	BFF26243 REPAIRS & MAINTENANCE	54301 GENERAL REPAIRS
		\$828.00	NES	BFB26143 CUSTODIAL & HOUSEKEEPING				
		\$795.00	SMS	BFD26143 CUSTODIAL & HOUSEKEEPING				
FAC-3	REFILL PROPANE TANK	\$255.92	NMHS	BFE26243 REPAIRS & MAINTENANCE	56230 PROPANE	SMS	BFD26243 REPAIRS & MAINTENANCE	56230 PROPANE
HPS-1	PURCHASE TC BOOK CART & LAMINATING FILM	\$320.00	HPS	BLA10010 SOCIAL STUDIES	56430 PERIODICALS	HPS	BLA10000 GENERAL EDUCATION	56110 INSTRUCTIONAL SUPPLIES
		\$560.00		BLA10007 MATH	56411 TEXT CONSUMABLE			
		\$45.00		BLA10006 READING	56110 INSTRUCTIONAL SUPPLIES			
		\$24.00		BLA10009 PHYSICAL EDUCATION	56110 INSTRUCTIONAL SUPPLIES			
		\$37.00		BPA21243 GUIDANCE	56110 INSTRUCTIONAL SUPPLIES			
		\$82.00		BPA51500 SPEECH	56110 INSTRUCTIONAL SUPPLIES			
SMS-1	PURCHASE PSYCHOLOGY TESTING MATERIALS	\$100.00	SMS	ART	56110 INSTRUCTIONAL SUPPLIES	SMS	PSYCH	56100 GENERAL SUPPLIES

New Milford PTO
Parent Teacher Organization
PO Box 1343
New Milford, CT 06776

March 2, 2018

Mr. Joshua Smith
Superintendent
50 East Street
New Milford, CT 06776

Dear Mr. Smith:

The New Milford PTO is pleased to present the following gifts to the Board of Education for approval. Please arrange for these gifts to be placed on the agenda at the next Board of Education meeting.

Northville Elementary School

\$1,190.00 Robotics and Beyond will work with all 2nd grade students on team building, re-designing, perseverance and engineering skills.

Hill and Plain Elementary School

\$2,082.00 Full funding for a 2nd Grade field trip to the Warren Theatre to experience a live performance to compare literary story elements from a live performance.

Sarah Noble Intermediate School

\$1,285.00 Fourth and Fifth grade students will attend a performance by "Themselves". This performance combines music, storytelling and history to engage in learning about the colonial period in America.

\$3,700.00 Two authors will present to each grade for literature week. The students will hear how they approach writing and be able to ask questions. Sarah Albee will present to 3rd and 4th grade and Paul Catanese to 5th grade.

\$6,090.00 Fourth grade field trip to the Bronx Zoo. This will provide a unique travel experience for students and connects to the science curriculum. This will provide funding for the full price of the entrance ticket.

\$1,580.00 Third grade students will see a fully staged show by marionettes on a classic tale, with full scenery and music.

\$15,927.00 Grand Total

Sincerely,
Kathleen Lewis, TW PTO President

Community Relations

Distribution of Materials to and by Students (Use of Students)

The purpose of permitting the distribution of materials to and by students is to provide a convenient and inexpensive method to notify students and parents of extra-curricular activities of a general interest to students in the school district. At the same time this courtesy to the school community has the potential to interfere with the efficient operation of the school district and distract from instructional activities. The Board of Education reserves the right to refuse distribution of any material to the students of the district by individuals or groups not affiliated with the New Milford Public Schools. The Superintendent of Schools (or designee) shall impose reasonable time, place, and manner restrictions on the distribution of materials to prevent disruption and preserve the educational focus of the schools.

Distribution of Materials at Central Locations in the Schools

Members of the school and local community may request approval to distribute non-curricular materials during non-instructional time at central locations in the schools. Such materials must be pre-approved by the Superintendent of Schools (or designee) and shall comply with the following standards:

1. The materials must relate to youth-oriented activities or events during the school year (e.g., sports, recreational, social or civic activities) of the public schools, parent teacher organizations, town, or other local, non-profit organizations.
2. The materials must explicitly identify the organization(s) distributing the materials and all sources of information contained in the publication.
3. The materials are not in violation of the law or any Board policy and do not encourage violation of the law or any Board policy.

