

**TYLER COUNTY BOARD OF EDUCATION**  
PO BOX 25, MIDDLEBOURNE, WV 26149  
PHONE (304) 758-2145

**APPLICATION FOR USE OF SCHOOL PROPERTY**  
**BY A FOR-PROFIT GROUP OR BUSINESS**

NAME OF BUSINESS OR ORGANIZATION: \_\_\_\_\_

DATE: \_\_\_\_\_

Name of Person Making Application: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Address of Above Named Person:

\_\_\_\_\_

Name of School Property Desired:

\_\_\_\_\_

Name of Area (s) to be Used:

\_\_\_\_\_

Purpose for which Property is Desired:

\_\_\_\_\_

Desire Use of Property for the following Date(s):

(1) \_\_\_\_\_ (2) \_\_\_\_\_ (3) \_\_\_\_\_

Time(s) To Be in Use: From: \_\_\_\_\_ To: \_\_\_\_\_

Will there be an admission fee or donation(s) collected for this event?

\_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Amount

Will there be a participation fee for students and/or adults?

\_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Amount

**PLAN FOR CLEAN-UP (Please Check)**

\_\_\_\_\_ The Organization will totally be responsible for clean-up

\_\_\_\_\_ The Organization will privately contract with a Tyler County School custodian.

**SIGNATURE** of Custodian to be employed: \_\_\_\_\_

**SIGNATURE** of Tyler County Schools' Employee who has agreed to oversee this event

Will this activity require use of Kitchen facility? \_\_\_\_\_ Yes \_\_\_\_\_ No

If Yes, please **INCLUDE THE SIGNATURE** of the cook (employee of the Tyler County Board of Education) who has agreed to oversee this responsibility:

\_\_\_\_\_

(Note: This employee must hold a valid WV Food Handlers Permit)

**Signature of Applicant** \_\_\_\_\_

Describe Terms of Agreement:

Direct Benefit to Students or Adults:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Or

Percentage of Admission Fee to Be Given to School

Or

Rental Fee To Be Assessed: \_\_\_\_\_

\$20.00 per hour – In-County For-Profit Business

\$25.00 per hour – Out-of - County For-Profit Business

\$15.00 per hour – Employee Attending the Event

**APPROVAL:**

Signature \_\_\_\_\_ (Principal) \_\_\_\_\_ (Date)

Date: 11/2/09, 2/08, 8/2/16

Approved by Tyler County Board of Education \_\_\_\_\_ (Date)