

**JOB APPLICATION**  
CHESTER COUNTY BOARD OF EDUCATION  
970 EAST MAIN STREET HENDERSON, TN 38340  
TELEPHONE: 731.989.5134

To be filled out by the applicant. Please answer every question. If additional details will be of value in answering these questions use a separate sheet. All information will be held strictly confidential. Write "no" or "NA" (not applicable) after questions that do not apply to you.

1. Name \_\_\_\_\_  
FIRST MIDDLE LAST

2. Address \_\_\_\_\_  
NUMBER STREET CITY & STATE ZIP CODE

3. Home Telephone Number \_\_\_\_\_ Alternate Telephone Number \_\_\_\_\_

4. Email address \_\_\_\_\_ Are you a U.S. Citizen? \_\_\_\_\_

If not, what is your immigration status? \_\_\_\_\_

5. Position for which you are applying \_\_\_\_\_

6. \_\_\_\_\_  
LIST ANY SKILLS OR EXPERIENCE, WHICH MIGHT BE HELPFUL FOR THIS POSITION

7. Write a statement concerning your present physical condition \_\_\_\_\_

8. If you have a disability, please explain or demonstrate how with or without reasonable accommodations you would perform job related functions of this position. \_\_\_\_\_

9. Are you a member of: National Guard: Yes \_\_\_ No \_\_\_ Reserves: Yes \_\_\_ No \_\_\_

10. EDUCATION:

\_\_\_\_\_  
NAME & ADDRESS OF HIGH SCHOOL Graduate: Yes \_\_\_ No \_\_\_ GED \_\_\_  
IF NO, HIGHEST YEAR COMPLETED \_\_\_\_\_

\_\_\_\_\_  
NAME OF COLLEGE, UNIVERSITY, CITY, STATE Graduate: Yes \_\_\_ No \_\_\_  
IF NO, HIGHEST YEAR COMPLETED \_\_\_\_\_

\_\_\_\_\_  
BUSINESS COLLEGE, CITY, STATE Graduate: Yes \_\_\_ No \_\_\_  
IF NO, HIGHEST YEAR COMPLETED \_\_\_\_\_

**FOR OFFICE USE ONLY**  
Date Received \_\_\_\_\_  
Date Application Expires \_\_\_\_\_

11. Past Employment. If additional space is required use REMARKS.

DATES		EMPLOYER CONTACT INFORMATION	POSITION	IMMEDIATE SUPERVISOR	MONTHLY SALARY OR HR RATE
From:	To:				

12. Have you ever been discharged or forced to resign from any position? \_\_\_\_\_

13. Are you presently employed? \_\_\_\_\_ If so, why do you wish to change jobs?  
 \_\_\_\_\_

14. May we contact your present employer?  
 \_\_\_\_\_

15. References: You must list three persons, other than past employers and relatives, who can provide information as to your ability and character.

Name	Email Address	Telephone Number

16. Remarks: \_\_\_\_\_

This application will be property of the Chester County Board of Education. It will be current for two (2) school years. After that time it will be destroyed.

It is the policy of the Chester County Board of Education to provide for equal employment opportunities to all individuals regardless of race, color, religion, sex, national origin, age or disability.

Signature \_\_\_\_\_ Date \_\_\_\_\_

The accuracy of information submitted on this application may be verified by fingerprint and criminal history records check conducted by the Tennessee Bureau of Investigation pursuant to Tenn. Code Ann. section 49-5-413. You are not required to disclose a parking or moving traffic violation if the maximum sanction provided by law for such violation does' not include a period of confinement. You may be required to pay the costs incurred in conducting this background investigation if you are offered and accept a position with the school system. **"Knowingly falsifying information required by Sec. 49-5-406 (a) (1) shall be sufficient grounds for termination of employment and shall also constitute a Class A misdemeanor which must be reported to the District Attorney General for prosecution."**