The Superintendent of Schools shall ensure that students are made aware that the materials that are approved for distribution are not necessarily endorsed or sponsored by the school district.

Distribution of Materials Directly to Students

Any distribution of materials to students directly (e.g., flyers given to students in the classroom to be brought home to parents/guardians) shall be limited to those materials that relate to youth-oriented activities or events sponsored by the public schools, parent teacher organizations, the Town of New Milford or the State of Connecticut. Such materials must be pre-approved by the Superintendent of Schools (or designee) and comport with Board policy and applicable law.

All requests from non-school connected groups or individuals to have students distribute materials to people in the community will be referred to the office of the Superintendent to determine whether the requests comply with overall school purposes and policy.

Community Relations

Distribution of Materials to and by Students (Use of Students)

Requests for student distribution of materials relating to events within an individual school shall be subject to review and approval by the school administrator and/or the Superintendent of Schools.

Use of Students

The Board prohibits the use of students during normal school hours in activities which are not part of the normal educational and planned curriculum process. Permission for use of students in activities of a non-educational nature must be obtained from the Superintendent (or designee) who will ensure that the student's rights in terms of voluntary activities are maintained and that students are not exploited either knowingly or unknowingly.

The Superintendent (or designee) shall interpret this policy strictly; the decisions of the Superintendent will be final.

Budget/Referendum Materials

After the date is set for the budget referendum, information concerning a pending referendum, specifying only the time, date, location, and question or proposal to be voted upon may be disseminated through the students. This information may not contain any other information or statements, or be written in a manner which may advocate a position on the referendum question.

Legal Reference:

Connecticut General Statutes

9-369b Explanatory text relating to local questions.

Policy adopted:	May 7, 2001
Policy revised:	June 9, 2009
Policy revised:	February 12, 2013
Policy revised:	November 12, 2013

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

Instruction**Statewide Mastery Examinations**

Statewide mastery examinations measure whether or not a student has achieved essential, grade-appropriate skills in reading, writing, mathematics and science. Mastery examinations are provided by and administered under the supervision of the State Board of Education. Each student in grades three through eight inclusive and grade eleven shall take the statewide mastery examinations for reading, writing and mathematics. For the 2018-19 school year and each school year thereafter, each student in grades five, eight, and eleven shall also take the statewide mastery examination for science.

For the 2017-18 school year student scores on each component of the statewide eleventh grade mastery test may be included on the permanent record and transcripts of students. For the 2018-19 school year and each school year thereafter, the scores on each component of the statewide eleventh grade mastery test may be included on the permanent record and transcripts of students. Students who meet or exceed the statewide mastery goal on any component of the mastery examination, shall have a certification of such mastery made on the permanent record and transcript and be provided a certificate of mastery for each such component.

The school district may not require achievement of a satisfactory score on the statewide mastery examination or any subsequent retest on a component of such examinations as the sole criterion of promotion or graduation.

Special education students shall participate in mastery testing except in the rare case when the planning and placement team (PPT) for an individual student determines that an alternate assessment as specified by the State Board of Education is appropriate.

All English language learners (ELL) including recently arrived ELL students, defined as those students whose initial entry date in a U.S. school is less than two years (24 months) prior to test administration are required to participate in all content areas of the state summative assessment.

All students identified as English language learners regardless of how long they have been enrolled in the school shall take the mastery examination in all content areas (reading/language arts, mathematics, science). Scores on each component of the mastery examination for ELLs who have been enrolled in this state or another state for fewer than twenty (20) school months shall not be used for the purposes of calculating the school accountability index as defined under Conn. Gen. Stat. § 10-223e.

Students who receive special education, have a 504 plan, or are English language learners may be entitled to accommodations when taking statewide mastery examinations. Such accommodations will be provided in a manner consistent with law. Mastery examinations shall be offered in the most common native language of students who are English language learners taking such mastery examinations and any additional native languages of such students when mastery examinations in such native languages are developed and have been approved by the United States Department of Education.

Instruction

Statewide Mastery Examinations

(cf.5121-Examination/Grading/Rating)
(cf. 6146 - Graduation Requirements)

Legal Reference: Connecticut General Statutes

10-14n Mastery Examination

10-14q Exceptions

Policy adopted: June 10, 2003
Policy revised: June 8, 2010

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

CAPITAL 5 YEAR PLAN - TECHNOLOGY & FACILITIES

ITEM	DEPARTMENT	ORG	OBJ	LOCATION	DESCRIPTION	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
1	TECHNOLOGY	BZZ25847	57500	DW	COMPUTER REFRESH (INCLUDES PLTW)	\$44,074	\$106,000	\$119,000	\$130,000	\$129,074		\$528,148
2	TECHNOLOGY	BZZ25847	57500	DW	SMART BOARD REFRESH	\$17,150	\$98,400	\$107,400	\$107,400	\$71,000		\$401,350
3	TECHNOLOGY	BZZ25847	57500	DW	CHROME BOOK REFRESH	\$80,000	\$30,000	\$30,000	\$30,000	\$70,000		\$240,000
4	TECHNOLOGY	BZZ25847	57500	DW	NETWORK/SERVER INFRASTRUCTURE	\$23,926	\$47,050	\$47,050	\$47,050	\$45,000		\$210,076
5	TECHNOLOGY	BZZ25847	57500	DW	A/V MEDIA REFRESH		\$30,000					\$30,000
6	FACILITIES	BZZ26846	57300	DW	ALARM PANEL UPGRADE'S	\$28,850	\$42,300	\$55,000	\$50,000			\$176,150
7	FACILITIES	BZZ26846	57300	DW	SECURITY ENHANCEMENTS D/W	\$25,000	\$26,750	\$26,750	\$27,550	\$30,000	\$30,000	\$166,050
8	FACILITIES	BZZ26846	57300	DW	RECURRING DOOR REPLACEMENTS		\$12,100		\$13,500		\$14,200	\$39,800
9	FACILITIES	BZZ26846	57300	DW	ASBESTOS ABATEMENT	\$11,000	\$13,000	\$15,000	\$15,000	\$15,000	\$16,000	\$85,000
10	FACILITIES	BZZ26846	57400	DW	VEHICLE REPLACEMENT		\$110,000		\$49,200		\$95,000	\$159,200
11	FACILITIES	BZZ26846	57400	DW	GROUND'S EQUIPMENT REPLACEMENT	\$17,500	\$18,000	\$18,000	\$18,500	\$18,500	\$18,500	\$109,000
12	FACILITIES	BZZ26846	57400	DW	CUSTODIAL EQUIPMENT REPLACEMENTS	\$15,000	\$16,000	\$17,500	\$17,750	\$17,750	\$18,000	\$102,000
13	FACILITIES	BZZ26846	57300	DW	ROOF REPAIRS	\$21,400	\$50,500	\$60,000	\$65,000	\$70,000	\$75,000	\$341,900
14	FACILITIES	BZZ26846	57300	NES	BUILDING AUTOMATION				\$75,000			\$75,000
15	FACILITIES	BZZ26846	57400	DW	CIRC PUMP REPLACEMENTS	\$8,500	\$8,500	\$8,500	\$8,500	\$8,500	\$8,800	\$51,300
16	FACILITIES	BZZ26846	57400	SNIS	PLAYGROUND COMPLIANCE	\$5,600	\$6,100	\$6,200	\$6,300	\$6,400	\$6,600	\$37,200
17	FACILITIES	BZZ26846	57300	DW	MANDATORY 5 YEAR SPRINKLER TESTS	\$24,500					\$32,000	\$56,500
18	FACILITIES	BZZ26846	57300	CO	STEAM BOILER REPLACEMENT - REPORT			\$95,000				\$95,000
19	FACILITIES	BZZ26846	57300	CO	STRUCTURAL REPAIR - FOUNDATION				\$40,000			\$40,000
20	FACILITIES	BZZ26846	57300	SMS	SEPTIC TANK REPLACEMENT					\$225,000		\$225,000
21	FACILITIES	BZZ26846	57400	NMHS	LED SIGN REPLACEMENT			\$60,000				\$60,000
21	FACILITIES	BZZ26846	57300	DW	HVAC REPLACEMENT		\$23,000.00	\$24,500.00	\$25,000.00	\$25,500.00	\$26,000.00	\$124,000.00
22	FACILITIES	BZZ26846	57400	NES	ASPHALT REPAIR / REPLACEMENT		\$28,500.00					\$28,500.00
23	FACILITIES	BZZ26846	57400	DW	PAVING PROJECTS			\$15,000.00	\$15,500.00	\$16,000.00	\$17,000.00	\$63,500.00
24	FACILITIES	BZZ26846	57400	NMHS	FLOORING REPLACEMENT						\$55,000.00	\$55,000.00
25	FACILITIES	BZZ26847	57300	NMHS	GYM CEILINGS						\$45,000.00	\$45,000.00
					TOTAL	\$322,500	\$666,200	\$704,900	\$741,250	\$747,724	\$457,100	\$3,639,674

Approved Field Trips March 2018

	A	B	C	D	E	F	G	H	I
	<u>School</u>	<u>Grade/Dept.</u>	<u>Trip Date</u>	<u>Week</u>	<u># of Students</u>	<u># of Adults</u>	<u>Destination</u>	<u>Subs</u>	<u>Student Cost</u>
1	NES	2	03/20/18	Tuesday	40	11	Pratt Center/Sullivan Farm	0	10.00
2	NES	2	3/20/18	Tuesday	41	12	Pratt Center/Sullivan Farm	0	10.00
3	NES	2	3/21/18	Wednesday	38	11	Pratt Center/Sullivan Farm	0	10.00
4	NES	2	3/21/2018	Wednesday	21	5	Pratt Center/Sullivan Farm	0	10.00
5	HPS	K	03/21/18	Wednesday	104	14	The Ridgefield Playhouse (Harry the Dirty Dog)	0	0.00 (PTO Grant)
6	NMHS	11-12	4/10/18	Tuesday	15	1	Litchfield Judicial Courthouse	1	0.00 (Perkins Grant)
7	NMHS	11-12	4/10/18	Tuesday	30	2	National September 11 Memorial and Museum	2	40.00
8	NMHS	11-12	4/26/18	Thursday	15	1	Litchfield Judicial Courthouse	1	0.00 (Perkins Grant)
9	SNIS	5	04/26/18	Thursday	40	1	New Milford High School (Jazz Band)		0.00
10	SMS	6-8	4/26/18	Thursday	40	1	New Milford High School (Jazz Band)		0.00
11	NES	1	05/03/18	Thursday	140	26	Pratt Center	5	0.00 (PTO Grant)
12	NMHS	12	5/25/18	Thursday	110	8	Lake Compounce: Physics	3	45.00
13									



Office of Fiscal Services & Operations
50 East Street
New Milford, Connecticut 06776

ITEM OF INFORMATION

11C

TO: Joshua D. Smith, Superintendent
FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations
Date: March 15, 2018
RE: Excess Cost

On Tuesday, March 6, 2018, we received the first of two payments for special education Excess Cost. The special education excess cost grant reimburses school districts for the reasonable costs of special education for a student who lives in the district that exceed 4.5 times the district's average per pupil expenditures for the preceding year.

The first of two payments usually constitutes roughly 70%-75% of the total we receive in any given fiscal year. The first payment to us was in the amount of \$376,913. Projected out we expect a budget shortfall in this revenue line item for 2017/2018.

Below is last year's actuals and this year's projection regarding special education excess cost:

Year	Uncapped Projected Qualified Expenses	Budget Amount	Budget %	February Payment	May Payment	Total Received
17/18	\$1,023,212	\$716,249	70%	\$376,913	\$139,336*	\$516,249*
16/17	\$1,500,923	\$1,051,239	70%	\$581,627	\$197,316	\$778,943

*projected

Sincerely,
Anthony J. Giovannone
Director of Fiscal Services and Operations

**New Milford Board of Education
Policy Sub-Committee Minutes
March 6, 2018
Lillis Administration Building, Room 2**

Present: Mr. J.T. Schemm, Chairperson
Mr. Joseph Failla (arrived at 7:09 p.m.)
Mrs. Wendy Faulenbach
Mrs. Tammy McInerney

Also Present: Mr. Joshua Smith, Superintendent
Ms. Alisha DiCorpo, Assistant Superintendent

RECEIVED
TOWN CLERK
2018 MAR -8 P 12:50
67
NEW MILFORD, CT

1.	Call to Order The meeting of the New Milford Board of Education Policy Sub-Committee was called to order at 6:45 p.m. by Mr. Schemm.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> There was none. 	Public Comment
3.	Discussion and Possible Action A. Policy Recommended for Revision and Approval at Initial Board Presentation in accordance with Board Bylaw 9311: 1. 6146.2 Statewide Mastery Examinations <ul style="list-style-type: none"> Mr. Schemm said this revision was on the agenda last month but tabled for further legal input. There is some redacted language and adjustments due to ESSA language and statute changes, primarily of movement of mastery tests from 10th grade to 11th grade. Mr. Schemm noted two references to grade 10 in the draft that should be changed to 11 before approval by the Board. Mrs. Faulenbach asked if the timeline is okay and Mr. Smith said the structure is already in place and being followed; the policy is being adjusted to reflect that. Mrs. Faulenbach asked when the statute changed. Mr. Smith said about three years ago but the state is just catching up with structure. 	Discussion and Possible Action A. Policy Recommended for Revision and Approval at Initial Board Presentation in accordance with Board Bylaw 9311: 1. 6146.2 Statewide Mastery Examinations

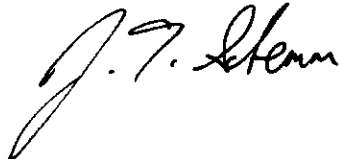
	<p>Mrs. Faulenbach asked if legal had reviewed and Mr. Smith said yes.</p> <ul style="list-style-type: none">• Mr. Schemm said CAPT is no longer used at all. In Science it has been replaced by the NGSS Science test, which is being field tested this year.• Mrs. McInerney asked about the ACT test. Mr. Smith said it is an optional test for students and has historically been more prevalent for students interested in western/southern schools. The SAT has been more prevalent in our area. That has been changing somewhat with time.• Mr. Schemm said the new SAT takes some from the ACT in that it requires more knowledge based skill use.• Mrs. Faulenbach asked if any other policies would need to be modified due to the change in statute. Mr. Smith said not that he was aware.• Mr. Schemm referenced Public Act 01-166 which was asking for additional competencies for graduation beyond seat time. Mr. Smith said he would check but he believed legislation since is backing away from that requirement.• Mrs. McInerney asked for clarification that the special education reference requires an IEP and Mr. Smith said that is correct.• Mr. Schemm asked specifically what mastery tests are now required by the state. Mr. Smith said it is Smarter Balanced in the younger grades, the SAT in grade 11 and the NGSS test. These required state assessments are fully funded by the state.• Mrs. Faulenbach said the district pays for students to take the PSAT. Mr. Smith said that is correct; the district used the PSAT as a formative assessment and pays for the 9th and 10th grade versions. He said the district also pays 50% of the AP test fee.• Mrs. Faulenbach said the district requires AP students to take the exam. Mr. Smith said that is correct; the district wants the assessment results to inform future planning.	
	<p>Mrs. Faulenbach moved to bring policy 6146.2 Statewide Mastery Examinations with two small changes as discussed to the full Board for approval,</p>	<p>Motion made and passed unanimously to bring policy 6146.2 Statewide Mastery Examinations to</p>

	seconded by Mrs. McNerney. Motion passed unanimously.	the full Board for approval.
4.	Item of Information A. Regulation Revision: 1. 5125 Student Education Records; Access, Confidentiality, and Amendment <ul style="list-style-type: none">• Mrs. Faulenbach said this is on as an item of information as the Board does not approve regulations.• Mr. Smith said this is a very lengthy revision. It is unique in that there is no accompanying policy. Some districts choose to have a very short policy which simply points to the regulation but that is not required. The revision started as a result of statute changes regarding incarcerated parents and unaccompanied youths. It evolved to a more comprehensive description and clarification of student records. The district staff has started a comprehensive audit to determine where and in what form records are currently stored. We will be closing any holes in the guidelines before activating the final changes to the regulation.• Mrs. McNerney noted a few duplications in records referenced. Mr. Smith said they would check these as part of the audit.• Mr. Schemm asked if the district would have any legal exposure if records aren't in a particular file. Mr. Smith said that is part of the audit process. The more clarity provided, the less liability. There are a wide variety of student data categories and requirements for collection. There are staff in all schools and at central office that are responsible for collecting and validating the information. Many of our secretaries are charged with the student records as part of their roles. Right now there may not be consistency from school to school in how records are stored by the individual data entry personnel.• Mrs. Faulenbach asked for clarification on the	Item of Information A. Regulation Revision: 1. 5125 Student Education Records; Access, Confidentiality, and Amendment

	<p>requirement of 6 years after leaving. Mr. Smith said that would be graduation, or withdrawal.</p> <ul style="list-style-type: none"> • Mrs. McInerney noted that some records have no state requirement so how would the district determine status. Mr. Smith said that would be part of the audit process and may be determined by where the record is, for example a paper copy or part of the student information system. • Mrs. Faulenbach said the amount of record keeping is staggering, some as long as 50 years. She asked if notification is given before records are destroyed. Mr. Smith said yes, there are state requirements for notification. • Mrs. Faulenbach said she would like an update when the audit is complete. Mr. Smith said they would bring the final version back. 	
5.	<p>Discussion</p> <p>A. Policy series 1000</p> <p>1. 1322 Contests for Students</p> <ul style="list-style-type: none"> • Mr. Schemm said he had requested input from the committee regarding a review of policies in series 1000 and Mrs. McInerney suggested discussion of 1322. • Mrs. McInerney said she had concerns due to a few recent occurrences and wondered if requests for contests could get out of hand. • Mr. Smith said typically requests start at the building level and then move to him for approval. They do not get many requests and current contests are in general longstanding • Mrs. McInerney asked if feedback is collected on the organization following a contest. She referenced a recent issue with a contest where follow through to the state level did not happen due to an unexpected emergency. • Mr. Smith said anytime they partner with an organization there is feedback of some kind, not always formal. In the case of the referenced contest, the organization made amends with a special invitation to the student for another meeting. 	<p>Discussion</p> <p>A. Policy series 1000</p> <p>1. 1322 Contests for Students</p>

	<ul style="list-style-type: none">• Mrs. McInerney referenced the Kid Sight program and suggested the district might have liability with some false positives resulting from the universal screening.• Mr. Smith said the Kid Sight program would not fall under this policy as it is not a contest, but a public service partnership. Mrs. McInerney suggested the policy governing partnerships be reviewed in the future.• Mr. Schemm said he felt this policy's language was broad enough to not tax the district resources.	
6.	Public Comment <ul style="list-style-type: none">• There was none.	Public Comment
7.	Adjourn Mrs. McInerney moved to adjourn the meeting at 7:32 p.m. seconded by Mrs. Faulenbach and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 7:32 p.m.

Respectfully submitted:



J.T. Schemm, Chairperson
Policy Sub-Committee

**New Milford Board of Education
Committee on Learning Minutes
March 6, 2018
Lillis Administration Building, Room 2**

Present: Mrs. Tammy McInerney, Chairperson
Mr. Bill Dahl
Mr. Joseph Failla
Mr. J.T. Schemm

Also Present: Mr. Joshua Smith, Superintendent of Schools
Ms. Alisha DiCorpo, Assistant Superintendent of Schools
Mrs. Suzanne Andrews, New Milford High School teacher
Mrs. Terri Sokaitis, New Milford High School teacher
Mrs. Catherine Gardner, New Milford High School teacher
Mrs. Sara Del Mastro, New Milford High School teacher

RECEIVED
TOWN CLERK

2018 MAR -8 PM 12:50

CT

NEW MILFORD, CT

1.	Call to Order The meeting of the New Milford Board of Education Committee on Learning was called to order at 7:36 p.m. by Mrs. McInerney.	Call to Order
2.	Public Comment • There was none.	Public Comment
3.	Discussion and Possible Action A. Review and Approval of Curriculum • Ms. DiCorpo said the curriculums for these three AP courses were written over the summer. The required College Board framework was imbedded into each curriculum. AP Geography and AP Environmental Science are new courses approved last year. AP US History is a revision. 1. AP Human Geography • Mrs. Suzanne Andrews said this is a full year, one credit course open to students in grades 9-12. It covers many different topics leading to high student interest. There is a strong focus on current events and concerns, and includes areas of population, immigration, manufacturing, business	Discussion and Possible Action A. Review and Approval of Curriculum 1. AP Human Geography

and economics including history. There are currently 72 students enrolled across three sections.

- Mr. Dahl asked if 9th grade students are finding it a struggle. Mrs. Andrews said it is challenging, and several 9th graders have dropped the course. A strong application of World History is required and 9th graders don't have as much background as the students in higher grades.
- Mrs. McInerney noticed that the middle school social studies curriculum uses similar themes and terminology consistent with this curriculum.
- Ms. DiCorpo agreed and said the social studies framework at the middle school level has just been revised so this should become less of an issue going forward. There was also discussion this summer about mapping the progression of courses and their alignment to help.
- Mr. Failla said he thought this was a fascinating course and he could see why it would appeal to students.

3. AP US History

- Mrs. Sokaitis said this is a revision to a full year, one credit course for 11th grade students. It aligns with a rewrite from the College Board. There are currently three sections of 66 students total. It is a popular choice for students wishing to try an AP class as many feel they already have a basic background in US History.
- Mr. Dahl asked if the number of snow days is creating an issue. Mrs. Sokaitis said it is a challenge since the date of the AP exam is fixed for early May. She said the students do supplemental work at home.
- Mr. Dahl asked if teachers ever get paid extra to offer review sessions after school hours. Mrs. Sokaitis said she does not receive an extra stipend, but does offer review sessions after school now and they are well attended.
- Mr. Schemm said he was aware that AP requires teachers to do a lengthy audit as well. Mrs.

3. AP US History

Sokaitis said that is imbedded in the curriculum.

2. AP Environmental Science

- Mrs. Gardner said this full year, one credit course was offered to juniors and seniors this year, with only one junior electing the course. The course connects learning with what going on in the world near and far. Students identify and analyze environmental issues, collect data, seek alternate solutions and learn to think outside the box.
- Mr. Failla said he found it very realistic and tied in to real world topics.
- Mrs. Del Mastro said there are two sections this year with 30 students total. Juniors may have been deterred from electing by the fact that the class competes with AP Physics.
- Mr. Dahl asked if it was a scheduling problem. Mrs. Del Mastro said it was more an issue that there are several AP courses offered for students to choose from, so the students must decide what fits best for them.
- Mr. Dahl asked if there was any thought to opening it up to grade 10 students. Mrs. Gardner said no as they need other sciences, particularly chemistry, first.
- Mr. Dahl asked if they thought offering the course every other year might help enrollment. Mrs. Del Mastro said she did not think it was needed and in fact might mean some students who want the class would miss out.
- Mr. Failla said it was good to see different, unique courses being offered to students.
- Mr. Schemm asked if the class connected to Project Clear. Mrs. Gardner said Project Clear dissolved when the grant money was exhausted but that she still had connections for Candlewood Lake work in the spring.
- Mr. Schemm asked if UConn Early College Credit was offered for this course as that might encourage enrollment. Mrs. Del Mastro said not at this time and that the credit varied by course.
- Ms. DiCorpo said the current legislative session is

2. AP Environmental Science

	<p>having some discussion about mandatory credit acceptance for any student getting a 3 or higher on the AP test.</p> <p>Mr. Dahl moved to bring the following curricula:</p> <ol style="list-style-type: none"> 1. AP Human Geography 2. AP Environmental Science 3. AP US History <p>to the full Board for approval, seconded by Mr. Failla and passed unanimously.</p>	<p>Motion made and passed unanimously to bring the following curriculum to the full Board for approval:</p> <ol style="list-style-type: none"> 1. AP Human Geography 2. AP Environmental Science 3. AP US History
4.	<p>Presentation</p> <p>A. Kindergarten Registration</p> <ul style="list-style-type: none"> • Mrs. McInerney said she and Mr. Failla were pleased to see kindergarten registration in action at HPS last week when they visited. She is excited about the new inclusive, interactive process being developed for students. She said it was her understanding that incoming students would be visiting the current classes during the day and asked if there was any negative feedback from parents who could not attend due to work obligations. Ms. DiCorpo said there had not been; parents sign up for a block of time, so it is not a big commitment. • Ms. DiCorpo said the process had been reviewed and revised after consultation with building administrators, the social/emotional consultant and current kindergarten teachers. The forms requested of parents have been revised and are available on the district website. The plan is to involve area preschools in the placement process with release from the parents. Registration dates were offered during the day and in the evening and scheduled earlier in the year to help gather a head count. Posters advertising the event were displayed throughout town. Follow up will be done with day cares and preschools to identify incoming kindergarteners who have not yet registered. • Mr. Failla asked if the ultimate goal of the revamp 	<p>Presentation</p> <p>A. Kindergarten Registration</p>

	<p>was to capture numbers. Mr. Smith said the primarily goal was to make it a comfortable transition for students where they can meet the principal, see the school and teachers in a kindergarten classroom, and ride the bus. Capturing the head count is secondary. The kindergarten numbers are the most volatile in the budget process so capturing head count earlier can alert to any concerns.</p> <ul style="list-style-type: none">• Ms. DiCorpo said the current head count is 119 students at NES, where 130 were projected, and 80 at HPS, where 139 were projected.• Mrs. McNerney mentioned that while NES is close to their projected number, there is a much larger gap to fill at HPS to meet their projected enrollment.• Mr. Smith said the projections are based on birth rates from the last study which is now 5 years old. This is the last cohort of that projection. He said the HPS kindergarten projections are usually more difficult as there are more rental properties in that area.• Ms. DiCorpo said the district also offered registration materials in other languages this year which helped. Mr. Failla suggested advertising on Spanish radio stations as well.• Ms. DiCorpo said that as part of the process they have partnered with community groups such as the PTO and Youth Agency. The CT Community Foundation grant provides funding for gift bags which will be given to students. She distributed a draft email to parents which explains the 90-minute kindergarten orientation experience for incoming kindergarteners and their parents. She said the dates for HPS are May 26-28 and for NES it will be April 2, 3, and 5.• Mr. Failla said he thinks the bus safety piece was done in the past and thinks it is a great help in easing anxiety.• Mr. Schemm asked when other districts offer registration. Ms. DiCorpo said she had investigated that and most did in February which was one push to get the changes up and running. She will fine tune for next year.	
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	<ul style="list-style-type: none">• Mrs. McNerney said she thought the revised kindergarten entry process provided a much better experience for parents and well as students who were usually not included in the past. The idea to involve the incoming students in visiting a current class in action would also cut down on student and parent anxiety.• Mr. Schemm said the district already does transition events for students in grades 2 and 5 so it was fitting to see it being added here.• Mr. Dahl thanked Ms. DiCorpo for her work here. He said she “wears lots of hats” and does it all well.	
5.	Public Comment <ul style="list-style-type: none">• There was none.	Public Comment
6.	Adjourn Mr. Dahl moved to adjourn the meeting at 8:41 p.m., seconded by Mrs. McNerney and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 8:41 p.m.

Respectfully submitted:



Tammy McNerney, Chairperson
Committee on Learning